

**CITY OF WINTER PARK
KEEP WINTER PARK BEAUTIFUL AND SUSTAINABLE ADVISORY BOARD**

**Regular Meeting
Public Works
180 W Lyman Ave.**

Oct 10, 2013

MEETING MINUTES

Members Present: Stephen Pategas, Mary Dipboye, Raymond Randall, John Rife, Julia Tensfeldt, Pat Schoknecht, Bob Robinson, Laura Walda, Chele Hipp, Carol Kostick

Members Absent: Michael Poole, Kent Tse, Joseph Robillard

City of Winter Park Staff: Tim Maslow (Sustainability Coordinator)

Guests: Chris Castro (IDEAS For Us) and Clayton Ferrara (IDEAS For Us)

CALL TO ORDER: Chair Mary Dipboye called the meeting to order at 5:35 p.m. on Oct 10, 2013.

1. Administrative Items

Approval of Minutes: Minutes from August 8 will be available once Debbie Wilkerson, Recording Secretary, returns from leave. A motion to adopt the Minutes for Sept 12, 2013, was made by Pat Schoknecht and seconded by Laura Wald. The motion carried 9 to 0.

2. **Action (approval requested)**

Because two members needed to leave early, the Action portion of the agenda was addressed next.

SAP Building & Energy

Tim Maslow reviewed the proposed SAP Buildings & Energy section, pages 30 to 39, dated October 10, 2013. His review included relevant sections of the City's Comprehensive Plan plus Objectives, Indicators and Action Items. In response to the Comprehensive Plan statement that the City may consider the purchase of "green power" for sale of its customers, Ms. Schoknecht asked if the city must generate the green power. Mr. Maslow responded that the City could offer its customers green power through the City's Electric Utility. One example currently being discussed is the installation of a solar photovoltaic array at the city's Public Works Compound on Howell Branch Rd through a Solar Purchase Power Agreement between the city's Utility and Clean Footprint. Property owners can install renewable energy infrastructure such as solar photovoltaic on their private property. OUC is currently offering its customers solar power through a Solar Community Farm which is another example the city can look too for potential ways to provide green power to customers. Another financial mechanism to help property owners pay for renewable energy and energy efficiency upgrades is Property Assessed Clean Energy (PACE).

A motion to approve the proposed SAP B & E section, pages 30 to 39 as presented, was made by Chele Hipp and seconded by Stephen Petagus. The motion carried 10 to 0.

Note: Carol Kostick, member, arrived during the discussion and voted on the motion.

SAP Report Format

Ms. Hipp made the observation that she supported the content of the SAP report but that she believed that the document was difficult to follow. Ms. Hipp offered to reformat the report to make it easier to understand. Once reformatted, she recommends that the Communication Department be asked to make the report ready for the public. The Board accepted her offer to reformat the report.

Note: Ms. Hipp and Ms. Schoknecht departed the meeting.

3. **Administrative**

Finance – Account Balance & KWPBS Budget

Mr. Maslow reviewed the financial report dated October 1, 2013. He noted that \$3,000 had been paid for the East Kings Way Grant project and while revenues from the dance lessons and bench sales had been received.

However, \$10,000 that was set aside for the Cady Way Cycle Track project has not

been spent. Butch Margraf, Traffic Manager, is still observing and reviewing design options to accommodate the larger buses. No decision has been made yet. Net balance for KWPBS account is \$101,815.

4. Informational

Green Minute

Raymond Randall shared a bath soap in the shape of a donut as an example of “dysfunctional” green marketing. The soap was presented as green because the design avoids the problem of wasted remnants from the middle of the bar. Then Raymond shared a video showcasing the sustainability features of a shoe consisting of components that can be recycled. Laura Wald will present the Green Minute in November and Julia Tensfeldt in December.

Chair’s Report

Ms. Dipboye reviewed the six month work plan and noted that the Oct 17 workshop for America in Bloom has been cancelled. The two remaining workshops for the year are on Waste Diversion, Oct 24, and Natural Systems and Resources, Nov. 21.

Ms. Tensfeldt asked to have a meeting of the Community Engagement Committee to discuss what steps needed to be taken to implement action items related to Community Engagement. Mr. Maslow will work with the Community Engagement Committee to set a time for the workshop.

Staff Report

Mr. Maslow will present the SAP Building & Energy category to the City’s Building Dept, Electric Utility and Water Utility within the next 1-2 weeks to get their feedback.

The Mobility & Urban Form category has been reviewed by the City’s Planning Dept. Mr. Randall joined Mr. Maslow in presenting and discussing the Waste Diversion category with City Management. Both categories will be presented for final review by the KWPBS Board at its regular meeting on Nov 14.

Our new Intern Erin Josephitis started this week. Her first assignment was originally updating our city owned buildings’ energy and water consumption through ENERGY STAR Portfolio Manager but since that is an EPA funded program it has been unavailable due to the Federal Government “shutdown.” She is now working on evaluating our city’s tree canopy coverage and preparing for the Natural Resources & Systems category. Tim presented her findings and noted that Winter Park’s tree canopy covered 25% of the city’s acreage and the number of trees was estimated at 80,000.

Mr. Maslow noted that he had sent an email to members asking them to review and comment on the proposed schedule of Orange County/UF IFAS Extension workshops for city residents. Mr. Maslow thanked those who have provided feedback. Stephen Petegas suggested a rain barrel workshop in February since

that was left blank.

Mr. Maslow and Mr. Pategas are working to prepare for the next KWPBS Volunteer Event on October 19 for the Edible Arboretum on Park Ave by Casa Feliz and the Golf Course. Mr. Maslow invited board members to join the volunteers who will be planting edible trees. The Parks Department initiated the project and is partnering in its implementation.

Earth Day 2014

Mr. Maslow updated the board on potentially partnering with Orange County Public Schools (OCPS) for the 2014 Earth Day event considering OCPS held a very similar event, Green Day, one week after Earth Day in 2013 in Winter Park for OCPS students. Mr. Maslow recommended continuing partnering with Rollins College along with inviting the Orange County Extension to manage and provide educational workshops for at the Earth Day event. Nu Iota Omega Chapter of Alpha Kappa Alpha Sorority, Inc also contacted Mr. Maslow to offer 50 volunteers for the day of the event. The new Forestry Manager Dru Dennison also confirmed they are still planning on hosting the Annual Arbor Day Tree Giveaway.

Winter Park in Bloom

Mr. Pategas announced that the City of Winter Park had earned a four-bloom rating to become the **overall winner in the 25,001 - 30,000 population category** in a contest operated by a nationwide program called America in Bloom. Winter Park was judged on six criteria including overall impression, environmental awareness, heritage, urban forestry, landscape, and floral displays across four sectors: municipal, residential, commercial, and community involvement.

In addition, the city received two special awards for **Best Arbor Day Celebration** and **Most Effective Water Management Program**.

Board members congratulated Mr. Pategas on a job well done.

5. Adjourn

Meeting Evaluation

What worked? Flexibility in rearranging agenda and flow of meeting.

What didn't work? Debbie is still gone. Visitors were not identified and introduced when they arrived.

Upcoming Meetings

Oct 24 – Waste Diversion Workshop

Nov 14 – Regular Meeting

Nov 21 – Natural Systems & Resources

The Chair adjourned the meeting at 7:00 p.m.

Documents:

DRAFT