

CITY OF WINTER PARK  
CIVIL SERVICE BOARD  
REGULAR MEETING  
August 4, 2015

The regular meeting of the Winter Park Civil Service Board was called to order by the Chairman, Gary Brewer 4:00 p.m. in the Public Safety Building, Ray Beary Community Room 500 N. Virginia Avenue, Winter Park,

Present:

Gary Brewer, Chairman  
Kip Marchman, Vice-Chairman  
Paula Satcher, Chief Examiner  
Bill Swartz, Board Member  
Johnny Jallad, Board Member  
Tod Meadors, Fire Representative

Deputy Chief Jess Johnson  
Chief Jim White

Kathy Reed, Recording Secretary

Absent:

Eddie Santos, Police Representative

A quorum was present.

I. Meeting Called to Order

II. Approval of Minutes, Regular Meeting July 7, 2015

Motion made by Mr. Jallad and seconded by Mr. Marchman to approve the minutes from the Regular Meeting held on July 7, 2015. Motion carried.

III. Citizen Comments

No comments at this time.

IV. Police Department

a. FOP Officer of the Month of May

Deputy Chief Jess Johnson presented Officer DiCarlo with the FOP Officer of the month of May, 2015.

b. Administrative Excellence Award

Deputy Chief Johnson presented Sergeant Mike Hilton with the Administrative Excellence Award

c. Unit Citation

Deputy Chief Johnson presented a Unit Citation Award to the fellow members of the Field Training Program.

Lieutenant Kevin Roesner	Lieutenant John Montgomery
Lieutenant Jamie Watson	Sergeant Mike Hilton
Sergeant Garvin McComie	Sergeant Stan Locke
Officer J. Anderson	Officer V. Collinet
Officer M. Dawkins	Officer S. Ligon
Officer J. Maingot	Officer J. Marcum
Officer M. Marcovigi	Officer G. Massallo
Officer P. Owen	Officer J. Perez
Officer T. Ponicki	Officer J. Rojas
Officer J. Rodriguez	Officer E. Santos
Officer K. Talton	Officer J. Whitman
Officer J. Whitman	Officer E. Williams

Agenda taken out of order.

V. Fire Department

a. Certify Lieutenant's List

Chief White asked members of the board to certify the Lieutenant's List that was provided to them during the meeting. Motion made by Mr. Marchman and seconded by Mr. Meadors to certify the lieutenant's list. Motion carried. Chief White announced the promotions of Damian Pillay and Stephen Zaldana.

Police Department (cont).

d. Approval of SOP's: SOP-123 Field Training Officer Program; SOP-140 Professional Standards and Compliance; sop 145-Promotions; SOP-154 Subpoena Procedures; SOP-216 Conducted Electrical Weapon; SOP-222 Use of Force; SOP-286 Traffic Crash Investigations; SOP-338 Ride Along Program; SOP-390 Property and Evidence

Lieutenant Pam Marcum reviewed the minor changes concerning the following SOP's: SOP 390-Property and Evidence; SOP 123-Field Training Officer Program; SOP 286-Traffic Crash Investigations; SOP-145-Promotions and SOP 154-Subpoena Procedures. Motion made by Mr. Jallad and seconded by Mr. Marchman to approve the minor revisions made to those specific SOP's. Motion carried.

Lieutenant Pam Marcum next reviewed SOP 338-Ride Along Program with the Board Members and explained that the Rider Release Agreement has been reworded and a Rider Confidentially Agreement has been added. Motion made by Mr. Jallad and seconded by Mr. Marchman to accept the changes made to SOP 338. Motion Carried.

Lieutenant Pam Marcum proceeded on with SOP 140-Professional Standards and advised the Board Members of the changes of SOP 140 to also include civilians; Internal Affairs Section changed to Professional Compliance Section and disciplinary actions that will be taken. Motion made by Mr. Jallad and seconded by Mr. Swartz to approve the changes to SOP 140. Motion Carried.

Lieutenant Pam Marcum reviewed SOP 222-Use of Force in depth with the Board Members. Lt. Marcum explained that this policy was changed based upon the advice of our legal advisor in order to best suit our officers.

Board Members had several questions and concerns regarding this policy in which Lt. Marcum and Deputy Chief Johnson explained in detail why the changes were needed. Board Members also raised the issue of Use of Force training for our officers and the use of body camera's. All questions were addressed and answered by Lt. Marcum and Deputy Chief Johnson. Motion made by M. Marchman and seconded by Mr. Jallad to accept the changes to SOP 222. Motion carried.

The final SOP presented to the Board Members was SOP 216- Conducted Electrical Weapon. This SOP was revised as to reflect the proper named of the weapon and few minor housekeeping issues. Motion made by Mr. Jallad and seconded by Mr. Marchman to approve the name of the weapon. Motion carried.

All SOP's were reviewed by the Departments Legal Counsel and Accreditation Manager.

e. Announcement of Retirement and Promotions

Deputy Chief Johnson announced his retirement effective August 7<sup>th</sup>, 2015 and the promotions of Deputy Chief Vern Taylor, Captain Jon Askins, Lieutenant Bruce Robinson and Sergeant Jeff Hershone. Celebration to be held August 7th at 3:00 p.m., all are invited to attend.

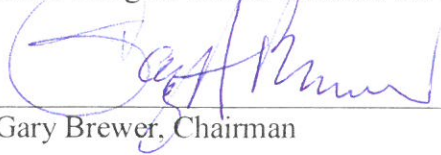
VI. New Business

Mr. Brewer was informed by Chief Railey prior to the start of the meeting that both Commission Cooper and McMacken addressed the issue of funding the four additional positions of police officers in their budget negotiations.

VII. Old Business

VIII. Adjournment

There being no further business the meeting was adjourned.



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Gary Brewer, Chairman

Kathy Reed, Recording Secretary