

**The CITY OF WINTER PARK  
PEDESTRIAN AND BICYCLE ADVISORY BOARD  
MINUTES**

**Regular Meeting  
Chapman Room, City Hall**

**November 12, 2013  
8:30 am**

Present: Whit Blanton, Scott Redmon, Elisabeth Dang, Jill Hamilton Buss, Jean Siegfried, David Erne, Tom Hiles, and Susan Pins

Absent: None

**City of Winter Park Staff:** Mark Dawkins, Police Dept.; Susie Whitaker, Fire Dept.; Butch Margraf, Public Works Dept.; and Debra Moore, Public Works Dept.

**EXECUTIVE SUMMARY**

- **Autumn Art Festival – Bike Valet, October 12 and 13, 2013 – Update**
- **Harvest Art Festival – Bike Valet November 23, 2013 – 10 a.m. to 4 p.m.**
- **Brookshire Elementary Updates – Protected Bike Lanes, School Flasher Beacon**

**CALL TO ORDER.** Chm. Blanton called the meeting to order at 8:30 a.m.

**I. ADMINISTRATIVE ITEMS**

**Introduce Susan Pins new Board Member**

**Approval of Minutes**

Chm. Blanton asked for approval of the minutes from October 8, 2013. Ms. Dang made a motion to approve the minutes; Ms. Jill Hamilton Buss seconded the motion; motion carried unanimously with a vote of 6-0.

**II. ACTION ITEMS**

**Citizen Comments.** Mr. Margraf stated there will be a citizen comment item on the agenda from this time forward to open it up for people to speak. We have always encouraged this type of input but now it will be official, and on the web site. The comments will be recorded and also noted in the minutes.

**Bike Valet at Autumn Art Festival - October 12 and 13 (Saturday and Sunday).**

Mr. Margraf reported we parked 60 bikes. We had a strong group of high school student volunteers; they were fantastic! They coordinated the two days and were very responsible and organized. They also volunteered for the Harvest Festival. Mr. Margraf asked them about their availability to cover the bike valet at the Farmer's Market; however, at his time they are not able to make that commitment.

**Bike Valet at the Harvest Festival - November 23, 2013, 10 am – 4 pm.**

We will be set up at the same place as last year (directly north of the Amtrak Station on Morse Boulevard. The high school students have volunteered. Mr. Redmon will coordinate it, set it up and take it down. Thanks to the Healthy Central Florida Grant, we have our tent, banner flag and two sandwich boards. Our Streets Department brought us the blue fence. We know where to purchase purple vests and will order them for future events.

The City is promoting the bike valet. During the Harvest Festival, the first 50 people to park their bikes will get ½ off at the Ice Skating Rink. Instead of \$10 it will cost them \$5 to skate all day.

## **Brookshire Elementary updates - Protected Bike Lanes and School Flasher on SRTS Sidewalks.**

*Walking to School.* Ms. Hamilton Buss, Healthy Central Florida, took a baseline count of the number of children who walk to Brookshire Elementary school. This process will be repeated twice in the Spring.

*Flashing Beacon.* The school contacted the City about the cycle track and asked for a flashing beacon to encompass the whole front of the school. An additional flashing beacon will be just at the bike path so the school zone will now start right at the City line at the bike path. They will be redundant flashing lights. You will see one on the west side of the bike path and one that is already installed at its present location. It should be up and running soon.

*Plans for the Protected Bike Lanes.* Mr. Margraf stated the plans are almost complete. Lisa Portelli invited Mr. Hiles, Jamie Krzeminski, former Board member, and Mr. Margraf to a meeting and various options were discussed on how to solve the bus turning radius.

One suggestion was to move the north curb line at the intersection, at an additional cost. There will be a staggered stop line on the east side. Mr. Margraf stated the issue is at three locations but the primary location is at Greene Drive and Cady Way. Mr. Blanton suggested the bigger issue is related to the sports events at Showalter Field (concerns for pedestrian safety).

Mr. Margraf reported curbs on Cady Way and Greene Drive will be replaced even if the cycle track does not go forward. When they replace those curbs they will be moved from 20 to 25 feet radius. That will happen regardless of anything else on the plan. It will take place in the normal maintenance. Mr. Margraf stated we have two crossing guards to assist crossing at that intersection.

Mr. Erne arrived at 8:45 a.m.

*Safe Routes to school sidewalks.* Mr. Margraf stated it looks like we are going to be LAP (Local Agency Certified) as a City so we will be doing the design. We are still looking at Spring 2014. SRTS paid for sidewalks: Brechin Drive, Kimbrace Place, and Dunblane Drive.

### **Denning Drive**

Mr. Margraf stated Denning Drive seems to be the corridor at the top of the list. We have all the previous studies out, we will get updated counts, and will redo turning movement counts at the intersection so that we have current counts if and when we decide 4 lane it.

Discussion at the Commission meeting was held about the new development on Denning Drive including the CNL Building, apartments going in by the Winter Park Village, and the Senior Center across the street. They had concerns about congestion as well as protecting the residents from speeding traffic.

Mr. Hiles arrived at 9:10 am.

Mr. Margraf stated he would like to move the flashing light that is 200 ft. South of Webster on Denning Drive to an intersection (Swoope Avenue) that is halfway between Canton Avenue and Webster Avenue. Also, he wants to improve the pedestrian crossing there. Then we would have three good crossings in a row to cross Denning Drive at Webster Avenue, Swoope Avenue, and Canton Avenue.

Denning Drive and New England Avenue. Ms. Hamilton Buss asked about New England Avenue and Denning Drive. There is a raised crosswalk but no signal and people do not stop. Officer Dawkins stated if two of the green signs are installed at that point, it will accomplish a lot. A lot of people pay attention to those as evidenced at the Post Office. Officer Dawkins stated he has been pleased that people do pay attention to them and slow or stop for pedestrians. Mr. Margraf asked the Board members to promote the green signs and suggest other locations that would benefit from them.

## **Parking Study**

The parking study came to the Commission in June, 2013. The consultant made the presentation, the Commissioners heard and accepted it along with the recommendations. There were some phase 1 recommendations which included enforcement. The Mayor challenged the staff to come up with 100 new parking spaces in a 12 month period. We looked at: Morse Boulevard, the block of Virginia to New York, adjusting New York to gain a few on New York, bulldozing the Public Works Building (75 spaces). We identified 140 spaces including the Blake yard which was a storage facility as potential places to gain those 100 parking spaces. We were set to go forward; however, as City Commissioners heard from residents, changes were made. We will not use the west meadow, Morse Blvd., and probably not New York; however, we are still demolishing the Public Works Building. We will go back to the next Commission Meeting regarding the Blake yard.

*Parking at the Morse Genius Parking Garage.* Mr. Margraf stated in order for development to happen, they had to provide parking. So, they offered to build the parking garage so they could build the businesses. The City paid to get half of the 1st floor and 4<sup>th</sup> floor and all of the 5<sup>th</sup> floor. The 2<sup>nd</sup> and 3<sup>rd</sup> floors are reserved totally for Morse Genius Foundation. The City and Morse Genius Foundation pay for maintenance. Ms. Stone, Director of Community Redevelopment, is talking with Morse Genius about using it for special events and on weekends.

## **New Business**

Ms. Pins, our new Board member brought the following items for discussion.

1. Walkway to cross General Reese at Parkland. Can a walkway or another safety device be installed?  
Mr. Margraf shared some background information about this area. It is all City of Orlando right-of-way. Keith Moore, Engineering Technician for the City is a member of the Orange County Safety Team and they meet with all the agencies in Orange County. Mr. Moore will bring that up at the next meeting to see if they would be willing to work on a crossing. Also, Mr. Margraf asked Ms. Dang and she stated General Reese might affect the County. Ms. Dang will research it and report back to the members.
2. Corinne Drive. Ms. Pins is concerned about safety. Is it possible to have a walkway there? Corrine Drive is not within the City limits. However, there is a community group called Corrine Calming Coalition trying to get involved in pedestrian/bike concerns and they have a web page to voice concerns. Chm. Blanton suggested this Board may want to go on record at some point in support of changes at Corrine Drive because even though it is not in the City of Winter Park it is a gateway into the City. The only protected crossings are at Glenridge Way and Corrine Drive.
3. Uneven Brick Streets. What can be done to improve the brick streets? Mr. Margraf stated there has been an evolution to the brick streets. One of our first and most difficult was the Pennsylvania Avenue corridor. We wanted to mimic Park Avenue so we found bricks that have the different depth and that makes it a rough road. When we opened that road the volume and speed went down. We don't use that kind of brick anymore.
4. Bike Friendly Cities. What does it take to change the mindset or the paradigm to reflect a bicycle friendly City in Winter Park? Mr. Margraf outlined a few improvements in the last five years: bike lanes on 17/92, and bike lanes on Fairbanks Avenue. Sharrows will be added to Winter Park Road when it is repaved this fiscal year.

Mr. Margraf stated since we were incorporated in 1897 a lot of our right-of-ways are narrow and room is scarce. We have been able to increase bicycle activity in the City through other means. We don't have a lot of candidates for bike lanes. Mr. Blanton stated we are working at becoming a bicycle friendly designation and he suggested the topic be placed on the agenda for next month.

Newsletter. Mr. Erne made a suggestion to create a newsletter used for Ped/Bike education and advertise our events. Mr. Margraf stated we have the ability to write articles for the Winter Park Update that goes out quarterly. We are just lacking articles. Mr. Blanton stated he would be willing to work with Mr. Erne to create articles for the Winter Park Update.

Agenda items. Mr. Margraf encouraged the Board members to e-mail Agenda items to Chm. Blanton and/or Mr. Margraf and they will be placed on the Agenda.

**ADJOURNMENT**

Chm. Blanton adjourned the meeting at 9:35 a.m. Next meeting is December 10, 2013, 8:30 a.m., Chapman Room, City Hall.

Respectfully submitted,

The Minutes for November 12, 2013 were approved on December 10, 2013.  
Debra Moore, Staff Assistant

