

**CITY OF WINTER PARK
KEEP WINTER PARK BEAUTIFUL AND SUSTAINABLE ADVISORY BOARD**

**Regular Meeting
City Hall
401 S. Park Ave.
Winter Park, FL**

March 13, 2014

MEETING MINUTES

Members Present: Mary Dipboye (chair), Stephen Pategas (vice chair), Raymond Randall, Pat Schoknecht, Michael Poole, Mark Roush, Carol Kostick, and Chele Hipp

Members Absent: Julia Tensfeldt, Laura Walda, Joseph Robillard

City of Winter Park Staff: Troy Attaway, Director, Public Works, George Wiggins, Director, Building and Permitting, Clarissa Howard, Director, Communications, Kris Stenger, Building Permitting Sustainability Manager, Erin Josephitis, Intern.

CALL TO ORDER: Chair Mary Dipboye called the meeting to order at 5:30 p.m. on March 13, 2014.

1. Administrative Items

Introductions: Mr. Attaway presented the City's transition plan, introduced staff and the roles they will play after Tim Maslow's resignation.

Approval of Minutes: The minutes for February 13, 2014, were approved after Michael Poole made the motion and Pat Schoknecht seconded the motion. Motion carried 8 to 0.

Finance – Postponed until April

Chair's Report – Ms. Dipboye reported that the Board's top priority for Spring remains moving the Sustainability Action Plan(SAP) thru the public comment phase and hosting Earth Day on May 3

2. Action

Sustainability Staffing

Mr. Attaway discussed financial features of the current year budget, projections, the pros and cons of hiring a volunteer coordinator. Mr. Attaway explained that the position of Sustainability Coordinator will not be filled at this time. Mr. Stenger will become the Board liaison and will support this Board and sustainability. At this time Mr. Stenger is in the process of creating a position that will support his efforts.

Mr. Poole and Mr. Randall expressed their concern regarding the decision to not replace the coordinator position. Mr. Pategas_ also expressed concern and requested additional information as to how that decision was made. Mr. Attaway explained the process including the belief that the expertise was available in house. Mr. Wiggins introduced himself and responded to questions regarding how the new position and Mr. Stenger would interact. Mr. Attaway also explained that selling of the benches and bricks, the managing of the dance lessons and dealing with residents regarding waste management issues have all been delegated to other departments. Mr. Stenger expressed his passion, experience and expertise regarding sustainability. Discussion ensued regarding the impact to the Board of the new state of affairs.

Sustainability Action Plan (SAP) Mr. Stenger expressed his strategies for the Sustainability Action Plan and aspects of it he will be exploring including discussions with department heads, comparing it to other municipalities, and prioritizing.

SAP Communication Plan – Ms. Howard introduced herself and told the Board about her department and how it functions. She explained how her department could contribute to promoting the SAP and, the tools she has available.

3. Informational

Green Minute: Mr. Pategas presented his green minute philosophy, Save the Resource, Reuse the Resource Keep the Resource Out of the Landfill, Save a Few Bucks and Donate Them. He presented his tools for grocery shopping, preventing water bottles in the landfill thru the use of drinking containers, reuses for left over restaurant paper napkins, composting, using leaves for mulch, targeting irrigation, and environmental friendly gardening. Next Month Chele Hipp

Monthly Workshops w/ OC Extension Service

Ms. Josephitis reported on the February 22 workshop, commenting that with 25 people it was the largest attendance to date. Richard Tyson, UCF professor, was the presenter. The next workshop will be March 22, "Growing Your Own Food."

Earth Day Update

Ms. Josephitis reported on the status of Earth Day planning, Mayor Bradley will not attend, Sarah Sprinkle will be asked to speak instead. Since the event is in the middle of Rollins finals it is unclear how much participation

they will provide. Central Park is not available the weekend before or after the proposed date on May 3rd. She has just started the process of contacting green businesses, non-profits, and City of Winter Park departments for participation. Everyone seems available and excited to participate. No tables, tents or chairs will be provided this year. Mr. Wiggins mentioned that on the last Saturday in April the City is in the process of issuing a special event permit to the First Green Bank for a major sustainability event in their parking lot. The Board discussed options as to whether or not Earth Day could be held. The Board consensus was to hold the event.

Green School Grant Program – Ms. Josephitis reported that four schools will receive grants; she also explained the requests and award amount.
Dommerich Elem, vegetable garden, \$700
All Saints Pre-school, bike rack, \$400
Monarch Learning Academy, recycle bins, \$400
The Parke House Academy, roof top “cartden,” \$500
Chele Hipp moved approval of the award grants, seconded by Steven Pategas, motion carried 8 to 0

Mr. Stenger suggested that in the future one of the criteria for the Green School Grant is that schools apply for the Orange County’s Green Recognition program which just started this year. Mr. Stenger responded to questions. Mr. Poole objected to treating public schools differently than private schools in this process. No decision was made.

Mr. Pategas asked that someone organize an America in Bloom (AIB) presentation to the City Commission to kick off the start of the new contest. Mr. Attaway will take a look at that.

Mr. Attaway asked Mr. Stenger to tell a little more about himself and his credentials.

4. New Business

None

- 5. Meeting Evaluation** – what worked? Staff explaining the City’s transition and staffing plan. What didn’t work? Late arrivals. The Board decided to move the start of their regular meetings from 5:30 to 5:45.

Upcoming Meetings

April 10, 2014 @ 5:45 -- regular meeting

Adjourn The Chair adjourned the meeting at 7:00 p.m.

Documents:
Minutes Feb 13, 2014 meeting