



**CITY OF WINTER PARK
HISTORIC PRESERVATION BOARD**

9:00 a.m.
March 12, 2014
Commission Chambers
401 Park Avenue South

MINUTES

1. Call to order. Chairman Randall Glidden called the meeting to order at 9:00 a.m.

Present: Chairman Randall Glidden, Candace Chemtob, Rebecca Talbert, Genean MacKinnon Louise Sprimont, and Michael Miller. Also Present: City Attorney Robin McKinney. Staff: Planning & Community Development Director Dori Stone, Senior Planner Lindsey Hayes and Recording Secretary Lisa Smith.

2. Approval of Minutes:

Motion made by Ms. Talbert, seconded by Mr. Miller to approve the 10/9/2013, 1/8/2014, 1/23/2014 meeting minutes. Motion carried unanimously.

3. Action Items.

- Historic preservation ordinance “housekeeping” amendments

Planning & Community Development Director Dori Stone presented this item. She explained that housekeeping effort began in 2012. She brought the Board members up to speed on the Historic Preservation on the “housekeeping” amendments from 2012. She said that the City Attorney has reviewed the “housekeeping” amendments and provided additional amendments that will bring the ordinance into conformity with the city charter, policies and current legal practices. She said that these draft amendments with legal and policy updates from the city attorney are what is being presented to the board for review and approval. Mrs. Stone responded to Board member questions and concerns.

Senior Planner Lindsey Hayes gave the Board members an overview of the minor modifications listed on the table. She noted that full ordinance was provided to the Board members. She explained that the draft amendments are shown in red and an explanation is provided in places. She said that the amendments do not include the proposed district designation process amendments from 2012. That process will be discussed separately at a later date. Further, the designation process does include a policy amendment provided by the City Attorney as shown on the table. The draft amendments include improved phrasing for general readability, and updated the board and department titles contained in the text. Among other amendments, the modifications return the original 2001 ordinance board member qualifications to the ordinance so that the city can meet the standards for the Certified Local Government (CLG) application. As has been previously discussed, CLG status would allow the city to apply for grants with a much greater likelihood of success. The amendments retitled “standard certificates of review” which only need staff approval and “special certificates of review” which are applications that require a public hearing before the HPB. Clarification is provided for

variance requests and reconstruction of destroyed resources. Staff recommended approval. Ms. Hayes responded to Board member questions and concerns.

Motion made by Mr. Miller, seconded by Mrs. Chemtob to approve the HPB ordinance housekeeping amendments.

Amendment offered by Ms. Talbert, seconded by Mrs. Sprimont to add Section 434, Definitions, to add definitions for the Winter Park Register of Historic Places and the Florida Master Site File. The amendment was accepted by Mr. Miller.

Amendment offered by Mrs. Chemtob, seconded by Ms. Talbert to page 24, Sec. 58-480 to add as defined by section 58-434. The amendment was accepted by Mr. Miller.

Amendment offered by Mr. Glidden, seconded by Mrs. Chemtob to page 7, sec. 58-442 add that one member of the HPB may be the owner of an individually designated home or own a home in a historic district. The amendment was accepted by Mr. Miller.

Amendment offered by Ms. Talbert, seconded by Mrs. Sprimont that when the Land Development Code it is updated with the correct title for the Board.

Public Comments

Frank Hamner, 405 Balmoral Road, addressed the Board. He requested clarification as to which version of the ordinance the Board is working with. He pointed out that the current city code is not reflective of what the Board is working on. He explained that he is working with a committee created by Casa Feliz that was formed to look at the issues that have caused much of the controversy with regard to the historic preservation effort. He said that they have had several meetings and provided the Board with an update of where they are currently. He said that that there is a perception that there is a lack of transparency and education with regard to the ordinance and the impact that it has on an individual homeowner and if you are in a district. He expressed concern with the scope of current incentives and the historic district pros/cons. Mr. Hamner also responded to questions posed by members of the Board.

Mrs. Stone clarified that the Board is not voting on a new ordinance. She said that staff is requesting that the Board accept the 2012 amendments so that that there is a good working document to move forward with. Further, when other modifications come forward they will be incorporated into this documents and it will be voted on and go to the City Commission as one document.

No one else wished to address the Board. Public Comments closed.

Motion to accept the HPB housekeeping amendments as amended made by Mr. Miller, seconded Mrs. Chemtob. A roll call vote was taken and all Board members voted yes. Motion carried unanimously with a 7-0 vote.

4. New Business.

Ms. Stone updated the Board concerning the Mind Mixer survey. She said that postcards will be mailed to approximately 500 homes. She noted that there will be login information on each post card so that that the homeowner can access the survey which will go live on-line April 1st.

5. Adjournment. There was no further business. The meeting adjourned at 11:00 a.m.

Respectfully submitted,

Lisa M. Smith,
Recording Secretary