

**The CITY OF WINTER PARK
PEDESTRIAN AND BICYCLE ADVISORY BOARD
MINUTES**

Regular Meeting
Chapman Room, City Hall

**August 13, 2013
8:30 am**

Present: Whit Blanton, Scott Redmon, Jean Siegfried, David Erne, Elisabeth Dang, Jill Hamilton Buss, and Tom Hiles

Absent: None

City of Winter Park Staff: Bruce Robinson, Police Dept.; Susie Whitaker, Fire-Rescue Dept.; Lindsey Hayes, Planning Dept.; Tim Maslow, Sustainability Coordinator, Public Works Dept.; and Debra Moore, Recording Secretary, Public Works Dept.

EXECUTIVE SUMMARY

- Updates: Bike Valet Grant, Cady Way Cycle Track, Pedestrian Signals, Multi-use trails, School updates
- Sustainability Action Plan, Tim Maslow—updates
- Autumn Art Festival - October 12 and 13

CALL TO ORDER. Chm. Blanton called the meeting to order at 8:30 a.m.

I. ADMINISTRATIVE ITEMS

Approval of Minutes

Chm. Blanton asked for approval of the minutes from July 9, 2013. Ms. Dang made a motion to approve the minutes; Mr. Redmon seconded the motion; motion carried unanimously with a vote of 7-0.

II. ACTION ITEMS

Update items reported by Ms. Hayes on behalf of Mr. Margraf

1. *Bike Valet Grant.* Mr. Margraf submitted the paperwork for the grant.
2. Mr. Margraf is researching vendors and quotes for additional bike racks, 10 x 10 fold up tent (top, no sides) valet themed, and banner flags valet themed.
3. *Cady Way Cycle Track.* The design is mostly complete, presently working through turning radius solutions (especially for buses); possibly reduce dual track at intersection; original plan did not have flexible vertical posts in the 2 ft. buffer area (added cost); and decision made to let school open and observe bus and larger vehicles at other tight radius locations.
4. *Pedestrian Signals.* Pedestrian Improvements have been completed at Fairbanks at Clay (added a leg to mainline) and Fairbanks at Formosa (added a leg to mainline). Many pedestrian signals are going in throughout the City particularly at Winter Park Road and Glenridge Way, Whitehall at Lakemont, Palmer at Lakemont, Webster at Denning (adding two legs), Canton at Denning, Morse at Denning, Capen at Orange Ave., Cypress at Orange Ave. Osceola at Chase/Ollie Ave. (adding two legs).

Ms. Hayes stated all of our major intersections will have the pedestrian countdown signals. She suggested thinking about how to celebrate/promote that accomplishment.

5. *Updates for School*

- New flashing beacon on Glenridge Way eastbound to improve driver recognition of school zone.
- New crosswalk in the Best Foot Forward Design at Lakemont Ave. and Lochberry Rd.

6. *Multi-use trails through church property from Perth Lane to Lakemont Ave.* Mr. Margraf met with the church about doing a multi-trail cut-through from Perth Ln. to Lakemont Ave. tying into the “drainage ditch extension” of the Cady Way Trail. The church board generally received the design favorably.

The report made on behalf of Mr. Margraf will be e-mailed to the board members.

Pedestrian Treatment at Lakemont/Aloma. Ms. Hamilton Buss asked if there is a possibility for a pedestrian signal treatment improvement at Lakemont and Aloma (Gay Road and 17/92). Ms. Hayes reported that 17/92 improvements have been working their way through the various funding boxes at FDOT and now it is coming up. We have spent a lot of time on the design. She will check regarding improvement at Gay Road (possibly improve timing or crosswalk markings).

Proposed Lee Road Extension. Mr. Redmon asked if there is a map that shows the area at Lee Road where Corporate Square is located. Ms. Hayes stated there is the site plan for the new Whole Foods at that intersection and it will show how the intersection will look. She will send that out.

Review of plans. Chm. Blanton asked if the board members can review plans including preliminary ideas of where other intersection treatments have been identified. He suggested a review of capital projects in the fall on a yearly basis. Ms. Hayes stated Mr. Margraf has a list.

Safety Awareness. Ms. Hamilton Buss suggested we consider increasing safety awareness at school crossings, prominent signals, or trouble spots. She has participated in activities such as “holding signs” at pertinent intersections and found it to be effective; it helps people connect the dots.

Press Release. Chm. Blanton suggested we may want a press release highlighting the intersection treatments that are designed to coincide with schools including elementary, public, private, and Rollins College. Ms. Hayes will follow up with Communications Department.

Autumn Art Festival. Saturday, October 12, and Sunday, October 13. We will need volunteers for the Bike Valet. Mr. Margraf will send out a sign-up sheet.

Winter Park 2030 Sustainability Action Plan - Tim Maslow, Sustainability Coordinator, City of Winter Park. Mr. Maslow introduced the Plan and gave the history.

Mr. Maslow stated Mr. Margraf reviewed the plan and some changes were added. We wanted to make sure we have identified the current policy in the Comprehensive Plan/Transportation Plan that Winter Park will continue to be a “walkable, pedestrian and bicycle-friendly sustainable, treed, relaxed, beautiful, safe, urban village that promotes neighborliness and courtesy among its citizens and visitors.”

Mr. Maslow reviewed the objectives, 2014 Actions, and the Actions before or by 2020.

Discussion under 2014 Actions

(vi) One revision was made to add this language: “prioritize Denning Dr. and West Morse as complete street candidates to act as a downtown bicycle corridor. Include Lakemont Ave. as complete street candidate.”

Chm. Blanton stated the policy applies to all streets; every street is a complete street candidate. It is a matter of what degree of treatment you apply to them. He suggested putting in some language about prioritizing improvements for treatments for bicycle and pedestrians with emphasis on those corridors as opposed to just naming them as complete street candidates.

Ms. Hamilton-Buss welcomed specific mention of Lakemont Ave. because there are schools, hospitals, and buses on that street.

(vii and viii) Provide bike share and provide car share. Mr. Maslow stated we would like to roll out car share and bike share at the same time.

(ix.) Increase bike storage. Chm. Blanton said when we talk about long-term parking I envision what is available at Metro Plan, a storage facility where you can lock your bike and be gone all day long. If we get bike storage in the Central Park area, we could take advantage of the Sun Rail accessibility. It would be good to keep it close to the park or maybe use some of the public parking garages.

Actions by 2020 (long term).

(i.) Encourage businesses to offer employee commuter incentive benefits. Chm. Blanton asked for examples. Mr. Alianiello (reThink) mentioned a few incentives: train subsidy, pre-tax options, preferential parking for car pools, showers on site for bicyclists, and change work week to 4 days, 10 hours a day.

Maximum parking standards. Chm. Blanton asked if we will consider maximum parking standards. He stated most codes specify minimum parking requirements. There is a move in transit oriented areas to cap that with a maximum parking rather than minimum parking. He suggested we research maximum parking codes and develop some recommendations as a committee.

Parking Study. Chm. Blanton asked what is the status of the City's parking study. Ms. Hayes stated the study is complete and has been to the Economic Development Board but not to Planning and Zoning. Chm. Blanton asked to look at it. It will be on the September agenda.

Mr. Maslow reviewed some of the Green Local Government credits that we can achieve and explained what is required to obtain the credits. Ms. Siegfried asked if the Independent Transportation Network has any impact on the credits. It is a membership organization designed for people who no longer drive. It uses volunteer and paid drivers and travels where there is no bus service. It is similar to a private taxi system but a little less expensive and is paid from an account; no money is exchanged. Thanks to the Winter Park Health Foundation it began in Winter Park, Maitland and Eatonville and has expanded to cover other zip codes in the Orlando area. Ms. Siegfried will send the information to Mr. Maslow so he can check on credits.

Transit score, bike score and walk score. Chm. Blanton stated there is increasing research and application coming out in the next few months on modal accessibility indicators that you can use with the travel demand model that Metro Plan maintains. With it you can zoom into a sub area like Winter Park and it helps rate modal accessibility by biking, walking, and transit. They are doing research in Arlington, VA as a case study for the program and they are finding that transit ridership is closely tied to walk rates and walking accessibility. People tend to ride transit if they have walkable destinations at the end of their trip.

A suggestion was brought up to track how many crosswalks are signalized or enhanced, including yield rates, etc. The purpose is to use the data to improve the comfort and accessibility of intersections and streets in Winter Park. Mr. Maslow suggested that Mr. Margraf is already doing this.

Mr. Maslow stated once the Board members are confident in this plan and see the updates that are important to this Board he would like this Board's verbal support of the Sustainability Plan. Mr. Blanton suggested it be placed on the agenda for September or October after Mr. Maslow gets the Board's feedback.

In conclusion, Mr. Maslow stated the Sustainability Plan will help the City meet a lot of long term goals.

Other Business

Update Map. Ms. Hamilton-Buss distributed the map “Healthy Central Florida Guide to Active Fun for Winter Park, Maitland and Eatonville” and asked members to let her know of any changes. This is a tool to get people to walk and bike in Winter Park.

School starts August 19. Officer Bruce Robinson, Police Department reported school starts next week. The school crossing guard meeting was held and we are ready to go. With the start of school, law enforcement’s number one priority is school zones. There will be an officer at every school zone morning and afternoon.

City’s fiscal 2014 proposed budget. Mr. Erne stated the budget is on the web site. Also, there is a line item in the amount of \$65,000 for pedestrian/bicycle improvements. Repaving projects are planned for next year and one is Winter Park Road from Corrine Dr. to Glenridge Way. This would be a good time to add shared lane markings. How do we go about recommending that sharrows are included.

MOTION

Mr. Erne moved that we recommend the application of shared lane markings on Winter Park Road as part of the repaving project as indicated on our map and in addition to the markings, add signage. Mr. Hiles seconded the motion; motion carried unanimously with a vote of 7-0.

ADJOURNMENT

Chm. Blanton adjourned the meeting at 9:30 a.m. Next meeting is September 10, 2013, 8:30 a.m., Chapman Room, City Hall.

Respectfully submitted,

The Minutes for August 13, 2013 were approved on September 10, 2013
Debra Moore, Staff Assistant