

**CITY OF WINTER PARK  
LAKES AND WATERWAYS ADVISORY BOARD**

**Regular Meeting  
Winter Park Country Club  
761 Old England Ave.**

**September 18, 2013  
12:00 pm**

**MINUTES**

---

**Present:** Chairman Jesse Graham, Marty Sullivan, Jim Barnes, Thomas Smith, Nora Miller and Dr. David Moorhead

**Absent:** Todd Weaver, Mike Whiting

**City of Winter Park Staff:** Don Marcotte, Stormwater Eng/Asst PW Director; Tim Egan, Environmental Resource Manager; Amy Giannotti, Asst. Environmental Resource Manager; Mark Dawkins, Police Dept.

**City of Maitland Staff:** Marissa Williams

**CALL TO ORDER.** Chair Graham called the Lakes and Waterways Advisory Board to order at 12:02 pm.

**administrative**

**August Minutes will be approved at the October meeting**

It was the consensus of the Board to approve the August 21, 2013, meeting minutes at the October meeting.

**new business**

**Summary of City Attorney's report on commercial activities in City Parks**

Director of Public Works Troy Attaway distributed the City Attorney's report summary, explaining that concerns exist relative to the safety and number of paddle boarders launching from Dinky Dock , paddling through canals, and in Lk. Killarney. He stated that the City Attorney has reviewed the City's Code of Ordinances for clarification and has found that City code prohibits use of kayaks, paddle boards, and personal watercraft through canals; and that code inconsistencies exist as a result of code developed through the years. Our City Attorney has suggested the development of a new, more cohesive ordinance regulating waterway use via a collaborative process including lakefront residents, paddle boarders, Scenic Boat Tour, Dinky Dock businesses, and City staff.

Mr. Attaway added that the City has the ability to permit, tax, or fee users at the point of waterway entry on City/public property. Once on lake, the City may regulate activities from a safety standpoint. An idea may be to regulate the number of paddle boarders allowed within a group.

Staff requested members review the summary for further discussion at the October 2013 meeting.

Members discussed permit/licensure fees for boats, waterway access via City of Maitland, and access from private lakefront property. The question arose of whether lakefront owners should be required to get a permit since they are not entering the waterway by way of City owned access. Discussion ensued regarding state requirements, buoy systems, safety of users, personal watercraft use, and complaints of limited parking and heavy volume of use at Dinky Dock. Members shared individual perspectives on regulating public use of waterways, economic impact to lakefront businesses, safety/liability issues, and businesses operating out of Dinky Dock.

Ms. Williams advised that Maitland requires a license to paddle board, but imposes no limit on the number of users that can operate out of a location - Maitland has no launch areas similar to Dinky Dock.

Member consensus was to read the City Attorney's summary report and discuss in further detail at the October 2013 meeting. They requested the City Attorney and a designate from the City's Park Department be in attendance for discussion.

## action items

### Shoreline Permit Applications –

- **SAP 13-18 Dock for Daniel Zack, 1745 Lk Berry Dr. on Lake Berry**

Mr. Egan explained that this issue had been heard by the City's Board of Adjustment and approved at 600 SF rather than the 632 SF requested, and at a 40-foot length rather than the 46 feet requested. All other criteria met code. Discussion ensued regarding typical lake water depth and maneuverability of watercraft.

**Mr. Sullivan motioned to approved. Mr. Barnes seconded. Motion carried unanimously. (6-0)**

- **SAP 13-19 Boathouse, for Carolyn Cooper 1047 McKean Cir on Lk Maitland**

Mr. Egan explained that this dock issue had been heard by the City's Board of Adjustment. He described the request as a typical variance to replace the boathouse's flat-roof with a pitched roof, adding that the boat dock is grandfathered-in at its greater length and square footage than current regulations. He confirmed that an approval would be consistent with previous precedent and met shoreline vegetation criteria.

**Mr. Barnes moved to approve. Mr. Sullivan seconded. Motion carried unanimously (6-0).**

## reports

Mead Botanical Garden – No Report

Lakes Report – Tim Egan

Mr. Egan spoke on the reduced effectiveness of sediment removal during periods of substantial storm events punctuated by dry periods. He reported that lakes are at an ordinary high, dry season begins within a month, field grass eradication (primarily in Lk. Killarney) continues, the next issue of *Lakes & Waterways* will publish in October, and on the Lk. Killarney dredging project.

Lakes Patrol – WP Police Mark Dawkins

Officer Dawkins reported: 123 boat stops, 22 tickets issued, 13 warnings, 120 vessel inspections.

City of Maitland – Marissa Williams

Ms. Williams reported: permit application for Maitland police boathouse is in review with anticipated construction in the fall; dock review approved by Maitland City Council and boards; on the Lk. Lilly project; educational teaming with Rollins College; and Maitland stormwater fee increases.

Stormwater Management –Don Marcotte

Mr. Marcotte distributed the CIP Budget Report, spoke on funding the stormwater exfiltration system and permeable pavers at the new Train Station project, advised that the City Commission would hear the FY14 budget approval on 9/23/13, reported on the Lk. Killarney lakefront construction project, announced the rebid of N. Park Exfiltration System Project, advised of two alum station upgrades, and answered questions from the Board regarding chain-link leaf trap replacement.

Mr. Attaway reported that the Capen House was being privately relocated to the Polasek Property via flotation across Lake Osceola. Members emphasized the importance of shoreline restoration and debris control.

**adjourn**

Meeting adjourned at 1:15 p.m. Next meeting date October 16, 2013.

Respectfully submitted,

Lena O. Petersen  
Construction Project & Grant Manager