



Civil Service Board Minutes

October 01, 2019 at 4:00 p.m.

Public Safety Complex/Ray Bearn Room
500 North Virginia Avenue | Winter Park, Florida

Present

Gary Brewer, Chairman

Pitt Warner, Chief Examiner

Ansley Butts, Board Member

Steve Stutzer, Board Member

Tod Meadors, Fire Representative

Fire Chief Dan Hagedorn

Division Chief Pam Marcum

Absent:

Kip Marchman, Vice Chairman

Javier Rodriguez, Representative

1. Meeting called to order

2. Approval of minutes

Motion made by Mr. Warner and seconded by Mr. Meadors to approve the minutes from the August 6, 2019 meeting. Motion carried.

3. Citizens Comments

None.

4. Police

Chief Deal gave brief statement regarding the recent passing of Lieutenant Stan Locke.

a. Applicant Interviews

Lieutenant John Bologna introduced the following new hire candidates: Ronald Budde, Yanely Alvarado, Eric Rodriguez, Carlos Guzman, Recardo Delbry and Steven Delbry who each provided a brief background and responded to questions by board members. Motion was made by Mr. Warner and seconded by Ms. Butts to

certify all of the applicants. Motion carried

A brief discussion followed regarding the current issues that departments are facing during recruiting/hiring process of law enforcement candidates.

b. Revised Standard Operating Procedures

- SOP 101 Authority
- SOP 162 Holding Facility
- SOP 166 Weapons Authorization
- SOP 180 Extra-Duty Employment
- SOP 286 Traffic Crash Investigations
- SOP 306 Eyewitness Identification
- SOP 306 Attachment C
- SOP 345 SWAT Team
- SOP 360 Reserve/Part-Time Officer Program
- SOP 361 Auxiliary Officer (rescinded)

Lieutenant Roesner reviewed and answered several questions the Board Members had concerning the above listed SOP's. A motion was made by Mr. Stutzer and seconded by Mr. Warner to approve the revisions made to the above listed SOP's. Motion carried.

c. Community Service Ribbon

Chief Deal presented Detective Reneski with the Community Service Ribbon.

d. Distinguished Service Ribbon-MPO Fairbanks

Postponed.

e. Unit Citation-MPO Easterbrook and Officer Jarrell

Chief Deal presented MPO Easterbrook with the Unit Citation Award. Officer Jarrell was not available at this time.

f. Life Saving Medal- Officer Wright; Officer Jarrell and Officer Maingot

Postponed

5. Fire Department

- A. Certification of the Lieutenant's List
- B. Presentation of new Lieutenant Trey Merrick
- c. Certification of Engineer's List

Chief Hagedorn provided Board Members with the eligibility lists for Lieutenant and Engineer and asked that the Board certify them. A motion was made by Mr. Meadors and seconded by Ms. Butts to certify both the Lieutenant and Engineer eligibility lists. Motion carried.

At this time, Chief Hagedorn announced the promotion of Trey Merrick to the rank of Lieutenant and Brent Philips to the rank of Engineer.

d. Promotional Process for the position of Firefighter.

Chief Hagedorn stated that they have received over 312 applications for the three current vacancies for the position of firefighter. Testing will be held on October 2, 2019

6. New Business

Chief Hagedorn announced the retirement of Robert Smith on September 9, 2019

Chief Deal informed of the Beard/Nails fundraiser the department is currently doing for Officer John Reynolds.

National Night Out begins tonight at 6:30 p.m. at the department.

7. Old Business

A brief update was given by Chief Deal regarding the Charter Review Committee.

8. Adjournment

There being no further business the meeting was adjourned.

Gary Brewer, Chairman

Kathy Reed, Recording Secretary