

**REGULAR MEETING OF THE CITY COMMISSION
MAY 13, 2019**

Mayor Steve Leary called the meeting of the Winter Park City Commission to order at 3:30 p.m. in the Commission Chambers, 401 Park Avenue South, Winter Park, Florida. Before the invocation, Mayor Leary asked for a moment of silence to remember Julio DeArcos who suddenly passed away. Finance Director Wes Hamil provided the invocation, followed by the Pledge of Allegiance.

Members present:

Mayor Steve Leary
Commissioner Greg Seidel
Commissioner Sarah Sprinkel
Commissioner Todd Weaver

Also Present:

City Manager Randy Knight
City Attorney Kurt Ardaman
City Clerk Cynthia Bonham

Member absent:

Commissioner Carolyn Cooper

Approval of agenda

Motion made by Commissioner Sprinkel to approve the agenda; seconded by Commissioner Seidel and carried unanimously with a 4-0 vote.

Mayor's Report

a. Introduction of new Executive Director, Winter Park Housing Authority

Housing Authority Chairman Hal George introduced the new Executive Director LaShanda Lovette who replaced Patricia Rice upon her retirement.

b. Presentation – Winter Park High School Championships

Principal Matthew Arnold and Athletic Director Michael Brown recognized Winter Park High School's sports teams, coaches and students for the state championships earned this year.

c. 2019 Board appointments

Mayor Leary made the following appointments; seconded by Commissioner Sprinkel and carried unanimously with a 4-0 vote.

Board of Adjustments: Tom Sacha (reappointed 2019-2022); Ann Higbie (appointed to replace Zach Seybold 2018-2021-1st partial term); Charles Steinberg (moved up from alternate to replace Robert Trompke 2019-2022); Steven Heller (appointed as alternate).

Code Compliance Board: Paul Mandelkern (reappointed 2019-2022 – 1st term partial); Terry Rooth (appointed to replace John Terwilliger as alternate).

CRA Advisory Board: John Caron (appointed to replace Alex Trauger 2019-2022); Javier Omana (reappointed 2019-2022); Mike Emerson (reappointed 2019-2022); Randall Slocum (appointed as alternate)

Construction Board of Adjustment and Appeals Board: Susan Pendergraft (appointed to replace Robert Harris 2019-2022); Michael Schwetizer (appointed to replace Mark Sylvain 2019-2022); William Maroon (reappointed 2019-2022).

Economic Development Advisory Board: Mike Miller (appointed to replace John Caron 2019-2022); Tara Tedrow (reappointed 2019-2022 1st partial term); Michelle Heatherly (appointed to replace Russell Bruguiera 2019-2022); Sheila DeCiccio (appointed as alternate).

Golf Course Advisory Board: Hannah Wickham (moved from alternate to replace Dave Cocchiarella 2019-2022); Ronald Rentz (appointed as alternate).

Historic Preservation Board: Drew Henner (appointed to replace Phil Wood 2017-2020 1st partial term); John Skolfield (reappointed 2019-2022); Wade Miller (appointed to replace Chuck Bell 2019-2022); Robert Schwetje (reappointed 2019-2022); Tracey Currey (appointed as alternate to replace Randall Slocum).

Housing Authority: Hal George (reappointed 2019-2022); Kevin O’Rawe (reappointed 2019-2022); Joseph Regner (reappointed 2019-2022).

Keep Winter Park Beautiful and Sustainable Board: Carey Bond (appointed to replace David Daly 2019-2022); David Daly (moved to alternate position per his request).

Lakes and Waterways Board: Doug Marks (reappointed 2019-2022); John Minton (reappointed 2019-2022).

Parks and Recreation Advisory Board: Chris Morrison (moved up from alternate to replace Julio DeArcos 2018-2021); Drew Nasrallah (appointed to replace Trish Teague 2019-2022); Taylor Sacha (reappointed 2019-2022); Matt Knight (appointed as alternate to replace Chris Morrison).

Planning and Zoning Advisory Board: Adam Bert (moved up from alternate to replace Sheila DeCiccio 2019-2022); Chuck Bell (appointed to replace Bob Hahn 2019-2022); Ross Johnston (reappointed 2019-2022); Christian Swann (appointed as alternate).

Public Art Advisory Board: Austin Reeves (previously moved up to replace Lauren Branzei); Danny Humphress (appointed to replace Catherine Knudsen 2017-2020 1st

partial term); Lynn Bachrach (appointed 2018-2021 1st partial term); Tiffany Freeland (appointed to replace Francine Newberg 2019-2022); Elizabeth Gwinn (appointed to replace Jan Clanton 2019-2022); Joseph Roviario (appointed as alternate).

Transportation Advisory Board: Marc Reicher (reappointed 2019-2022); Jonathan Thigpen (reappointed 2019-2022); Alex Trauger (alternate – NOTE: After appointed he advised he did not want to serve so this position is vacant).

Utilities Advisory Board: Jack Miles (reappointed 2019-2022); Karim Arja (moved from alternate 2019-2022); Paul Conway (reappointed 2019-2022); Mike Dively (appointed as alternate).

Fire Pension Board: Mike Hlavek (reappointed 2019-2021)

Police Pension Board: Frank Chalfont (appointed to replace James Johnston 2019-2021); Phil Wood (appointed to fill vacancy 2021-2022).

City Manager's Report

City Manager Knight reminded the Commission of the upcoming work sessions: June 10 (septic tanks) at 2:30 and June 24 (electric annexed areas) at 2:30.

City Attorney's Report

No report.

Non-Action Items

a. Presentation of Comprehensive Annual Financial Report

Finance Director Wes Hamil introduced Joel Knopp, Moore Stephens Lovelace CPAs & Advisors, who provided highlights within the CAFR ending September 30, 2018. He summarized the communications necessary with the City, the services and deliverables, management responsibilities, auditor responsibilities, internal controls, compliance, management representations, and the financial analysis.

b. Financial Report for March 31, 2019.

Finance Director Wes Hamil presented the financial report for March 31, 2019. He addressed the General Fund, the Community Redevelopment Agency Fund, Water and Sewer Fund, Electric Services Fund, the Investment Report, the budget versus the actual general fund and the CRA fund, water and wastewater metrics, electric utility metrics, and the cash and investment portfolio. Electric Director Dan

D'Alessandro answered Commissioner Sprinkel's question regarding undergrounding being put on hold and the process when this happens.

Consent Agenda

- a. Approve the minutes of April 22, 2019.
- b. Approve the following formal solicitation:
 1. SGM Engineering, Inc.; Calvin, Giordano & Associates, Inc.: RFQ-9-2019 – Continuing Contract for Professional MEP Engineering Services; authorize staff to enter into negotiations.
- c. Approve the following contract:
 1. Orlando Utilities Commission: Interlocal Agreement – Efficiency Programs
- d. Approve the following purchase:
 1. Core & Main LP: Sensus/SmartWorks Meter Data Management System & Regional Network Interface Upgrade; \$441,322
- e. Approve the following piggyback agreement:
 1. SiteSecure: Extension of Osceola County contract #RFP-16-4469-TP – Video Surveillance and Access Control, Repair, Maintenance, Upgrades and New Installation; Not to exceed \$220,000

Motion made by Commissioner Sprinkel to approve the Consent Agenda; seconded by Commissioner Seidel and carried unanimously with a 4-0 vote. There were no public comments made.

Action Items Requiring Discussion

- a. Addendum to Memorandum of Understanding between Florida Department of Transportation and the City of Winter Park

Public Works Director Troy Attaway explained the purpose of the addendum of the original Memorandum of Understanding to maximize the use and allocation of the monetary resources for the improvements to US 17/92, Orlando Avenue from south of Nottingham Street to Monroe Avenue. He summarized the improvements to be made and answered questions of the Commission.

Motion made by Commissioner Sprinkel to approve the addendum; seconded by Commissioner Seidel. There were no public comments made. **Upon a roll call vote, the motion carried unanimously with a 4-0 vote.**

- b. Canopy Project Update and approval to move to construction drawings

City Manager Knight asked for approval to move forward with the construction drawings and to approve the designing of the rooftop venue. He commented that the construction drawings should be complete by the third week of October then Brasfield and Gorrie will hard bid the project and provide the city with a guaranteed

maximum price to come to the Commission for consideration at the January 13, 2020 meeting. If approved, the project is scheduled to be completed by May 1, 2021.

Russell Crader, Adjaye Associates, summarized the proposed design for the project and showed images of what they are proposing.

City Manager Knight summarized the financials. He stated that the Tourist Development Tax monies was approved by the County and total fundraising effort to date is \$8.2 million. He pointed out an error in the title sheet provided to the Commission in their packet in the contingency paragraph in that the \$1,962,000 includes the \$938,000 in estimating contingency to make the owner's and escalation contingencies at around \$2 million.

Motion made by Commissioner Sprinkel to authorize the design team to approve all the plans to the construction drawing level and allow the fundraising team to raise the remaining funds of \$3.6 million between now and the GMP approval to include the rooftop design; seconded by Mayor Leary.

Commissioner Weaver provided a PowerPoint presentation against the design and costs and why he believed the project should be delayed.

The following spoke in favor of the design and moving forward:
Brad Doster, 1581 Magnolia Avenue
Sabrina Bernat, Winter Park Public Library
David Odahowski, 199 E. Welbourne Avenue

The following opposed the design/project:
Phil Anderson, 1621 Roundelay Lane
Deidre Macnab, 1860 Summerland Avenue
Sally Flynn, 1400 Highland Road

There was discussion as to the cost to the City if the project is further delayed. Commissioner Seidel provided favorable comments regarding the project and moving forward. Commissioner Weaver spoke about wanting a more refined cost structure right now.

Upon a roll call vote, Mayor Leary and Commissioners Seidel and Sprinkel voted yes. Commissioner Weaver voted no. The motion carried with a 3-1 vote.

PUBLIC COMMENTS (ITEMS NOT THE AGENDA)

Deirdre MacNab, 1860 Summerland Avenue, spoke about the importance of solar and asked to add another seat to the Charter Review Advisory Committee.

Peter Schreyer, Crealde School of Art, addressed the new exhibit at the Heritage Center (the Sage Project).

Mary Daniels, 650 W. Canton Avenue, spoke about the Sage Project at the Heritage Center and asked that single member districts be considered.

LaWanda Thompson, 664 W. Lyman Avenue, representing CFAR PAC, expressed her preference to have single member districts so all residents are represented.

Tuan Nguyen, Topsy Solonbar, 110 Orlando Avenue, asked about obtaining a beer and wine license. Allison McGillis provided the process for obtaining this and that this would require a code change to allow this in a salon. Information will be brought to the next meeting for discussion regarding any impacts.

Barbara Chandler, representing Beverlye Neal, 550 N. Denning Drive, read into the record comments for Ms. Neal related to single member districts.

Barbara Chandler, Coalition for Access & Representation PAC, stated they are requesting that staff is instructed to add to the agenda within the next 30 days consideration of a charter amendment ballot measure asking voters to decide between at-large and single member district voting.

Mayor Leary addressed the Charter Review Advisory Committee who will be presenting recommendations to the Commission to decide what to put on the ballot. Attorney Ardaman summarized the process. Commissioner Weaver recommended expanding the committee to nine members with the last member representing the west side of Winter Park. After further comments, another member will be added at the next meeting.

c. Library and Events Center Task Force recommendations

Brenda Moody, Public Works Department, presented the task force recommendations. Task force members were present. The task force was focused for the last several months on a series of operating activities related to The Canopy.

The task force recommendations are as follows:

Campus Operation Model: Create a new hybrid lease that expands the City's role in building maintenance, systems maintenance (IT) and outdoor maintenance, as well as scheduling and campus promotion. This arrangement established the Library's role as the provider of all things inside the library building, including programming, as well as collection maintenance and ownership. Combined the Library and City would commit to collaborating on a certain number of events per quarter. **Recommended #2 - The hybrid model, the initial contract period was recommended to be five years with a five year renewal, but also allowing for evaluation and tweaking at the end of the first five year period.**

Catering: Three catering models were evaluated. **Recommended #2, Preferred catering - select approximately 4-6 vendors at various price points to serve as exclusive caterers for the Canopy.** This allows more control over kitchen and facility maintenance.

Valet Parking: **Recommended contracting one Valet service.** RFP's would be issued competitively every five years. Contract would likely be for one year with possible four one year renewals.

Campus Manager: **Recommended approval of the proposed Campus Manager job description, advertising the position June 1, 2019 and placement of a candidate into that position on October 1, 2019 to begin engaging in the policy making, marketing, training, budgeting, reserving and staffing of this facility before the grand opening.** It was clarified that the City Manager will be responsible for hiring, etc. in accordance with the Charter.

Motion made by Commissioner Sprinkel to approve the task force recommendations; seconded by Mayor Leary and carried unanimously with a 4-0 vote. No public comments were made.

Public Hearings:

a. Request of Z Properties:

ORDINANCE NO. 3141-19: AN ORDINANCE AMENDING CHAPTER 58 "LAND DEVELOPMENT CODE" ARTICLE I, "COMPREHENSIVE PLAN" AND THE FUTURE LAND USE MAP SO AS TO CHANGE THE SINGLE FAMILY RESIDENTIAL FUTURE LAND USE DESIGNATION TO A PARKING LOT FUTURE LAND USE DESIGNATION ON THE EAST 33 FEET OF THE STORM WATER RETENTION AREA SERVING ISRAEL SIMPSON COURT, MORE PARTICULARLY DESCRIBED HEREIN, PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE. Second Reading

ORDINANCE NO. 3142-19: AN ORDINANCE AMENDING CHAPTER 58 "LAND DEVELOPMENT CODE" ARTICLE III, "ZONING" AND THE OFFICIAL ZONING

MAP SO AS TO CHANGE SINGLE FAMILY RESIDENTIAL (R-1A) DISTRICT ZONING TO PARKING LOT (PL) DISTRICT ZONING ON THE EAST 33 FEET OF THE STORM WATER RETENTION PROPERTY SERVING ISRAEL SIMPSON COURT, MORE PARTICULARLY DESCRIBED HEREIN, PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE. Second Reading

ORDINANCE NO. 3143-19: AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AUTHORIZING THE LEASE OF THE EASTERN 33 FEET OF THE CITY OWNED STORM WATER RETENTION AREA SERVING ISRAEL SIMPSON COURT HAVING ORANGE COUNTY TAX PARCEL IDENTIFICATION NUMBER 06-22-30-3724-13-001; PROVIDING FOR CONFLICTS AND AN EFFECTIVE DATE. Second Reading

Attorney Ardaman read all three ordinances by title.

#1 Motion made by Commissioner Sprinkel to adopt the comprehensive plan ordinance; seconded by Commissioner Seidel.

#2 Motion made by Commissioner Sprinkel to adopt the zoning ordinance; seconded by Commissioner Seidel.

#3 Motion made by Commissioner Sprinkel to adopt the lease ordinance; seconded by Commissioner Seidel.

There were no public comments made.

Upon a roll call vote on ordinance #1, Mayor Leary and Commissioners Seidel, Sprinkel, and Weaver voted yes. The motion carried unanimously with a 4-0 vote.

Upon a roll call vote on ordinance #2, Mayor Leary and Commissioners Seidel, Sprinkel, and Weaver voted yes. The motion carried unanimously with a 4-0 vote.

Upon a roll call vote on ordinance #3, Mayor Leary and Commissioners Seidel, Sprinkel, and Weaver voted yes. The motion carried unanimously with a 4-0 vote.

b. Request of Glen Haven Cemetery:

This hearing was continued until the June 10, 2019 meeting.

c. RESOLUTION NO. 2218-19: A RESOLUTION OF THE CITY COMMISSISON OF THE CITY OF WINTER PARK ESTABLISHING AN ORANGE AVENUE OVERLAY STEERING COMMITTEE; PROVIDING FOR SUNSET AND AN EFFECTIVE DATE

Planning Director Bronce Stephenson explained the resolution and the membership he is requesting. Each Commission member will provide a member at the next

meeting. Mr. Stephenson will provide a name from the various City boards as provided in the resolution.

Motion made by Commissioner Sprinkel to approve the resolution; seconded by Commissioner Seidel. There were no public comments. **Upon a roll call vote, Mayor Leary and Commissioners Seidel, Sprinkel, and Weaver voted yes. The motion carried unanimously with a 4-0 vote.**

- d. RESOLUTION NO. 2219-19: A resolution authorizing the use of Seaside National Bank & Trust

City Manager Knight explained the resolution is to provide another bank to utilize.

Motion made by Commissioner Sprinkel to approve the resolution; seconded by Commissioner Seidel. No public comments were made. **Upon a roll call vote, Mayor Leary and Commissioners Seidel, Sprinkel, and Weaver voted yes. The motion carried unanimously with a 4-0 vote.**

City Commission Reports:

Commissioner Seidel – Spoke about the 40th anniversary of the Farmers’ Market celebration this Saturday. Asked about the pros and cons for single member districts. Asked about the additional homestead exemption that affects our budget and if that has been considered.

Commissioner Sprinkel – Addressed the Florida League of Cities meeting where Commissioner Cooper was honored with the 2019 Home Rule Hero award. Mayor Leary commented he also received a letter that he was also being honored. Spoke about attending the medical marijuana seminar.

Commissioner Cooper – Absent.

Commissioner Weaver – Commented that he will be attending the Farmers’ Market upcoming 40th celebration and the upcoming board appreciation event.

Mayor Leary – No report.

The meeting adjourned at 6:40 p.m.

Mayor Steve Leary

ATTEST:

City Clerk Cynthia S. Bonham, MMC