

REGULAR MEETING OF THE CITY COMMISSION
October 25, 2010

The meeting of the Winter Park City Commission was called to order by Vice Mayor Beth Dillaha at 3:30 p.m. in the Commission Chambers, 401 Park Avenue South, Winter Park, Florida.

The invocation was given by Pastor David Barker, Aloma Baptist Church, followed by the Pledge of Allegiance.

Members present:

Mayor Kenneth Bradley (arrived 3:45)
Commissioner Phil Anderson
Commissioner Beth Dillaha
Commissioner Tom McMacken
Commissioner Carolyn Cooper

Also present:

Assistant City Manager Michelle del Valle
City Attorney Larry Brown
City Clerk Cynthia Bonham

Approval of the agenda

Motion made by Commissioner McMacken to approve the agenda; seconded by Commissioner Anderson. The motion carried unanimously with a 5-0 vote.

Public Art Advisory Board Update

Chairman Joe Roviario provided an update regarding the accomplishments of the board and the completion of their strategic plan. The strategic plan will be posted on the City's website.

Mayor's Report

a. Family Fall Festival Proclamation

Vice Mayor Dillaha read the proclamation and announced the festival date of October 30 and the dates of October 30-November 6 as Week of the Family. James and Debbie Pratt, Week of the Family representatives, were present to receive the proclamation.

b. Appointment: Orange County Community Action Board

Motion made by Commissioner Cooper to appoint Commissioner McMacken; seconded by Commissioner Anderson and carried unanimously with a 4-0 vote.

Mayor Bradley arrived at the meeting.

c. Rollins 125th Anniversary, November 4-6, 2010

Vice Mayor Dillaha announced the 125th anniversary of Rollins College.

City Manager's Report

Along with the City Manager's Report being provided, updates were also provided by Utilities Director David Zusi on the Fairbanks Avenue and the AMR (Automated Meter Reader) projects. Mr. Zusi answered questions of the Commission.

City Attorney's Report

Attorney Brown addressed the commuter rail second amendment agreement and changes made from the last meeting. He stated he will be meeting with Orange County representative Jim Harrison the first week of November. He stated the second amendment is consistent with what was directed by the Commission. Attorney Brown answered questions. Commissioner Dillaha asked that the termination date be the same as the County and Orlando so we have the same right to extend or approve an amendment of extending the deadline for the deal between CSX and FDOT. This was further addressed as well as the conversation at the past meeting as to why the date was not put in the agreement. Attorney Brown stated he can put in a specific date if the Commission wants him to.

He assured that the language put into the amendment is the language passed by the Commission at the last meeting. Commissioner Dillaha addressed her other questions to Attorney Brown who replied. It was clarified that the counties and Orlando now have a 20 year agreement; not a 99 year agreement. Commissioner Cooper addressed her concerns with the use of non ad valorem funds as put forth in the agreement which is why she will not support this. She addressed the previous agreement being silent whether it would use ad valorem or non ad valorem funds and would have preferred to keep it as it was. Attorney Brown stated this was a problem that needed to be cleared up. Further discussion ensued regarding this issue.

Non-Action Item

Finance Director Wes Hamil summarized the September 2010 Financial Report as provided.

Motion made by Commissioner Cooper to accept the report as presented, seconded by Commissioner McMacken and carried unanimously with a 5-0 vote.

Consent Agenda

- a. Approve the minutes of 10/11/2010. **PULLED FROM AGENDA FOR DISCUSSION. SEE BELOW.**
- b. Approve the adjustment to the Refuse Service Fees in the Fee Schedule to reflect the application of the Consumer Price Index (CPI) adjustment to the rates in effect in September 2010.
- c. Cancel the December 27, 2010 Commission meeting due to the holidays.
- d. Authorize staff to use a quote system outside the standard purchasing practice to allow for obtaining the most competitive price on fuel purchases. Authorize the Mayor to execute the standard piggyback agreement with Mansfield Oil Company through the Orange County, Florida fuel contract Y8-1011A for fiscal year 2011. Authorize issuance of corresponding purchase orders that will be reported to the City Commission after issuance in order that the City may obtain the best available commodity price in real time.

- e. Approval of purchases and contracts as follows:
1. PR 145581 to Sungard Public Sector for annual maintenance and support the city's financial software package; \$108,651.90
 2. PR 145618 to Stan Weaver & Company for the owner direct purchase of the HVAC system for the new Community Center; \$35,120.00 **PULLED FROM AGENDA FOR DISCUSSION. SEE BELOW.**
 3. PR 145620 to Cajun Installation & Distributing for the owner direct purchase of metal/wood/fiberglass doors; windows; frames; finish hardware for the new Community Center; \$101,029.47 **PULLED FROM AGENDA FOR DISCUSSION. SEE BELOW.**
 4. PR 145630 to Prestige Concrete Products for the owner direct purchase of concrete for foundations for the new Community Center; \$94,815.00 **PULLED FROM AGENDA FOR DISCUSSION. SEE BELOW.**
 5. Purchase of rebar for the new Community Center from White Cap Construction; \$37,321.50. **PULLED FROM AGENDA FOR DISCUSSION. SEE BELOW.**
 6. Owner direct purchase of materials to construct the 25 foot concrete tilt walls for new Community Center Gym from CMC Construction Services; \$68,477.85. **PULLED FROM AGENDA FOR DISCUSSION. SEE BELOW.**
 7. PR 145608 to Price Construction for construction of Eastgate Lift Station #4 (approved by Commission March 23, 2009; (IFB-11-2009)
 8. PR 145635 to Core Construction Group for Fleet Peoples Park Multi-Use Trail Project; \$79,201.16.
 9. PR 145637 to American Persian Engineers for Fairbanks Avenue Streetscape Project-Pedestrian Improvements & Intersection Realignment (IFB-20-2010); \$632,970.30
 10. Blanket PO to Lina (Cigna) for Life, Accidental Death and Dismemberment, and Long Term Disability Insurance (RFP-19-2008); \$119,938.00
 11. Blanket PO to Aetna for Administrative Stop Loss for Medical Insurance; \$498,944.00
 12. Blanket PO to Aetna for Administrative Contract Service Fee for Medical Insurance; \$295,210.00
 13. Blanket PO to Metlife for Dental Insurance; \$306,759.00
 14. Blanket PO to AGIS Florida, LLC for Agent of Record for Insurance/Benefit Services; \$79,976.00
 15. Annual expenditure to CJ's Sales and Service of Ocala, Inc. for Auxiliary Generator Service; \$30,000
 16. Blanket PO to Duval Asphalt Products, Inc. for the purchase of EZ Street Cold Asphalt; \$58,000
 17. Blanket PO to ITT Water & Wastewater Florida, LLC for Flygt Products, Service Repair & Warranty; \$50,000
 18. Annual expenditure to Data Flow Systems, Inc. for Telemetry System maintenance and repair at Water & Wastewater utility facilities; \$50,000
 19. Blanket PO to Avanti International for the purchase of Chemical Grout; \$60,985.00
 20. Amendment 2 to Fire Services Billing contract (RFP-16-2009) with ADPI/Intermedix for contract/term renewal and authorize the Mayor to execute Amendment 2.

21. Deduct change order #2 to Cady Way Parks Maintenance Building contract (RFQ-4-2009) with Gomez Construction and authorize the Mayor to execute the change order document; deduct of \$161,446.11 against the original contract amount of \$410,266.09. **PULLED FROM AGENDA FOR DISCUSSION. SEE BELOW.**
22. Deduct change order #3 to Cady Way Parks Maintenance Building contract (RFQ-4-2009) with Gomez Construction and authorize the Mayor to execute the change order document; deduct of \$6,235.36 against the original contract amount of \$410,266.09. **PULLED FROM AGENDA FOR DISCUSSION. SEE BELOW.**
23. Amendment 1 to Tree Debris Disposal contract (IFB-3-2010) with A Sun State Trees & Property Maintenance, Inc. for contract/term renewal and authorize the Mayor to execute Amendment 1.
24. Debris Monitoring Services contract (RFP-19-2009) with Beck Disaster Recovery, Inc. for contract/term renewal and authorize the Mayor to execute Amendment 1
25. Amendment 1 To Various Print Jobs (RFP-14-2008) with Maitropolis, LLC for modification of Hannibal Herald printing from a quarterly to bi-annual basis. **PULLED FROM AGENDA FOR DISCUSSION. SEE BELOW.**
26. Authorize the Mayor to execute the Agreement with American Messaging for Paging Services for the Police Department
27. Authorize the Mayor to execute the Maintenance and Support Agreement with DataWorks Plus, LLC; \$13,488.00
28. Piggybacking the WSCA contract #1523 through the State of Florida with Sprint Solutions, Inc. for Wireless Communication Services and Equipment and authorize the Mayor to execute the Standard Piggyback Contract; Estimated annual expenditure \$115,000.
29. Piggybacking the U.S. Communities Government Purchasing Alliance contract # 05091-RFP with Home Depot, U.S.A., Inc. for maintenance, repair and operating (MRO) supplies and authorize the Mayor to execute the Standard Piggyback Contract; estimated annual spend between \$20-\$30,000.
30. Piggybacking the U.S. Communities Government Purchasing Alliance contract # 43272 with Graybar Electric Company for Electrical Products and authorize the Mayor to execute the Standard Piggyback Contract; estimated annual spend is \$60,000.
31. Piggybacking the Orange County contract #Y10-1004 with Harcros Chemicals, Inc. for Hydrofluosilicic Acid and authorize the Mayor to execute the Standard Piggyback Contract, and approve Blanket Purchase Order; estimated annual spend is \$30,000.
32. Piggybacking the State of Florida contract # 252-001-09-1 with Software House International, Inc for Microsoft Software, Licenses and Maintenance and authorize the Mayor to execute the Standard Piggyback Contract; \$60,000.
33. Piggybacking Orange County contract # Y8-1092A with Hubbard Construction Company for the purchase of asphalt products and authorize the Mayor to execute the Standard Piggyback Contract; estimated annual spend is \$300,000.
34. Piggybacking Orange County contract # Y10-173 with Siemens Water Technologies Corp. for the purchase of liquid hydrogen peroxide and authorize

the Mayor to execute the Standard Piggyback contract and approve Blanket Purchase Order; \$45,000.

35. Piggybacking Orange County contract Y8-130 with Master Protection Corporation dba FireMaster for Inspection, Testing, Service, Replacement and Maintenance of Portable Fire Extinguishers and authorize the Mayor to execute the Standard Piggyback Contract; \$13,000.

The following Consent Agenda items were pulled for discussion: 'a', 'e'-2 – 'e'-6', 'e'-21, 'e'-22 and 'e'-25.

Motion made by Commissioner McMacken to approve Consent Agenda items 'b', 'c', 'd', 'e'-1, 'e'-7-20, 'e'-23-24, and 'e'-26-35; seconded by Commissioner Dillaha and carried unanimously with a 5-0 vote.

Consent Agenda Item a: Minutes: Commissioner Cooper asked that the order of the Fleet Peoples issue be changed to reflect public comment in its proper place before the vote. **Motion made by Commissioner Cooper to approve the minutes with the reorganization of the public comments, seconded by Commissioner Dillaha and carried unanimously.**

Consent Agenda Items 'e'-2 through 'e'-6: Commissioner Cooper stated she agreed with the purchases but wanted to wait until we have more review before we adjust the Gross Maximum Price to make sure this is reduced based on what they did, not the materials delivered to the site. Upon discussion and an explanation of how this works, **motion was made by Commissioner Cooper to approve the purchase orders, seconded by Commissioner McMacken and carried unanimously.**

Consent Agenda Items 'e'-21 and 'e'-22: Commissioner McMacken asked for clarification of these items. Upon the explanation by Assistant City Manager del Valle, **a motion was made by Commissioner McMacken to approve these items, seconded by Commissioner Anderson, and carried unanimously.**

Consent Agenda Item 'e'-25: Commissioner Cooper asked about the contract being competitively procured and a policy that says when we bid items out again. Assistant City Manager del Valle stated each RFP issued has a term and renewal period and that this is the last year for this contract. **Motion made by Commissioner Cooper to approve this item, seconded by Commissioner Dillaha and carried unanimously.**

Public comments

No public comments were made.

A recess was taken from 5:00-5:15 p.m.

Action Items Requiring Discussion:

- a. City of Winter Park Power Supply Contract

Progress Energy representatives and the Chairman of the Utilities Advisory Board were present. Electric Director Jerry Warren provided a presentation regarding the power supply process, the

pre-qualified bidders, the ranking from their evaluation, summary of the current 2010 costs for distribution utilities, bulk power solicitations in 2010 summary, the proposal summary jointly with Progress Energy and Seminole Electric Cooperative, and the Calpine Baytown Energy Center combined cycle schematic.

Mr. Warren concluded that the Seminole-Progress Energy combo power purchase is the best option, and recommended this along with their offer to fix the price of fixed 50% of natural gas volumes in the combined cycle slice.

Utilities Advisory Board Chairman Greg Seidel addressed the Commission regarding the many hours of work that went into the contract and that they are confident it is the best deal. He spoke about the UAB consisting of very competent members.

Upon comments, **motion made by Commissioner McMacken to accept the proposal presented by staff (the amended one presented); seconded by Commissioner Anderson.** No public comments were made. **Upon a roll call vote, the motion carried unanimously with a 5-0 vote.**

A recess taken from 6:00-6:10 p.m.

b. OR&L Facility Services contract (tabled on 10/11/10)

Public Works Director Troy Attaway explained why they want to piggyback the contract because it is a better contract for less money and they are doing a great job. He asked for at least a one year term and they can revisit this in a year if they need to.

Motion made by Commissioner McMacken to approve the contract, seconded by Commissioner Cooper. No public comments were made. **Motion carried unanimously with a 5-0 vote.**

c. Landscaping of Lee Road medians

Public Works Director Troy Attaway provided a summary of the proposed landscaping for the Lee Road medians. He addressed the landscape improvement study and the cost to implement the plan.

Motion made by Commissioner McMacken to approve the proposed landscaping plan and allow staff to make modifications to the plant materials as they see fit, and to fund the tree portion of this proposal of the \$150,000 estimate out of the Tree Fund; seconded by Commissioner Cooper. No public comments were made. **Motion carried unanimously with a 5-0 vote.**

Public Hearings

- a. ORDINANCE NO. 2826-10: AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, RELATING TO THE AUTHORITY OF THE CITY MANAGER TO SIGN CERTAIN CONTRACTS UNDER SPECIFIED TERMS AND CONDITIONS; AMENDING SECTION 2-188 OF THE CODE OF ORDINANCES TO ALLOW THE CITY MANAGER OR MAYOR UNDER SPECIFIED TERMS AND

CONDITIONS TO SIGN CERTAIN CONTRACTS OBLIGATING THE CITY OF WINTER PARK; AND PROVIDING FOR CONFLICTS AND AN EFFECTIVE DATE. Second Reading

Attorney Brown read the ordinance by title. He explained the changes made to the ordinance from the first reading with the addition of subsection 7 and subsection 8 (that he suggested) giving the authority in an emergency situation to enter a purchase order for direct purchase of construction materials so a project is not delayed and report that at the next Commission meeting. There was a consensus that the City Manager informs them monthly of contracts signed that do not come before them.

Motion made by Mayor Bradley to adopt the ordinance that contains paragraph 8 with the addition that the City Manager report monthly, not quarterly; seconded by Commissioner Anderson. No public comments were made. Upon a roll call vote, Mayor Bradley and Commissioners Anderson, Dillaha, Cooper and McMacken voted yes. The motion carried unanimously with a 5-0 vote.

- b. Request of W F G Ltd. for conditional use approval to permit the construction of a three story, 36,360 square foot, mixed use commercial, office and residential building on the vacant southwest corner of N. Pennsylvania and Symonds Avenues, to be addressed as 171 N. Pennsylvania Avenue but now part of the existing property on the tax rolls at 655 W. Morse Boulevard. (P&Z voted 5-0 for denial)

Planning Director Briggs announced that the applicant has requested this be tabled until January 24, 2011. He explained that the applicant is considering his options in lieu of the P&Z recommendation for denial and whether he should come back and try to challenge and overturn that decision or to modify the plans accordingly because the P&Z was upfront about the two story building being appropriate. He stated there is another issue that was withdrawn and because of the applicant's travel schedule, this was rescheduled to the January 11, 2011 P&Z meeting which will come to the Commission on the 24th along with this conditional use approval. Discussion ensued regarding the request to table.

Motion made by Commissioner McMacken to table this item until January 24, 2011; seconded by Mayor Bradley. No public comments were made. The motion carried unanimously with a 5-0 vote.

- c. AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA RELATING TO TRAFFIC LIGHT SAFETY; REPLACING ARTICLE VI OF CHAPTER 98 OF THE CODE OF ORDINANCES OF THE CITY OF WINTER PARK ENTITLED "TRAFFIC LIGHT SAFETY ACT" IN ORDER TO COMPLY WITH CS/CS/HB 325 (THE MARK WANDALL TRAFFIC SAFETY ACT); REPEALING ORDINANCE 2757-09; PROVIDING DEFINITIONS; PROVIDING FOR NOTICE OF VIOLATION/INFRACTION, APPEAL PROCEDURES; DEFENSES AND PENALTIES; PROVIDING FOR EXCEPTIONS; AND PROVIDING AN EFFECTIVE DATE. First Reading

Attorney Brown read the ordinance by title. Police Chief Railey explained the background of this issue before the Commission and the need to comply with state law. No public comments were made.

Motion made by Commissioner Cooper to accept the ordinance on first reading; seconded by Commissioner Dillaha. No public comments were made. Upon a roll call vote, Mayor

Bradley and Commissioners Anderson, Dillaha, Cooper and McMacken voted yes. The motion carried unanimously with a 5-0 vote.

- d. Amend the Central Business District/Park Avenue and Morse Boulevard design guidelines.

Planning Director Jeff Briggs explained the proposed changes which also included New England Avenue. He stated the map showing the area encompassed in the Morse Boulevard design guidelines are rules supplementary to the zoning. He spoke about the buildings being up by the street on Morse Boulevard (10' setback) which are hiding the parking in the back. He stated he has provided language that would delete the block from the mandatory front setback requirement or they can drop the block off the map.

Upon discussion of the preferences to drop the block off the map, **a motion was made by Commissioner Cooper that we amend our Morse Boulevard design guidelines to exclude the state office/DMV block; seconded by Commissioner McMacken.** No public comments were made. **Motion carried unanimously with a 5-0 vote.**

Mr. Briggs spoke about staff working with each tenant that comes to Park Avenue, New England and Morse Boulevard on their building façade, materials, awnings, signs, etc. He addressed the Maestro sign on Park Avenue which is interior illuminated and the red and yellow sign color. He stated the pattern has been the halo signs up and down Park Avenue and they did not anticipate this type of sign. He stated they are proposing to modify these design guidelines to require the halo lighting instead of more interior illuminated signs as there is no code prohibiting this type of sign at this time.

Motion made by Commissioner Cooper to support staff's recommendation; seconded by Commissioner Dillaha. Sally Flynn, 1400 Highland Road, spoke in support of amending the design guidelines as brought forward by Mr. Briggs. **Motion carried unanimously with a 5-0 vote.**

- e. AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AMENDING CHAPTER 58 "LAND DEVELOPMENT CODE" ARTICLE IV, "SIGN REGULATIONS" SO AS TO IMPLEMENT PROVISIONS OF THE CENTRAL BUSINESS DISTRICT/PARK AVENUE AND MORSE BOULEVARD DESIGN GUIDELINES, PROVIDE REGULATIONS FOR SIGNS IN OFFICE DISTRICTS ON FOUR LANE ROADS, PROVIDE REGULATIONS FOR SIGNS ALONG INTERSTATE FOUR, PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE. First Reading

Attorney Brown read the ordinance by title. Planning Director Jeff Briggs addressed the contents of the ordinance to incorporate the design guidelines into the sign code, to incorporate rules for the I-4 frontage signs to be the same as Orange County, and addresses complaints from office properties that are along the State highways only; not City roads. Commissioner Cooper asked what the City has done to get rid of the billboards in the City and how many large ones exist between Fairbanks and Lee Road and going up Wymore and the area along I-4. Mr. Briggs summarized the approximate number and explained what they have done to try and eliminate certain billboards. Commissioner Cooper expressed her preference not to adopt the ordinance because it allows more billboards and authorizes them along I-4. She stated that sign pollution is damaging to our character. Attorney Brown was asked by Commissioner Cooper to review how

Jacksonville was able to ban billboards. Mr. Briggs stated they have prohibited billboards and further elaborated on the sizes of billboards.

Building Director Wiggins explained that this is the same regulation as allowed in Orange County. He elaborated on the size and height of billboards that this ordinance allows and how the size is calculated. Commissioner Cooper expressed her preference of allowing additional signs at our normal sign size as opposed to a 300 square foot sign. She spoke about the comprehensive plan stating we will pursue their elimination and her concerns with the size of a billboard. Upon discussion, Mr. Wiggins suggested looking at the map along I-4 and the different frontages because of the number of variances over the years to request signs. Commissioner McMacken asked if they should table this item to allow time to better understand the impact of this ordinance.

Motion made by Commissioner McMacken to table this item until November 8; seconded by Commissioner Cooper and carried unanimously. To clarify, staff will bring back the following information: the size of the properties and the number of signs that this ordinance would allow. Mayor Bradley suggested that staff provide a side by side comparison as to what we currently have to what this would permit. Commissioner Dillaha stated it would be interesting to know the comparison with other surrounding cities regarding sign sizes.

- f. AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AMENDING CHAPTER 58 "LAND DEVELOPMENT CODE" ARTICLE III, "ZONING" SO AS TO AMEND WITHIN SECTION 58-87 "LAKEFRONT LOTS, CANALFRONT LOTS, STREAMFRONT LOTS, BOATHOUSES AND DOCKS" SUBSECTION (d) (5) SO AS TO MODIFY THE LAKEFRONT SETBACK PROVISIONS, PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.
First Reading

Attorney Brown read the ordinance by title. Planning Director Briggs explained the proposed ordinance that will increase the lakefront setback. Commissioner Dillaha explained what she wanted to see changed in the ordinance; #5 should say buildings and/or structures; and to ensure this includes all the lakes in Winter Park. Mr. Briggs stated Lake Baldwin will be added before the second reading. Commissioner Cooper asked if PURD's should be treated differently depending upon their heights. Mr. Briggs responded that they will look at that before the second reading.

Motion made by Commissioner Dillaha to table this item until November 8; seconded by Mayor Bradley. Upon a roll call vote, Mayor Bradley and Commissioners Anderson, Dillaha, Cooper and McMacken voted yes. The motion carried unanimously with a 5-0 vote.

City Commission Reports

a) Commissioner Anderson

Commissioner Anderson thanked Commissioner McMacken for taking over the role on the Orange County Community Action Board. It was suggested that he have a backup person to step in when he cannot attend.

b) Commissioner Dillaha

1. Commissioner Dillaha asked about the lighting inside a building that has glass walls and the impact of this lighting at night. She spoke about the building on New York that is very bright

at night. Mr. Wiggins stated the lighting ordinance passed is very extensive and requires a photometric plan for every commercial building and has to meet certain standards. He stated he can review this to make sure it is 100% compliant. Also addressed was whether these lights are on all night and if the code addresses that.

2. Commissioner Dillaha asked for consideration of having work sessions prior to Commission meetings; Monday work session and Tuesday regular meeting which she believed would expedite the Tuesday meeting agenda. She stated if they hold a 1-1 ½ hour work session beforehand and do not repeat everything at the Commission meeting on a Tuesday that it would be highly beneficial. Mayor Bradley suggested that each Commissioner meet with staff to be briefed on items they are concerned with. He stated that most of his questions are answered by staff beforehand, that the Commission may not want to hear other's questions and that the meetings were not less time in the past. Commissioner Cooper agreed with Commissioner Dillaha and was supportive of the meeting prior to go over agenda items beforehand. Mayor Bradley suggested a work session prior to the regular meeting on Monday. Commissioner McMacken was in favor of discussions ahead of time but preferred prior to the Monday meeting on the same day. Mayor Bradley also suggested that Commissioners could email their questions to staff who can send the response to all the Commissioners. Commissioner Anderson said he would only consider it is if it was immediately prior to the regular Commission meeting.

3. Commissioner Dillaha asked if our election could be changed to November elections. City Clerk Bonham stated she will check with Orange County Supervisor of Elections Bill Cowles.

4. Commissioner Dillaha addressed the section of the Charter related to the City Manager's responsibilities: "g" formulating and reviewing annually a personnel policy for recommendation "to the Commission dealing with removal policy, discipline policy and grievance procedures. She asked if this should also say "formulate and review annually in advance of budget preparations a personnel policy that also includes benefits, retirement plans and pension plans". She stated this could be put in an ordinance or Charter. She also believed that "m" should say: "to keep the Commission fully advised as to the financial condition and the future needs of the City including but not limited to an annual public review of the City's budget policy, debt policy, pension policy in advance of budget preparations". She stated this is being suggested only to get additional information. Upon further discussion, there was a consensus to put this into a resolution to bring to the Commission for adoption.

5. Commissioner Dillaha addressed the need to schedule a town meeting.

c) Commissioner Cooper

No report.

d) Commissioner McMacken

No report.

e) Mayor Bradley

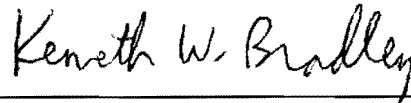
1. Community meeting

Mayor Bradley spoke about the meeting that he is holding as a citizen and his own auspices; not as Mayor on Thursday evening with citizens and welcomed anyone who wanted to attend. Commissioner Dillaha disagreed with the meeting and thought it should be a town meeting if it is related to visioning. Commissioner Anderson commended the Commission for finding ways to reach out to constituents and that each one of them is entitled and capable and solicits the opinions of constituents. He thought the idea was a good one. Mayor Bradley stated that he public noticed the meeting because of a request of Commissioner Dillaha in the past.

2. Mayor Bradley asked that Mead Garden be placed on the November 22 agenda and to schedule a work session before that meeting. Commissioner McMacken spoke about the time sensitive issues the Friends of Mead Gardens are facing. Upon discussion, this will be scheduled.

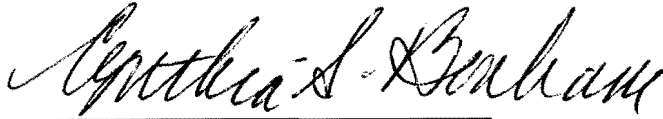
3. Mayor Bradley announced that Winter Park was voted #7 as the most walkable community in the United States in the Oct 9-10 Wall Street Journal.

The meeting adjourned at 8:12 p.m.



Mayor Kenneth W. Bradley

ATTEST:



City Clerk Cynthia S. Bonham