

**CITY OF WINTER PARK  
CIVIL SERVICE BOARD  
REGULAR MEETING  
September 4, 2018**

The regular meeting of the Winter Park Civil Service Board was called to order by the Chairman Gary Brewer at 4:00 p.m. in the Community Room at the Public Safety Complex, 500 N. Virginia Avenue, Winter Park.

Present:

Gary Brewer, Chairman  
Kip Marchman, Vice-Chairman  
Pitt Warner, Chief Examiner  
Ansley Butts, Board Member  
Steve Stutzer, Board Member  
Javier Rodriguez, Police Representative  
Tod Meadors, Fire Representative

Chief Michael Deal  
Chief Dan Hagedorn

Absent:

A quorum was present.

I. Meeting Called to Order

II. Approval of Minutes, Regular Meeting August 7, 2018

Motion was made by Mr. Rodriguez and seconded by Mr. Meadors to approve the minutes from the Regular Meeting held on August 7, 2018. Motion carried.

V. Fire Department (agenda taken out of order)

c. EMS Service Award Presentation

Division Chief Richie Rodriguez introduced special guest Mr. Juan Mora to members of the Board. Mr. Mora was here to thank members of the Fire Department who responded and rendered aid while he was suffering from a medical crisis.

The following members of the Fire Department were recognized and were presented with the awards for their actions during their response to Mr. Mora:

FF Brent Phillips  
FF Bryan Moman  
FF Christina Lamotta  
FF John Bonnell  
Engineer Kevin Dixon

b. Presentation of 3 Newly Promoted Engineers

The 2018 Engineer's Promotional List was presented to members of the Board. Motion was made by Mr. Meadors and seconded by Mr. Stutzer to certify the 2018 Engineer's Promotional List. Motion Carried.

Chief Hagedorn announced the promotion of Brenden Ankeny, Paul Ashton and Daniel Fryer to the rank of Engineer.

a. New Hire Candidate Presentation

Chief Hagedorn introduced new hire candidate Drew Shaumann who gave a brief background and responded to questions by board members. Motion made by Mr. Marchman and seconded by Ms. Butts to certify the applicant. Motion carried

III. Citizen's Comments

None

IV. Police

A. Revised/Updated SOP's

SOP 100-Organization/ SOP 100 Attachment A

SOP 206-Opioid Handling and Overdose / SOP 206 Attachment A

SOP 240-Persons in Crisis

SOP 255-Juvenile Procedures

SOP 260-Attachment A

SOP 306- Eyewitness Identifications

SOP 306- Attachments A, B, C

SOP 320 -Forfeiture Procedures- Attachment A,B

Chief Deal introduced Lieutenant Kevin Roesner who reviewed the above listed policies with board members. Lieutenant Roesner answered questions presented to him by board members regarding certain issues as they pertained to each individual SOP. Motion was made by Mr. Marchman and seconded by Ms. Butts to approve the above listed SOP's. Motion carried.

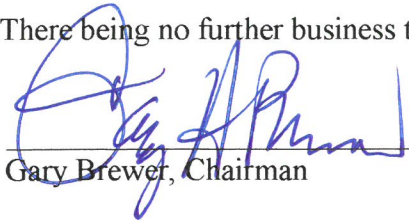
VI. New Business

VII. Old Business

None.

VIII. Adjournment

There being no further business the meeting was adjourned.



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Gary Brewer, Chairman

Kathy Reed, Recording Secretary