

**CITY OF WINTER PARK
LAKES AND WATERWAYS ADVISORY BOARD**

**Regular Meeting
500 N. Virginia Ave
Beary Community Center**

**March 16, 2016
12:00 pm**

MINUTES

Present: Todd Weaver (Chair) Geoff Bedine (Vice-Chm), Nora Miller, Amy Byrd, Steven DiClemente, David Moorhead, and Doug Marks

Absent: Jim Barnes

City of Winter Park Staff: Troy Attaway, Public Works Director; Don Marcotte, Asst. Public Works Director; Tim Egan, Environmental Resource Mgr.; Amy Giannotti, Asst. Environmental Resource Mgr.; Stan Locke, WP Police; Abby Gulden, Sustainability & Permitting Coordinator; Debbie Wilkerson, Recording Secretary

Guests: Peter Godfrey, P&Z Board

CALL TO ORDER. Chm. Weaver called the Lakes and Waterways Advisory Board to order at 12:00 pm.

Citizen comments: None

administration

Approval of Minutes

Chm. Weaver asked for approval of the minutes from the February 17, 2016. Motion made by Mr. Bedine to approve the February 17 2016, meeting minutes as presented; seconded by Mr. DiClemente. Motion carried unanimously, 7-0.

Action items

Shoreline Permit Applications:

SAP 16-02, request of Virgil Schenck to build a revetment/seawall at 260 Trismen Terr. on Lake Osceola.

Mr. Egan provided details of this request, stating that the site plan is within code, except for the drawing showing an incorrect slope. Contractor has indicated that he will provide revised sections showing 3:1 slope and no exposed wall/cap. Staff is recommending approval. Mr. Egan responded to questions. Motion made by Mr. Moorhead to approve the application, seconded by Mr. Bedine, motion carried unanimously 7-0.

SAP 16-03, request of Mark Blake to build a boathouse/dock at 914 Poinciana Ln. on the Venetian Lagoon.

Mr. Egan provided details of this request, stating that the contractor provided a revised site plan which is within code and staff is recommending approval. Mr. Egan responded to questions. Motion made by Mr. Bedine to approve the application, seconded by Mr. Moorhead, motion carried unanimously 7-0.

SAP 16-04, request of James Schroeder to build a boathouse/dock at 2682 W. Fairbanks Ave. on Little Lake Fairview.

Mr. Egan provided details of this request. He explained that the application is for an office building on a lake that the City does not manage. The property was annexed around 2004 and is the only City of Winter Park property on Little Lake Fairview. Mr. Egan commented that Orange County and adjacent property owners were notified. The site plan is within code except that the elevation sketch shows an option for lattice siding which is not allowed under city or state rules. Staff is recommending approval with a specific condition: the lattice siding is not authorized under this permit and must be removed from the building permit sketches. Building Dept. is directed to hold issuance of building permit until this condition is met. Mr. Egan responded to questions.

Mr. Jerry Mills, BHM Architects, owner representative, spoke in favor of allowing the lattice due to appearance and security. He also requested information on the variance process. Mr. Egan explained that he spoke to the City Planner who interpreted the City Code to include lattice, however there is a City variance procedure through the City's Board of Adjustment, Planning and Zoning Board with a similar application process and public hearing as the shoreline application. The dock without the lattice meets the state exemption and no further action is necessary unless something is added at a later date that takes it out of the exemption status. The State may then request a permit application and submerged lands lease.

Motion made by Mr. Moorhead to approve the application with the removal of the lattice, seconded by Mr. Bedine, motion carried unanimously 7-0.

New Business

ICON - Lee Road Townhouses

Mr. Egan introduced for discussion ICON Residential approval from the Planning and Zoning Board for plans for lakefront dock, gazebo and privacy wall at the townhomes located at 1800 Lee Rd. The Planning and Zoning Board granted approval for two docks and gave them a variance on the size of the docks increasing it to 920 sf per dock instead of approving 3 docks. Mr. Egan explained that the current process that requires Lakes Board approve even though P&Z has approved the variance. Mr. Godfrey, P&Z Board, reviewed the P&Z Board thoughts behind the two docks approval. Mr. Egan requested a motion indicating approval of P&Z actions or requiring the contractor to submit an application to the Lakes Board. Motion made by Mr. Moorhead to accept P&Z recommendation, motion withdrawn. After additional discussion, motion made by Mr. Weaver to request formal plans submittal with all pertinent information to the Lakes and Waterways Board, seconded by Mr. Moorhead, motion carried unanimously, 6-0.

reports

Mead Botanical Garden - No report

Stormwater Management

Mr. Marcotte

- Demolition of structure on Nicole complete and preparing for the pond
- Preparing Bid package for liquid solid separator on Lk Killarney
- Howell Branch Pond construction to begin soon

- Working on the Stirling Bridge Design
- Following up on drainage study on east border of Winter Park with Seminole County

Sustainability Report – Abby Gulden

No report

Lakes Manager Report

Mr. Egan provided copies of the water quality update and announced that the report is posted on the website.

Lakes Patrol – WP Police

Sgt. Locke reported that he discussed documenting inspections with his staff. Regular patrols will begin in April which will include routine patrols of Dog Island.

City of Maitland – Paul Ritter

No Report

adjourn

Meeting adjourned at 1:01 p.m. Next meeting date April 20, 2016.

Respectfully submitted,

Debbie Wilkerson

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Recording Secretary
Approved 4/20/16