

**CITY OF WINTER PARK  
REGULAR MEETING OF THE CITY COMMISSION  
March 13, 2006**

The meeting of the Winter Park City Commission was called to order by Mayor Kenneth A Kip Marchman at 3:30 p.m. in the Commission Chambers, 401 Park Avenue South, Winter Park, Florida.

The invocation was offered by Parks and Recreation Director John Holland, followed by the Pledge of Allegiance.

Members present:

Mayor Kenneth Marchman  
Commissioner Douglas Storer  
Commissioner John Eckbert  
Commissioner Barbara DeVane  
Commissioner Douglas Metcalf

Also present:

City Attorney Trippe Cheek  
City Manager James Williams  
Planning Department, Lisa Clark

**MAYOR'S REPORT:**

- a) Presentation to the Parks and Recreation Department by the Winter Park Croquet Club for support of tournament croquet and the annual invitational tournament held last year.

Winter Park Croquet Club President Jim Spoonhour presented a trophy to Parks and Recreation Department Director John Holland in acknowledgement of his support for the Winter Park Croquet Club.

- b) March 2006 Outstanding Employee of the Month  
Mayor Marchman announced that the Employee of the Month will be recognized at the next meeting.

- c) Although not listed on the agenda the following board appointment was made:

**Mayor Marchman appointed Pamela Smith to serve on the Pedestrian and Bicycle Advisory Board, seconded by Commissioner DeVane. The motion carried unanimously.**

**NEW BUSINESS – CITIZENS COMMENTS:**

1. Susan Gable, 1539 Golfside Drive, reminded residents of the upcoming general election, expressed her concern with accessing this meeting's agenda from the City's website, and the time discrepancy on the public notices announcing the ribbon ceremony for the Fitness Trail.

**CITY ATTORNEY'S REPORT:**

No items to report.

**CONSENT AGENDA:**

- a) Approve the minutes of 2/27/06.
- b) Approve the following purchase orders and bids:
  - 1) PR's to Security One Systems to provide and install security and site monitoring systems at the following locations (Budget: Utilities)

PR 124600	New Aloma WTP	\$137,628.69
PR 124594	Swoope WTP	\$ 25,681.67
PR 124597	Magnolia WTP	\$ 60,511.15
  - 2) PR 124574, to Concrete Conservation Inc. for sanitary manhole SpectraShield liner system, from Jacksonville Electric Authority Request for ITB #WCS-135-02; \$38,176.75 (Budget: CIP/Utilities)
  - 3) Bid WP-7-2006, Armored Car Services, to Dunbar Armored services; \$312/month (Budget: Finance).
  - 4) Extension of Bid WP-5-2005/6, Installation of Street Brick Pavers with U.S. Brick & Block Systems, Inc.; all pricing, terms and conditions will remain the same (Budget: Streets).
  - 5) PR 124951, to Brick America, Inc. for bricks for N. Lakemont – Pine to Chestnut bricking project; \$53,625.60 (Budget: CIP).
- c) Approve the revised General Rules and Regulations governing electric service.
- d) Authorize the Mayor to execute Phase I of the Lamm and Partners contract (reviewed and approved by City attorney) in the amount shown on the attached Phase I Fee Schedule for the Welcome Center Phase 1 Design Build.

No public comments were provided.

**Motion made by Commissioner Storer to approve the Consent Agenda seconded by Commissioner DeVane. The motion carried unanimously.**

**PUBLIC HEARINGS:**

No public hearings were scheduled.

**CITY MANAGER'S REPORT:**

- a) Fire Rescue Department – Standard of Response Coverage Update

Fire Chief Jim White provided a powerpoint presentation regarding this item. He elaborated on the Fire Rescue Department's efforts of assessing and completing the processes for re-accreditation through the Commission on Fire Accreditation International. Chief White explained that as part of the process the community must establish a Standard of Coverage for all services provided by the Department. He reported that the City's first Standard of Coverage was adopted in December 2000 after completing an in-depth risk assessment of the community. He continued that since that time the Fire Department has been able to maintain the standard through annexations and fire station relocations and the impacts of our mission after September 11, 2001. He explained that the standard of coverage needs to be reviewed as part of the accreditation process and that any input from the

Commission will be returned in the form of a resolution (adopting the standard of coverage) for review by the next Commission meeting.

Chief White's PowerPoint presentation addressed the following topics: benefits of having a recognized Standard Response Coverage, establishing a standard, visualizing risks, response times, and the action needed to move forward.

Chief White explained that the action needed during this meeting is an acceptance of the standard presented, to obtain feedback and to adopt the changes recommended by the Commission in the form of a resolution at the next Commission meeting.

Commissioner Metcalf commended the Fire Department for their outstanding performance and spoke about the importance of utilizing GIS systems (Geographic Information Systems). Discussion ensued on the methodology and the plan used to determine whether the standard response coverage can be extended to all boundaries of the City and the need to maintain the current level of service. Chief White explained the possibility of offering varying levels of service and the department's ability to maintain its accreditation. Commissioner Metcalf inquired whether data contained in the GIS system is easily accessible. Chief White responded affirmatively and explained how widespread the use of the system is and that it is shared with other City departments.

Commissioner DeVane suggested a GIS system presentation for a future meeting since many City departments are currently utilizing the system. She spoke of the need to discuss the issue of cellular phones and the importance of GPS Systems (Global Positioning Systems) to be able to determine a caller's location during an emergency situation. She asked Chief White to look into this issue.

Commenting on the impact from road resurfacings and closures, and new traffic throughout the City, Commissioner DeVane inquired whether the Fire Department has studied the impact on response times resulting from the CSX system. She spoke about the need to review the impact on response times as a result of new traffic; specifically the area south of the train tracks and Lakemont Avenue. Chief White addressed the call volume from the area, the need to provide the same level of service, and the various scenarios that impact and slow down response times. He elaborated on the difficult nature of maintaining standard response levels and time constraints. Discussion continued on how calls are dispatched when street access is blocked by CSX trains. Chief White addressed the growth issue resulting from Baldwin Park, the resources being utilized by the City of Orlando and the need to work with the City of Orlando on possibly sharing resources.

Mayor Marchman asked for public comments. No comments were provided.

**Motion by Commissioner DeVane to propose and maintain the same standard of response that has been previously used; with a resolution to follow at the next Commission meeting, seconded by Commissioner Metcalf. The motion carried unanimously.**

**NEW BUSINESS (CITY COMMISSION):**

1. Mayor Marchman asked for an update to be provided on the status of the Regent Hotel. In response to Mayor Marchman's request for an update on the Regent Hotel, Building Official George Wiggins provided a status update. Mr. Wiggins stated he has met twice with the project's Chief Financial Officer Jim Gray. He reiterated Mr. Gray's comments that the hotel operator wants to develop the hotel himself, but that the developer is still seeking partners and the possibility of including another operator. Mr. Wiggins reported that Mr. Gray stated the timeline for any development moving forward is within a year.

Building Official Wiggins continued that staff will require that the property owner maintain the property as aesthetically pleasing. Commissioner DeVane inquired into the expiration date of development approvals and if staff can provide a report on the status of the development approvals. There was discussion on the extensions that have been granted for this project.

Commissioner Metcalf commented on the development agreement that requires the project to result in a five star hotel and that the City has the right to limit what can be constructed on the property.

2. Commissioner Metcalf spoke of the importance of appropriately gathering information for GIS systems and maintaining the data entry that is required. He spoke of centralizing the gathering of information and the data entry processes that are required for the City's GIS system in order to complete the process as efficiently as possible or possibly outsourcing this service. He expressed the importance of completing this task in one attempt. City Manager Williams reported that staff is meeting on Friday to discuss the need to establish GIS systems for all departments. City Manager Williams reported that he will return with a report. Mayor Marchman asked that staff look at the most economical way to address this issue. Expressing his satisfaction with the quality of the GIS software purchased by the City, Commissioner Metcalf noted that the function pending is the need to gather and input the required data.

Mayor Marchman adjourned the meeting at 4:28 p.m.

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Mayor David Strong

ATTEST:

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City Clerk Cynthia Bonham