

**CITY OF WINTER PARK
KEEP WINTER PARK BEAUTIFUL AND SUSTAINABLE ADVISORY BOARD**

Regular Meeting
City Hall
401 S. Park Ave.
Winter Park, FL

February 12, 2015

MEETING MINUTES

Members Present: Michael Poole, (Chair), Stephen Pategas, (Vice chair), Mark Roush, Fred Kosiewski, Cathy Blanton, Mary Dipboye, Pat Schoknecht, Raymond Randall, Julie Tensfeldt, Bruce Thomas

Members Absent: Steven DiClemente

Guests: John Nico, Mead Botanical Garden

City of Winter Park Staff: Kris Stenger Sustainability Manager; Abby Gulden, Sustainability & Permitting Coordinator

CALL TO ORDER: Chair Michael Poole called the February 12, 2015, meeting to order at 5:47 p.m.

1. Administrative Items

Approval of Minutes: Chair Poole asked for approval of the minutes from the January 8, 2015, regular meeting. Mr. Pategas moved to approve the minutes as presented, Ms. Schoknecht seconded the motion, motion carried unanimously.

Chair's Report – M. Poole

Chair Poole reported that three board members have gone off the Board due to attendance issues. He reminded Board members that if you are eligible for reappointment and want to continue on the Board you must complete the application on the City's website. Chair Poole brought up for discussion being proactive in recruiting new Board members instead of just waiting to see who is appointed. He asked the Board to look at people that would be advantageous to the Board. Ms. Gulden provided some suggestions based on her review of the Sustainability Action Plan.

Chair Poole also introduced for discussion the Board's size. KWPB&S is the largest City Board and he would like to get input on whether or not to request a reduction in the size. After discussion the Board agreed to keep the current size.

Chair Poole requested that members complete the evaluation form and return as soon as possible. The Board discussed the value of the form, revised methods of submitting and the need for feedback to the Board from the completed forms.

Staff Report

Chm. Poole reiterated that the staff report was emailed to the Board and asked if there were any comments or questions. Ms. Schoknecht commented she had

attended City Commission meeting where the Visioning process was discussed and she believes that it is important that the Georgetown Energy Project be including in the Visioning process.

2. Action

America in Bloom

Chair Poole reported on the America in Bloom discussion at the workshop. The consensus was to continue but to find other people to take ownership of the program so that it would not be solely a KWPB&S project. After discussion Ms. Tensfeldt moved that the City register for 2015 American in Bloom competition including payment of \$1,000 dues, seconded by Mr. Randall, motion carried unanimously.

Pace

Chair Poole reminded that Board that they had heard a presentation on PACE and while the Board liked the idea, no formal action was taken. He now believes that a formal motion will help the program move forward with the City. If KWPB&S approves support, he will take it to the Utilities Advisory Board for approval. Ms. Dipboye moved that the Board ask the City to sign an interlocal agreement under the Pace Program seconded by Mr. Randall, motion carried unanimously.

Sustainability Action Plan

The Sustainability Action Plan was approved by the City Commission at its February 9, 2015, meeting by a 5-0 vote. Mr. Pategas moved to adopt the Sustainability Action Plan, seconded by Ms. Tensfeldt, motion carried unanimously.

3. Informational

Green Minute: Mary Dipboye

Ms. Dipboye reported that she is working on establishing a solar co-op in Winter Park and maybe a little beyond. She explained “co-op.” The kick off meeting is May 16, 2015. She is hoping the Board will help share information. The co-op model comes out of Washing D.C.

Chairman Poole shared a brochure on water ethics.

Cady Way Track

Chair Poole provided an update on the status of the Track. City staff is against it but the City’s Ped-Bike Board has voted in support. Discussions are ongoing, but no action is required by the Board at this time. An invitation only pedestrian-bicycle workshop is scheduled for March 18, 2015. Chair Poole can provide invitations.

Art Festival

Staff and Ped-Bike are requesting volunteers for the bike valet at the Art Festival. Hours are all three days, 8-6 pm in 2-3 hour slots. An opportunity to distribute information. Contact Ms. Gulden if you are

interested. Mr. Pategas suggested adding dates whenever an event is included on the agenda.

Subcommittee Reports

Sustainability Action Plan

Ms. Tensfeldt updated the Board. The committee will be looking at projects and placing them in priority order based on three issues, does the finance committee need to see it, is staff outside of City staff needed and does the project need to be included in overall marketing plan.

Finance

Mr. Roush provided a status report from the Finance Committee. He reported that the committee met and discussed purpose and focus. They are currently looking at keeping an eye on current spending and longer term revenue sources.

Beatification Committee

Mr. Pategas reported that the BC has not met but they have developed an agenda. He reviewed some items on the agenda including creating a part time staff position, and funding from the Lakes Department.

Earth Day

Ms. Schoknecht updated the Board on Earth Day plans. There has not been as much money as we had hoped coming in but there will be lots of activities, and it will be very different last 2 Earth Days. Staff responded to questions.

Education

Ms. Gulden outline upcoming presentations. Ms. Dipboye suggested asking Floridians for Solar Choices to speak.

4. New Business - None

Agenda Requests &/or announcements

Mr. Stenger mentioned that he sent out an email about community solar, asking what reasonable amount would you spend on solar.

John Nico was introduced. He provided information and interests about himself.

5. Evaluate Meeting

What worked: Information received prior to the meeting is fine.

What Didn't work:

Upcoming Meetings

March 10, 2015 @ 5:45 -- regular meeting

Adjourn The Chair adjourned the meeting at 7:10 p.m.