

CITY COMMISSION WORK SESSION
September 20, 2010

The work session was called to order by Mayor Bradley at 5:01 p.m. in the Commission Chambers, 401 Park Avenue South, Winter Park, Florida.

Members present:

Mayor Kenneth Bradley (departed at 6:15 p.m.)
Commissioner Phil Anderson
Commissioner Tom McMacken
Commissioner Beth Dillaha
Commissioner Carolyn Cooper

Also present:

City Manager Randy Knight
Deputy City Clerk Michelle Bernstein

This meeting was a work session with no public input. This work session was to discuss the 90 day action plan, the Boys and Girls Club and the Golf Pro Shop.

90-Day Action Items

There was a discussion regarding the 90-day action item plan that was distributed by City Manager Knight (see attached) and the scheduled and non-scheduled items. They defined the order of importance for each item and tried to assign or re-assign dates to help assemble the fourth quarter schedule since there are only 5 Commission meetings left until the end of the year. It was discussed to possibly cancel the last Commission meeting on December 27 due to the holiday schedule. Mayor Bradley said that at some point they should include this item on the agenda so that it can be formally handled.

Mayor Bradley said he would like to bring closure to the debt bond issue and commuter rail. Mr. Knight said the State Office Building should be ready for the fourth quarter. Commissioner Cooper asked if the budget and debt policy can be called financial policies so they can include pension and auditor rotation. There was consensus to do so.

There was a consensus that the following items need to be addressed this year: commuter rail agreement, Fairbanks Avenue form based codes (November), State Office Building and Union impasse hearing(s) (work session) and financial policies (work session). They also agreed that a lot of the items listed can be discussed in tandem at a Commission meeting since they are not lengthy and they would try to work through as many as possible.

Miscellaneous Items

Commissioner Dillaha asked for an update on the Amtrak building and design and to possibly schedule the item since she has several financial concerns. Mr. Knight provided a brief summary and acknowledged the request to bring a written report back to the Commission with an update on the project.

Commissioner Cooper spoke about the Post Office property and wanted to know if they are willing to continue the conversation with them because she has the desire and is very willing to do that. There was a short discussion pertaining to the time frame of when that conversation should take place. It was noted that it does not have to happen in the next 90 days. It was suggested that Commissioner Cooper provide the Commission with a plan and a vision on what

she would like done. There was a consensus that this item be discussed during a work session since they are all open to creative ideas.

Commissioner Dillaha spoke about the conservation code and the items needing to be addressed such as who will be handling this project, what resources do they need to complete this project, does it need funding, and to set up a timeline with tasks and dates of completion. Mayor Bradley said he understands that this is a function of staff to bring that item to the Commission. Mr. Knight acknowledged the request.

Commissioner Cooper asked about the implementation of codes and requested to see those items that require huge dollars so she could better understand the cost issues associated with implementation. Mr. Knight acknowledged.

Golf Pro Shop

An overall discussion ensued regarding two issues concerning the Golf Pro Shop. The first issue is to determine the highest and best use for the clubhouse and the other issue is the scope of the project which will help determine what should be done. A lengthy conversation included the various options on whether they should try to preserve the pro shop, if they should move the pro shop in the starter building or in the clubhouse, or to put a better bathroom with locker rooms. They also talked about if they wanted to spend \$125,000 to \$500,000 to rent that space out or keep the pro shop as is and if so to determine what the starter shop is.

Discussion ensued with each of them sharing their own concerns and views on what should be done and the different revenues sources that can be generated. Mayor Bradley said that the current plans and drawings need to come to the City's Building Department and staff for review. Mr. Knight acknowledged.

Boys and Girls Club

Mr. Knight informed the Commission that there is money in the proposed budget to re-staff and to program the Community Center in-house versus having the Boys and Girls Club perform the youth and children's programming. He explained reasons for the proposed change are because the Boys and Girls Club only does a small portion of what the Community Center can do. For instance, the Boys and Girls Club does not offer programming for swimming pool activities, they do not offer senior programming and the cost per student is high which resulted in a decision having to be made since there are two different programs meeting two different needs. He said in order to save money and to meet all of the programming needs the City proposed bringing it back in-house.

Mr. Knight mentioned that the Health Foundation has agreed to fund a study of programming to help the City design the programming for the youth center. Mr. Knight responded to the Commission's concerns by reassuring them that they are addressing both what happens in the interim, such as taking over the after school program, as well as what happens when the new center is opened.

It was mentioned that the new Program Manager is budgeted beginning October 1, 2010. Parks and Recreation Director Holland clarified the fees involved. He said if the City contracts with the Boys and Girls Club at \$355,000 and then adds an additional \$153,000 for the staffing that is

required to perform the youth and senior programming there will be a total budget of \$508,000. He said if they do not contract with the Boys and Girls Club and hire City staff to run our program it will cost the City \$259,000 to do the programming so there is a savings of \$248,000. It was also noted that the Boys and Girls club contract will expire on September 30, 2010.

There were several recommendations to consider with outsourcing or with contracting out some of the program services with other providers so alternative choices can be considered since several Commissioners had concerns with cost related issues, the City's core competency with the youth programming and credentials.

It was also recommended to possibly having the Boys and Girls Club continue the afterschool program on a part-time basis for a brief period of time until the City programming can be completed. Parks and Recreation Assistant Director Ronald Moore explained that they asked the Boys and Girls Club that question and they will not do it as part-time and that they have an interest in keeping the employment at full time and permanent. Mr. Moore said they asked them for a price for an afterschool program budget only and they chose not to offer just one program. He explained that they tie in a lot with their programs, such as mentoring and others so it made it that much harder to do just that one program. Mr. Knight said he can provide the Commission with the price list. Mr. Holland said that they accepted six quotes for the programming in conjunction with the Winter Park Health Foundation and they are working with them closely since they will be doing a complete study on the programming.

Mr. Knight explained that when the City went with the Boys and Girls Club they knew they were expensive; however, the Boys and Girls Club was also supposed to bring fundraising to the table to help bridge the gap between what it would cost the City to do it in-house versus having them performing the services but the fundraising never materialized. He also mentioned that in their current proposal they do not have fundraising as part of the original gap.

Additional Items

Commissioner Dillaha mentioned the debt and budget policy issue and asked Commissioner Anderson if they should meet again for further discussion or submit their items in writing. He said he would prefer to submit his items in writing. Commissioner McMacken suggested that they all discuss this topic in a work session format first before bringing it to the Commission.

Commissioner Dillaha asked City Manager Knight if his evaluation has been scheduled and if they can schedule it for the first meeting in October. It was noted this item will be brought up in the next Commission meeting.

Commissioner Cooper said as it relates to policies, most cities have a Budget Committee or Finance Committee and that the City does not have a group of accountants or bond experts. It was mentioned that this item should be included in the overall Boards discussion scheduled for sometime in October.

The meeting was adjourned at 6:55 p.m.


Deputy City Clerk Michelle Bernstein