

**The CITY OF WINTER PARK
PEDESTRIAN AND BICYCLE ADVISORY BOARD
MINUTES**

**Regular Meeting
Chapman Room, City Hall**

**February 12, 2013
10:00 am**

Present: Whit Blanton, Jean Siegfried, Gordon Blich, Scott Redmon and David Erne

Absent: Elisabeth Holler, Elizabeth Hemphill and Tom Hiles

City of Winter Park Staff: Sergeant Bruce Robinson, Police Dept.; Susie Whitaker, Fire-Rescue Dept.; Lindsey Hayes, Planning Dept.; Butch Margraf, Public Works Dept.; and Debra Moore, Recording Secretary, Public Works Dept.

EXECUTIVE SUMMARY

- **Bicycle Pedestrian Wayfinding – Apply for Metroplan Grant and Greenways & Trails Grant**
- **Park-to-Park--March 22, 2013 at 8 am**
- **Bike Valet at the Spring Art Festival--March 15-17**

CALL TO ORDER. Chm. Blanton called the meeting to order at 10:00 a.m.

I. ADMINISTRATIVE ITEMS

Approval of Minutes

Chm. Blanton asked for approval of the minutes from January 9, 2013. Mr. Redmon made a motion to approve the minutes; Ms. Siegfried seconded the motion; motion carried unanimously with a vote of 5-0.

Richard S. Geller presents “Protecting Children Biking to Brookshire Elementary School.

Mr. Geller stated his nine year old son wants to ride his bike to Brookshire Elementary next year. This prompted Mr. Geller to look at the area around Brookshire. He came up with some suggestions for improvement as follows:

- Before school begins in August, re-paint and finish cross-walks at Greene Street (suggest boxed-stripped cross walks) most visible.
- As a pilot project, paint the bike lanes and conflict area green at Greene Street.
- Explore the financial/logistical feasibility of two-way protected bike lanes on Cady Way. Place high on the City’s list of Bike/Pedestrian priorities.

Board Members discussed using the green paint on a trial basis.

Mr. Geller suggested a protected bike lane to eliminate danger of blind spot right-hook accidents at Greene Street. He proposed installation of a protected bike lane on Cady Way to begin along Cady Way and possibly later extend all the way to the YMCA, onto Dundee Dr. and out to the Lakemont Avenue bike lanes. If this two lane bike lane is installed, 14 conflict points will be eliminated between Perth Lane and Brookshire Elementary School. Protected bike lane studies show a 28 – 90% decrease in injuries.

Mr. Blanton suggested the proposed changes could increase safety at the high school football games, calm traffic and provide a better buffer for people crossing street.

Mr. Margraf stated education is important because any of the proposed changes are new to Winter Park. Ms. Portelli suggested getting a group of parents together to help with outreach and get feedback from the neighborhood. Discussion will continue at the March meeting.

II. ACTION ITEMS

Park-to-Park. Scheduled March 22, 2013 - 8 am

The Board Members agreed to use the same bike route from last year starting and ending at Central Park.

Mr. Margraf stated more supervision is needed during the ride to keep the pack together. We can have three or four experienced supervisors/escorts ride in the pack to keep them together and also instruct along the way. The supervisors/escorts can be easily identified by wearing a colored vest or some other form of identification. We can also ask police officers to lead the group. Mr. Blich suggested we might want to line up from slowest to fastest rider.

Plans for Park-to-Park

- **Snacks/Drinks**
Snacks/Juice. Adrienne Iannone, Whole Foods Marketing Team Leader. Ms. Iannone volunteered to sponsor breakfast items such as fruit, granola, and juice. She will contact Mr. Margraf with the details. Mr. Margraf noted Whole Foods will be acknowledged at the "Finish Line" as well as on the posters.
Coffee. Mr. Blanton or Mr. Hiles will find a sponsor for coffee.
- *Posters.* Mr. Margraf stated the City's Communications Department will update the posters with new dates and add Whole Foods as a sponsor for 2013.
- *Advertising.* The City's Communications Department will market the event in all City communication outlets.
- *Bicycle Shop Representation.* Ms. Whitaker will contact Erin at Breakaways bicycles.
- *Route/Maps.* We are using the same route as last year. Maps are the same.
- *Extended ride.* Mr. Blanton will check with Mr. Hiles to see if he will lead a longer ride.
- *Bike Helmets.* Ms. Whitaker will make sure 10 bike helmets (mostly for children) get to the event.
- *Plan on paper.* Mr. Margraf suggested the plan be put on paper (include information to give the riders).

Metroplan Grant (due mid-April, 2013) and Greenways & Trails Grant (due April 30, 2013).

Both grant opportunities have an April deadline. Mr. Margraf stated we can submit for both. In the past, we discussed submitting the grants for bicycle wayfinding signage. Do we want to use the original plan developed in 2009 by Sprinkle Consulting or do we want to modify it? This time we may want to include sharrows in the plan. Changes have taken place since 2009 including the Ravadauge development and the upcoming SunRail. Discussion ensued and the Board agreed changes in the plan are needed.

Ms. Portelli advised that the Board make application for the Metroplan grant and agreed that the plan should be revised and updated due to Sun Rail, Ravadauge, and other changes since 2009. She suggested asking the Winter Park Health Foundation to be a funding partner and then state in the grant that we expect to make the request for any costs through the Winter Park Health Foundation.

Updates by Mr. Margraf:

Joint Meeting between City staff, Maitland, Winter Park, and Eatonville. A meeting is set and Mr. Margraf has been invited to attend.

St. Andrews Trail is number 5 on the Metro Plan priority list. We have a consultant under contract who is working with us. The trail will start at Aloma, go down to Ward Park, and tie into Cady Way. It will also tie into a piece going through Ward Park which was recently paved.

Sidewalk on Melrose Avenue. Mr. Margraf met with residents from the complex on Melrose Avenue. The City recently planted trees right where a sidewalk could have been installed. However, Mr. Margraf was informed by John Holland, Parks Director, and Lee Mackin, Chief of Forestry that there is discussion about building a trail inside Mead Botanical Garden that will run along Melrose Avenue to make that connection.

Urban Forestry Division. Mr. Margraf reported the City now has an Urban Forestry Division headed by the Assistant City Manager, Michelle del Valle. Mr. Margraf provided her with maps showing existing sidewalk locations and areas lacking sidewalks. Also, he expressed our position in support of sidewalk installations.

Other Business

Presentation to City Commission. The Board Members agreed to make a presentation to the City Commissioners at least once a year.

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Board Member Evaluation. Mr. Margraf encouraged the members to submit the Board Member Evaluation Survey forms sent from the City Manager's office. This is one way to share information with them.

Parking Survey. A parking survey is available on line for your input. It covers the downtown area, Hannibal Square, and Orange Avenue.

Bike Valet at the Art Festival. Mr. Margraf will create and circulate a spreadsheet for volunteers. Brendan O'Connor (volunteer coordinator) of Keep Winter Park Beautiful will coordinate other volunteers.

Bike Valet. Mr. Margraf mentioned the bike valet may be going to the Farmer's Market the first Saturday of the month and if successful, the Parks Department may be interested in having it available every Saturday. Keep Winter Park Beautiful will be involved in this endeavor. Mr. Margraf is considering turning more of the bike valet over to Keep Winter Park Beautiful Volunteer Coordinator, Brendan O'Connor.

Mr. Margraf attended the Park Avenue Association Meeting. While there, there was talk about events they want to bring downtown. Mr. Margraf wants to incorporate some form of biking event or supplement what they are doing to get more people downtown on bicycles. The bike valet is one way to encourage biking downtown.

ADJOURNMENT

Chm. Blanton adjourned the meeting at 11:15 a.m. Next meeting is March 12, 2013, 10 a.m., Chapman Rm.

Respectfully submitted,

Debra Moore, Staff Assistant II