

**CITY OF WINTER PARK
CITY COMMISSION SPECIAL MEETING MINUTES
AUGUST 14, 2006**

The meeting of the Winter Park City Commission was called to order by Mayor David Strong at 1:40 p.m. in the Commission Chambers, 401 Park Avenue South, Winter Park, Florida.

Members present:

Mayor David Strong
Commissioner Douglas Metcalf
Commissioner Barbara DeVane

Also present:

City Manager James Williams
City Clerk Cynthia Bonham

Members absent:

Commissioner John Eckbert
Commissioner Douglas Storer

Review and validation for accuracy of the draft document of the Commission's Strategy Session from July 5, 2006 prepared by North Highland.

Karl Nebel, North Highland, addressed this meeting being a follow up of the draft provided from the July 24, 2006 meeting and only receiving one update. Mr. Nebel proceeded with reviewing the changes for accuracy and to ensure the Commissioners were satisfied with the 'Draft' Strategic Articulation Map. Discussion on the suggested changes and other amendments were made to the language. He stated he would revise the document and ask City Manager Williams and Communications Director Clarissa Howard to validate its completion for publication.

Commissioner DeVane asked if the 'Draft' needed to be more specific according to each category. Mr. Nebel responded it was important to keep the 'DRAFT' at this level and develop a road map with more detail under each item; this would indicate when things will be accomplished.

Mr. Nebel reviewed and updated the City of Winter Park Strategic Planning Next Steps based on today's Commissioner input. Mayor Strong asked Mr. Nebel which item he recommended they pursue first. Mr. Nebel stated two; review and update the annual planning/budget calendar and use the strategy map to develop a roadmap of projects tied to the comprehensive plan.

Commissioner DeVane commented it would be useful for the Commissioners to have staff develop an annual budget calendar for review. Mayor Strong stated it was important to understand the budget and ensure proper expenditures of monies are disbursed to projects/plans. He asked City Manager Williams when staff began working on the 'Wish List'. City Manager Williams stated it was in April or May. Mayor Strong explained they needed the list at an earlier date; he believed this would improve the process and allow more time to review where monies are allocated or choose an alternative way of doing things. City Manager Williams stated he would speak with Staff and determine how quickly they could deliver the wish list/ budget calendar in the future to the Commissioners.

Mr. Nebel suggested taking more time to review the budget calendar process, then define each of the initiatives on the Strategy Next Steps. Commissioner DeVane suggested (item #4) asking the boards to review their structure/function and decide what kind of reform they would make and let this be the dialogue between them and the

Commission. Mayor Strong agreed with Commissioner DeVane and addressed the boards providing the Commission a yearly report on their successes, opportunities and their priorities for the coming year(s). Commissioner DeVane also stated she has been approached by boards who have asked to meet with other boards because there is an overlap and they want to discuss common interests.

Mr. Nebel reiterated beginning on the Strategy Next Steps, the first being to update an annual planning/budget calendar then use the strategy map to develop a roadmap of projects, H stated this would be another level of a tactical process.

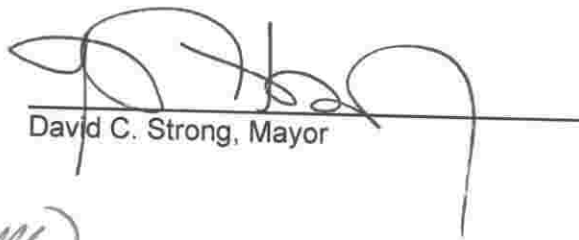
Commissioner DeVane suggested setting guidelines for the Commission when discussing funding for outside organizations. She stated this topic is raised annually during budget discussions and it was a 'parking lot' issue. Commissioner Metcalf stated parking lot issues needed to be discussed separately and they should focus on items that need additional information or resolve them accordingly.

Commissioner DeVane suggested that Mr. Nebel designate homework items regarding the Strategic Next Steps. Mr. Nebel stated he would designate homework items, review suggestions and prioritize each initiative overall.

Mayor Strong addressed reviewing the final version of the document from North Highland and to publish it for the citizens of Winter Park. He suggested once it was published, they will ask the citizens for any comments they have regarding the finished document.


Mayor Strong suggested that the update of prioritizing initiatives occur after the budget session, and schedule it in October. Mr. Nebel commented on possibly having it off site due to the length of the meeting.

Mayor Strong adjourned the meeting at 2:41 p.m.



David C. Strong, Mayor

ATTEST:



Cynthia S. Bonham, City Clerk