

**CITY OF WINTER PARK
ECONOMIC DEVELOPMENT ADVISORY BOARD**

**Regular Meeting
8:00 a.m.**

**February 16, 2016
Chapman Room**

MINUTES

Meeting was called to order at 8:15 a.m. in the Chapman Room of City Hall.

BOARD MEMBERS PRESENT: John Caron, Kelly Olinger, Steve Flanagan, Owen Beitsch, Marc Reicher (@ 8:21 a.m.)

BOARD MEMBERS ABSENT: John Gill, Maura Weiner, Patrick Chapin

STAFF MEMBERS PRESENT: Kyle Dudgeon, Laura Neudorffer, Lindsey Hayes

ADMINISTRATIVE ITEMS:

A. Approval of the December 15, 2015 Minutes

Motion made by Steve Flanagan, seconded by Kelly Olinger, to approve the December 15, 2015 minutes. Motion passes 4-0

ACTION ITEMS:

A. Business Clusters Scope

Staff gave an overview of the Business Cluster study, its purpose, and factors used to identify which business types play a significant role in the local economy. Board was interested in the time frame of the project, jobs and wages comparison across cluster types,

Motion made by Steve Flanagan, seconded by Kelly Olinger, to approve the scope as presented. Motion passes 5-0

INFORMATION ITEMS:

A. Winter Park Library Update:

Shawn Shaffer, Executive Director, WP Public Library, presented an update to the Board discussing shortcomings of current library location along with proposed layouts for a new library location at the Civic Center site. ACI is providing conceptual renderings for the proposed location. Civic Center location provides the square footage availability that they need along with being financially feasible.

B. Comprehensive Plan – Economic Development Element

Staff provided a review and provided the Board with Economic Development elements from around the state. Board feels strongly that the process should be based on the Economic Development policies. Board also inquired as to what steps need to come next to move forward.

C. City Updates

Staff provided a brief overview of items previously discussed, including Progress Pointe, Visioning, Denning Dr., and the 2015 Development Report. Updates were provided to bring the Board up to speed on City Commission discussions and staff direction.

NEW BUSINESS

Next meeting scheduled for March 15, 2016. There being no further business, the meeting adjourned at 9:30 a.m.

John Caron, Chairperson

Laura Neudorffer, Board Liaison