

**The CITY OF WINTER PARK  
PEDESTRIAN AND BICYCLE ADVISORY BOARD**

**Regular Meeting  
Chapman Room, City Hall**

**MINUTES**

**April 9, 2013  
10:00 am**

**Present:** Whit Blanton, Jean Siegfried, Scott Redmon, David Erne, Elizabeth Hemphill and Elisabeth Holler

**Absent:** Tom Hiles

**City of Winter Park Staff:** Sergeant Bruce Robinson, Police Dept.; Lindsey Hayes, Planning Dept.; Butch Margraf, Public Works Dept.; and Debra Moore, Recording Secretary, Public Works Dept.

**EXECUTIVE SUMMARY**

- **Park-to-Park – March 22, 2013 at 8 am - debrief**
- **Bike Valet at Art Festival – March 15 – 17, 2013 debrief**
- **Earth Day – April 20, 2013 – Bike Valet and Pedestrian/Bike representation**
- **Well defined network – composite map**
- **Brookshire Elementary School – update**

**CALL TO ORDER.** Chm. Blanton called the meeting to order at 8:30 a.m.

**I. ADMINISTRATIVE ITEMS**

**Approval of Minutes**

Chm. Blanton asked for approval of the minutes from March 12, 2013. Mr. Redmon made a motion to approve the minutes; Ms. Siegfried seconded the motion; motion carried unanimously with a vote of 6-0.

**II. ACTION ITEMS**

**Park-to-Park, Friday, March 22, 2013 – 8 am**

Mr. Margraf reported it was a great success with 75 riders! Ages ranged from 7 years old to retiree. Erin, owner of Breakaway Bicycles, fixed a few bikes and then she rode. Whole Foods provided great snacks. Comments were positive and included “can’t wait until next year,” and “why don’t you do this more often?” The Police coordination was amazing! Next year we may tighten up the instructions a bit. We would like to have 100+ riders in 2014.

**Bike Valet at the Art Festival, March 15 – 17, 2013.** It was a great success! We parked 256 bikes: 41 Friday, 106 Saturday, and 109 Sunday. We collected \$150 in tips (without solicitation) for the bike/pedestrian account. We received a lot of publicity. We had a good mixture of riders including: single riders, six people about the same age that came as a group, and families with kids. People are interested in having the bike valet at other events.

Chm. Blanton noticed people parked their bikes on every pole and every bike rack in the City. Mr. Margraf stated that is ok as long as it doesn’t create safety hazards. Maybe we could get a count at the next big event.

Mr. Margraf stated bicyclists came with radios and personal items in their pouch attached to the seat. Chm. Blanton noticed people shopped, brought the items back, and stored it with their bike.

**Earth Day, April 20, 2013 – Tree Give-away Event**

The next bike valet will be on Earth Day on Saturday, April 20, from 10 am – 2 pm and it will be located near the stage in Central Park. Mr. Erne has arranged for a tent, table, and chairs. Volunteers are needed. Our Pedestrian/Bike banner will be displayed. He will have a commuter bike on display with all the bells and

whistles. Mr. Erne will ask for donations from local bike shops and raffle them off. We will collect names of those interested in pedestrian/bicycle activities and future projects.

Healthy Central Florida made a presentation on April 8, 2013 at the City Commission meeting. They spoke about their activities and Park-to-Park was a part of that. A needs assessment was compiled based on the health of Central Florida people—primarily Winter Park, Eatonville and Maitland. You can view the full report on [HealthyCentralFlorida.org](http://HealthyCentralFlorida.org). This is a perfect lead-in for us as we move forward.

### **Well defined network**

Chm. Blanton reported a small group of City staff, Winter Park Health Foundation, and others have been working on a composite map for pedestrians and bicyclists. The goal is to create a unified plan with an overall city-wide network with connections to City of Orlando, Maitland, unincorporated Orange County, and Winter Park. The map focuses on facilities, strategies and treatments. The Board members reviewed the map and gave feedback. Mr. Margraf will send the link to the electronic version of the map. Please review the map and bring your comments to the May meeting.

Mr. Margraf stated the review process starts at the department level, then to the City Manager's office and then to the City Commission.

Suggestions for the City Commission presentation include:

- Present it as a planning map showing existing and proposed routes.
- Identify 5 or 6 things on the map we would like the City Commission to endorse.
- Offer some big, long-term ideas and some practical things we can do near term that won't be extremely hard to do or extremely costly.
- Explain how wayfinding supports the routes on the map.
- Show where additional shared lane markings can work on a few key streets. Explain what they are and that they have been tested and are a success in the City.
- Outline some of the priority items this advisory board would like to pursue.
- Share lower cost strategies that could be implemented.

This well-defined bicycle network will also complement the pedestrian network connected to the City.

Incorporating Rick Geller's comfort level made the map too complex; therefore, it may be a separate map.

Ms. Hayes stated some of the items may be achieved quicker and easier than the big ticket items such as bridges and cycle tracks. Mr. Margraf stated we have been picking them off as we go and we have made several sidewalk connections that were not there before.

Some streets in Winter Park fit the key criteria for shared lane markings. Chm. Blanton mentioned that shared lane markings offer the ability to keep all the traffic capacity and also offer comfort for bicyclists. Another option is to have bicycle routes and bike lanes on off-road trails.

Ms. Hayes asked if some consideration might be made to use the parallel routes such as Canton Avenue or Lyman Avenue as an alternative rather than the Webster Avenue and Morse Boulevard which are very busy streets. Chm. Blanton stated bicyclists value the same thing as drivers. Morse Boulevard is a free flowing street. If we had a well-defined bike facility with shared markings and more people using it, drivers might slow down. Long range, Ms. Hayes stated we may be able to take advantage of some of the rail right-of-way and create a multi-use route that parallels the railroad right-of-way.

Mr. Margraf researched other cities that have trails paralleling the railroad. He stated some cities have put a barrier between the trail and the rail (ex.: black wrought iron fence).

Mr. Geller was formerly a railroad attorney and has provided the current Maintenance and Operations Agreement between the Florida Department of Transportation and CSX. Mr. Geller highlighted the sections pertaining to rails with trails.

Mr. Margraf will arrange a meeting with Chm. Blanton, Ms. del Valle, and Mr. Attaway to discuss the best strategy going forward. He will ask if we can get the map into the hands of the Commissioners before any public meetings.

Ms. Holler asked about the location of proposed sidewalks on the map. Mr. Margraf stated sidewalks and pedestrians definitely need to be included. We have 55 miles of road that do not have sidewalks on either side. Some of those roads may be tucked away but many of them are through streets (local) and according to our Comprehensive Plan should have sidewalks on at least one side. The trees make it difficult. There are 10 sidewalks on the priority list waiting for funding. Denning Drive has 3 gaps and according to our Comprehensive Plan should have sidewalks on both sides. Chm. Blanton stated the map does show proposed sidewalks, but if there are some you want highlighted as priorities, we may need a separate map.

Mr. Margraf stated we have criteria for sidewalk installation and part of it includes “within proximity to a school.” If you start with a 2 mile radius, the whole City is covered, dropping it down to a mile, the whole City is covered, dropping it down to ½ mile the whole City is covered. So, it really does not help us to prioritize in that way. We would have to go to the schools and see if there are routes that people walk that lack sidewalks and aim it that way.

#### **Brookshire Elementary School update**

Mr. Margraf stated we are working to get the sidewalks and the cycle track. We have designed it. The cost is approximately \$47,000; the biggest cost is the green thermal plastic. The footage is approximately 2,200 feet.

Mr. Erne discussed a book he is reading entitled “City Cycling” which includes a chapter on cycling in small cities. Is there some way to share this information with the Commissioners? Chm. Blanton suggested we talk to City staff about a strategy for providing the Commissioners with some material.

#### **Other Business**

*Grants.* Winter Park Health Foundation grants are coming up in May. Mr. Margraf reported he would like to put together a list of items to submit. It may include additional bike racks, green fence, and flag banners.

Mr. Blich resigned due to his travel schedule out of town in the coming months. He will join us as a guest when his schedule permits. Chm. Blanton thanked Mr. Blich for his service.

#### **ADJOURNMENT**

Chm. Blanton adjourned the meeting at 9:30 a.m. Next meeting is May14, 2013, 8:30 a.m., Chapman Rm.

Respectfully submitted,

The Minutes for April 9, 2013 were approved on May 14, 2013

Debra Moore, Staff Assistant II