

**The CITY OF WINTER PARK
PEDESTRIAN AND BICYCLE ADVISORY BOARD
MINUTES**

**Regular Meeting
Chapman Room, City Hall**

**June 11, 2013
8:30 am**

Present: Whit Blanton, Scott Redmon, Jean Siegfried, David Erne, Elisabeth Holler, Elizabeth Hemphill and Jill Hamilton Buss.

Absent: Tom Hiles

City of Winter Park Staff: Sergeant Bruce Robinson, Police Dept.; Susie Whitaker, Fire-Rescue Dept.; Lindsey Hayes, Planning Dept.; Butch Margraf, Public Works Dept.; and Debra Moore, Recording Secretary, Public Works Dept.

EXECUTIVE SUMMARY

- **Well Defined Network–Composite Map**
- **Healthy Central Florida grant – update**
- **Brookshire Elementary School – updates**
 - A. **Brookshire SRTS sidewalks**
 - B. **Cady Way Cycle Track**
 - C. **Lakemont Avenue/Lochberry Road crosswalk**
- **St. Andrews Trail – update**
- **17/92 Master Plan Lee Road Extension – update**

CALL TO ORDER. Chm. Blanton called the meeting to order at 8:30 a.m.

I. ADMINISTRATIVE ITEMS

Approval of Minutes

Chm. Blanton asked for approval of the minutes from May 14, 2013. Ms. Siegfried made a motion to approve the minutes; Ms. Holler seconded the motion; motion carried unanimously with a vote of 7-0.

II. ACTION ITEMS

Well Defined Network–Composite Map

Chm. Blanton stated this map shows existing and planned bicycle and pedestrian treatments in the City of Winter Park. We combined all the GIS layers and put them on one map. The latest version includes all the City parks.

The goal is to take this to the City Commission this summer and show them the network of facilities we have identified. The City has set aside budget for bicycle and pedestrian treatments city wide. We would like to begin allocating money to projects throughout the City to help fill in this network.

Mr. Margraf will take the comprehensive plan, break it up into all the projects, and write descriptions for all the pieces.

Mr. Margraf stated Denning Drive will be a connection through the City from North to South and South to North. Chm. Blanton stated the low end of it would be shared markings and signage; the high end would be a road diet with bollards and on-street parking.

Forest Michael reported the SunRail Trail network is designed to get SunRail commuters to and from the station from our neighborhoods, to and from employers, and utilize the entire City Pedestrian/Bicycle plan as a connector. He also reported he has two interns developing analysis to help justify ridership.

Sharrow education. Chm. Blanton suggested if we were to put 4 miles of shared lane markings in the City, people would start to recognize the markings. We could provide collateral materials and use it in all of our forums and place it on the City website. At this time, not many people are applying shared lane markings in Florida. Mr. Margraf stated when we start to implement the plan there is more to it than just the infrastructure, there is also the education piece.

Sidewalk Gaps. Various sidewalk gaps were discussed. Mr. Margraf intends to fill in one gap on Denning Drive.

MOTION

Ms. Holler made a motion that the Pedestrian/Bicycle Board approve the composite map as shown and requests staff to develop additional details about individual projects as shown on the map and recommends that the City Commission consider incorporating those projects into their capital improvement and grant funding. Ms. Siegfried seconded the motion; motion carried unanimously by a vote of 7-0.

Discussion was held regarding developing a list of priorities for the projects. Mr. Margraf will prepare a priority list for the next Board meeting.

Healthy Central Florida grant. The grant was for a total of \$25,000 and there were many applicants. Mr. Margraf submitted the application for bike valet improvements for bike racks and a banner. He will report the results at the next meeting.

Brookshire Elementary School update

Mr. Margraf reported the following:

- A. *Safe Routes to School.* Sidewalk improvements for Brechin Drive, Dunblane Drive and Kimbrace Place will be submitted to the consultant for the design.
- B. *Cady Way Cycle Track.* The original cost was \$47,000. It was value engineered and scaled back from the original cost and now we are searching for funding for \$34,000. To decrease costs, green paint will be installed only at the conflict points at driveways and crosswalks. The \$47,000 option was for installation of green paint all the way from start to finish—Perth to the City limits.
- C. *Lakemont Avenue/Lochberry Road crosswalk.* At the crosswalk on Lakemont Avenue (which serves Brookshire Avenue), we will implement the same design as Lakemont Elementary (yield paddle in the middle of the road, appropriate yield lines, and signs at the side of the road). All existing crosswalks in the area will be restriped before school opens.

Mr. Margraf mentioned Safe Routes to School is a 5 year process from start to finish. The application is very data intensive.

St. Andrews Trail

St. Andrews Trail is number 5 on the list at Metro Plan. It may be up for funding in 2014. Our consultant has updated the necessary paperwork. This is a drainage ditch along St. Andrews Boulevard. We are going to pipe it, fill it, capture the land, and build a 12 foot wide meandering path (basically build a linear park).

17/92 Master Plan Lee Road extension adopted by City Commission in 2004.

This Plan is number 11 on the Metro Plan list. The cost is 16 million dollars. The project has been turned over to a consultant for an updated cost.

The project entails moving curbs out, narrowing the lanes, removing the bike lanes, constructing 10 foot sidewalks, texturing of bi-directional turn lanes, and construction of several mid-block islands for pedestrian refuge to cross between signals along the way. Along with that is the Lee Road extension which will punch Lee Road through to Denning Drive. Because we are removing the bike lanes from 17/92, we had to propose an alternate route which is Denning Drive.

New Business

1. Mr. Margraf reported Troy Attaway asked for suggestions for other large projects. Mr. Margraf suggested the intersection of Lakemont Avenue and Glenridge Way. A map of this area was distributed to board members. It is a roadblock between the facilities in the south and our bike lanes on Glenridge Way and Lakemont Avenue. He suggested we widen Lakemont Avenue from Baldwin north up to at least Glenridge Way and install bike lanes to make connection to the bike lanes that exist in Baldwin Park. In the section between the two Glenridge Ways, the only way to capture any ground is widen the road on the Lake Spier side. Mr. Margraf asked for input from the Board members. Then it will be submitted to Metro Plan.
2. As the St. Andrews trail is moving forward, we will work with a consultant about pushing it further north and making that connection to Lakemont Avenue around the Mayflower Retirement Community.

Future Bicycle Events

Mr. Margraf and Ms. Whitaker recently discussed biking events for the future. Mr. Margraf suggested we try to get an event that begins at Cady Way Trail, Ward Park or Fleet Peoples Park.

ADJOURNMENT

Chm. Blanton adjourned the meeting at 9:30 a.m. Next meeting is July 9, 2013, 8:30 a.m., Chapman Room, City Hall.

Respectfully submitted,

The Minutes for June 11, 2013 were approved as amended on July 9, 2013
Debra Moore, Staff Assistant