



Civil Service Board Virtual Regular Meeting Minutes

June 2, 2020 at 4:00 p.m.

Present

Gary Brewer, Chairman

Steve Stutzer, Chief Examiner

Ansley Butts, Board Member

Pitt Warner, Board Member

Javier Rodriguez, Police Representative

Tod Meadors, Fire Representative

Police Chief Michael Deal

Fire Chief Dan Hagedorn

Absent:

Kip Marchman, Vice Chairman

1. Meeting called to order

2. Approval of minutes

Motion made by Mr. Stutzer and seconded by Ms. Butts to approve the minutes from the March 3, 2020 Regular Meeting. Motion carried.

3. Citizens Comments

None.

4. Police

Chief Deal addressed the current events regarding the death of George Floyd.

A brief discussion was held regarding the requirements and permitting regulations of holding local demonstrations/protests.

a. SOP 125-Training Standards

b. SOP 217-Explosive Devices

Acting Division Chief Kevin Roesner gave a brief overview of SOP 125-Training Standards and SOP 217-Explosive Devices. Acting Division Chief Roesner stated that all

polices have been reviewed and approved by Erin DeYoung, Legal Counsel for the Winter Park Police Department. Motion was made by Mr. Rodriguez and seconded by Mr. Meadors to approve all above SOP's. Motion carried.

4. Fire

a. Applicant Interview-David Giraldo

Chief Hagedorn introduced new hire candidate David Giraldo who provided a brief background and responded to questions by board members. Motion was made by Ms. Butts and seconded by Mr. Meadors to certify the candidate. Motion carried.

b. MODIFICATIONS/REVISIONS to SOG's

SOG 137-Internal Fire Station Safety Inspections; SOG 140.01-Incident Safety Officer;
SOG 301-Emergency Medical Services; SOG 302-EMS Required Documentation;
SOG 303-Paramedic Certification; SOG 304- Emergency Medical Services Patient Care Reports; SOG 305-Bio Hazard Disposal; SOG 307-Handling and storage of Pharmaceuticals;
SOG 308-HIPAA Compliance Operations; SOG 309-HIPAA Compliance Administration;
SOG 310-EMS Patient Transport; SOG 311-Special EMS Scene Operations; SOG 312-Quality Assurance EMS; SOG 313-Treatment of City Employees; SOG 314-Use of Medical Helicopters and Landing Procedures; SOG 315-Drug Box Security Procedures;
SOG 316-Personal Respiratory Protection; SOG 317-Portabel Oxygen Cylinder Cascade;
SOG 318-Post Exposure Prophylaxis Administration; SOG 319-Patient Safety and Handling;
SOG 320-Vehicle Cleaning and SOG 321-Vehicle Security

At this time, Mr. Meadors stated that he did not receive the SOG's and asked that he be given additional time to review. Chief Hagedorn deferred to the Chairman, Gary Brewer for direction. Mr. Brewer tabled the SOG's until the July meeting so that Mr. Meadors could have time to review.

6. New Business

a. Promotions-Division Chief Volkerson and Sergeant James Meyn

Chief Deal announced the promotion of Division Chief Tim Vokerson and Sergeant James Meyn.

7. Old Business

a. Covid 19

Chief Deal gave update pertaining to Covid-19.

b. Personnel Update/Hiring

Chief Deal stated that the Department currently has eight open positions. Due to budget restraints, five positions will be frozen and the department will move forward with the hiring process of three applicants. In 2021, we will have three additional openings due to upcoming retirements.

Chief Deal introduced new hire candidate Leidy Valentin who provided a brief background and responded to questions by board members. Motion was made by Mr. Rodriguez and seconded by Mr. Meadors to certify the candidate. Motion carried

8. Adjournment

There being no further business the meeting was adjourned.

Gary Brewer, Chairman

Kathy Reed, Recording Secretary