

**REGULAR MEETING OF THE CITY COMMISSION**  
**October 12, 2009**

The meeting of the Winter Park City Commission was called to order by Mayor Kenneth Bradley at 3:30 p.m. in the Commission Chambers, 401 Park Avenue South, Winter Park, Florida.

The invocation was given by Reverend Jane Rideout, First United Methodist Church, followed by the Pledge of Allegiance.

Members present:

Mayor Kenneth Bradley  
Commissioner Phil Anderson  
Commissioner Karen Diebel  
Commissioner Margie Bridges

Also present:

Assistant City Manager Michelle del Valle  
City Attorney Larry Brown  
Deputy City Clerk Nancy McLean

Members absent:

Commissioner Beth Dillaha

Non Agenda Item

Mayor Bradley commented that two members of First United Methodist Church are having a bicycle ministry for Christmas and he encouraged the citizenry to look into that.

**Citizen Public Comments:**

1. Dan Bellows, 511 W. New England Avenue, spoke about an opportunity for the CRA to participate in a tax rebate subsidy for a project that he is working on in Hannibal Square. He stated that he is trying to open a 38 room boutique hotel and wanted to discuss this later in the meeting. Commissioner Anderson stated that this is an economic development issue and he would bring this up under New Business.
2. Chamber of Commerce Chairperson Patrick Chapin thanked City staff for assisting with the 36<sup>th</sup> Annual Autumn Art Festival.

**Mayor's Report:**

- a) Employee of the Quarter presentation

Mayor Bradley recognized Senior Systems Analyst Sujay Sukahadia as the Employee of the Quarter. IT Manager Parsram Rajaram spoke about Mr. Sukahadia's professionalism and the outstanding job that he does on a daily basis.

- b) Florida City Government Week

Mayor Bradley read a proclamation proclaiming October 18-24, 2009 as Florida Government Week. He stated that the Florida City Government week is part of an ongoing effort sponsored by the Florida League of Cities to raise public awareness about the services that cities provide and to educate the public on how City government works.

### Non Agenda Items

1. Police Chief Brett Railey explained that on Friday evening the Police Department responded to a residence regarding a fight that had occurred at the Winter Park Village and that there was no indication that this incident was gang related. He explained that he circulated an email regarding accurate information on the matter and stated that the Winter Park Police Department does everything within their power to ensure that the residents and visitors alike have a safe and enjoyable experience while patronizing the businesses within our City.

2. Mayor Bradley commented that he conducted a meeting last week with the property owners on Park Avenue regarding the finalization of the Park Avenue Area Revitalization Roundtable study and that there seems to be strong support for the plans coming forward. He explained that he was interested in the concept of the business improvement district and commented that the group was supportive of that idea.

### Consent Agenda:

- a) Approve the minutes of 9/28/09.
- b) Approve the extension to the noise ordinance for Winter Park High School for their Homecoming dance from 11:00 p.m. – 12:00 a.m. on October 24, 2009.
- c) Approve the execution of a Design-Build agreement with Gomez Construction Company for the design and construction of the Cady Way Parks Maintenance Facility and transfer \$110,848.00 into the Construction Project Budget.
- d) Approve the installation of a temporary black, 6 foot chain link fence enclosure with wind screening and landscaping in Fleet Peoples Park located within the tree line to the south of the existing boat ramp for storing sailboats used in the Central Florida Community Sailing Program, Inc. Fencing to be removed upon conclusion of the program.

Commissioner Anderson asked that the minutes on page 6 related to the Golf Pro Shop reflect that "Option A" needs to be evaluated and consider if all the recommendations that have been made by our consultant are incorporated.

**Motion made by Commissioner Bridges to approve the Consent Agenda; seconded by Commissioner Anderson and carried unanimously with a 4-0 vote. Commissioner Dillaha was absent.**

### Action Items Requiring Discussion:

- a) RFP 7-2009, Azalea Lane Tennis Management Services.

Attorney Brown commented that this is a quasi judicial hearing and that the Commission's responsibility is to listen to the testimony and evidence that will be presented. He stated that they will decide on two issues of Frankie C's Pro Shop's protest regarding the August 24 decision to award the contract to the High Performance group. The two factors were as follows: 1) High Performance was not an eligible, proper bidder and should not have been qualified to have the bid accepted on the RFP proposal since Ms. Zguna did not have the requisite certification from the Professional Tennis Association; and 2) the bid should have been disqualified because High Performance expressed the revenue sharing in a range of several percentages; whereas, the language in the RFP regarding the revenue sharing says that it

should *not* be expressed in a range of percentages, but rather in a single percentage. Attorney Brown provided a complete RFP document and the protest email from Frank Cosentino to the Commission. He added that staff's recommendation is that it would be in the interest of the City to reject all bids and re-solicit under a new RFP for these services. Attorney Brown answered questions and gave the Commission three options: 1) to reject all bids and reissue a new request for responses; 2) declare High Performance Sports Management's bid response non-responsive and declare Frankie C's Pro Shop the next highest rank responder and direct staff to negotiate a contract with Frankie C's Pro Shop; or 3) deny Frankie C's Pro Shop's appeal and direct staff to continue negotiating a contract with High Performance Sports Management, Inc.

Mr. Cosentino commented that his Attorney was not yet present. Mayor Bradley tabled this item until Attorney Skubiak was available.

Item a) continued upon Attorney Skubiak's arrival.

Robert Skubiak, representing Frankie C's Pro Shop, provided a presentation on issues as to why they were appealing the decision made on August 24, 2009. Mr. Cosentino added that he has a U.S.P.T.A. pro one rating as requested and required in the RFP and he would submit that as proof.

Brenda Newman, representing High Performance Sports Management, Inc. suggested that Frankie C's appeal was not timely filed pursuant to the Florida statute and expressed that her client was a responsible and a qualified bidder. She asked that they continue to issue the award to High Performance Sports Management, Inc. for the Azalea Lane Recreation Center Tennis Management Services. Raja Assal spoke about the revenue sharing process.

There was a recess taken from 5:05 p.m.-5:15 p.m.

The following spoke in favor of a re-bid:  
Bill Swartz, 2020 Taylor Avenue  
Kevin Grail, 748 S. Pennsylvania Avenue

George Jubert, 1212 Swan Street, commented that he has been involved in numerous RFP's and spoke about the revenue sharing process.

Pat Handwerk, 1760 Via Contessa Court, spoke in favor of the Professional 1 (P1) certification and expressed that Frank Cosentino had his P1 certification when he applied for the RFP.

Terri Rowan, 1620 Elm Avenue, encouraged the Commission to make a decision tonight.

Marc Filburn, 1520 Mizell Avenue, wanted to ensure that the City Commission was aware of a particular provision in the RFP.

Lee Manard, 1531 Brookshire Avenue, expressed that this was already awarded and he was unclear as to why they were having this discussion. Mayor Bradley explained that it was due to a bid protest.

Ed Sabori, 446 Melrose Avenue, commented that having the percentage be a fixed amount seemed like a better approach for the City.

Terri Mooney, 760 Virginia Drive, encouraged the Commission to let negotiations continue with High Performance and to have the Tennis Center up and running as quickly as possible.

Attorney Brown commented that the bid protest was filed in the appropriate timeframe by Frankie C's and explained the procedure that was followed. Assistant City Manager del Valle stated that there was a pre bid meeting and that they issued an addendum to the RFP. She explained that the criteria between the issuance of the RFP and the issuance of the addenda was reduced from Master Professional to U.S.P.T.A Tennis one; however, no one had that qualification at the time of the bid opening. Assistant City Manager del Valle and Attorney Brown answered questions.

Assistant Parks and Recreation Director Ron Moore explained the importance of having a U.S.P.T.A. pro one rating and commented that it shows that the person or the organization we contract with has been trained properly to manage, budget and operate a Pro Shop.

Attorney Brown commented that the rejection of all bids is legally the safest because the courts say that agencies and government are free to reject all bids and rebid and cannot be faulted on that unless there was fraud or some illegal motivation behind that. Ms. del Valle spoke about the practical implications if the Commission chose to rebid.

**Motion made by Commissioner Anderson to follow staff's recommendation to rebid; seconded by Commissioner Bridges.** Commissioner Bridges commented that this is a difficult decision and believed that this is the smartest, safest and fairest way to clear up all these issues. **Upon a roll call vote, Mayor Bradley and Commissioners Anderson, Diebel and Bridges voted yes. The motion carried unanimously with a 4-0 vote. Commissioner Dillaha was absent.** Mayor Bradley asked that this be done as quickly as possible since they are potentially six months behind where they want to be, due to this action.

b) Review of the demolition fees in the City's fee schedule.

**Motion made by Commissioner Anderson to rescind the \$2,000 demolition fee; seconded by Commissioner Diebel.** Commissioner Anderson commented that staff does a great job with the affordable housing initiatives and emphasized that we are continuing a major commitment to the Plymouth which is an affordable housing project for seniors from this same source of funding.

Commissioner Bridges stated that this is a difficult issue because they have made a commitment and we have obligations to support our affordable housing initiatives. She commented that these are very difficult economic times and wished that there was a way to reduce the fees. She believed that this is an important part of their comprehensive plan and it shows their commitment to affordable housing in Winter Park. Mr. Briggs answered questions.

Mayor Bradley stated that his concern is that it puts their fees completely out of line with some of our fellow municipalities. He added that we need to be competitive and also figure out a way to fund it. **Upon a roll call vote, Mayor Bradley and Commissioners Anderson, Diebel and Bridges voted yes. The motion carried unanimously with a 4-0 vote. Commissioner Dillaha was absent.**



**Public Hearings:**

- a) Conditional use request of the Winter Park YMCA at 1201 N. Lakemont Avenue for a 3,115 sq. ft. expansion to the existing building for new locker rooms (Continued from the 9/28/09 meeting).

Mayor Bradley commented that this was continued from the last Commission meeting and that there is an active motion on the floor with a second and that can be amended. The standing motion was as follows: **Motion made by Mayor Bradley to adopt the recommendations of the Planning and Zoning Commission as presented; seconded by Vice Mayor Diebel for discussion.** He stated that they were very explicit from their last conversation that they would not be taking public comment and would continue from where they left off.

Planning Director Jeff Briggs addressed the original three requests from the YMCA and that they have withdrawn the additional zero-depth children's pool and an expansion to the parking lot. He stated that the only request before the Commission was the conditional use for the locker room expansion.

Attorney Brown reminded the Commission to disclose if they had any unilateral communications outside the Sunshine Law from anyone regarding the issue of the expansion of the lockers. Mayor Bradley and the Commissioners disclosed that they each had meetings with YMCA representatives and they explained that their emails have come through the City email.

Commissioner Anderson commented that after having extended conversations with both its representatives from the YMCA and its neighbors, he believed there are more conditions that should be considered for a conditional use approval of the 3,115 square foot addition.

**Motion made by Commission Anderson to amend the original motion with three conditions: 1) provide equal locker counts for the men's and women's locker rooms, not to exceed 150 lockers each; 2) continue to provide a need based scholarship program and, at least annually, disseminate information on the scholarship program at an open house; and 3) provide a documented restriction that runs with the land along the property line between the YMCA parcel and the residential lots that prevents any covered building structure from crossing the line. The motion failed for lack of a second.**

**Motion made by Commission Anderson to amend the original motion to provide equal locker counts for the men's and women's locker rooms, not to exceed 150 lockers each; seconded by Mayor Bradley.** Commissioner Anderson spoke about the purpose of the locker count and explained that he was trying to respond to neighbors concerns about making sure that this expansion is about serving the needs of the existing membership and not so much an expansion of the overall service pattern of the facility. Commissioner Bridges stated that she shared his concern about the neighborhood and the immediate expansion that is being contemplated by the YMCA. She wondered if they could allow that expanded footprint for the purpose of the locker rooms and then with agreement with the YMCA go back to the 1996 permit and honor the obligations that were agreed upon then, that they would not do any further expansions.

Attorney Brown commented that the existing agreement is still in effect. Mayor Bradley clarified that the conditional use request is not a continuance from 1996; it is a new conditional use request. Attorney Brown agreed.

**Upon a roll call vote, Mayor Bradley and Commissioners Anderson and Diebel voted yes. Commissioner Bridges voted no. The motion carried with a 3-1 vote. Commissioner Dillaha was absent.**

Commissioner Anderson commented that he would let #2) lapse and move on to #3).

**Commissioner Anderson amended the motion to provide a documented restriction that runs with the land along the property line between the YMCA parcel and the residential lots that prevents any covered building structure from crossing the line; seconded by Mayor Bradley.** He stated that this was a comment directed at some of the public discussions about what would keep additional barriers to the growth and further intrusion into the neighborhood. Mr. Briggs showed the site plan. Mayor Bradley asked for clarification whether this is an easement or condition of a conditional use which would affect how he votes. **Commissioner Anderson clarified that this be a condition of the conditional use.**

Commissioner Diebel addressed being unsure of the purpose of this since there is nothing in the conditional use for this to be viable and that he was putting a restriction against something that does not exist on the application. Commissioner Anderson explained his intent to keep the building from creeping beyond this line at any point in the future and to give some assurance to the residents in the area. Attorney Brown stated that the legal standard is that the conditions they impose should be related to the permit application that is before them. He commented that this would not be a legal issue.

**Upon a roll call vote, Mayor Bradley and Commissioners Anderson and Bridges voted yes. Commissioner Diebel voted no. The motion carried with a 3-1 vote. Commissioner Dillaha was absent.**

Mayor Bradley explained the full motion with the two amendments for clarification. He listed the P&Z's conditions to approving the conditional use as follows: **1) Expansion of the existing parking lot over the exiting stormwater retention area with no more than up to 15 spaces; 2) Any changes to the approved plans, including internal floor plans, will require approval from the City; 3) The YMCA is to research areas of remote parking for employees and adding more bike racks to promote more bike ridership with their members; and 4) The final landscape plans and updated lighting plan come back to the board for final approval.** The two amendments by the Commission were as follows: **1) to provide equal locker counts for the men's and women's locker rooms, not to exceed 150 lockers each; and 2) to provide a property line conditional use between the YMCA parcel and the residential lots that prevents any covered building structure from crossing the line.** Upon a roll call vote, Mayor Bradley and Commissioners Anderson, Diebel and Bridges voted yes. The motion carried with a 4-0 vote. Commissioner Dillaha was absent.

- b) ORDINANCE NO. 2784-09: AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING WITHIN THE CHARTER LAWS OF THE CITY OF WINTER PARK, SECTION 1.02, "CORPORATE LIMITS DESCRIBED" SO AS TO ANNEX THE PROPERTIES AT 1807, 1810, 1850, 1911 and 1922 STONEHURST ROAD AND THE EAST KINGS WAY AND STONEHURST ROAD RIGHT-OF-WAY THEREOF, MORE PARTICULARLY DESCRIBED HEREIN.

Attorney Brown read the ordinance by title. No public comments were made. Planning Director Jeff Briggs stated that five additional property owners in the Stonehurst and Kings Way enclave have agreed to annex into the City. He stated that this is part of the City's strategic plan and this ordinance annexes those five properties and the rights-of way of East Kings Way and Stonehurst Drive. Mr. Briggs answered questions.

**Motion made by Commissioner Anderson to accept the ordinance on first reading, seconded by Mayor Bradley. Upon a roll call vote, Mayor Bradley and Commissioners Anderson, Diebel and Bridges voted yes. The motion carried unanimously with a 4-0 vote. Commissioner Dillaha was absent.**

- c) RESOLUTION NO. 2035-09: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA, TO EXECUTE A LOCAL AGENCY PROGRAM AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR THE REALIGNMENT OF THE SR 527/NORTH ORANGE AVENUE-SR 426/FAIRBANKS AVENUE-PENNSYLVANIA AVENUE INTERSECTION PROJECT.

Attorney Brown read the resolution by title. No public comments were made. **Motion made by Commissioner Anderson to adopt the resolution; seconded by Mayor Bradley.** Commissioner Bridges asked about the decorative street lighting. Public Works Director Troy Attaway explained that, as part of this LAP agreement, there was no decorative street lighting but the street lighting they will be doing on Fairbanks (installation and construction) will be paid for by the state. **Upon a roll call vote, Mayor Bradley and Commissioners Anderson, Diebel and Bridges voted yes. The motion carried unanimously with a 4-0 vote. Commissioner Dillaha was absent.**

Mayor Bradley spoke about serving on the MetroPlan Advisory Committee and that there are projects being funded by stimulus funding like the Morse Boulevard project. He added that there is potential for additional funds because for the majority of our region those projects are coming in under the budgeted costs. He wanted to put City staff on notice and make sure that they are working with MetroPlan regarding other additional projects which may qualify within our City.

- d) RESOLUTION NO. 2036-09: A RESOLUTION OF THE CITY OF WINTER PARK, FLORIDA, SUPPORTING FLORIDA'S HIGH SPEED AND INTER-CITY RAIL APPLICATIONS.

Mayor Bradley explained that this is supporting Florida's High Speed and Inter-City Rail applications. He stated that these are Federal funded projects that would have a train line run from Tampa-Orlando-Miami.

**Motion made by Mayor Bradley to adopt the resolution as presented; seconded by Commissioner Diebel.** Commissioner Dillaha's letter regarding the "Recap of the October 5 MetroPlan meeting with Transportation Secretary Ray LaHood and FTA Administrator Peter Rogoff" was read into the record. Commissioner Anderson stated that at the top of page 2 there was a word missing. For clarification Commissioner Anderson suggested the word "fund". Mayor Bradley agreed. It reads as follows:

**NOW, THEREFORE, BE IT RESOLVED** that the Winter Park City Commission hereby supports and urges President Obama, U.S. Transportation Secretary Ray LaHood and Federal Railroad Administrator Joseph C. Szabo to fully fund Florida's applications for the Florida High Speed rail corridor and the design and construction of the Jacksonville to Miami Amtrak inter-City service.

Commissioner Anderson asked to consider an amendment on the last paragraph in the last line after it says "to qualify for these federal funds" and suggested adding the words "**and to approve dictated funding sources for Tri-Rail and Central Florida commuter rail.**" He stated that this was basically encouragement to the Florida Legislature to not only support these rail lines, but also to support creating these dedicated funding sources for Tri-Rail and Central Florida commuter rail. **Mayor Bradley accepted the amendment; seconded by Commissioner Diebel.**

Mayor Bradley referred to Commissioner Dillaha's letter and commented that she was correct in terms of her discussion of Tri-Rail needing some help. However, he believed she was also incorrect with some of her information as to whether there is funding there or not and it is something that they could discuss at another time.

Commissioner Anderson commented that this is a great thing and is what the money has been allocated for and he would like to redirect the funds to saving jobs in Cocoa Beach and Cape Canaveral to the extent that we could make sure that this train line takes the eastern route into Cocoa Beach and Cape Canaveral. He stated that there are two routes from the Orlando to Miami that they are considering and would strongly endorse picking a route that gets them to the high income wage earners and retains them in Central Florida. Mayor Bradley suggested the port as well. Commissioner Anderson agreed.

**Upon a roll call vote, Mayor Bradley and Commissioners Anderson and Diebel voted yes. Commissioner Bridges voted no. The motion carried with a 3-1 vote. Commissioner Dillaha was absent.**

**City Attorney's Report:**

No report.

**Non-Action Items:**

- a) City Manager's report.

Assistant City Manager del Valle gave an update on the Park Avenue Task Force, the customer service training for City staff and the kick-off for the ice skating rink marketing campaign.

- b) Library expansion options.

Mayor Bradley commented that it has come to the Commission's attention that the library is looking at potential expansion and they want to make sure that they are working together in terms of looking at these options. Commissioner Bridges stated they are about to potentially enter into an expensive investment for our community and our Community Center. She asked the Commission to consider working with the library on some of their space needs and to explore that possibility.



Mark Van Valkenburgh, 319 Raintree Court, on behalf of the Library Board, stated that the library does not intend to go on its own and the issue of a new or expanded library has been around for some time. He commented that they had an expert prepare a study in 2002 of the library's space needs and they recommended 62,000 square feet for the future. He explained that they have looked at two sites to date for potentially moving the library which included the City Hall site and the State Office Building site. He commented that if the Commission makes a decision on the State Office Building site, hopefully, the library will be considered and they will be in a position to make a better informed argument to that being an appropriate site.

Commissioner Bridges asked the Commission to consider having formal discussions with our CRA staff to see if there is any way to cohesively work together with the library on some of their needs as well as our needs. Mayor Bradley suggested that Assistant City Manager del Valle work with the library and the Community Center staff to see if there are ways to work together for the interim as well as potentially into the future.

Commissioner Anderson commented that he would be interested to know if they were to break up the square footage requirement into two facilities, how much would be for archival use. Mayor Bradley suggested they have a work session with Mr. Van Valkenburgh and others on his team to begin to look at options for the specific requirements. He stated that Planning the Possibilities is very much alive and well and he believes it is working.

**New Business (Public):**

No new business.

**New Business (City Commission):**

1. Commissioner Anderson spoke about the commuter rail station (\$3 million plus/minus project). He asked if they do not get the alternative funding source in place, if we should consider funding that and building it ourselves and paying for it out of the allowance where we have a long term budget that is allocating a certain amount of money per year. He asked that staff look to see if there is a funding option that might mitigate the risk of the subsidy that we would have to pay if there is no alternative funding source.

2. Commissioner Anderson commented that the proposed boutique hotel in the Winter Park Hannibal Square area secures the value of property that has already been put in place and maintains that tax base that is already there, but enhances it through this particular use and modification. He stated that this is exciting because this may be a "shovel ready" project to test this on and wanted to hear Mr. Bellows thoughts and if he has experts to hear how abatements work and whether that is appropriate for this.

Dan Bellows, 511 W. New England Avenue, representing St. Michael LTD, stated that this is an opportunity for the CRA to participate in a tax rebate subsidy for a proposed 38 room business boutique hotel that he is working on in Hannibal Square. He stated that this hotel would be a major modification to a building already under construction and it will provide stability and allow them to market and bring businesses in around it. He requested that the City give them a \$165,000 tax rebate and they will assign that rebate to Bank Atlantic; Bank Atlantic will loan \$2.5 million at approximately 5% with a 25 year amortization; and this tax rebate will be a minimum of 5 years; 2) the water and sewer impact fees for the hotel are approximately

\$78,000. He stated that he paid \$16,000 when he pulled the base building permit 3 years ago and has a deficit of \$58,000. He asked that the City waive this or the CRA fund that amount to the utility department. He commented that he had all the information they need as it relates to the hotel.

Real Estate Research Consultants, Owen Beitsch stated their firm is an economic consulting firm providing advice to institutions, individuals and local government throughout Florida and the country. He provided a memo that outlined three principal items: 1) the amount of money that Sydgan Corporation contributed to Winter Park's CRA since 1995. He stated that Mr. Bellows has contributed significant sources of financing; 2) the nature of the request is not at all unusual; and 3) hotels are not at all an unusual investment for CRA dollars. He commented that in the memo he listed hotels in Florida that have partnered with their local CRA. He stated that they will be delivering a report in more detail to Mr. Bellows next week and would be happy to distribute that through Mr. Bellows. Mr. Beitsch and Mr. Bellows answered questions.

Mayor Bradley asked staff to bring back a recommendation as to what they can do with this at their next meeting. Commissioner Bridges asked if this concept has gone before the CRA Advisory Board and wanted to know what kind of vehicle they have in place to implement these types of tax incentives and what the impacts will be if this hotel is not successful. Ms. del Valle stated that these are questions they can address and currently the CRA is working on an economic development strategic plan. Mayor Bradley wanted to understand the long-term implications of what these kinds of projects are. Mr. Beitsch stated that they were also available to City staff if need be.

Mr. Bellows commented that he is meeting with the bank chairman on October 15 and believed it would be appropriate for City staff to go there with him or see if the minutes will be drafted by then so the bank will know that this is something the City is supporting.

3. Commissioner Bridges commented about the marketing plan for the ice skating rink being underway and appreciated the discussion on the library and Community Center partnership and exploring all of that.

4. Mayor Bradley commented that Commissioner Dillaha had requested they postpone their Central Business District Historical designation agenda item until their next meeting. He requested that staff poll the property owners formally and see whether they support this. He was concerned that there would not be support for this and wanted to be clear before going forward that it is in the best interest of all parties.

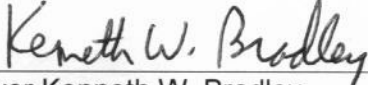
Commissioner Anderson wanted this on the next agenda and commented that it could be tabled if there is a lack of data. He stated that if they are able to do this type of survey then they should poll the merchants as well to see if they are in agreement with national statistics that say that historic designations boost tourism and commerce. Commissioner Diebel suggested they do it through a direct email poll of the property owners. Ms. del Valle believed they could do that but needed to check with the IT Department. Mr. Briggs answered questions.

5. Mayor Bradley asked that before the Ethics code comes on the agenda they have a City work session.

A work session was scheduled on the 90 day plan for October 26 from 2:30 p.m. – 3:30 p.m.

**Motion made by Commissioner Anderson to adjourn the meeting; seconded by Commissioner Bridges and carried unanimously with a 4-0 vote.**

The meeting adjourned at 6:57 p.m.

  
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Mayor Kenneth W. Bradley

ATTEST:

  
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City Clerk Cynthia S. Bonham