



Code Compliance Board Work Session Minutes

June 3, 2021 at 3:00 pm

City Hall, Commission Chambers
401 S. Park Avenue, Winter Park, Florida

Meeting Called to Order

Keri Martin, Director of Risk Management, Safety & Code Compliance, & Fleet, called to order the work session meeting of the City of Winter Park Code Compliance Board at 3:05 pm, on June 3, 2021, in the Commission Chambers, Winter Park, Florida.

Present

Code Compliance Board Members: Mark Van Valkenburg, Douglas Bond, Todd Boyer, Paul Mandelkern, Wayne Johnson, Sherwin Sargeant, and John Schmalz.

Assistant City Attorney: Richard Geller from Fishback Dominick Law Firm

Staff: Director of Risk Management, Safety & Code Compliance, & Fleet Keri Martin, Safety & Code Compliance Manager Susanne Porras, Safety & Code Compliance Officer Jennifer Philippe, Safety Compliance Officer Steven Dunning, and Recording Secretary Neena Ramjit.

Approval of Minutes

No current minutes needing to be approved.

Staff Updates

Director Keri Martin, mentioned four members will be needed to attend an upcoming special meeting requested by the Mayor and City Manager on June 24, 2021 at 3:00pm. Neena Ramjit will create the Outlook invitation for the upcoming special meeting.

Assistant City Attorney's Presentation

New Code Compliance Board Member Orientation presented by assistant city attorney Richard Geller from Fishback Dominick Law Firm. The presentation informed the new board members of the general Code Compliance Board protocols as well as the scope of their jurisdiction while serving.

Adjournment

There being no further business, the Code Compliance Board meeting was adjourned at 3:40 pm. Next meeting is June 24, 2021 at 3:00pm.

Respectfully submitted,

Neena Ramjit Recording Secretary