



**CITY OF WINTER PARK
HISTORIC PRESERVATION BOARD**

9:00 a.m.
November 8, 2017
Commission Chambers
401 Park Avenue South

MEETING MINUTES

1. Call to order. The meeting was called to order at 9:00 a.m.

Present: Chairman Bill Segal, Bob Schwetje, Phil Wood, John Skolfield, Ed Saborik, Jason Taft, Laura Armstrong and Chuck Bell. Staff: City Architect, Brooks Weiss and Recording Secretary Kim Breland.

Approval of Minutes:

Motion made by Laura Armstrong, seconded by Bob Schwejte to approve the October 11, 2017 meeting minutes with the addition of adding the 654 Lyman Avenue address to Action Item number 2: COR 17-001 Request by Restore Winter Park, LLC for a Certificate of Review for restoration.

There were no public comments on any item not appearing under action.

2. Action Items

1) HDA Nominations for elected HPB positions.

**Motion by Bob Schwejte to nominate Bill Segal to remain HPB Chairman, seconded by Chuck Bell
Motion carried unanimously with 7-0 vote**

**Motion by Laura Armstrong to nominate Phil Wood for HPB Vice Chairman, seconded by Bob Schwejte
Motion carried unanimously with 7-0 vote**

3. Non-Action

1) Staff Update:

a) 650 North New York Avenue- First Church of Christ, Scientists

605 North New York Avenue – First Church of Christ, Scientists

City Architect, Brooks Weiss, provided the update. He reiterated that Condev LLC has purchased a portion of the Church and the demolition date is now set for January 6, 2018. Mr. Weiss has an appointment on November 9th to photograph the church. He stated that he has been in talks with Frank Rourke and it has been confirmed that the house can be moved. Mr. Weiss also stated that there is one private citizen that is interested in that endeavor and that the building would become a public multi-function facility if/when moved. Lastly he noted

that research was still being done for funding to move the church, either by private citizen or the City.

There was discussion amongst Staff and the Board regarding what facets of the structure are remarkable, are those features enough to make the structure worth saving, how much moving the building would cost and presenting these items to the City Commission. Lastly, the Board stated that in their opinion the front of the structure was remarkable as well as the windows. Mr. Weiss indicated that he would find out if the windows could be removed and preserved.

Staff will provide more details as they become available.

b) 404 West Lyman Avenue

Mr. Weiss provided the update. He explained that Contractor, Dan Bellows, has purchased the site and is the Community Land Trust of Hannibal Square on preserving and possibly moving the property. Staff and the Board further discussed the topic of historic preservation in the Hannibal Square District. Staff will provide more details as they become available.

2) Proposed resolution by Board Member Phil Wood –

The discussion from the October meeting related to how the Historic Preservation Board reviewed requests for funds continued. Board Member, Phil Wood, provided Staff and the other board members with updated verbiage to his resolution ***“All requests for monetary or financial grants or participation that involves funds provided to the HPB from the City Commission for the purpose of assisting the public with historic renovation projects, are to be first reviewed and approved by the Historic Preservation Board.”***, with a document outlining basic application guidelines for funding requests for the Board to review and consider when reviewing fund requests (document attached at end of minutes). Staff and the Board discussed the application process for funding, the funds amounts and types of grants that are available to citizens wanting to designate and renovate their homes and the RFP/RFQ process for contractors. Further discussion ensued.

The Board made an action to review all grant requests going forward. The action was approved unanimously with a 7-0 vote.

3) Changes to the current Ordinance No. 3024-15- Formal Motions from the HPB Members for specific additions and/or changes to the Ordinance should be brought forward for discussion.

Staff and the Board discussed how amendment requests to Ordinance No. 3024-15 should be presented. It was suggested that board members wanting to make changes or additions to the ordinance contact Mr. Weiss for discussion and having the item(s) listed on the next month’s agenda for board review.

4. Adjournment.

There was no further business. The meeting adjourned at 10:37 a.m.

The next Historic Preservation Board meeting will be held Wednesday, December 13, 2017 at 9:00 a.m.

Respectfully submitted,
Kim Breland
Recording Secretary

HISTORIC PRESERVATION BOARD OF WINTER PARK FLORIDA

Summary Information Pertaining to a Request for Funding Assistance

Date of Application:

Address of Property:

Property Owner:

Total Estimated Cost of Project: \$

Amount Requested from Historic Preservation Board: \$

Type of Project: _____ Minor Exterior Renovations totaling less than \$ 2500.00

(Requiring staff approval only)

_____ Renovations exceeding \$2500

(To require approval by The Historic Preservation Board)

_____ Projects other than renovations exceeding \$2500 in requested funding

Description of Project:

Summary Description of the Property/Project:

Does the Property contain any environmental contamination items/issues?

What is the Historic Significance/Classification/Designation of the Property?

List Renovation Items to be included in the Project:

Licensed & City Approved Contractor(s) involved with Project:

Estimated costs/bids to complete project:

Have the Cost Estimate(s) to complete the project been reviewed by city staff and have they been found to be reasonably credible?

Homestead Exemption Yes _____ No _____

Current Assessed Value of Property: \$

Is the Property Rented/Leased Yes _____ No _____