

**CITY OF WINTER PARK
REGULAR MEETING OF THE CITY COMMISSION
April 25, 2005**

The meeting of the Winter Park City Commission was called to order by Mayor Kenneth A Kip@ Marchman at 3:30 p.m. in the Commission Chambers, 401 Park Avenue South, Winter Park, Florida.

The invocation was offered by Public Works Director Troy Attaway, followed by the Pledge of Allegiance.

Members present:

Commissioner Douglas Storer
Commissioner John Eckbert
Commissioner Douglas Metcalf
Commissioner Barbara DeVane
Mayor Kenneth Marchman

Also present:

City Attorney Brent McCaghren
City Manager James Williams
City Clerk Cynthia Bonham

MAYOR'S REPORT:

a) Tree City USA Award.

Florida Division of Forestry Representative Dana Sussman presented the City with the 25th Tree City USA National Arbor Day Foundation award. City Forester Lee Mackin noted that the City also received the Sterling Award for the achievement of receiving the Growth Award for 10 consecutive years.

b) Presentation of the Black Leadership Plaque by United Way.

United Way Representative Leslie King provided the Bill Swartz with the plaque. She commended Mr. Swartz from Parks and Recreation Department for all of his efforts and donations.

c) Outstanding April 2005 Employee of the Month.

Mayor Marchman recognized Detective Murray Daniel, Police Department, as the April 2005 Employee of the Month.

d) Board Appointment - Pedestrian & Bicycle Board. [3:59:15 PM](#)

Motion by Mayor Marchman to appoint James Krzeminski to the Pedestrian & Bicycle Board, seconded by Commissioner Storer. The motion carried unanimously.

e) Winter Park Holiday lights – Susan Finnegan [4:23:11 PM](#)

Mayor Marchman reported on his discussions with Susan Finnegan regarding the holiday lighting issue. He explained that Ms. Finnegan requested to provide the status.

Ms. Finnegan provided a presentation on what they proposed for the second phase of the three year holiday light project. She explained that an advisory committee has been assembled. Her presentation addressed the first phase of the project, the defective lights that were received that were replaced for the next phase, the plan to enhance intersections and the Christmas tree, the use of banners, and the grant that was received. Ms. Finnegan elaborated on the expenditures for 2004, the volunteers that assisted with the project, the proposed budget for 2005, and what was learned from the first phase of the project.

Ms. Finnegan stated the advisory committee is requesting \$50,000.00 from the City and provided justification for the request. Lastly, Ms. Finnegan addressed their meeting with the Parks and Recreation Commission that was lengthy and where the board suggested tabling the matter pending the submission of a complete proposal.

Tuni Blackwelder, 427 North Phelps Avenue, spoke in support of the project and commended organizers for their efforts.

Upon questioning by Commissioner Eckbert, Ms. Finnegan reported on the discussions with the Park Avenue merchants. She stated that due to the time constraint, the committee has not met with the Park Avenue Area Association. Commissioner Eckbert, aware of concerns from the merchants, inquired whether there is a consensus from the retailers on the direction for this project. Ms. Finnegan explained that the committee has attempted to address the merchant's concerns as best as possible.

Commissioner DeVane noting that funding is limited, inquired whether there is a way to divide this into a two year phase if the entire funding source is not available. Ms. Finnegan explained that the committee will prioritize the project. She said the first priority will be to complete the trees and intersections and that additional priorities will be dictated by what will create the largest impact with the funding that is available. Commissioner DeVane said the City needs a program that will make a special statement for the Christmas season. She provided comments in support of the request and the challenges of moving forward without additional funding sources.

Commissioner Metcalf spoke of the City's efforts with trying to achieve something special with the use of traditional holiday decorations. Supportive of the program proposed, he encouraged the committee to enhance the area block by block and to pick a block that provides the most support from the merchants. He suggested to obtain contributions from merchants and store owners and to concentrate in the area with the most support. He expressed his preference of an additional year to see what can be accomplished.

Mayor Marchman expressed his concern with the additional unexpected costs that were incurred with phase one. He elaborated on the additional hidden costs that could be incurred in phase two. He suggested a thorough review by the City's Engineering Department of the entire project. Mayor Marchman noted his concern with funding the entire amount requested. Ms. Finnegan addressed the engineering concerns raised by the Mayor. Discussion ensued regarding the light poles that need to be installed permanently. Mayor Marchman suggested that staff review the costs involved with the project and to work the costs into the budget process because of the possible incidental costs involved. Appreciative of the committee's efforts, Mayor Marchman stated the City should have more control over the total costs involved.

An unidentified speaker with his business located on Morse Boulevard and a representative of a manufacturing company that supplies the City with street lights, spoke in support and the quality of the project.

Mayor Marchman commented on the unknown labor charges and the total cost for the project. He suggested funding phase two in 2006 instead of 2005. Commissioner DeVane concerned of losing momentum in the project, expressed her preference of a scaled back version of the project for 2005. Commissioner DeVane asked that Ms. Finnegan provide her with the financials associated with the program. Ms. Finnegan spoke of the committee's commitment of three years and that by 2006 they

had hoped that the City would assume responsibility of the program because of its time consuming nature.

Commissioner Storer expressed his support of phases one and two of the project and funding it for 2005. He elaborated on the need to locate additional funding sources and that the City cannot subsidize the program on an on-going basis. He said the City prefers to initiate programs that would be self-sustaining as they move forward.

Commissioner Eckbert commented that the past challenge with this project was one of critical mass which fueled many concerns. He said that he will support the project moving forward if a consensus is reached with the retailers. Mayor Marchman reiterated that the request is for the \$50,000 lead money.

Motion made by Commissioner Eckbert to fund half of the committee's request, (\$25,000); fully funded upon the confirmation that private funds are raised to support the budget for this year, and to have all costs identified including hard and incidental costs, seconded Commissioner Storer.

There was discussion for the City to fund \$25,000, that the remaining balance needs to be matched from private sources, and that the amount is unknown at this time.

Commissioner Eckbert withdrew his motion. Supportive of the project, Mayor Marchman explained he will vote against the project because he wanted more control than what is currently presented.

Motion by Commissioner Eckbert to allocate \$25,000, with an additional \$25,000, upon the securing of another \$100,000, in cash, not in-kind services, from the private sector to go towards the program; and in the event of a shortfall from the identified \$275,000, (the total expenditure for the next phase), that \$150,000, is concentrated within some effort to have a maximum impact as a demonstration of critical mass of what the project can be going forward, seconded by Commissioner DeVane. The motion carried 4-1. Mayor Marchman voted no.

f) Welcome Center discussion. [4:28:16 PM](#)

Mayor Marchman reported on the joint meeting with the Winter Park City Commission and the Winter Park Chamber of Commerce in which a both parties conceptually agreed to move forward on some items.

City Attorney Trippe Cheek reported he worked with staff to create a memorandum of this issue. City Manager James Williams identified the memorandum of understanding that included the recommendation(s) from staff. Mayor Marchman elaborated on the need to discuss and expressed his concern with the City's \$500,000 commitment to the project. He elaborated on the need to shift or delay projects in an effort to secure the additional amount.

Commissioner DeVane expressed her belief that the funding for this project should be provided from the CRA. She elaborated that it seemed to be an appropriate use of CRA funds. Discussion ensued regarding the use of CRA funds for this project.

Attorney Cheek noted that the summary distributed for this meeting is what staff has suggested if the City had to commit and raise the \$500,000. City Manager Williams reported that Attorney McCaghren stated at the joint meeting that the use of CRA funding for this project will require County approval. He said the purpose of the memorandum is to identify where the funds would come from if they cannot be funded from the CRA and were to be funded from the General Fund. Mayor Marchman reported that he has spoken to Orange County Commissioner Bill Segal regarding the Orange County official that is pending appointment to the CRA Agency. He said the City needs to decide whether to commit to the \$500,000. Commissioner DeVane asked whether the county could be contacted regarding the approval for the use of CRA funds and in the meantime move forward with the project.

No public comments were provided. Mayor Marchman expressed his support of moving forward with a conceptual approval, but noted his concern with moving forward with the City guaranteeing the CRA's \$500,000 portion. Commissioner DeVane inquired whether the CRA Agency needs to be convened to discuss the CRA contribution. She said if the only thing pending is to seek approval from the County concerning the CRA expenditure, then the City should move forward with a conceptual agreement.

Commissioner Storer departed the meeting at 4:37 p.m.

Motion by Commissioner DeVane to press ahead as much as possible to obtain the approval for the \$500,000 expenditure from the CRA from Orange County for this project, seconded by Commissioner Metcalf. The motion carried 4-0. Commissioner Storer was not present to vote.

Non-agenda items:

1. Mayor Marchman reported that the City Manager's review is due. He recommended that this issue be addressed at the May 23, 2005, meeting.
2. Mayor Marchman asked that Commissioners review the letter that was prepared regarding the Home Acres issue. Commissioner DeVane expressed her concern with sending the letter before discussing an additional CRA along Fairbanks and Orange Avenues. Mayor Marchman explained the purpose of the letter. Commissioner Eckbert said the letter was appropriate and that he did not believe that writing the letter will disqualify consideration of the areas that are being explored as part of the CRA. Commissioner Metcalf elaborated that the letter gives the opportunity for open dialogue with the new Orange County appointment to the CRA.

Consensus was that the following paragraphs read as follows:

"The genesis for this request is an effort currently underway by the private sector to assemble land in this area for commercial redevelopment. The private sector undertaking this activity has indicated a desire to be annexed into the City of Winter Park. "

"This CRA would function similar to the redevelopment programs that have been conducted in other cities in Florida to assist in the elimination of the blighted conditions through redevelopment by the private sector."

"We anticipate that this would be a separate CRA, not an expansion of the current CRA in the City so that we do not co-mingle the increment revenue. The goals of the City, aside from eliminating the blighted conditions, are to obtain usable parkland in this neighborhood,

eliminate inefficiencies in the delivery of police and fire safety to provide better services to a very inefficient configuration of an enclave entirely surrounded by the City of Winter Park, and to allow affordable housing as part of the redevelopment.”

CITY ATTORNEY’S REPORT:

No report was provided.

CONSENT AGENDA:

- a) Approve minutes of 4/11/05 and amended minutes of 3/23/05.
- b) Approve bids and purchases as follows:
 - 1) PO 115791, to Emergency Power Systems, Inc. (after-the-fact) for removal and replacement of a main breaker and enclosure at East Plant.; \$39,140.00 (Budget: Utilities – Repairs).
- c) Approve the following budget adjustment:
 - 1) Appropriate \$20,000 in non-refundable fees from Pizzuti and Faison to be used for consulting services from John Stainback for the redevelopment of City Hall project.
- d) Approve the ranking (in no particular order) of the respondents from the Glenridge RFQ as recommended by the Glenridge RFQ/RFP Committee as follows: the Clayton Group, Keewin Real Property Company and Sumner Kramer.
- e) Approve the Form of Service Agreement for Network Integration Transmission Service between the City and Florida Power Corporation, d/b/a Progress Energy Florida, Inc.
- f) Approve the member services agreement with the Florida Municipal Power Agency (FMPA) for a variety of utility services.
- g) Approve the grant agreement between the Hannibal Square Community Land Trust and the City of Winter Park.

No public comments were provided. City Planner Briggs made comments regarding item ‘d’.

He reported after tonight’s decision, the three respondents will have until May 27, 2005, to submit a detailed proposal to be reviewed by the subcommittee on June 7, 2005. He said a recommendation on a selection will be presented to the Commission by the second meeting in June. Mr. Briggs said previous Commission actions have directed staff to send a 30 day letter that states the City’s interest in acquiring the property and that by the end of May, the 60 day letter must be delivered that states the City has agreed to purchase the property at the appraised price. Discussion ensued on whether varying zoning designations were specified to respondents. Mr. Briggs explained that the Commission approved guiding principles stating that the development should be predominantly single family with the opportunity of a townhouse component. Commissioner DeVane suggested that due to the time constraint, Commissioners meet with staff to provide their input as to what should be included in the proposals. She asked that staff return to the next meeting with a list of each Commissioner’s preferences.

Motion by Commissioner DeVane to approve the Consent Agenda, seconded by Commissioner Metcalf. The motion carried 4-0. Commissioner Storer was not present to vote.

City Manager Williams sought clarification whether the approval included the 60 day letter. Mayor Marchman responded affirmatively.

PUBLIC HEARINGS:

- a) **AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING WITHIN THE CHARTER LAWS OF THE CITY OF WINTER PARK, SECTION 1.02, "CORPORATE LIMITS DESCRIBED," SO AS TO ANNEX THE PROPERTY AT 660 JACKSON AVENUE, MORE PARTICULARLY DESCRIBED HEREIN. Second Reading**

City Attorney Cheek read the ordinance by title. No public comments were provided.

Commissioner Metcalf spoke about the importance of moving quickly with the early planning of the needed setbacks if Fairbanks Avenue is redeveloped. Planning Director Don Martin elaborated that staff will review the CH2MHill plan that addresses this issue. Mr. Martin stated that staff will require the developer of the property under consideration to comply with the concepts that will result from the CH2MHill study. Commissioner Metcalf expressed that the developer needs to be notified of the proposed zoning changes. Mayor Marchman suggested withholding the approval of this ordinance until the developer is advised of the proposed changes.

Motion by Commissioner DeVane to table the ordinance, seconded by Commissioner Metcalf. The motion carried 4-0. Commissioner Storer was not present to vote.

- b) **ORDINANCE NO. 2626-05: AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA RELATING TO TAXICABS; AMENDING SECTION 110-107 OF THE CODE OF ORDINANCES OF THE CITY OF WINTER PARK TO ALLOW AN INCREASE IN TAXICAB RATES; PROVIDING AN EFFECTIVE DATE. Second Reading**

City Attorney Cheek read the ordinance by title. No public comments were provided. Commissioner Metcalf noted that the intent of the proposed ordinance is to provide consistent cab rates within the City and throughout the region.

Motion by Commissioner Metcalf to adopt the ordinance, seconded by Commissioner DeVane. Upon a roll call vote, Mayor Marchman and Commissioners Eckbert, Metcalf and DeVane voted yes. The motion carried 4-0. Commissioner Storer was not present to vote.

- c) **AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AUTHORIZING THE CONVEYANCE OF THE CITY PROPERTY AT 472 WEST SWOOPE AVENUE, SUBJECT TO MINIMUM REQUIREMENTS AS SET FORTH HEREIN. First Reading**
[5:00:19 PM](#)

City Attorney Cheek read the ordinance by title. No public comments were provided. Planner Briggs explained that to encourage redevelopment within the Community Redevelopment Area, it advisable to convey the city property at 472 W. Swoope Avenue, subject to a trade for equitable property and other considerations.

Motion by Commissioner DeVane to accept the ordinance on first reading, seconded by Commissioner Metcalf. Upon a roll call vote, Mayor Marchman and Commissioners Eckbert, Metcalf and DeVane voted yes. The motion carried 4-0. Commissioner Storer was not present to vote.

- d) Request of Andrew Toshie to develop four townhouses at 2260 Hawick Lane: [5:01:40 PM](#)

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING CHAPTER 58 LAND DEVELOPMENT CODE, ARTICLE III, "ZONING" AND THE OFFICIAL ZONING MAP SO AS TO CHANGE THE ZONING DESIGNATION OF SINGLE FAMILY (R-1A) DISTRICT TO LOW DENSITY RESIDENTIAL (R-2) DISTRICT ON THE PROPERTIES LOCATED AT 2260 HAWICK LANE, MORE PARTICULARLY DESCRIBED HEREIN. First Reading

City Attorney Cheek read the ordinance by title. No public comments were provided.

City Planner Briggs detailed the rezoning request to enable the construction of four townhouses at 2260 Hawick Lane. Mr. Briggs reviewed the zoning history of this neighborhood and details of the two adjacent townhouse projects which were rezoned and approved in 2002/2003. He discussed the rezoning in 2004 on Naim Drive which failed due to neighbor opposition. In this location staff recommended approval as consistent with the ongoing redevelopment subject to the review of final plans by the Planning and Zoning Commission (P&Z). He continued that the residents on the western end of the neighborhood that appeared at the P&Z meeting supported this request and reported that the P&Z recommended approval of the request.

Commissioner Eckert inquired whether the recommendation from the P&Z to approve the request was unanimous. Planner Briggs responded affirmatively.

Theresa Swanson, P.O. Box 536, Goldenrod, as an interested party in the properties under consideration, spoke in support of the request.

Motion by Commissioner Eckbert to accept the ordinance on first reading, seconded by Commissioner Metcalf. Upon a roll call vote, Mayor Marchman and Commissioners Eckbert, Metcalf and DeVane voted yes. The motion carried 4-0. Commissioner Storer was not present to vote.

- e) Conditional Use and Planned Development Approval-Request of Chantilly Development to build a two story: 10,000 square foot office building at 1455 Howell Branch Road. [5:06:53 PM](#)

Planner Briggs explained the conditional use requirement for this two-story office building is necessary because it is located within 100 feet of single-family residential. Mr. Briggs described the site conditions, parking program, architectural detail and storm water program. He indicated three areas of staff concern: 1) ensuring preservation of the beautiful 32" live oak tree at the lake's edge by eliminating the parking place closest to the tree and by increasing the setback for any filling or cutting needed for the storm water retention system; 2) the visual appearance of the storm water retention wall within five (5) feet of the lake's edge and the need a landscape buffer along the wall and in the lake's edge; and 3) the ingress and egress of both driveways. The Planning and Zoning Commission preferred a one way circulation to narrow the driveways and improve circulation. Mr. Briggs reported that there were no concerns raised from the surrounding residents. He reported that the Planning and Zoning Commission approved the request with conditions. Commissioner DeVane asked whether the 5-foot wall will screen the bottom level parking. Mr. Briggs stated that the parking will be visible.

Greg Crawford, representative of the applicant, stated the applicant was amendable to the conditions.

Commissioner Metcalf inquired whether staff was comfortable with the addition of two more curb cuts onto Howell Branch Road. He asked if it was possible to redevelop with one curb cut. Planner Briggs elaborated on the justification for the two curb cuts. Commissioner Metcalf expressed his concern with excessive curb cuts within the City and the impact on traffic flow. Mr. Crawford explained that one driveway will significantly impact the overall circulation pattern and the functionality of the parking area. Discussion ensued whether the project could move forward with one driveway and the number of parking spaces needed.

Motion by Commissioner Metcalf to approve the request with the following conditions imposed by the Planning and Zoning Commission: that the Planning Commission review and approve final site, civil and landscape plans prior to issuance of building permit; that the civil retention plans be modified to include a 30 foot setback to the existing 32 inch live oak tree; the landscape plan to include landscaping (both aquatic and upland) to screen the retention wall (which shall be of split block material) adjacent to the lakefront from view and that it also emphasize landscaping along the Chantilly Avenue side (including R/O/W and retention areas) to screen the parking and building; that the Howell Branch Road driveways be modified to reduce their width in order to create one way circulation for the single entrance and exit; that a sidewalk be constructed along Chantilly Avenue for the entire length of the property; and to adhere to Commissioner DeVane's request that the one curb cut on Howell Branch be explored by staff to see if possible and if not, to return the request for reconsideration, seconded by Commissioner DeVane. The motion carried unanimously.

Commissioner Metcalf expressed his preference that the developer move forward with the project if they are able to make satisfactory adjustments with one curb cut.

f) Request of Winter Park Hospital to redevelop the campus at 200 N. Lakemont Avenue:
[5:19:33 PM](#)

City Planner Jeffrey Briggs explained the request is to address two issues: 1) the Conceptual Approval of a ten-year Master Development Plan for the Winter Park Hospital campus, and 2) the Conditional Use and Planned Development approvals for the specific redevelopment project to add an east wing tower addition. He noted that they now propose to update and replace that agreement with a new master plan to guide the redevelopment of the hospital campus over the next ten years of which the Planning and Zoning Commission (P&Z) recommended approval of. He said that staff is pleased to see a long range master plan. He stated that part of the proposal is to relocate the emergency room entrance onto Lakemont Avenue.

Mr. Briggs stated the Planning and Zoning Commission recommended approval of the more immediate project; the Phase I, East Tower Addition. Mr. Briggs explained that the first two P&Z recommendations are the final approvals for the east tower with two minor conditions that address landscaping, the air conditioning compressors located along Lakemont Avenue behind the Walgreen, and the secondary parking on Loch Lomond Drive. He explained the P&Z concern with the 5 story tower element that is above the City's 55 foot height limit. Mr. Briggs reported that other than the concern of the south tower, the P&Z endorsed the request.

Winter Park Hospital Administrator Ken Bradley introduced Project Manager John Lowe who presented the Winter Park Hospital Master Development Plan and the Conditional Use request. Discussion ensued whether surrounding neighbors have been informed of the changes proposed.

Mayor Marchman explained that the P&Z recommendation is to approve Phase 1A and to conceptually approve the master plan which will need to return with additional details.

No public comments were provided.

Commissioner Metcalf spoke of the challenge to approve a development concept in a quasi-residential area and other similar requests that have been denied to move forward in more commercial areas. He expressed his preference of presenting the plan to surrounding residents.

Commissioner DeVane inquired into the height of the Regent Hotel and commented that what is presented is comparable to what is proposed for the Regent Hotel. Mayor Marchman elaborated on how there is justification for this approval. There was discussion in support of the approval and that this is an anchor to the medical district of the City.

Motion by Commissioner DeVane to conceptually approve the Master Plan Development and Phase 1A with the conditions imposed by the Planning and Zoning Commission, seconded by Commissioner Eckbert. The motion carried unanimously.

Commissioner Metcalf expressed his preference of further discussion on the uniqueness of this project and other areas that are more appropriate for similar altitudes and densities.

- g) **AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA ESTABLISHING RETAIL RATE TARIFFS FOR THE ELECTRIC UTILITY; PROVIDING FOR RATE CHANGES; AND PROVIDING FOR AN EFFECTIVE DATE. First Reading**

City Attorney Cheek read the ordinance by title. Assistant City Manager Knight explained that rates have to be submitted 30 days before their final adoption in accordance with Public Service Commission regulations. He said the rates have been submitted to the PSC and their comments have been incorporated into the rate tariffs that are attached to the ordinance. Mr. Knight explained that the proposed ordinance establishes rates for the City for the services provided at the same rate level that Progress Energy charges its customers. Mr. Knight said the proposed ordinance also establishes the methodology of tracking Progress Energy rates for the first three years of operating. He elaborated on the purpose of tracking rates. He said the proposed ordinance will automatically track Progress Energy rates unless the Commission takes action to modify the rates. Lastly, Mr. Knight explained the built-in flexibility component that addresses increases in fuel rates. Discussion ensued whether monthly bills and charges will be identical to the ones received from Progress Energy. Mr. Knight responded affirmatively and explained how the statements may differ due to changes in services not offered by the City.

Retired Plymouth Apartments Administrator Art Crichton expressed his concern with the time of use service that is offered by Progress Energy and not offered by the City.

Motion by Commissioner Eckbert to accept the ordinance on first reading, seconded by Commissioner Metcalf. Upon a roll call vote, Mayor Marchman and Commissioners Eckbert, Metcalf and DeVane voted yes. The motion carried unanimously with a 4-0 vote.

CITY MANAGER'S REPORT:

a) Questions for the 2005 resident survey. [6:03:05 PM](#)

City Manager Williams introduced John Blexrud from Market Soundings who presented the resident survey, the survey's distribution and return process.

Commissioner DeVane spoke of the need to incorporate in-depth questions concerning major issues. She suggested the addition of questions that address the electric distribution system, the redevelopment of City Hall, and the future plans for Fairbanks Avenue. Commissioner Metcalf commented on the need to include questions that educate residents; specifically how property taxes are divided, utilized and what they fund.

Mayor Marchman suggested that each Commissioner provide their preferences to staff and to review the entire survey at the May 9, 2005, Commission meeting.

b) Park Avenue valet parking trial program. [6:10:56 PM](#)

Economic and Cultural Development Director Chip Weston spoke about the flexibility of the parking program. He said staff recommends implementing a trial valet parking program for north and south Park Avenue to alleviate the parking strain on the merchants. He summarized the operating hours, the trial program, and the \$2,000 shortfall. He said the Post Office developers have pledged \$10,000, and Park Plaza Gardens has pledged to raise the entire \$12,000 needed for the south station.

Commissioner DeVane expressed her concern with the operating schedule. Commissioner Metcalf commented on the decision by the merchants to extend business hours. Supportive of the City funding the \$2,000 deficit, Commissioner Metcalf expressed his preference in seeing more efficient use of certain streets and Saturday parking enforcement to improve the parking strain.

Tammy Giamo, owner of Jacobson's, spoke in support of the parking program.

Sara Shambeck, 339 Park Avenue South, as a merchant on the avenue, spoke of the need to provide a parking program to attract tourism.

Woody Woodall, 411 Shephard Avenue, spoke in support of the program.

Joe Terranova, 700 Melrose Avenue, spoke in support of the program and elaborated on the need to use the Way Finding Program and City publications to educate visitors to find offsite parking lots.

Motion by Commissioner DeVane to implement a trial valet parking program for North and South Park Avenue, to operate from approximately 8:30 a.m. - 11:00 p.m., Monday to Saturday; and 12:00 p.m. to 10:00 p.m. on Sunday, with the trial run from May 1, 2005, to December 31, 2005, to be evaluated in late July and at the end of November; and to fund the \$2,000 shortfall, seconded by Commissioner Metcalf. The motion carried unanimously.

c) Update regarding downtown projects. [6:27:07 PM](#)

Building Official George Wiggins provided a brief summary on the status of the following downtown projects: the Regent Condominiums and Hotel, Park Place, The Landmark, Langford Condominiums,

The Douglas Grand, the Welcome Center, and the redevelopment of the Post Office. Mr. Wiggins stated he will contact developers for firmer dates; specifically the completion date for the Park Place project.

There was discussion about the status of the plans for the VoTech site and the timeframe for the completion for the post office redevelopment project.

Non-agenda item:

d) City Manager Williams reported on the two bids received for the City's tree trimming for electric utility lines. He identified the bids received as Burford Trees and Davey Tree. He said Burford provided the lowest bid which is good for four months. He said staff has reviewed the responses and recommended to award the contract to Burford Trees Incorporated to begin June 1, 2005, and end in September 30, 2005.

Motion by Commissioner Eckbert to award the contract to Burford Trees Incorporated, seconded by Commissioner Metcalf. The motion carried unanimously.

NEW BUSINESS:

1. Mark Hagle provided an update on the Live Oak Tree Fund. He explained the opportunity to obtain 250 additional trees with a deferred pay period. He asked if the City will provide watering services for the additional trees. Additionally, Mr. Hagle explained the opportunity for a donation of 50 additional laurel oak trees from a local tree farm owner.

Motion by Commissioner DeVane to approve the request to provide watering services for the additional trees and to fund the initial cost of the additional equipment and personnel estimated at \$70,000 for the first year, reducing to approximately \$40,000 per each following year, seconded by Commissioner Metcalf. The motion carried unanimously.

2. Mayor Marchman reported on a letter received from Kenneth Murrah asking that the City delay the striping for the parking in the downtown area because many of the downtown projects are not in place. Mayor Marchman expressed his preference of being reactionary, pre-planning and conditioning visitors of the designated parking areas.

There was discussion about modifying the area on Morse Boulevard and New York Avenue because of the volume of cars in the area. Also discussed removing the Morse Boulevard component from the plan, but if left in, to be certain that it does not interfere with any of the turn lanes.

Motion by Mayor Marchman to move forward with the plan without interfering with the turn lanes on Morse Boulevard, seconded by Commissioner Eckbert. Motion carried 3-1. Opposed to the Morse Boulevard component of the plan, Commissioner DeVane voted no.

Commissioner DeVane wanted to revisit the Morse Boulevard component in a few months to discuss how often it is utilized.

3. Commissioner DeVane reported on an Orange County Medical Society event she attended with Mark Hagle of which the Winter Park Live Oak Fund was awarded a \$1,500.00 grant and the City of Winter Park was awarded a \$10,000.00 grant for the Howell Branch Preserve.

4. Commissioner Eckbert asked that Finance Director Wes Hamil address funding questions related to the Winter Park Welcome Center. Commissioner Eckbert commented on the total negative out of the reserve fund, the total spent on Grubbs Emergency Services and the purchase of the electric utility. Finance Director Hamil provided the total spent on Grubbs Emergency Services through September 30, 2005. Commissioner Eckbert inquired into the balance of the reserve fund and calculated that the balance should be a net balance of negative 10 million. There was discussion on the balance before the purchase of the electric utility and the hurricane recovery efforts.

Mr. Hamil stated that the balance was negative 4.5 on September 30, 2005. He elaborated on the totals of the reserve fund before and after the hurricanes. Commissioner Eckbert asked that staff provide a spreadsheet of the balance and expenditures of the reserve fund. There was discussion on the timeframe of the reimbursement from FEMA. Mr. Hamil stated he will provide and circulate an estimated projection of the reserve fund.

Mayor Marchman adjourned the meeting at 7:03 p.m.

Mayor Kenneth R. Marchman

ATTEST:

City Clerk Cynthia Bonham