

CITY COMMISSION WORK SESSION
June 7, 2010

The work session was called to order by Commissioner Dillaha at 5:01 p.m. in the Commission Chambers, 401 Park Avenue South, Winter Park, Florida.

Members present:

Commissioner Tom McMacken
Commissioner Phil Anderson (arrived 6:15pm)
Commissioner Beth Dillaha
Commissioner Carolyn Cooper

Also present:

City Manager Randy Knight
Deputy City Clerk Michelle Bernstein

This meeting was a work session with no public input.

Mr. Knight provided a list of items to the Commission and asked for direction as to the scheduling of each item to be discussed in the upcoming meetings. Discussion ensued with the priorities of each item. It was determined to schedule the Winter Park Towers project, City sponsored Comprehensive Plan items, the SunTrust drive thru, the bulk power bid process and Community Center GMP for the meeting of June 28, 2010.

Commissioner Dillaha questioned if there should be a work session for the Towers project since there are two new Commissioners on board. Commissioner McMacken stated that he would like to put it on the next work session meeting of June 21, 2010. Planning Director Briggs stated that it would be acceptable to talk about the procedurals.

It was agreed that the meeting of July 12, 2010 would include the impact fee ordinance, way finding, the transportation plan, the ethics ordinance and the recycling/refuse pickup schedules and hazardous waste. Mr. Knight noted that the budget presentation is also scheduled for this date.

Mr. Knight spoke about the Community Center GMP coming forward and the reduction in incoming revenues. He mentioned there was a thought of delaying the swimming pool to a second phase and wanted to know if there was any interest in discussing this item. Discussion included various cost saving features, such as showing the pool as an option in the GMP.

Mr. Knight provided a brief update to include the pension study and noted that they met with the actuary and they are in the process of finalizing the actual items. He also noted that the meeting with Orange County on commuter rail should be next week and that board orientations are scheduled for June 30, 2010. He also mentioned that Public Works Director Attaway had a meeting with FDOT regarding the trees on Lee Road. Mr. Attaway provided a detailed update listing the different options with regards to the types of trees, along with discussing the limitations of each which resulted in a lengthy discussion. He stated that once they narrow down the options he can then meet with FDOT once again for their review and approval. Mr. Knight reminded the Commissioners that the 90 day tennis report will be included in their packet this week.

Commissioner McMacken spoke about the RFP for the State Office Building and confirmed with Ms. DeBord that Shutts & Bowen dropped out, which included a further discussion as to the reasons why. Ms. DeBord noted that they would like to remain as an applicant for a leasing option. Mr. Knight stated that since there are only two parties involved in the RFP process, he asked if the Commission would entertain the idea of simultaneous negotiations with both remaining parties as opposed to a formal RFP process to help with the timeline. Ms. DeBord provided a detailed timeline with specific dates, the process and procedures. She also discussed different options that will help shorten the overall process along with the decision making efforts that it will entail so that the next steps could be taken. Commissioner McMacken asked if the City is required to publicly advertise the RFP since there are only two companies that are participating. Further discussion ensued including the cost savings and the legalities. It was agreed to obtain further direction from legal counsel. It was noted that June 14, 2010 the RFP's will be presented to the CRA Agency for further direction and a final decision.

Commissioner Dillaha spoke about the strategic planning session, asking if they could finish up the process so they could define the initiatives to work into the budget. The meeting was tentatively scheduled for June 17, 2010 at 1:00 p.m.

There was a discussion regarding the internal process for the budget and the timeframes associated with it, the reduction of costs as opposed to levels of service, cross training personnel, property tax loss and the millage rate.

Commissioner Cooper brought up the topic of work session meetings and to possibly have staff on an on-call basis if needed for these general meetings. There was discussion concerning the pros and cons of an on-call basis. She also asked if it would be possible for motions to be shown on the screen as they are made. Commissioner Dillaha questioned the use of staff's time for the City Hall Ambassador position.

Commissioner Dillaha brought up the topic of commuter rail which led to an overall lengthy discussion regarding O&M funds, the use of ad valorem and non-ad valorem taxes, a referendum, dedicated funding source, liability and insurance cost, bond costs, cap amount, the opt out provisions and the overall funding source for the project. They also talked about the impacts and adverse impacts that SunRail will have on Winter Park, the generation of revenues and the location of the commuter rail station.

The meeting was adjourned at 7:21 p.m.



Deputy City Clerk Michelle Bernstein