

**THE CITY OF WINTER PARK  
KEEP WINTER PARK BEAUTIFUL AND SUSTAINABLE**

Regular Meeting  
City Hall, 401 Park Ave. S.

December 8, 2016  
11:45am

**MINUTES**

---

**Present:** Bruce Thomas, Stephen Pategas, Sally Miller, Mary Dipboye, Ellen Wolfson, Bill Heagey

**Absent:** Ben Ellis

**City of Winter Park Staff:** Kris Stenger, Building & Sustainability Manager, Abby Gulden, Permitting and Sustainability Coordinator

**Guests:** Jody Lazar, Winter Park Library  
Gabby Lothrop, Gather &

**CALL TO ORDER:** Chair Thomas called the meeting to order at 11:45 a.m.

**1. ADMINISTRATIVE ITEMS**

**Approval of Minutes**

Chair Thomas asked for approval of the November 17, 2016, minutes, S. Pategas moved to approve the minutes as presented; B. Heagey seconded the motion; motion carried unanimously.

**Citizen Comments:**

None

**Staff Report:**

Staff report was emailed to board members. Staff responded to questions. Discussion and update on status of PACE in Winter Park and Orange County. Overview of new Waste Contractor registration and reporting procedures. The Sustainability Action Plan workshop will occur within the regular scheduled meeting in January, along with a Benchmarking and Disclosure overview from Chris Castro of Orlando's sustainability office.

**2. ACTION**

**3. INFORMATIONAL**

**a. Green Minute**

M. Dipboye updated the board regarding the recent Central FL solar co-op registrations

**b. SNAP at Winter Park Farmers Market**

Overview and discussion regarding the history, structure, and rollout of the SNAP/EBT acceptance program "No Cash No Problem". Presentation from Gabby Lothrop of Gather& who will be administering the program

**c. KWPB – Status Report KWPB&S**

Status Report from KWPB&S - Mr. Pategas reported that the Winter Park Blooms committee is in the planning phase in anticipation of the 2017 judging schedule. Previous judging recommendations have been reviewed and several chosen for implementation.

KWPB&S Sponsorship – Ms. Gulden reviewed the sponsorship program. She responded to questions. The Board discussed potential sponsors and Board contacting them. Chm. Thomas assigned companies to each board member for sponsorship outreach.

**d. Sustainability Action Plan**

Ms. Gulden is beginning to draft the annual report for presentation to the City Commission in 2017. Sally Miller will serve as board point person for SAP items.

**e. Finance**

Continued review and discussion of 2017 budget items, with special regards to Recycling Education budget. It was determined that more review is needed and there will be no action taken at this time.

**4. NEW BUSINESS**

**a. Agenda Requests/Announcements/Action Items**

S. Miller requests recycling education initiative as topic for future meeting. Determination made to wait until reporting from Waste Pro is received. Request made to add additional staff to assist with tracking and reporting

**5. ADJOURNMENT**

**a. Action Items**

**b. Evaluate Meeting**

- What worked:
- What didn't work:

Staff will review possible meeting options.

Chm. Thomas adjourned the meeting at 1:17 p.m. Next meeting January 17, 11:30am at City Hall

Respectfully submitted,

Abby Gulden  
Recording Secretary