

**The CITY OF WINTER PARK
PEDESTRIAN AND BICYCLE ADVISORY BOARD
MINUTES**

**Regular Meeting
Chapman Room, City Hall**

**September 10, 2013
8:30 am**

Present: Scott Redmon, David Erne, Elisabeth Dang, Jill Hamilton Buss, and Tom Hiles

Absent: Whit Blanton and Jean Siegfried

City of Winter Park Staff: Bruce Robinson, Police Dept.; Susie Whitaker, Fire-Rescue Dept.; Lindsey Hayes, Planning Dept.; and Butch Margraf, Public Works Dept.

EXECUTIVE SUMMARY

- **Autumn Art Festival – Bike Valet, October 12 and 13**
- **Parking in Downtown Winter Park**
- **Budget**
- **Healthy Central Florida**

CALL TO ORDER. Vice Chm. Redmon called the meeting to order at 8:30 a.m.

I. ADMINISTRATIVE ITEMS

Approval of Minutes

Vice Chm. Redmon asked for approval of the minutes from August 13, 2013. Mr. Hiles made a motion to approve the minutes; Ms. Hamilton Buss seconded the motion; motion carried unanimously with a vote of 5-0.

II. ACTION ITEMS

Bike Valet

1. Bike Valet at the Autumn Art Festival--October 12 and 13 (Saturday and Sunday). Mr. Margraf stated we are still finalizing the location and it looks like the bike valet will be on the grass median on Morse Boulevard on the Park Avenue side of the tracks. Ms. Siegfried volunteered to work on Sunday afternoon. Mr. Margraf will e-mail a volunteer sign-up sheet.

Ms. Hamilton Buss suggested utilizing the City's Communications Department to do more advanced marketing for the bike valet. Also, possibly do a feature story in the City publications featuring bike valet availability at the Autumn Art Festival.

2. Bike Valet status at the Farmer's Market. The bike valet is not being fully utilized. Mr. Margraf suggested we provide more permanent bike racks around the Farmer's Market and eliminate the bike valet. Keep Winter Park Beautiful works the bike valet at the Farmer's market and Julia, chairperson, is interested in promoting events for Keep Winter Park Beautiful. If we continue to support the bike valet, this will be done.

Parking in Downtown Winter Park

Mr. Margraf reported:

- We will offer bike parking in the street in front of the bike shop.
- It may be a while before we get the bike racks in the street on Park Avenue.
- We are searching for a location in Central Park to place permanent bike racks on a pad. A possible location is on the south side of the new train station.
- Park Avenue Employee Parking. Mr. Margraf stated Park Avenue merchants are in support of more secured bicycle parking for their employees.

Secured parking. Logistics need to be worked out regarding secured parking:

- Administration. How do you get the locker signed out for a day or a few hours?
- Security. For security reasons, we may need a locker that has glass so that the Police Department can see what is in there.

Topics were discussed including covered parking, permanent parking, lockers, and bike racks. Mr. Margraf suggested the possibility of placing several bike lockers on the bottom floor of the parking garage on Canton. Mr. Redmon asked if there is extra room in the SunRail building for lockers.

Ms. Hamilton Buss stated Domerich Elementary has covered parking and it was provided through a grant from the Winter Park Health Foundation. It would be a nice to have lockers even if the contents are visible.

Parking in Downtown Winter Park. Mr. Margraf stated we are 100% occupied on Park Avenue. Peak parking hours are 11 am to 2 pm, Monday through Saturday. We are 200 – 250 spaces short during peak hours. The Mayor and Commission instructed we find 100 car parking spots. This is our plan:

- The Public Works Building will be demolished and provide 75 parking spaces.
- 30 temporary parking spots will be added during the holidays starting the first of November to mid-January on Morse Boulevard from New York Avenue to Virginia Avenue.
- The signal at New York Avenue and Morse Boulevard will be modified to gain 10 more spaces.
- Post office. We will capture part of the grass median and about 10 feet into the west meadow to gain 16 more spaces.

Budget update. Mr. Margraf reported he understands there is \$65,000 available for Bike/Pedestrian improvements this year. He will verify the dollar amount before the next Board meeting.

Vice Chm Redmon read an e-mail from Chm. Blanton regarding three subjects (1, 2, 3).

1. Proposed buffered bike facility design for Cady Way. Mr. Blanton would like to have the committee weigh in on whether to move forward with the design before it's taken to the City Commission for approval. Information is being gathered about how the design fits with school bus operations and parent-student drop-off/pick up at Brookshire Elementary. He would like to be on the record for a new type of facility like this. However, there may be other project priorities citywide.

Mr. Margraf reported we are still working through the process for this proposed buffered bike facility design. If we build it, even with the design we did to increase the radius on both those corners, we will still have busses that continue to run over the corners at Greene and Cady Way. He will meet with Michelle del Valle, Assistant City Manager and Troy Attaway, Public Works Director to discuss how we want to proceed and what other options are available. The cost of building the cycle track is up to \$40,000. If we build it and it does not work, we have to spend money to remove it.

Mr. Redmon stated some individuals are asking the City to pursue it; but are we as a committee asking for this? Mr. Margraf stated we should consider what that money could be used for if it does not go to the Cady Way buffered design. Ms. Dang stated there are a lot of other competing potential options.

Morse Boulevard. Ms. Dang asked about the design which uses one lane for temporary parking. She is concerned that it is going to be temporary only, and it may be confusing if people can park there only during the holiday season. If you always have the same set of directions, it would be easier to merge down to one lane. Mr. Margraf reported you will have two lanes of cars as it is today, and just before you get to Virginia Avenue it will merge into one lane. Mr. Margraf stated it may end up permanent parking. Ms. Dang asked as the project is planned out, to consider painting sharrows as part of the project. Mr. Redom would rather just make it permanent parking.

Corridors. At a recent City Commission strategic planning meeting the topic of corridors was discussed. They want to know what we have planned for the corridors. The City Commission adopted the corridor list: Fairbanks Avenue, 17/92, Orange Avenue West of 17/92, Denning Drive, Aloma Avenue east of Lakemont Avenue, and Lee Road. These are corridors with the focus on all modes of transportation/complete streets.

Mr. Margraf stated the Fairbanks corridor is about to be completed with bike lanes. Also, we have the permit to redo the landscaping on Lee Road.

Winter Park Road is scheduled for repaving this year and it is an opportunity to install sharrows. The bicycle corridors are Winter Park Road, Denning Drive, and Morse Boulevard. Sharrows are one of the easier things to do; however, it can get a little costly because of the number of sharrows needed.

2. Budget. In his e-mail Mr. Blanton reported the committee has expressed an interest in allocating the bike/pedestrian budget toward more pavement markings and signage for roads suitable for shared lane treatments, such as Winter Park Road and Morse Boulevard. He would like to add a few more road segments with that treatment over the next 2 – 3 years to better define the City’s bicycle network along key connecting roads into the community.

3. Parking Study. Mr. Blanton generally agrees with the recommendations. He likes the idea of designated employee parking, including locations a 10 minute walk or shuttle ride from the avenue and would also like to see more efforts on employee commute trip reduction in programs (shifting to modes other than driving). Better long-term parking for bicycles is another consideration tied to Sun Rail.

Denning Drive. Mr. Margraf reported that Mr. Rick Geller teaches at Rollins and he had several interns working on a presentation about Denning Drive. Mr. Margraf stated it was very good and he would like to have it presented to Dori Stone in Planning and Troy Attaway in Public Works.

Sun Rail Trail. Mr. Margraf stated we are lobbying FDOT about the excess right of way along the railroad tracks and in Central Park. We are lobbying to have FDOT sell it or give it to us to build rails for trails.

Healthy Central Florida Grant.

Our bike valet set up will look professional with a banner flag, tent, purple vests, and signage. Our Communications Department will provide our marketing needs for our bike valet.

ADJOURNMENT

Vice Chm. Redmon adjourned the meeting at 9:30 a.m. Next meeting is October 8, 2013, 8:30 a.m., Chapman Room, City Hall.

Respectfully submitted,

The Minutes for September 10, 2013 were approved on October 8, 2013
Debra Moore, Staff Assistant