



Civil Service Board

Regular Scheduled Meeting

May 4, 2021 at 4:00 p.m.

Commission Chamber

401 South Park Avenue | Winter Park, Florida

Hybrid (in-person & virtual Regular Meeting)

Meeting Minutes

Present

Kip Marchman, Chairman

Steve Stutzer, Vice Chairman

Mary Daniels, Board Member

Teresa Pace, Board Member

Javier Rodriguez, Police Representative

Tod Meadors, Fire Representative (Virtual)

Police Chief Michael Deal

Fire Chief Dan Hagedorn

Absent: Pitt Warner, Chief Examiner

1. Meeting called to order

Chairman Marchman called the meeting to order at 4:00 p.m.

2. Consent Agenda

A. Approval of the April 6, 2021 Minutes

Motion made by Mr. Stutzer and seconded by Ms. Pace to approve the minutes from the April 6, 2021 Regular Meeting. Motion carried unanimously with a 6-0 vote.

3. Staff Updates

A. Police Department Update

Chief Deal provided the following update:

- Provided a brief update regarding the unsolved Hit and Run incident that occurred on March 13th. At this time, the department is asking for any witnesses or anyone who has information to contact the department.
- In regards to diversity training Chief Deal stated that two Lieutenants recently completed Fair and Impartial Policing and are in the process of creating a lesson plan to teach during block training for all sworn officers. Department also looking into training with the Peace and Justice Institute at Valencia and also working with Full Sail University.
- Department is looking into ways to increase the level of citizen participation in NAC Meetings and the Citizen's Police Academy.
- Citizen participation with members of the department is key to building a successful relationship between the two.
- A brief discussion regarding citizen participation followed and several ideas were mentioned such as Coffee with a Cop, video of interaction with officers and citizens and ride along program.
- Chief Deal provided a copy of the Department's Recruitment Plan and Equal Opportunity Hiring Practices. Board Members will review and discuss during the June meeting.
- Mock Accreditation-November.

B. Fire Department Update

Chief Hagedorn provided the following update:

- Department completed their re-accreditation April 26-April 30th. A 4-person accreditation team from all over the country was onsite to complete the re-accreditation process.
- Department received a recommendation to be reaccredited. Upon receiving this reaccreditation, the department will be considered a Legacy Agency having been accredited for 20 years.
- Department heads participated in a one-day retreat and will be presenting a monthly profile to the Commission
- Department is working on a 4-part video series pertaining to its personnel.

Ms. Pace suggested the July 4th parade as an upcoming opportunity for both the police and fire departments to engage with the public and gain exposure with the citizens.

4. Citizens Comments

5. Action Items

None

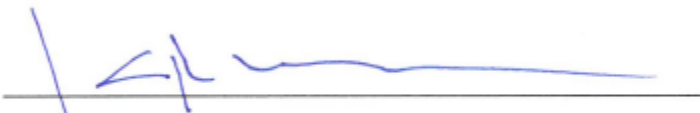
6. Board Comments

None

7. Adjourn

8. Adjournment

There being no further business the meeting was adjourned at 4:30 p.m.

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Kenneth Marchman, Chairman
Kathy Reed, Recording Secretary