

CITY OF WINTER PARK
CIVIL SERVICE BOARD
REGULAR MEETING
SEPTEMBER 2, 2014

The regular meeting of the Winter Park Civil Service Board was called to order by the Chairman, Gary Brewer 4:00 p.m. in the Public Safety Community Room at the Public Safety Complex, 500 N. Virginia Avenue, Winter Park,

Present: Gary Brewer, Chairman
Kip Marchman, Vice-Chairman
Paula Satcher, Chief Examiner
Bill Swartz, Board Member
Johnny Jallad, Board Member
Tod Meadors, Fire Representative
Eddie Santos, Police Representative

Deputy Chief Art King
Chief Jim White

Kathy Reed, Recording Secretary

Absent: Chief Brett Railey

A quorum was present.

I. Meeting Called to Order

II. Approval of Minutes, Regular Meeting August 5, 2014

Motion made by Mr. Jallad and seconded by Mr. Marchman to approve the minutes from the Regular Meeting held on August 5, 2014. Motion carried.

III. Citizen Comments

No comments at this time.

IV. Police Department

a. FOP Officer of the Month-July

Deputy Chief King presented Detective Liza Cieszynski with the FOP of the Month for July 2014.

b. Unit Citation-Special Operations

Postponed until October meeting.

c. Life Saving Award

Postponed until October meeting.

d. Certification of Lieutenant's Eligibility List

Deputy Chief King presented the eligibility list for the position of Lieutenant for approval. Motion made by Mr. Jallad and seconded by Mr. Meadors to certify the lieutenant's eligibility list. Motion carried.

e. Certification of Sergeant's Eligibility List

Deputy Chief King presented the eligibility list for the position of Sergeant for approval. Motion made by Mr. Marchman and seconded by Mr. Jallad to certify the sergeant eligibility list. Motion carried.

Promotional Ceremony will be held on Friday, September 12, 2014 at 10:00 a.m., in the Ray Beary Community Room. All are invited to attend.

f. Revisions to SOP 104-Canons of Law Enforcement Ethics

g. Revisions to SOP 255- Juvenile Procedures

h. Revisions to SOP 300- Investigations

i. Revisions to SOP 390- Property and Evidence

j. Approval of new SOP-195-Accreditation

At this time, Deputy Chief King asked Lieutenant Jon Askins to provide to members of the board a brief review of each policy which they had previously received with their packets. Mr. Marchman inquired as to the review by legal counsel concerning SOP 255-Juvenile Procedures. Lieutenant Askins informed that part of the process is to have each policy reviewed by Department Counsel, Erin DeYoung. Mr. Jallad inquired as to the state uniformity regarding Juvenile Procedures in which Lt. Askins stated that they were and they were based upon state statute. Motion made by Mr. Swartz and seconded by Mrs. Satcher to approve all the revisions listed above. Motion carried.

k. Applicant Interview

Sgt. Bologna introduced police officer candidate Ryan Wing. Mr. Wing provided the board with a brief background and responded to questions by board members. Motion made by Mr. Marchman and seconded by Mr. Jallad to certify police officer candidate Ryan Wing. Motion carried

V. Fire Department

a. Permission to Hold Entrance Exam

Chief White asked permission to hold an Entrance Exam. Motion made by Mr. Marchman and seconded by Mr. Meadors to allow the Fire Department to hold an entrance exam. Motion carried.

b. Revisions to SOG 136-Safety Committee

Chief White asked Chief Walsh to present to the board members a brief overview of both SOG's. Chief Walsh presented the revisions to SOG 136 at this time. Motion was made by Mr. Swartz and seconded by Mr. Meadors to approve the revisions made to SOG 136- Safety Committee. Motion carried.

c. Revisions to 226-Breathing Apparatus/Refilling Station Procedures/Respiratory Protection Program

Chief Walsh presented to board members the minor revisions to SOP-226-Breathing Apparatus/Refilling Station Procedures/Respiratory. A brief discussion was held and Chief Walsh answered any questions regarding the SOG. Motion made by Mr. Marchman and seconded by Mr. Meadors to approve the revisions made to SOG 226 Breathing Apparatus/Refilling Station Procedures/Respiratory Protection Program.

VI. New Business

Vehicle Use Policy SOP 260- Deputy Chief explained to the board members that the only revision to this policy is the amount of money the officers would pay per paycheck for the use of their vehicle. A brief discussion was held at this time in which Deputy Chief answered any questions and addressed any concerns. Motion made by Mr. Marchman and seconded by Mr. Swartz to accept the revisions made to SOP 260 Vehicle Use Policy. Motion carried

Chief White informed of the recent State EMS Certification and how pleased he is with the accomplishment of this certification due to the complexity of such a certification.

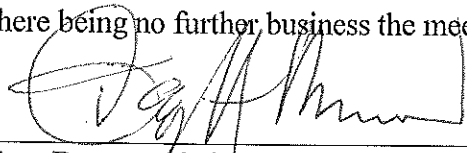
VII. Old Business

Chief White apologized for his absence during the August 5, 2014. Chief White explained that the Department was receiving an award and due to a miscommunication coverage was overlooked.

Chief White asked if the board would mind than in the future if SOG's were sent electronically, board members did not have an issue with receiving the SOG's electronically.

VIII. Adjournment

There being no further business the meeting was adjourned.



Gary Brewer, Chairman

Kathy Reed, Recording Secretary