

**THE CITY OF WINTER PARK
KEEP WINTER PARK BEAUTIFUL AND SUSTAINABLE**

Regular Meeting
City Hall, 401 Park Ave. S.

June 20, 2017
11:51am

MINUTES

Present: Mary Dipboye, Ben Ellis, Natalie Hellmann (by phone), Nora Miller, Stephen Pategas, Bruce Thomas, Ellen Wolfson

Absent: Sally Miller

City of Winter Park Staff: Kris Stenger, Building and Sustainability Manager; Vanessa Balta Cook, Building & Sustainability Planner; John Nico, Sustainability & Permitting Assistant; Agnieszka Tarnawska, Sustainability & Permitting Assistant

Guests: Jody Lazar, Pat Schoknecht; Emerson Zumboldt, Emmy Zumboldt

CALL TO ORDER: Ch. Thomas called the meeting to order at 11:51 a.m.

1. ADMINISTRATIVE ITEMS

Member Introduction

New KWPB&S members Nora Miller and Natalie Hellmann introduced themselves.

Approval of Minutes

Ben E. made a motion to approve May 16, 2017 minutes. Mary D. seconded the motion. Minutes were approved as presented.

Citizen Comments:

Ms. Lazar provided date/time/location information on Sir David Adjaye's public discussion on the new Library/Events Center.

Staff Report:

Staff report was emailed to board members. Kris S. provided a quick overview of green building standards (e.g., LEED) reviewed for new city building construction projects (e.g., new Library). Staff provided updates on ENERGY STAR Portfolio Manager Training being undertaken by staff, WastePro RFID system, WastePro Reporting (from 15% to 21% in recycling December), WastePro visual inspection and recycling sorting process, upcoming closure of MRF (Materials Recovery Facility), SolSmart certification, and community solar program. Staff presented ENERGY STAR Portfolio Manager Reports for select city buildings. Customized reports available upon request. Vanessa B.C. provided a recap of Keep Florida Beautiful Conference. Kris S. also reviewed current KWPB&S budget.

2. ACTION

a. Nominate Chair and Vice Chair Positions

Stephen P. nominated Ben Ellis as Chairman and Ellen Wolfson as Vice Chairman, seconded by Mary D., motion carried unanimously by a vote of 6-0.

b. Central Florida Battle of the Buildings Sponsorship

Staff described competition, engagement activities and technical assistance being provided by the Sustainability Office and UCF Energy Specialist Group. Motion made by Stephen P. to sponsor CF

BOTB at the Bronze Level (\$500), seconded by Bruce T., motion carried unanimously by a vote of 6-0. Motion made by Bruce T. to use Keep Winter Park Beautiful Logo for sponsorship, seconded by Stephen P., motion carried unanimously by a vote of 6-0.

3. INFORMATIONAL

a. Green Minute

Pat S.-Discussed upcoming changes to Rollins recycling program. Rollins will be focusing on cardboard, dry paper recycling, and will be removing outdoor recycling bins. All trash is sent to Covanta, they pull out metals to be sold/recycled, and the rest is turned into energy. Education campaign to be launched.

b. KWPB – Status Report KWPB&S

Stephen P. provided a recap of Jason S. from Parks & Recreation presentation on Project Bloom that was presented at the last Winter Park Blooms meeting. Progress on partnership with Millers Hardware Entrance beautification, container contest, outstanding achievement awards deadline, and potential volunteer events (e.g., mulch clean-up discussed at the last meeting) was also discussed. America in Bloom (AIB) judging, participants, sponsorship, promotion, logistics, and caladium sales. Potential of providing extra caladiums to Green School Grant Recipients and/or AIB participants was discussed. Also reviewed some of the AIB judges' recommendations (e.g., entry signs need for color/landscaping, signage on Park Ave., murals, branding of trash containers, columns, bike signage, community profile should highlight new items each year). Also mentioned merchants' container contest, caladium photo contest, and volunteer appreciation event. Discussed caladium sales money being used for projects related to AIB recommendations. Volunteer event to scrape soil off from trees where City picks up the excess soil was also discussed (have support by Forestry and Parks Departments). Can use existing volunteers, Rollins Summer Serve program might be an option.

c. Sustainability Action Plan

a. Renewables Commitment

Vanessa B.C. provided an overview of Mayors for 100% Renewable Energy Commitment and complimentary SAP objectives, indicator tracking, targets, and actions in Buildings, Energy, & Water and Local Government Operations.

d. Finance

Kris S. reviewed current KWPB&S budget.

4. NEW BUSINESS

- a. **Agenda Requests/Announcements/Action Items:** Ellen W. suggested a board/volunteer community day to help beautify post office area. The board requests Renewables Commitment be discussed further at next meeting.

5. ADJOURNMENT

a. Action Items

b. Evaluate Meeting

- What worked:
- What didn't work:

Stephen P. made a motion to adjourn at 1:10 p.m., seconded by Ellen W. Next meeting July 18, 11:45am at City Hall.

Respectfully submitted,

Vanessa A. Balta Cook
Recording Secretary