

**The CITY OF WINTER PARK  
PEDESTRIAN AND BICYCLE ADVISORY BOARD  
MINUTES**

**Regular Meeting**  
**Public Safety Building, 500 N. Virginia**  
**Chief Raymond E. Beary Community Room**

**May 13, 2014**  
**8:30 am**

**Present:** Scott Redmon, Jill Hamilton Buss, David Erne, Jean Siegfried, and Tom Hiles

**Absent:** Elisabeth Dang, Whit Blanton, and Susan Pins

**City of Winter Park Staff:** Sergeant Bruce Robinson, Police Dept.; Susie Whitaker, Fire Dept.; Butch Margraf, Public Works Dept.; and Debra Moore, Public Works Dept.

**EXECUTIVE SUMMARY**

- 1. Current Pedestrian Improvements – Butch Margraf**
- 2. Lee Road Extension for pedestrians and bicycles – discussion**
- 3. Cady Way Protected Bike Lane Update - Rick Geller**
- 4. Brookshire Sidewalks Update**
- 5. FDOT Connectivity meeting of April 30<sup>th</sup>**

**CALL TO ORDER.** Vice Chm. Redmon called the meeting to order at 8:30 a.m.

Mr. Margraf introduced Valerie Woldman and a student officer representing Valencia College, WP Campus. Ms. Woldman will be the faculty advisor of a new bike club on campus. They are here to gather information. They want to partner with the City to connect with any existing bike share programs and commuting in and around Winter Park.

**I. ADMINISTRATIVE ITEMS**

**Approval of Minutes**

Vice-Chm. Redmon asked for approval of the minutes from April 8, 2014. Ms. Siegfried made a motion to approve the minutes; Mr. Hiles seconded the motion; motion carried unanimously with a vote of 5-0.

**II. ACTION ITEMS**

**Current Pedestrian Improvements – Butch Margraf**

1. Ramp modification. Modification to a ramp at Swoope Avenue and Denning Drive is complete.
2. Protective sidewalk. Installed a protective sidewalk to Stovin Avenue on North New York Avenue. The ramp will be stripped and signage will be completed.
3. Sidewalk. Installed a sidewalk at Garfield Avenue at New York Avenue and Virginia Avenue.
4. Crosswalk. Presently building a crosswalk on Pennsylvania Avenue at the 4-way stop at Santiago Drive/Bonnie Burn Circle/Pennsylvania Avenue. The crosswalk will be on the southern leg of Bonnie Burn Circle.

**Lee Road Extension for pedestrians and bicyclists**

Mr. Margraf reported in a recent work session the Lee Road extension and the 90 degree leg to Webster was discussed. Staff is the most comfortable with this option. A Resolution was passed at the City Commission meeting on May 12, 2014, supporting the 90 degree leg to Webster. Mr. Margraf mentioned we are going to have two outlet lanes coming onto Webster. The developer has 15 foot wide sidewalks and bicycles will be accommodated.

Mr. Margraf stated the Ravaudage project has two proposed traffic signals. There are actually two connections, one on Lee Road and one on 17/92. Discussion ensued regarding the development to accommodate bicycles on 17/92. There is an area being developed by Ravaudage and an area being developed across the street on 17/92 which includes Whole Foods. The developer in the Ravaudage area has committed to designated bike routes.

Winter Park Technical Center. It would be a great idea to have a bike path through there. We will have to talk to the Orange County School Board about it. This would take the bike pedestrian path straight east.

**Motion – Bike trail extension from Lee Road**

Vice-Chm. Redmon made a motion that the City look at a bike trail extension from Lee Road due E. to Denning Dr.; Ms. Hamilton Buss seconded the motion; motion carried unanimously with a vote of 5-0.

**Motion – Lee Road extension designed in accordance with Complete Streets**

Vice-Chm. Redmon made a motion that the Lee Road extension be designed in accordance with Complete Streets previously adopted by the City; Mr. Erne seconded the motion; motion carried unanimously with a vote of 5-0.

Work Session. Board Members agreed to set up a work session to come up with a design for the Lee Road extension.

**Cady Way Protected Bike Lane update - Rick Geller.** Mr. Geller reported he presented the concept at the last meeting and does not have any new updates.

Mr. Erne stated last year we passed a motion that the Pedestrian Bike Advisory Board approve Mr. Geller's Project for the Brookshire Elementary school location. It was recommended that the City construct a pilot project for the school. Mr. Erne is in favor of funding the remaining balance for this project. The maximum amount needed to fund the Cady Way Cycle Track project is approximately \$50,000. Presently, this project is more than 50 percent funded. Keep Winter Park Beautiful committed \$10,000 and Winter Park Health Foundation committed \$17,500. We have \$65,000 that is allocated from the general fund for pedestrian/bicycle improvements. In order to complete the cycle track, Mr. Erne suggested the remainder of the funding be dispensed from the general fund.

**Motion – Cady Way Cycle Track**

Mr. Erne made a motion to fund the outstanding balance of \$22,500 to complete the funding needed for the Cady Way cycle track. Ms. Hamilton-Buss seconded the motion. After discussion, Mr. Erne changed his motion from funding the remaining dollar amount (\$22,500) to funding the remaining balance for the Cady Way Cycle Track. Ms. Hamilton Buss seconded the motion; motion carried unanimously with a vote of 5-0.

Mr. Hiles asked if a construction date has been set for the Cady Way Cycle track. Mr. Margraf stated no date is set at this time. Mr. Margraf wants to be sure he and others are comfortable with the cycle track and spending the amount of money it will take. He explained we are taking a facility that exists today already used by bicyclists, and we are going to reduce it down to the cycle track on the north side of bi-directional bike lanes. Concerns include: 1. Safety. We are putting the kids many of them who are under age to be on the street in the first place, in a lane toward the opposing traffic on Cady Way. 2. Will the people presently using the path choose to use the cycle track? 3. Cost.

Vice-Chm. Redmon stated the cycle track is a progressive idea and at some point we need to move forward with this idea. Connectivity is very important.

Ms. Hamilton Buss asked Mr. Margraf what the next steps are regarding the Cady Way Cycle Track. Mr. Margraf will talk to the Public Works Dir. about the project. He stated there have been discussions/concerns about spending that amount of money for a facility that is already in place. Mr. Erne's concern is that if we turn down the money already committed by private organizations, will they be willing to contribute to other projects. He stated the financial aspect of this project is a plus (to be able to do ½ mile cycle track for the City's burden of approximately \$20,000).

**Brookshire sidewalks update.** Mr. Margraf reported there was a team meeting on site. It included the Public Works Dir., engineer, arborist, inspector, and Mr. Margraf. We walked the properties and our Urban Forestry arborist ran a 14 point checklist on several trees. We have minimized the amount of trees, and routed the sidewalk for the least amount of impact. He is working with FDOT on the paperwork for the Safe Routes to School Grant.

**FDOT Connectivity meeting held on April 30, 2014, 9 -10 a.m.** Forest Michael, Michael Planning of Florida, set up a meeting with the FDOT planners. This was an introductory presentation of the City's Bicycle and Pedestrian Network Plan including the SunRail Trail Network. It was in preparation for the upcoming presentation to the City Commission. Jill Hamilton Buss, Scott Redmon and Rick Geller spoke at the meeting. Mr. Michael will e-mail a summary of notes to Board members. Mr. Michael would like to include Valencia College and also Rollins College to be a part of this.

Mr. Michael stated he understands the Pedestrian/Bicycle Advisory Board wants the cycle track at Brookshire to be a high priority item. If the Board will prioritize a few pilot projects from the list, a meeting can be set to meet with FDOT about the projects.

Vice-Chm. Redmon stated we need to prioritize our list, and get it to Mr. Margraf and city staff to move forward with it.

Ms. Portelli stated one of the most important things coming out of that meeting is the relationship we are building. The door is now open for us to work with FDOT and show them our community needs. It was the first of what could be many meetings. We need better bike and pedestrian connectivity.

Bike Share Program. Mr. Margraf stated he is checking about the possibility of getting a contract. Currently, there has been discussion about kiosks at Winter Park Village, Orange Avenue, and Winter Park Hospital. The Ravadauge developer wants to operate a bike share program himself.

Ms. Portelli asked when the Pedestrian Bike Plan will be updated. Mr. Margraf stated the plan has not changed much over the years. We have all the roadways and areas covered. It is now a matter of putting them on a priority list. What is changing is support from people who are out there. Ms. Portelli suggested we find out what the citizens want.

Vice Chm. Redmon said the routes are still basically the same, but we need the energy of the people.

Ms. Hamilton Buss stated Healthy Central Florida will fund a speaker. She suggested an educational/interactive speaker and mentioned Jeff Speck as a possibility. Now that Sun Rail is here, we might get more people to be part of a public discussion. It is important that there is more education so that people have a full understanding about the bigger picture and the benefits. We also need the support of the City Commissioners.

Mr. Margraf reported a team of 10 FDOT people came here last week to see how to get the St. Andrews trail project going. They want to push that through.

## **ADJOURNMENT**

Vice-Chm. Redmon adjourned the meeting at 10:00 a.m. Next meeting is June 10, 2014, 8:30 a.m., Public Safety Building, Chief Raymond E. Beary Community Room (2<sup>nd</sup> floor) at 500 N. Virginia Avenue.

Respectfully submitted,

The Minutes for May 13, 2014 were approved on June 10, 2014

Debra Moore, Staff Assistant