

CITY OF WINTER PARK  
CIVIL SERVICE BOARD  
REGULAR MEETING

November 4, 2014

The regular meeting of the Winter Park Civil Service Board was called to order by the Chairman, Gary Brewer 4:00 p.m. in the Public Safety Building, Ray Beary Room, 500 N. Virginia Avenue, Winter Park,

Present: Gary Brewer, Chairman  
Kip Marchman, Vice-Chairman  
Paula Satcher, Chief Examiner  
Bill Swartz, Board Member  
Johnny Jallad, Board Member  
  
Eddie Santos, Police Representative  
  
Chief Brett Railey  
Assistant Chief Pat McCabe  
  
Kathy Reed, Recording Secretary

Absent: Chief Jim White  
Tod Meadors, Fire Representative

A quorum was present.

- I. Meeting Called to Order
- II. Approval of Minutes, Regular Meeting October 7, 2014

Motion made by Mr. Swartz and seconded by Mr. Jallad to approve the minutes from the Regular Meeting held on October 7, 2014. Motion carried.

- III. Citizen Comments

No comments at this time.

- IV. Police Department

- a. Life Saving Award

Chief Railey presented Officer Garvin McComie with the Life Saving Award.

Chief Railey gave a reminder of the Annual Department Meeting being held on December 10, 2014 at 7:30 a.m. at the Community Center. All members are invited.

V. Fire Department

a. Accreditation of Ambulance Service Site Visit November 13-14, 2014.

Assistant Chief Pat McCabe gave a brief update regarding the upcoming Ambulance Accreditation onsite visit.

VI. New Business

Assistant Chief Pat McCabe handed out the results of the Civil Service Test that was held in September and requested the board to certify the results. Motion made by Mr. Marchman and seconded by Mr. Jallad to certify the list of applicants. Motion carried.

Chief Railey introduced Karen Gilbert the Department's Grant and Accreditation Manager to the board members.

At this time, Lt. Marcum reviewed Standard Operating Procedure 280 --Traffic Law Enforcement and Standard Operating Procedure 200-Uniformed Patrol. Lt. Marcum explained that the revisions were basically for housekeeping purposes. A brief discussion was held at this time. Motion was made by Mr. Jallad and seconded by Mr. Marchman to approve the revisions made to SOP 200-Uniformed Patrol and SOP 280 Traffic Law Enforcement. Motion carried.

Lieutenant Marcum also stated that on October 17<sup>th</sup> the Police Department held their Civil Service Exam and out of the 68 who sat for the test, 52 passed.

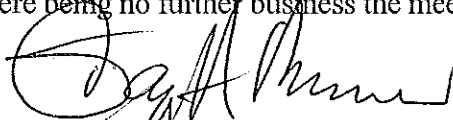
VII. Old Business

Chairman Gary Brewer gave update as to the letter that was sent to the City Commissioners; as of today there has been no response.

A brief discussion was held regarding the procedures of both the fire and police concerning an Ebola Response Plan.

VIII. Adjournment

There being no further business the meeting was adjourned.



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Gary Brewer, Chairman

Kathy Reed, Recording Secretary