

**CITY OF WINTER PARK
CODE ENFORCEMENT BOARD**

Regular Meeting
Commission Chambers

JANUARY 7, 2016
3:00 p.m.

MINUTES

Chairperson, Keith Manzi, called the regular meeting of the Code Enforcement Board to Order at 3:00p.m., on the 7th day of January 2016, in the Commission Chambers, Winter Park, Florida.

- I. Roll Call:**
Those present were, Keith Manzi, Jennifer Frank , Burley Adkins, Kyle Sanders and Clay Roesch and those absent were Daniel McIntosh – Vice Chair and Brian Kracht.

Statement of purpose was read into the minutes by Keith Manzi.
- II. Approval of Minutes:**
The minutes of the October 1, 2015 meeting were adopted.
- III. Swearing in of Witnesses:**
All witnesses were sworn in.
- IV. Compliances:**
None to note
- V. Other Business:**
None to note
- VI. Old Business:**
None to note

New Business:

1. CEB#15-87 1251 Lewis Drive, Winter Park, FL 32789, based on the foregoing Findings of Fact and Conclusions of Law it is ORDERED and adjudged that: The respondent Robert Kenneth Hess did violate Chapter 22, Section(s) 116,116.2, 108.8 and 109.7 of the City's Building Code was found. The respondent is ordered to comply by providing a statement of a certified architect or engineer that the remaining portion of the building will be structurally sound if the addition is removed in order to obtain a permit to demolish the addition within sixty days of this hearing. At this time there will be no fine Motion made by Keith Manzi, seconded by Buck Adkins Motion Passed **5-0**

Next Meeting Date: February 4, 2016

Adjournment of Meeting: There being no further business, the meeting adjourned at 4:20 p.m.

Respectfully submitted,

Code Compliance Recording Secretary

Keith Manzi, Chair