

**CITY OF WINTER PARK
CIVIL SERVICE BOARD
REGULAR MEETING
December 6, 2016**

The regular meeting of the Winter Park Civil Service Board was called to order by the Chairman Gary Brewer at 4:00 p.m. in the Community Room at the Public Safety Complex, 500 N. Virginia Avenue, Winter Park.

Present:

Gary Brewer, Chairman
Kip Marchman, Vice-Chairman
Bill Swartz, Chief Examiner
Paula Satcher, Board Member
Pitt Warner, Board Member

Javier Rodriguez, Police Representative
Tod Meadors, Fire Representative

Chief Pat McCabe
Chief Michael Deal

Absent: Chief Jim White

A quorum was present.

I. Meeting Called to Order

II. Approval of Minutes, Regular Meeting November 1, 2016

Motion was made by Mr. Rodriguez and seconded by Mr. Meadors to approve the minutes from the Regular Meeting held on November 1, 2016. Motion carried.

III. Citizen Comments

No comments at this time.

IV. Police Department

a. Attorney Dan Langley

At this time, Chairman Gary Brewer introduced attorney Dan Langley who gave an overview as to the duties of the Board Members during the Appeal Hearing for Ruben Del Toro on December 7, 2016.

b. FOP Officer of the Month

Chief Deal presented Officer Gerardi with the FOP Officer of the Month.

c. Excellent Police Duty

Postponed

d. Meritorious Service Ribbon

Chief Deal presented Detective Kreinheder was the Meritorious Service Ribbon.

e. SOP 390 Property and Evidence

Lieutenant Marcum reviewed the changes made to SOP 390 Property and Evidence with Board Members. Motion by Mr. Marchman and seconded by Mr. Rodriguez to certify the modifications made to SOP 390 Property and Evidence. Motion carried.

V. Fire Department

a. Award Banquet

Chief McCabe reminded Board Members that the Annual banquet will be held on January 6, 2017

b. Off-Duty Employment Request-Robert Smith

Chief McCabe requested that the Board Members approve the Off-Duty Request of Robert Smith to work at Rollins College as part of their safety crew. Motion was made Mr. Swartz and Mrs. Satcher to approve the Off-Duty request of Robert Smith. Motion carried.

c. New Apparatus Delivery

Chief McCabe stated that the two apparatus's will be delivered to the department during December. A brief discussion was held.

VI. New Business

Chief McCabe asked the Board Members to count the votes for the 2017 Civil Service Representative for the Fire Department. Motion was made by Mr. Swartz and Mr. Rodriguez to certify the votes for Tod Meadors who was unopposed. Motion carried.

VII. Old Business

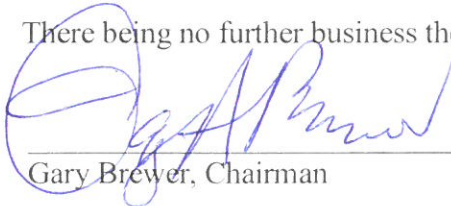
Chief McCabe requested Board Members to approve the outside employment request of Randy Hartman who was elected as a Commissioner for the City of New Smyrna Motion was made by Mr. Meadors and seconded by Mr. Rodriguez to approve the off duty employment of Randy Hartman. Motion carried.

Chief McCabe announced that accreditation is upcoming and SOG's will be forthcoming, board asked that they be sent electronically for their review.

Mrs. Satcher commended and thanked everyone for the Holiday Helping Programs taking place in our community.

VIII. Adjournment

There being no further business the meeting was adjourned.



Gary Brewer, Chairman

Kathy Reed, Recording Secretary