

COMMUNITY REDEVELOPMENT AGENCY
May 11, 2015

The meeting of the Community Redevelopment Agency was called to order by Mayor Steve Leary at 2:00 p.m. in the Commission Chambers, 401 Park Avenue South, Winter Park, Florida.

Members present:

Mayor Steve Leary
Commissioner Greg Seidel
Commissioner Sarah Sprinkel
Commissioner Carolyn Cooper
Commissioner Tom McMacken
Orange County Representative Frank DeToma

Also present:

City Manager Randy Knight
City Clerk Cynthia Bonham
CRA Director Dori Stone
CRA Attorney Larry Brown

1. Administrative Items

Motion made by Commissioner McMacken to approve the minutes of February 23, 2015; seconded by Commissioner Sprinkel and approved by acclamation with a 6-0 vote.

2. Action Items

- a. Approval of FY 14/15 CIP request for Park Avenue improvements

CRA Director Dori Stone explained the request for funding of \$70,000 for Park Avenue upgrades and maintenance to landscaping, streetscape and street furniture. No public comments were made. Commission questions were answered by Ms. Stone.

Motion made by Mayor Leary to approve the expenditure of \$70,000 for upgrades to Central Park and Park Avenue in the FY 2014/2015 budget; seconded by Commissioner Sprinkel. Upon a roll call vote, Mayor Leary and Commissioners Seidel, Sprinkel, McMacken, Cooper and Representative DeToma voted yes. The motion carried unanimously with a 6-0 vote.

- b. Approval of FY 14/15 CIP request for Morse Boulevard/Orlando Avenue improvements

CRA Director Dori Stone explained the request to approve funding in the FY 2014/15 budget to match the developer (Lakeside Crossings project) contribution funding of mast arms and a gateway feature along the four required corners of the Morse Boulevard/Orlando Avenue intersection.

No public comments were made concerning this item. Commissioner McMacken stated he is in favor of this but suggested waiting to see the Lakeside Crossings hardscape program before moving forward. He stated he does not consider Morse Boulevard a gateway into Winter Park and was hesitant to put Welcome to Winter

Park signage at that location. Ms. Stone stated they need to order the light poles and to install the signals as soon as possible. She expressed her preference to ask the Lakeside developer to provide their share of \$50,000 to get the signal heads started and then bring back a landscape plan. Questions were posed by Commissioners whereby Ms. Stone and Public Works Directory Attaway responded.

Motion made by Commissioner McMacken to approve the \$350,000, and to bring back the final landscape plan or any signage for approval; seconded by Commissioner Cooper. Upon a roll call vote, Mayor Leary and Commissioners Seidel, Sprinkel, McMacken, Cooper and Representative DeToma voted yes. The motion carried unanimously with a 6-0 vote.

c. Approval of FY 14/15 CIP request for an adaptive signal pilot project on Orlando Avenue

CRA Director Dori Stone explained the request for approval of up to \$200,000 in the FY 2014/15 CIP for a pilot project using adaptive signal technology along the Orlando Avenue corridor to help with traffic flow. She stated the FDOT is excited about partnering with the City and that we will be seeking FDOT funding. She also would also like to ask Maitland to consider participating as well in order to get the entire corridor that is most impactful north of Winter Park all the way down to the Orange Avenue/17-92 light into the pilot program. Comments and questions were raised whereby Ms. Stone responded. No public comments were made. It was clarified that the funding being requested is the total amount for the program but that the City is asking FDOT to match funds and that the \$200,000 would cover four intersections.

Motion made by Commissioner Sprinkel to approve up to \$200,000 for the pilot project using adaptive signal technology along the Orlando Avenue corridor; seconded by Commissioner McMacken. Upon a roll call vote, Mayor Leary and Commissioners Seidel, Sprinkel, McMacken, Cooper and Representative DeToma voted yes. The motion carried unanimously with a 6-0 vote.

d. Approval of FY 14/15 Program funding request for the Business Façade Program in the CRA

CRA Director Dori Stone explained the request to approve the allocation of \$40,000 of CRA monies for the Business Façade Program for the remainder of the budget year to be put back into the budget. Ms. Stone stated they have had some inquiries about the program and that they would be approaching businesses to see if they would be interested in participating in the program. Discussion included what the funds can be used for. No public comments were made concerning this item.

Motion made by Commissioner Sprinkel to approve the \$40,000; seconded by Mayor Leary. Upon a roll call vote, Mayor Leary and Commissioners

Seidel, Sprinkel, McMacken, Cooper and Representative DeToma voted yes. The motion carried unanimously with a 6-0 vote.

e. Request for new FTE CRA Staff for maintenance work

CRA Director Dori Stone explained the request for a new staff position classified as a Maintenance Lead Worker funded through the CRA for work within the CRA boundaries to increase the level of service for services and upkeep in the CRA boundaries. This would include city rights-of-way, parks, streets and sidewalks.

Commissioner McMacken expressed concerns with the large area this covers and the amount of work required for just one person. Ms. Stone commented that if they were allowed to hire this person now that it would be a great opportunity to try out the position and make sure of what the work allocation would look like. Commissioner Sprinkel agreed that we need higher maintenance in this area but wanted to see what it looks like in reality after the employee has been in place for a while and to see data provided to them after six months.

Commissioner Cooper agreed we need more maintenance in this area but expressed a concern with the general fund staffing level from five years ago compared to now and the number of Planning Department employees that have gone away. She believed we need a City architect for the CRA and an Architectural Review Board. Public Works Director addressed the staffing. Mayor Leary clarified that we need to know if we are adding the person to the correct fund (CRA or General Fund) and if we are lacking personnel we need for maintenance. Assistant City Manager Michelle Neuner explained the maintenance personnel currently employed by the City. Public Works Director Attaway addressed the need to keep the dumpsters clean and empty and the surrounding area around the dumpsters.

No public comments were made concerning this item.

Motion made by Commissioner Sprinkel to approve the new staff position (Maintenance Lead Worker) funded by the CRA Agency for work within the CRA boundaries to increase the level of service for services and upkeep in the CRA boundaries; seconded by Commissioner McMacken.

Ms. Stone spoke about the activity on the weekends whereby they need personnel to empty trash cans along Park Avenue. Commissioner Seidel addressed the importance of reporting what has been accomplished each day. Ms. Stone stated that staff will make sure this is clear and that the reporting will come back to the CRA.

Motion made by Mayor Leary to table this item until we receive additional information regarding responsibilities and to see what the staffing level has been before committing to this; seconded by Commissioner Cooper. Mayor Leary explained that we need to clean up Park Avenue and other areas but does not know at this time why the current staff level is not addressing some of the

needs we have in these areas. He was not in the position at this time to push this off onto the CRA. **The motion to table carried with a 5-1 vote with Commissioner McMacken voting no.**

Commissioner Sprinkel addressed the importance of addressing this soon. After discussion, there was a consensus to schedule this item for June 8 at 3:00 before the Commission meeting.

3. Informational Items - None.


4. New Business

a. Request to schedule a CRA workshop to review CIP options through 2027

CRA Director Dori Stone commented that they would like to share some budget projections that they have done through 2027 for the CRA. This would include discussions regarding using CRA funds for larger capital projects and to do some things that the community has asked for. She would also like to share what the CRA Advisory Board has recommended for improvements and future capital improvements as well.

She asked that this be scheduled before the budget and would need about 2 hours. Commissioner McMacken addressed the Commission budget needing a work session and asked if these could be done separately but on the same day. Upon discussion, it was agreed to schedule this for July 20 at 12:00 noon if everyone agrees. Assistant City Manager Neuner will verify this date with everyone.

The CRA Agency meeting adjourned at 3:05 p.m.


Chairman Steve Leary

ATTEST:


City Clerk Cynthia S. Bonham