

**THE CITY OF WINTER PARK
KEEP WINTER PARK BEAUTIFUL AND SUSTAINABLE ADVISORY BOARD**

Regular Meeting
City Hall, 401 Park Ave. S.

March 19, 2019
11:45am

MINUTES

Present: David Daly, Mary Dipboye, Ben Ellis, Nora Miller, Stephen Pategas (on the phone), Ellen Wolfson

Absent: Bruce Thomas

City of Winter Park Staff: Kris Stenger, Building and Sustainability Manager; Vanessa Balta Cook, Building & Sustainability Planner; John Nico, Sustainability and Permitting Assistant; Agnieszka Tarnawska, Sustainability and Permitting Assistant; Gabbie Buendia, Sustainability Program Intern

Guests: Ann Francis, Rollins College; Jody Lazar, WP Library

CALL TO ORDER: Ch. Ellis called the meeting to order at 11:49 a.m.

1. ADMINISTRATIVE ITEMS

Approval of Minutes

David D. made a motion to approve February 19, 2019 Meeting minutes. Mary D. seconded the motion. Minutes were approved as presented.

Citizen Comments:

Jody L. shared her experience of riding a Lime bike at Bike Winter Park, library teen group's salsa garden planting, and Library's upcoming museum bike tour. Staff requested flyer for bike to share event with Sustainability e-list.

Staff Report:

Staff report was emailed to board members. John N. gave a brief report on the past 5 Don't Pitch It, Fix It! workshops, reporting number of repairs, volunteer fixers, attendees and waste diversion and WP Public Library, Orange County and Orlando's participation. He also provided a brief update on the Winter Park non-exclusive waste haulers registration program, reporting the number of registered haulers (13), their diversion, and contact information availability on the Waste Diversion & Recycling section of the Sustainability website (cityofwinterpark.org/think-twice, scroll down to Commercial Collection. Mary D. requested staff provide these numbers in context with residential collection in the future, as well as information on WastePro's current commercial/multifamily recycling accounts. Vanessa B.C. briefly reviewed April and May Observer Ads. Kris S. provided an update on the Beyond34 Central Business District Commercial Recycling Project which aims to improve recycling along Park Avenue and in Central Park. Staff has met with consultants (Kessler), City Administration and Personnel, WastePro, and CRA. John N. is working on Center Street audits and will begin Central Park receptacle audit. Vanessa B.C. reviewed the Earth Day volunteer shifts. Ellen W. asked if volunteer shirts might be available prior to the event, staff said they will be available the week prior for pick up. Mary D. asked if there will be signage at Farmers' Market directing customers to Earth Day, staff working with Cox and Communications on this, will also have a sign at Central Park directing visitors to Shady Park. Kris S. mentioned that the draft EV Ordinance is with the Planning Department director. It will be discussed, as well as the Green Business Recognition Program (GBRP), at the work session scheduled for Tuesday April 2, 2019 at 11:45am. The board is encouraged to attend launch of GBRP scheduled for Friday, April 12th at 8am at the WP Welcome Center. Staff reviewed Mary D. questions

regarding renewable energy portfolio number in staff report, steps to SolSmart Gold designation, SAP report reference to greyspace, and recycling at city facilities.

2. ACTION

a. USGBC Organizational Membership Renewal

Staff reviewed renewal fee changes with Board. Motion made by Nora M. to not renew organizational membership this year, seconded by Ellen W., motion carried unanimously by a vote of 5-0.

3. INFORMATIONAL

a. Green Minute

David D. shared a paper straw that the Coop and 4Rivers restaurants are now using in their restaurants, staff will make sure to invite them to the upcoming GBRP launch. Nora M. mentioned an article she had read on grain (straw) straws. Ann F. mentioned Rollins College is providing pasta based straws.

Ann F. shared that the Rollins Campus/Dining Services (Sodexo) is getting closer to having no plastic bottles sold on campus (e.g., water is being provided in aluminum bottles; reusable Nalgene giveaways).

Ellen W. shared Sanctum owners are recycling in Orlando, would be a good GBPR program participant for their new location (Proper + Wild). Staff will make sure to invite them to the upcoming GBRP launch.

b. KWPB – Status Report KWPB&S

Stephen P. reported that AIB is on track, Community Profile is being worked on by Communications, and itinerary is being finalized. Judges will arrive on Sunday, April 28th, judging will take place Monday April 29th and Tuesday April 30th. The Volunteer Appreciation Event is scheduled for Tuesday, April 30th at 6pm at the WP Country Club. Staff will check with Stephen regarding the schedule for Tuesday, OCPS Green School Grant awards are the same day around lunch time, staff may need to participate for a few hours.

c. Sustainability Action Plan

Priorities

BEW-5: Residential Potable Water Average Annual Usage

CEGE-2: Recognized Green Businesses

WDR-1: Waste Diverted from Landfill

d. Finance

Staff reviewed increased fee amount for USGBC Organizational Annual Membership Renewal. FY19 budget for this item was \$300, new renewal fee is \$750, staff was able to receive a discount of \$200, making the new renewal fee \$550. Staff described limited usage of the organizational membership. Kris S. has a professional individual membership. Board moved to not renew organizational membership this year.

e. Guest Speaker

Tim Egan, WP Parks Natural Resources Manager, provided an overview of the expansion of the Howell Branch Preserve. Presentation included information on City's purchase of 55+/- acres of Howell Branch Creek natural lands, what makes these parcels significant (i.e., connectivity, water management, habitat protection/improvement, recreation & education), conceptual plan and timeline. If you would like a copy of the excel/pivot tables, please send an email request to staff.

4. NEW BUSINESS

- a. **Agenda Requests/Announcements/Action Items:** David D. discussed with board his upcoming schedule that will require his physical absence from a number of meetings and is partial term being up up at the end of April. Staff mentioned the option of David D. serving as an alternate, allowing his seat to be opened for a new member, yet allowing him to remain active on the board whether he is physically at the meetings. David D. will email staff with his decision. Staff will check to see if there are any applications on file for an open position. Board is encouraged to invite community members to apply for the vacant position.

5. ADJOURNMENT

a. Action Items

b. Evaluate Meeting

- What worked:
- What didn't work:

Nora M. made a motion to adjourn at 1:12 p.m., seconded by Ellen W. Next meeting Tuesday, April 16, 11:45am at City Hall.

Respectfully submitted,

Vanessa A. Balta Cook
Recording Secretary