

COMMUNITY REDEVELOPMENT AGENCY
June 8, 2015

The meeting of the Community Redevelopment Agency was called to order by Chairman Steve Leary at 3:00 p.m. in the Commission Chambers, 401 Park Avenue South, Winter Park, Florida.

Members present:

Mayor Steve Leary
Commissioner Greg Seidel
Commissioner Sarah Sprinkel
Commissioner Carolyn Cooper
Commissioner Tom McMacken

Also present:

City Manager Randy Knight
City Clerk Cynthia Bonham
CRA Director Dori Stone
CRA Attorney Larry Brown

It was noted that Orange County Representative Frank DeToma resigned as he moved out of the city and was not present. Ms. Stone hoped to have an appointment made by Orange County before the July 20 work session at noon.

1. Administrative Items

Motion made by Commissioner McMacken to approve the minutes of May 11, 2015; seconded by Commissioner Seidel and approved by acclamation with a 5-0 vote.

2. Action Items

- a. Request for a new staff position classified as a Maintenance Lead Worker funded through the CRA

CRA Director Dori Stone explained this is a follow up to the May 11 CRA Agency meeting where she brought forward a new staff position for a maintenance worker to manage and maintain projects for both Facilities and Parks Departments within the CRA boundary. She provided additional information as to their duties and what our existing Parks and Facilities maintenance workers are currently doing.

Ms. Stone summarized the positions eliminated since 2008, the added responsibility of existing workers because of the Community Center area, additional landscaping in Central Park and the East Morse Streetscape; the two person landscape crew assigned to spend 40 hours per work each to maintain the planters, pots and landscape islands on Park Avenue; and the two person crew spending about 20 hours per work each maintaining the landscaping along Orange Avenue, New England and Pennsylvania. She addressed the maintenance staff in the Public Works Facilities Division taking care of trash cans, bench maintenance, sidewalk cleaning and enforcement of trash compactors along Center Street. The proposed position would create a higher level of appearance and cleanliness in the downtown area through the year.

Ms. Stone listed the proposed responsibilities of the new position that must be within the CRA district boundaries. The position would be full time with a recommended 40 hour work week of Thursday through Monday. Among other duties, this person would also make sure the garbage is collected on Park Avenue on the weekend and that the Center Street compactors are being used.

Upon questioning by Commissioner Sprinkel, Ms. Stone addressed the overtime paid by Parks last year and that this person's schedule would be flexible enough to cover the overtime and the weekends where the heaviest impact is on Park Avenue, Lake Island and Shady Park and the areas where we expect our largest crowds.

Commissioner Cooper addressed her concern with expending funds from the CRA funds for positions that were previously a part of the Parks General Fund budget although she understands the growth that requires additional workers. City Manager Knight explained this is an enhanced level of service because of change and demands in the CRA over the last several years.

Motion made by Commissioner McMacken to approve the position as presented (new staff position of Maintenance Lead Worker funded by the CRA Agency for work within the CRA boundaries to increase level of service for services and upkeep in the CRA boundaries); seconded by Commissioner Sprinkel. No public comments were made. Upon a roll call vote, Mayor Leary and Commissioners Seidel, Sprinkel, and McMacken voted yes. Commissioner Cooper voted no. The motion carried with a 4-1 vote.

Ms. Stone stated they will be providing progress reports with regard to what the staff members does, it will be a part of their oversight and will be working with our departments to make sure the CRA Agency understands the additional level of service we expect to get. Mayor Leary spoke about the concerns with Park Avenue on the weekends and that hopefully we will see improvements.

The CRA Agency meeting adjourned at 3:12 p.m.



Chairman Steve Leary

ATTEST:



City Clerk Cynthia S. Bonham