

**THE CITY OF WINTER PARK
KEEP WINTER PARK BEAUTIFUL AND SUSTAINABLE**

Regular Meeting
City Hall, 401 Park Ave. S.

January 16, 2018
11:50am

MINUTES

Present: Mary Dipboye, Ben Ellis, Natalie Hellman, Sally Miller, Bruce Thomas

Absent: Nora Miller, Stephen Pategas, Ellen Wolfson

City of Winter Park Staff: Kris Stenger, Building and Sustainability Manager; Vanessa Balta Cook, Building & Sustainability Planner

Guests: Curtis Ostrodka, VHB; Jody Lazar, WP Library

CALL TO ORDER: Ch. Ellis called the meeting to order at 11:50 a.m.

1. ADMINISTRATIVE ITEMS

Approval of Minutes

Sally M. made a motion to approve December 19, 2017 minutes. Mary D. seconded the motion. Minutes were approved as presented.

Citizen Comments:

Curtis O. from VHB invited the community to participate in the City of Orlando's final Green Works public workshop informing the Green Works Community Sustainability Plan 2018 update. The workshop will take place, Thursday, February 1st from 6pm-8pm, at East End Market, carpooling is highly recommended because of venue's limited parking. 1/26/18 VABC emailed workshop details to board. Jody L. from the WP Library will be hosting a volunteer fair on Friday, January 26th; shared that she celebrated Martin Luther King Day at Unity Heritage Festival at Shady Park.

Staff Report:

Staff report was emailed to board members. Vanessa B. C. and Mary D. finalizing the agenda and date for Energy Saving 101 for Faith-Based Organizations community workshop, Vanessa B.C. to create invitation. Tentatively scheduled for Thursday, February 22nd from 6pm to 7:30pm at the WP Civic Center (1/23/18 UPDATE: Workshop will be held Monday, February 19th, 6pm-7:30pm, WP Civic Center, VABC sent invitation to local churches, Board Members to follow up (e.g., Bruce T.-FCC; Ben E.-WP Methodist). Ch. Ellis recommended light refreshments be provided; staff to coordinate. Vanessa B.C. reported that staff has yet to see any updates regarding 2018 CFBOTB. Vanessa B.C. also reported: SolSmart Silver Designation Application submitted (1/16/18 UPDATE: City has received Silver Designation); Utilities Advisory Board Joint Meeting tentatively set for March 2nd from 12pm to 1:30pm, pending discussion with UAB at 1/24/17 board meeting, Ch. Ellis will try to attend the meeting. Mary D. opened a discussion on a greater commitment to renewable energy than what is suggested in the SAP, providing examples of the cities of Orlando and St. Pete and others. Sally M. and Bruce T. suggested it would be great for the City of Winter Park to be a leader on this, Ch. Ellis cautioned that suggested goals should be attainable (e.g., unlike recycling goal set by the state that has not moved beyond 34). Board would like to have more information on who is 100% renewable energy and how they are achieving this (e.g., Atlanta, GA; Burlington, VT). Vanessa B.C. reported that UAB has on several occasions discussed the potential of increasing renewables portfolio and suggested it might be useful to have Deidre McNab or another solar expert present to the UAB. Vanessa B.C. opened a

discussion on waste to energy counting toward percentage of renewable energy portfolio. Mary D. stressed that customer-owned solar generated (approximately 50 systems throughout the city; net going on the grid) should be counting toward that number. Staff will follow-up with Delsia Margraf, manager of the City's Utility Services Department. Ch. Ellis reminded the board that a representative from Rollins College would start joining the monthly meetings starting in February. The Board requested for clarification on the SNAP program's usage data—is there demographic data associated with it? (1/19/18 UPDATE: VABC emailed Gabby's responses to the board's questions).

2. ACTION

None.

3. INFORMATIONAL

a. Green Minute

Mary D. shared that the East Orange County Solar-Co-op is open, will end April 15th. Sign up and information is available at solarunitedneighbors.org/orangecounty. It is a short window so anyone interested should sign up. There is no obligation to sign a contract. Sally M. requested staff see if this can included in the next city newsletter (1/17/18 Clarissa, Director of WP Communications, said she include this information in the March-May issue).

b. KWPB – Status Report KWPB&S

Earth Day in the Park/Sponsorships

Bruce reported Earth Day in the Park planning is underway, most recent meeting on January 10th went well. Finding sponsors by the end of the February is the major priority. Board reviewed sponsor contact list and assigned board members for follow-up, priority is to contact last year's sponsors first. Board requested that Water and Waste Water Utility booth have cooking oil recycling program containers, as well as Police Department booth provide information on drug disposal be present at Earth Day (UPDATE: VABC confirmed both departments will do this). Sally M. suggested a city-related booth section (UPDATE: Event Planners confirmed they will incorporate this suggestion into the tent layout). Board considered potential of purchasing the winner of the Polacek Open Air competition to be given as a prize for the volunteer of the year. Board suggested the \$100 People's Choice Award provided last year should be given again this year with no increase at this time. And recommended consideration of providing the volunteer of the year with something in addition the certificate of appreciation. Mary D. and Bruce T. will be organizing the EV Display. Staff continuing to explore possibility of having Stuff the Magic Dragon at Earth Day in the Park. The next Earth Day planning group meeting will be scheduled for the beginning of March.

Confirmed Participants (updated 1/26/18): Bike Rodeo, Crealde School of Art, Orange County Environmental Protection Division, Ferran Services, Full Circle Yoga, Hannibal Square Heritage Center, IDEAS For Us and Fleet Farming, Keep Winter Park Beautiful, Polasek Museum & Sculpture Gardens, Rethink Your Commute/SunRail, Rollins Sustainability Program, WP GIS/Public Works Bike Valet, WP Lakes, WP Library, WP Parks & Recreation, WP Police, WP Sustainability Program, WP Transportation Advisory Board, WP Urban Forestry, WP Water Utility

c. Sustainability Action Plan

Vanessa B.C. reported that the 2017 SAP Annual Report is being drafted, staff is waiting on data from several departments to finalize and have ready for the board's review. Staff hopes to have a draft ready for the board's review and approval by the end of the month/February. Sally M. suggested that the update be posted in the e-newsletter and that Sustainability be linked on the City's homepage or on the Residents drop-down list (1/17/18 UPDATE: Sustainability Page is now linked under Residents Tab; it is also listed under Quick Info and can be reached by searching for "Sustainability" in the main page's search bar.)

d. Finance

None.

4. NEW BUSINESS

- a. **Agenda Requests/Announcements/Action Items:** Stephen P. requested staff send board WastePro Franchise Agreement (VABC sent 11/30/17). Ellen W. requested staff provide a list of this past year's donors and the potential donors list created previously (VABC sent 11/29/17). Bruce T. requested the deadline for sponsor logos for Earth Day t-shirts. Raymond Randall, recycling expert from WasteManagement will be speaking at December board meeting. Next board meeting, board members should be prepared to share some goals, responsibilities and resources on the priorities they discussed.

5. ADJOURNMENT

a. Action Items

b. Evaluate Meeting

- What worked:
- What didn't work:

Ben E. made a motion to adjourn at 1:12 p.m., seconded by Bruce T. Next meeting Tuesday, February 20th, 11:45am at City Hall.

Respectfully submitted,

Vanessa A. Balta Cook
Recording Secretary