



Keep Winter Park Beautiful and Sustainable Advisory Board Virtual Regular Meeting

Minutes

August 17th, 2021 at 11:45 a.m.

Present

KWPB&S Advisory Board Members: Lynne Bachrach, Carey Bond, Ben Ellis, Danielle Flipse, Catherine (Kay) Hudson, Stephen Pategas, Rosemary Salow

City of Winter Park Staff: Vanessa Balta, Sustainability Program Manager; Agnieszka Tarnawska, Sustainability Specialist; Clarissa Howard, Communications & Public Engagement Department Director

Guests: Mikayla Miller, Winter Park Public Library; Anne Simpson, Winter Park Public Library; Marty Sullivan, WP Commissioner Seat 1; Todd Weaver, WP Commissioner Seat 4

Absent

None

1. CALL TO ORDER

Vice Chair Danielle F. called the meeting to order at 11:50 a.m.

2. CONSENT AGENDA

a. Approval of Minutes

Board member Stephen P. made a motion to approve the July 20, 2021 minutes, seconded by Lynne B. Minutes were approved as presented.

3. STAFF UPDATES

a. Staff Report

Staff report was emailed to board members. Vanessa B. provided an update on the books and the bookmarks for the Winter Park Fire Department (WPDF) Little Libraries, the books with bookmarks were provided to Lauren Luna and she has placed them in the libraries. Vanessa B. also mentioned that the Communications team is helping promote the following initiatives on the city's social: Books/Bookmarks Install at WPDF Little Libraries, 9/27 Little Econ Watershed Cleanup (encouraging volunteers to "swing by" to pick up their cleaning kits", and 2021 Green School Grant recipients. There will be future social media posts highlighting Green Businesses in the Fall.

Vanessa B. also provided an update on the board's renewables commitment recommendation passed by the board during the last meeting. After discussing the recommendation with the City Manager and Communications Director, next steps will be for Sustainability Staff to integrate the recommendation into the Sustainability Action Plan (SAP) update and prepare a resolution that would accompany the SAP update going to the City Commission. Staff plans to have a draft of the resolution for the board to review and recommend by the September meeting.

b. Updates on ordinances/ resolutions/ City Commission requests

Audits of City Facilities- Vanessa B. informed the board that Commissioner Sullivan requested that staff provide him estimates of what it would cost to do city audits of all of their city facilities which would include a

Winter Park (WP) water treatment plant and WP waste water treatment plant, along with a solar feasibility assessment of all city facilities. The estimate was completed and submitted to Commissioner Sullivan and he plans to include it in his upcoming budget request.

4. PUBLIC COMMENTS

None.

5. ACTION ITEMS

None.

6. Discussion

a. Draft FY2022 Budget

Vanessa B. presented the draft budget to the board, providing additional information on funding sources, pandemic related cuts, reorganization and answered board member questions. The board discussed the budget at length. Kay H. made a motion to modify the budget to include Winter Park Public Library's Seed Library request for up to \$3,000 for a 1-year trial period, seconded by Chair Ben E. The motion was approved unanimously by the board.

Chair Ben E. made a motion to approve the FY2022 budget with the modification introduced by Kay, as well as to include \$1,000 for Facebook Targeted ads. The motion was seconded by Stephen P. and the motion passed unanimously by the board.

7. BOARD COMMENTS

a. Green Minute

Stephen P. provided an update on an existing pollinator garden project that he is working on with the Parks department and the WP Garden Club, they will be installing a pollinator garden in Central Park.

Vanessa B. shared that she will be presenting at the America In Bloom National Virtual Symposium on Wednesday, September 29th at 3:15PM-4:00PM, she will be sharing the city's sustainability efforts.

Carey B. showed the board sustainable reusable silverware that she was given recently at an event and she recommended the reusable silverware as an option for a KWPB&S giveaway.

b. New Business/Agenda Requests/Announcements

Rosemary S. would be interested in discussing a potential EV charging station install rebate or incentive program for residential and commercial customers.

8. ADJOURNMENT

Stephen P. made a motion to adjourn at 12:56 p.m., seconded by Rosemary S. Next meeting is September 21, 2021.

Respectfully submitted,

Vanessa A. Balta, Board Liaison