

**REGULAR MEETING OF THE CITY COMMISSION
JANUARY 8, 2018**

The meeting of the Winter Park City Commission was called to order by Mayor Steve Leary, at 3:30 p.m. in the Commission Chambers, 401 Park Avenue South, Winter Park, Florida. The invocation was provided by Finance Director Wes Hamil, followed by the Pledge of Allegiance.

Members present:

Mayor Steve Leary
Commissioner Pete Weldon
Commissioner Greg Seidel
Commissioner Sarah Sprinkel
Commissioner Carolyn Cooper

Also Present:

City Manager Randy Knight
City Clerk Cynthia Bonham
City Attorney Kurt Ardaman

Approval of agenda

Motion made by Commissioner Sprinkel to approve the agenda; seconded by Commissioner Seidel and carried unanimously with a 5-0 vote.

Mayor's Report

a. Proclamation – Proclaiming January 8 as UCF Knights Day

Mayor Leary recognized January 8 as UCF Knights Day for an undefeated 2017 season and winning the Peach Bowl. He presented UCF Athletic Director Danny White and UCF Board members present (including Fred Kittinger, Mayor Kenneth Bradley, David and Judy Albertson, John Lord, Rick Walsh) with a proclamation.

b. Recognition – "Winter in the Park" Holiday Window Contest Winners

Planning Director Dori Stone recognized the winners as follows: Design Excellence Award - Taylor's Pharmacy; and People's Choice Award - Be on Park.

City Manager's Report

No report.

City Attorney's Report

Attorney Ardaman reported that the Constitutional Revision Commission meeting regarding the home rule amendments was postponed until the 18th or 19th.

Attorney Ardaman announced he will be providing an ordinance at the next meeting regarding the naming policy.

Non-Action Items

a. Discussion of Administrative Policies

City Manager Knight addressed the policies adopted in 2011 along with the investment and debt management policies adopted in 2000 and 2004. He stated this was requested to come back before them to discuss whether or not they were necessary or were stating the obvious. He stated that much of the operating policy is a compilation of best practices in those areas that staff would do whether or not they were written down in a policy. He addressed the debt and investment policies are required by the rating agencies and are in place to satisfy them.

Commissioner Weldon commented that he reviewed them and that certain things are redundant and recommended that the City Manager review the administrative policy and point out things that are duplicative, irrelevant or obvious and try to narrow down those policies in the administrative policy document that he finds to be meaningful and worth preserving in a formal document. After discussion, there was a consensus for the City Manager to review this and bring back any revisions at a later time that he believes is necessary to clean up the documents.

Consent Agenda

- a. Approve the minutes of December 11, 2017 (with the amendment as provided by the City Clerk before the meeting).
- b. Approve the following agreements and authorize the Mayor to execute contracts:
 1. A Budget Tree Service, Inc. - RFQ-25-2014 - Amendment No. 4 - Tree Removal Services: Dead/Diseased/High-Risk; As-Needed basis.
 2. Seminole County Sheriff's Office - Interlocal Agreement for criminal justice computer services and support. Open ended term; \$65,000.
 3. Gerhartz & Associates, LLC - RFQ-16-2012 - Amendment No. 5 - Continuing Contract for GIS Services; \$185,000.
- c. Approve the following purchase over \$75,000 and authorize all subsequent payments:
 1. Core & Main, LP - Change Order to include purchases related to capital improvement projects for Public Works utilizing piggyback agreement of Orlando Utilities Commission Alliance #895-OQ; \$500,000.

Motion made by Commissioner Sprinkel to approve the Consent Agenda; seconded by Commissioner Seidel. No public comments were made. The motion carried unanimously with a 5-0 vote.

Action Items Requiring Discussion

a. State Legislative Priorities

City Manager Knight stated the packet contains a slightly revised list from comments received from Commissioners that will go to our lobbyist upon approval. Commissioner Sprinkel asked that the list states what the Commission wants from them and to be more specific. Commissioner Cooper asked about Federal

Legislative priorities. City Manager Knight will provide information at the next meeting.

b. Proposed Winter Park Art on the Green 2018 Exhibition

Public Arts Advisory Board members Jan Clanton and Lauren Branzei provided their idea for Art on the Green exhibit in Central Park and asked for support of their proposal.

Motion made by Commissioner Cooper to approve the proposed exhibition; seconded by Commissioner Sprinkel and carried unanimously with a 5-0 vote.

Public Hearings:

- a. ORDINANCE NO. 3099-18: AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AMENDING SECTION 2-188 OF THE CITY CODE GOVERNING PURCHASING, CONTRACTS, AND OTHER MATTERS; PROVIDING FOR, WITHOUT LIMITATION, SIGNATURE AUTHORITY, PROCEDURES AND POLICIES AND ADOPTION THEREOF, PROCUREMENT POLICY, CITY MANAGER AUTHORITY, MAYOR AUTHORITY, ENCROACHMENT UPON CITY DRAINAGE OR UTILITY EASEMENTS, EXECUTION OF EASEMENT AND LICENSE AGREEMENTS, EXECUTION OF DOCUMENTS AND OTHER MATTERS NOT INVOLVING EXPENDITURE OF CITY FUNDS, MATTERS RELATED TO CITY PROPERTY, AND OTHER MATTERS RELATED TO THE FOREGOING; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE Second Reading

Attorney Ardaman read the ordinance by title.

Motion made by Commissioner Sprinkel to adopt the ordinance; seconded by Commissioner Cooper. No public comments were made. Upon a roll call vote, Mayor Leary and Commissioners Seidel, Sprinkel, Cooper and Weldon voted yes. The motion carried unanimously with a 5-0 vote.

- b. AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AMENDING ARTICLE II, CHAPTER 22 OF THE CITY OF WINTER PARK CODE OF ORDINANCES RELATING TO THE BUILDING CODE AND AMENDING ARTICLE V, CHAPTER 22 OF THE WINTER PARK CODE OF ORDINANCES RELATING TO PROPERTY AND BUILDING MAINTENANCE; PROVIDING FOR THE INCORPORATION OF AND MODIFICATIONS TO THE FLORIDA BUILDING CODE AND ASSOCIATED STANDARDS AND REQUIREMENTS; PROVIDING FOR CLARIFICATIONS TO THE CITY'S BUILDING CODE AND PROPERTY AND BUILDING MAINTENANCE CODE; PROVIDING FOR THE INCORPORATION OF CERTAIN ADMINISTRATIVE AND TECHNICAL AMENDMENTS, INCLUDING A FIRE SPRINKLER REQUIREMENT FOR CERTAIN PROPERTIES; DESIGNATING APPLICABLE WIND DESIGN CRITERIA; PROVIDING FOR SEVERABILITY, CODIFICATION, CONFLICTS, TRANSMITTAL TO THE FLORIDA BUILDING COMMISSION, AND AN EFFECTIVE DATE First Reading

Attorney Ardaman read the ordinance by title. Building Director George Wiggins summarized a portion of the changes to the code and answered questions of the Commission. Rodney Kincaid of the Construction Board of Adjustments and Appeals Chairman addressed their meetings held to discuss state requirements.

Motion made by Commissioner Cooper to accept the ordinance on first reading with the amendment (Section 105.4.1.8) that the building official is authorized to administratively close expired or inactive trade permits after 6 years (from 10 years) based on expiration, etc.; seconded by Mayor Leary.

Lurline Fletcher, 811 English Court, asked about the construction times that are allowed. No other public comments were made.

Upon a roll call vote, Mayor Leary and Commissioners Seidel, Sprinkel, Cooper and Weldon voted yes. The motion carried unanimously with a 5-0 vote.

- C. AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, VACATING AND ABANDONING A CERTAIN PORTION OF THE PUBLIC RIGHT-OF-WAY KNOWN AS LAUREL ROAD AND PUBLIC UTILITY RIGHTS OVER CERTAIN PROPERTY LOCATED WITHIN THE CHARMONT SUBDIVISION, AS MORE PARTICULARLY DESCRIBED HEREIN; PROVIDING FOR RESERVATION OF A PERPETUAL 20' PUBLIC UTILITY EASEMENT; PROVIDING FOR AUTHORIZATION AND DIRECTION TO CITY STAFF; PROVIDING FINDINGS BY THE CITY COMMISSION; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE First Reading

Attorney Ardaman read the ordinance by title. Public Works Director Troy Attaway explained the ordinance clears up unneeded encumbrances and dedicated ones that are needed on the property on Virginia Drive (corner of Laurel Road).

Motion made by Commissioner Sprinkel to accept the ordinance on first reading; seconded by Commissioner Weldon. No public comments were made. Upon a roll call vote, Mayor Leary and Commissioners Seidel, Sprinkel, Cooper and Weldon voted yes. The motion carried unanimously with a 5-0 vote.

City Commission Reports:

Commissioner Seidel – Spoke about attending the Fire Department awards ceremony and how blessed the City is to have our fire department.

Spoke about an incident he encountered with Spectrum regarding his services and fees he encountered with a late fee for services he had not yet received. He expressed concerns with this affecting other Winter Park citizens. Attorney Ardaman stated he would be happy to review this and send a letter since it affects the citizens.

Commissioner Seidel announced that he made the decision not to resign his seat to run in the Mayor's race and looked forward for open and honest discussion in this campaign season.

Commissioner Sprinkel – Commissioner Sprinkel spoke about the LED Christmas tree that some people disagreed with. City Manager Knight stated a new red southern cedar tree is coming to be planted on January 19. Mayor Leary spoke about residents liking the tree in the park this holiday season.

Commissioner Sprinkel spoke about serving on other committees representing the Commission and her appointment to the Orange County Community Action Board. She asked that the Commission review the other roles they take on and that maybe someone would like to take over the Orange County Board.

Commissioner Sprinkel spoke about all the signs around the City and wanted to have more discussion on this issue. She also addressed receiving emails from individuals about issues going on the agenda that the Commission knows nothing about. Mayor Leary asked that they be informed of what is being posted on the website. Planning Director Dori Stone addressed the sign ordinance going through the Park Avenue Merchants Association, they mailed out 2,600 flyers to commercial businesses to make them aware of the potential changes, and have put notices in the paper. She spoke about meeting with stakeholders. There was a consensus that staff takes this to the Chamber of Commerce and to schedule a public meeting.

Commissioner Cooper – Commissioner Cooper spoke about residents having concerns with the intersection of Morse Boulevard and New York Avenue with the four way stop signs.

Commissioner Cooper received a lot of input regarding the LED Christmas tree and spoke about being delighted about the new tree coming.

She reported that she brought resolutions for the CRA support and the home rule to see if those are what is needed.

Spoke about a Finance Advisory Committee that many cities have and the knowledge with residents in the City where we could use those assets and hoped this would be given some thought.

Spoke about the Orange County community meeting notice about the RaceTrac gas station going in behind Golfside and Baldwin Park that had incorrect information that it was to be located on the east side. She called Orange County who corrected it who sent out a new notice with the correct location. She stated residents need to contact Orange County if they are interested in this project.

Commissioner Weldon – Commissioner Weldon spoke about asking the City Manager about the global financial picture that includes all property taxes paid by Winter Park property owners to the School Board, Orange County and Winter Park. He addressed the large amount of taxes paid to Orange County and that they may want to think about what they might ask the County for given our contributions to them. He suggested to work with Maitland in the near future and the County about the funding source for commuter rail in a few years.

Mayor Leary – Mayor Leary spoke about UCF being great partners as are many others outside of the City's geographic boundaries.

Public Comments (for items not on the agenda)

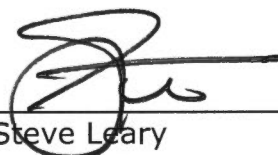
No comments were made.

The meeting adjourned at 5:04 p.m.

ATTEST:



City Clerk Cynthia S. Bonham, MMC



Mayor Steve Leary