



# Civil Service Board Regular Scheduled Meeting

September 7, 2021 at 4:00 p.m.

## Commission Chamber Hybrid (in-person & virtual Regular Meeting) Meeting Minutes

### **Present**

Kip Marchman, Chairman

Steve Stutzer, Vice Chairman

Pitt Warner, Chief Examiner

Stockton Reeves, Board Member

Todd Meadors, Fire Representative -virtual appearance

Javier Rodriguez, Police Representative

Police Chief Michael Deal

Fire Chief Dan Hagedorn

Absent: Mary Daniels, Board Member

### **1. Meeting called to order**

Chairman Marchman called the meeting to order at 4:02 p.m.

## **2. Consent Agenda**

### **A. Approval of the August 3, 2021 Minutes**

Motion made by Mr. Rodriguez and seconded by Mr. Warner to approve the minutes from the August 3, 2021 Regular Meeting. Motion carried unanimously with a 6-0 vote.

## **3. Staff Updates**

### **A. Police Department Update**

Department currently has 4 vacancies. Candidate Isaiah Watson will be presented to board members tonight.

### **B. Fire Department Update**

## **4. Citizens Comments**

None

## **5. Action Items**

### **A. Officer off of Probation-Officer Gysler**

Chief Deal requested Board Members to certify the Permanent Status of Officer Gysler. Motion was made by Mr. Reeves and seconded by Mr. Warner to certify the permanent status of Officer Gysler. Motion carried unanimously with a 6-0 vote.

### **B. Applicant Interview Isaiah**

The following new hire candidate, Isaiah Watson was introduced by Chief Deal to members of the board. Mr. Watson provided a brief background and responded to questions by board members. Motion was made by Mr. Reeves and seconded by Mr. Warner to certify the candidate. Motion carried unanimously with a 6-0 vote.

### **C. SOP 301- Street Crimes Unit**

Lieutenant Garvin McComie presented SOP 301-Street Crimes Unit to the board members and answered questions. Lt. McComie stated that has SOP 301 has been reviewed by Chief Deal, all Division Chiefs and approved by Legal Counsel, Erin DeYoung. Chief Deal further expanded on the electronic surveillance aspect of this unit and the capabilities the

unit will now be able to access working as a real time crime center. Motion was made by Mr. Stutzer and seconded by Mr. Reeves to approve SOP 301. Motion carried unanimously with a 6-0 vote.

Chief Hagedorn announced the return of personnel from Louisiana after a 5 day deployment to aid with Hurricane Ida recovery.

Informed of the retirement of Engineer Dan Brown.

Special set meeting scheduled for September 20<sup>th</sup> to interview fire fighter applicants.

A brief discussion was held pertaining to the vaccine and testing of COVID required of all city personnel. Chief Hagedorn provided the following information:

- Mandatory weekly COVID testing to begin on September 20<sup>th</sup>.
- Testing will be administered through a 3<sup>rd</sup> party vendor.
- 3 testing sites will be located throughout the city.
- If an employee refuses a COVID test they will be placed on administrative leave without pay.

Chief Hagedorn requested board members to approve the testing process for the position of Engineer. Motion was made by Mr. Rodriguez and seconded by Mr. Reeves to approve the testing process for the position of Engineer. Motion carried unanimously with a 6-0 vote.

## **6. Public Hearings**

None

## **7. Board Comments**

None

## **8. Adjournment**

There being no further business the meeting was adjourned at 4:41 p.m.



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Kenneth Marchman, Chairman  
Kathy Reed, Recording Secretary