

**The CITY OF WINTER PARK  
PEDESTRIAN AND BICYCLE ADVISORY BOARD  
MINUTES**

**Regular Meeting  
Chapman Room, City Hall**

**May 14, 2013  
8:30 am**

**Present:** Scott Redmon, Jean Siegfried, David Erne, Elisabeth Holler, and Tom Hiles

**Absent:** Elizabeth Hemphill, Whit Blanton

**City of Winter Park Staff:** Sergeant Bruce Robinson, Police Dept.; Susie Whitaker, Fire-Rescue Dept.; Lindsey Hayes, Planning Dept.; Butch Margraf, Public Works Dept.; and Debra Moore, Recording Secretary, Public Works Dept.

**EXECUTIVE SUMMARY**

- **Brookshire Elementary School – update**
- **Earth Day – Bike Valet update**
- **Bike Valet Topics**
- **Winter Park Health Foundation Grant**
- **Proposed SunRail Trail Network in Winter Park/Well Defined Network–Composite Map**

**CALL TO ORDER.** Vice Chm. Redmon called the meeting to order at 8:30 a.m.

**I. ADMINISTRATIVE ITEMS**

**Approval of Minutes**

Vice Chm. Redmon asked for approval of the minutes from April 9, 2013. Ms. Siegfried made a motion to approve the minutes; Ms. Holler seconded the motion; motion carried unanimously with a vote of 5-0.

**II. ACTION ITEMS**

**Brookshire Elementary School update**

Mr. Margraf reported Brookshire Elementary School will be completed in mid-August. Installation of several ramps as well as stripping of crosswalks and roadway will be completed by start of school. The Cycle Track has been value engineered. To decrease costs, green paint will be installed only at the conflict points at the driveways (on the park side). Also, we will reduce the number of driveways by the Cady Way Pool. There are no residential driveways. The sidewalks will not be built before school starts; however, they should get moved up at least one year in the Safe Routes to School cycle. The cost is about \$30,000. We need funding for this project.

Mr. Margraf reported Keep Winter Park Beautiful has committed to contribute \$10,000 for this project. It is possible they may contribute another \$10,000.

**Earth Day Update – April 20 from 10 am – 2 pm**

Mr. Erne reported this was a big event. This was a tree give-away event. A handful of people used the bike valet which was set up behind the stage in Central Park. He suggested more signage.

**Bike Valet Topics:**

Farmer's Market. The Parks Board approved the bike valet at the Farmer's Market one Saturday a month. If successful, it may be offered every Saturday. Keep Winter Park Beautiful is staffing it.

Bike Valet – July 4th. As the date draws near, a volunteer sign-up sheet will be routed to the members. Mr. Margraf will gather more information about this event and report back.

Permanent Space for Bike Valet. Mr. Margraf reported we are still aiming for a permanent space.

### **Winter Park Health Foundation Grant - due on May 31**

A grant is available for a total of \$25,000; however, it appears they may be looking for about 10 winners at \$2,500 each. Mr. Margraf will submit the application after he meets with the Assistant City Manager and has approval. He will suggest we apply for supplies for the bike valet: bike racks, a flag banner “Winter Park Bike Valet,” and purple fencing.

### **Proposed SunRail Trail Network in Winter Park – Presented by Forest Michael (Michael Planning) Pedestrian/Bicycle Board Composite Plan**

Forest Michael presented an update on SunRail Trail. The initial approach is mainly within the downtown area and is designed to connect neighborhoods to downtown and the SunRail Station to increase ridership. This network approach corresponds with the Pedestrian and Bicycle Board’s latest composite plan. The idea is to meld Mr. Michael’s network with the Pedestrian and Bicycle Plan.

Mr. Michael suggested the SunRail momentum provides an opportunity to pursue a pilot project in the bicycle pedestrian mode. If we focus on a small fine-tuned pilot project centrally located in the downtown area which connects to the SunRail station, FDOT (Florida Dept. of Transportation) may fund it. We can show how it will connect to the SunRail station, largest employers, Winter Park Village, Rollins College, Valencia College, the Morse Avenue area, and a few neighborhoods. The pilot program could provide our community a substantial amount of funding in the first year as well as open the door for funding in the future. It involves the Pedestrian and Bicycle Board actively promoting it to the City Commissioners and FDOT.

Mr. Michael will speak with the FDOT representative reinforcing that this is not a rail with trail project but more of a network. FDOT may want a presentation and if so, that can be set up with representatives of the Pedestrian and Bicycle Board, Mr. Michael and possibly a City Commissioner. The team approach is well received by funding agencies. We want to show FDOT something simple that they can fund.

#### **Discussion:**

- Vice Chm. Redmon mentioned we may need to modify existing bike lanes on the composite map at Brookshire.
- Mr. Margraf stated Denning Drive also needs to be modified.
- Ms. Holler would like to see the differences from one map to the other. Are we 90% close? Mr. Michael stated we are very close. He will take out what the Board does not want.
- Ms. Siegfried had a question about further extension into Maitland. Mr. Margraf stated this will be included in the plan, but may not be included in the first part.

Ms. Hayes stated we are the model of what some other communities are looking at and would love to have. We are now putting the icing on the cake. It is very intuitive to find your way around Winter Park. We have the sidewalks in place and if you follow the grid on your bike you can get around pretty easily.

Mr. Michael reported FDOT has monies dedicated to state highways; State Road 426 is listed as a route on the Sun Rail Trail approach.

Several Rollins College volunteer interns will be working with Mr. Michael this summer gathering statistics to determine how much ridership will increase with SunRail. We can give the statistics to FDOT along with the plan. Mr. Hiles volunteered to assist as needed.

Mr. Margraf stated we need to meld the two plans together and finalize it. This is a comprehensive system-wide City plan. The next step is to get it to the Commissioners for review and comments.

Mr. Margraf stated there are benefits to having the plan adopted, even if it is a bit fluid. It outlines what is approved and allows us to move forward when applying for grants.

Vice Chm. Redmon summarized the discussion. We want the City Commission to be on board before we go to FDOT, we need FDOT for approval and funding, and we can split up some detail areas on different funding avenues based upon approval from the City.

Vice Chm. Redmon announced at our June meeting, we will have a work session to work on the composite map and discuss what we want to accomplish.

### **Other Business**

Mr. Margraf reported the St. Andrews project is proceeding along. We are number 5 on the list at Metro Plan.

### **ADJOURNMENT**

Vice-Chm. Redmon adjourned the meeting at 9:30 a.m. Next meeting is June 11, 2013, 8:30 a.m., Chapman Room.

Respectfully submitted,

The Minutes for May 14, 2013 were approved on June 11, 2013

Debra Moore, Staff Assistant