

**CITY OF WINTER PARK CITY COMMISSION
WORK SESSION
APRIL 7, 2003**

COMMISSION CHAMBER

4:00 p.m.

PRESENT: Mayor Kenneth R. Marchman; Commissioners Barbara DeVane, John Eckbert (arrived at 4:25 p.m.), Doug Storer, and Doug Metcalf ; City Attorney C. Brent McCaghren; City Manager James Williams; City Clerk Cindy Bonham and Deputy City Clerk Tania Haas.

INVOCATION: Wes Hamil, Director of Finance

1. Introduction of the Central Park Foundation, Supporting Winter Park's Parks and Public Arts.

Central Park Foundation Founder Forest Michael provided a power point presentation on the Central Park Foundation. Winter Park Public Art Advisory Board Chairperson Anne Grey elaborated on the community connection to the public arts. Community Foundation President Mark Brewers explained the endowment process and how the Community Foundation was established. Mr. Michael spoke that the Foundation is requesting approval for a collaborative partnership between the City and the Foundation, to designate the City Manager as the City's liaison; and to move forward with a feasibility study of the postal site as a proposed public arts center.

Mayor Marchman sought clarification on whether the postal site was evaluated as a possible site. Commissioner Metcalf inquired into the funding for the redevelopment of the postal property. Commissioner DeVane spoke about the need of a performance venue to be located in the City. Commissioner Storer spoke in support of a collaborative effort to accomplish this plan but expressed his concern of reserving the postal site for this project. Mayor Marchman asked for clarification as to the proposed feasibility study. Mr. Michael highlighted the scope of the feasibility study. Discussion ensued regarding whether the post office should be designated or reserved as the future site of a public art center. Consensus was to accept the introduction of the Central Park Foundation, supporting Winter Park's parks and public arts. Support the Foundation to provide a proposal for a collaborative partnership with the City. Appoint City Manager Jim Williams as the liaison to the Central Park Foundation. Support providing a proposal for a feasibility study to be completed within 6 months to quantify facility needs and appropriate locations for a "civic site." Reserve the U.S. Postal Service site for the length of the feasibility study to determine its appropriateness as a "civic site" as recommended within the Central Park Master Plan.

CONSENT AGENDA

2. Proposed Public Safety boathouse agreement with Rollins College.

City Engineer Troy Attaway presented this item. He identified the location of the proposed Public Safety boathouse and explained the agreement with Rollins College. Consensus was to authorize the Mayor to execute the Public Safety boathouse agreement with Rollins College to construct a boathouse on Lake Virginia adjacent to the Dinky Dock Park.

CONSENT AGENDA

3. Central Business District Master Parking Plan - Revised Scope and Contract.

Planning Director Don Martin presented this item. He explained the revised scope and contract. Commissioner DeVane suggested hiring additional staff to perform this task. Mr. Martin elaborated on the need of maintaining in the future a full time staff position as a parking manager. Commissioner Eckbert provided comments on whether this task should be outsourced. Commissioner Metcalf spoke about the loss of timing with this project that will result because of the

hiring process. Mr. Martin elaborated on the last parking study that was performed on the City. He said this scope includes the creation of a database that is tied into a GIS system. Commissioner DeVane expressed her preference of delaying potential funding for building garages until the study is completed and reviewed. Consensus was to authorize staff to proceed with the revised scope and contract for the Central Business District Master Parking Plan with Glatting Jackson.

CONSENT AGENDA

4. **Request to relocate the easement and roadway for "The Estates" section of Windsong.**

City Planner Jeff Briggs presented this item. He explained the request to relocate a 60' easement closer to Lake Mizell. He identified the conditions that have been imposed in order for staff to recommend approval of the request. Consensus was to approve the request to relocate the easement and private roadway for "The Estates" section of Windsong pursuant to an agreement with the three property owners for the installation and maintenance of landscape screening between the new road and the lake (on the land and conservation area) which maintains a natural appearance of the lakeshore and screens vehicles from view.

CONSENT AGENDA

5. **Tentative agreement with FDOT regarding U.S. 17-92 improvements throughout the City.**

Planning Director Martin presented this item. He explained the proposed agreement and elaborated on the areas of concern within the agreement and on the items that FDOT has agreed to fund. He said this agreement is contingent on the City agreeing to eliminate the traffic signal on Webster Avenue. He provided an update on the Lee Road extension component. He reported that an alternative public meeting will be held on May 8, 2003, at the Civic Center to present the improvements proposed. He suggested a formal public hearing should be scheduled to discuss the Commission's position on this plan. Glatting Jackson Representative Troy Russ updated the Commission on the FDOT's funding process of the proposed improvements. There was discussion whether a special assessment district would increase the City's opportunity for possible funding sources. Consensus was to receive updated report on U.S. 17-92 improvements throughout the City. Authorize staff to continue the process consistent with the City's vision for the corridor. FDOT to conduct a stakeholders meeting in April and a public meeting on May 8, 2003, at the Civic Center.

CONSENT AGENDA

6. **Request to upgrade the roadway improvements on Glenridge Way.**

As the representative of the coalition of the Glenridge homeowners, Allan Keen asked that the Commission approve the request to upgrade Glenridge Way. He asked that the Commission support the letter from the homeowners which is addressed to the county for their support. Mr. Keen briefed the Commission on discussions he had with representatives from Baldwin Park. Commissioner Storer although supportive of the communication to the County, expressed his concern about tying this project to the 20/20 plan. Commissioner DeVane expressed her concern with the fact that other parties (Orange County) did not contribute or participate during negotiations with Baldwin Park. Discussion ensued regarding the possible funding sources and alternatives for this project, whether Glenridge Way should be bricked and improved in its entirety and the cost for this improvement. Consensus was to support the request by the Timberlane, Waterbridge and Windsong Community Homeowners Associations to upgrade the roadway improvements by bricking Glenridge Way from Lakemont to General Rees as a mitigation measure from perceived

traffic impacts of Baldwin Park. Draft a letter to Orange County soliciting straight up funding participation and not associating this request with the 20/20 Mobility Plan. Bring back to the Commission in 2 weeks. **CONSENT AGENDA**

7. **Budget Adjustments:**

- a) Transfer \$5,647 from the Water and Sewer Fund to the Vehicle Replacement Fund to cover the additional cost of purchasing a hydrant/valve truck over what was budgeted.
- b) Transfer \$2,911 from the Fire Department to the Public Safety Complex to cover the cost of installing the fire pole.

Consensus was to approve the Budget Adjustments.

CONSENT AGENDA

8. **Bids, Purchases, and Change Orders:**

- a) Extension of RFP-3-2001/2/3, Printing of the "City Today" employee newsletter and the mailing service for the City's Update to M. E., Inc., prices as noted (Budget: Public Relations)
- b) PR 101609 and PR 101614 to Classic Chevrolet for vehicles for new police officers and one detective as approved by the City Commission on 3/25/03, \$107,805 (Budget: Forfeiture/Vehicle Replacement)
- c) PR 101496 to Acme Dynamics, Inc. for a replacement pump from the Orange County contract Y2-618-JS, \$28,750.00 (Budget: Vehicle Replacement)
- d) Change Order #1, Bid WP-3-2003, Pennsylvania Corridor Bricking Project to Gibbs & Register, Inc. for additional services for stabilization, \$9,804.50 (Budget: CIP)
- e) PR 101485 to American Water Services Underground Infrastructure, Inc. for liners for various pipe sizes throughout the City, using the City of Miami's Contract #36-00/01, \$517,743.60 (Budget: CIP Utilities Sewer Mains Upgrade)
- f) PR's to Don Reid Ford from State contract: PR 101172 for cargo van for Utilities (\$20,619); and PR 101606 for 3 each heavy duty 3/4 ton pickup trucks F250 for Utilities (\$62,970) totaling \$83,589 (Budget: Vehicle Replacement)

Consensus was to approve the Bids, Purchases and Change Orders.

CONSENT AGENDA

9. **Calendar review.**

Consensus was to update the calendar with upcoming events and meetings as follows: work session to discuss the budget process (future work session meeting); work session to discuss the electric utility, April 21, 1:30; joint meeting with the City of Maitland, April 29, noon (location to be determined); work session to discuss redevelopment in the Central Business District, May 20, 3:30; work session to discuss CRA planning review, June 9, 2:30; Town Meeting on June 9, 7:00 p.m.; joint meeting with the Chamber of Commerce on June 18, noon. **CONSENT AGENDA**

10. **Updates concerning:**

- **Progress Energy (Florida Power Corporation)**

Assistant City Manager Randy Knight provided an update. He reported that public orders are due on April 17th. He said arbitrators will have roughly 30 days to issue a ruling on the value. Consensus was to receive the update provided. **CONSENT AGENDA**

S City Hall redevelopment

City Manager Williams reported that staff will meet with representatives of ACi to receive a briefing on the Spatial Needs Study that will be performed with staff assistance. Consensus was to receive the update provided. **CONSENT AGENDA**

New Business:

Commissioner Storer sought clarification on the plans for the former Glenridge Middle School site. He elaborated on his concern of the site being used primarily to occupy portable classrooms and used as a swing site for several facilities. He said the City Commission needs to monitor this. Attorney McCaghren provided an update on a draft of a deed received from the School Board related to this property. Commissioner Storer inquired whether this use can be prevented on this site. Commissioner DeVane elaborated on the meetings she has attended regarding the Ninth Grade Center. Commissioner Storer expressed his preference of obtaining a recommitment from the School Board and an update of what is planned for the site. City Manager Williams said a copy of the School Board agreement will be provided to each Commissioner for their review.

Mayor Marchman adjourned the meeting at 6:45 p.m.

Deputy City Clerk