

**REGULAR MEETING OF THE CITY COMMISSION**  
**July 28, 2014**

The meeting of the Winter Park City Commission was called to order by Mayor Kenneth Bradley at 3:34 p.m. in the Commission Chambers, 401 Park Avenue South, Winter Park, Florida. The invocation was provided by Electric Director Jerry Warren, followed by the Pledge of Allegiance.

Members present:

Mayor Kenneth Bradley  
Vice Mayor Steven Leary  
Commissioner Sarah Sprinkel  
Commissioner Tom McMacken  
Commissioner Carolyn Cooper

Also present:

City Manager Randy Knight  
City Attorney Larry Brown  
City Clerk Cynthia Bonham  
Deputy City Clerk Michelle Bernstein

Approval of the agenda

**Motion made by Mayor Bradley to separate Item 11 into two items: a.) set tentative millage rate; and b.) budget discussion; seconded by Commissioner McMacken to accept the agenda with this change and approved by acclamation with a 5-0 vote.**

Citizen Budget Comments

Joe Terranova, 151 N. Virginia Avenue, commended staff for presenting a balanced budget. He spoke in favor of the funding allocation for the library and tree removals and urged staff to implement new tree replacements as soon as possible.

Mayor's Report

a. Recognition by Fire Department - Curtis Camron-Walls

Fire Chief Jim White presented Curtis Camron-Walls with the "Fire Chief's Civilian Award of Merit" as a result of his heroic actions where he personally intervened by obtaining emergency medical assistance for his ailing friend who was having a stroke.

**City Manager's Report**

City Manager Knight announced that Building Director George Wiggins recently celebrated 40 years of service. The Commission thanked Mr. Wiggins for his lengthy service to the community.

**City Attorney's Report:** - No items.

**Non-Action Item:**

a. May 2014 Financial Report

Finance Director Wes Hamil summarized the May 2014 financial report. He answered questions pertaining to the communication services tax. For clarity purposes, staff was directed to separate the electrical capital spending line item into two categories; undergrounding and routine capital.

**Motion made by Mayor Bradley to approve the financial report as presented; seconded by Commissioner Sprinkel.** No public comments were made. **The motion carried with a 5-0 vote.**

**Consent Agenda**

- a. Approve the minutes of July 14, 2014. – **PULLED FOR DISCUSSION, SEE BELOW**
- b. Approve the following contract with The Davey Tree Expert Company, ITN-6-2014, Utility Vegetation Management Amendment 2, and authorize the Mayor to execute Amendment 2.
- c. Approve the fee waiver request of the Tri-County League of Cities for use of the Civic Center on November 21, 2014.

Consent Agenda Item 'a' - Approve the minutes of July 14, 2014

**Motion made by Mayor Bradley to amend page 11 to reflect that Julio de Arcos spoke in opposition and to approve Consent Agenda item 'a'; seconded by Commissioner Sprinkel and approved by acclamation with a 5-0 vote.**

**Motion made by Commissioner Cooper to approve Consent Agenda items 'b' and 'c'; seconded by Commissioner Sprinkel.** No public comments were made. **The motion carried with a 5-0 vote.**

**Action Items Requiring Discussion:**

a. Set tentative millage rate

City Manager Knight explained that the tentative millage rate set by the Commission today will be published on the TRIM notices that will be sent out in August by the Orange County Property Appraiser's office. City Manager Knight answered questions.

**Motion made by Mayor Bradley to approve the tentative millage rate (cap) of 4.0923, plus the voted debt service millages of 0.0965 and 0.2019; seconded by Commissioner Sprinkel.** No public comments were made. **Upon a**

**roll call vote, Mayor Bradley and Commissioners Leary, Sprinkel, Cooper and McMacken voted yes. The motion carried unanimously with a 5-0 vote.**

Note: Agenda order was rearranged

**PUBLIC HEARINGS:**

a. Request of Georgiana Harkins for the property at 1141/1143 Orange Avenue:

ORDINANCE NO. 2972-14: AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING CHAPTER 58, "LAND DEVELOPMENT CODE", ARTICLE I "COMPREHENSIVE PLAN" FUTURE LAND USE MAP SO AS TO CHANGE THE FUTURE LAND USE DESIGNATION OF OFFICE TO COMMERCIAL ON THE PROPERTY AT 1141/1143 ORANGE AVENUE, MORE PARTICULARLY DESCRIBED HEREIN, PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE. Second Reading

ORDINANCE NO. 2973-14: AN ORDINANCE AMENDING CHAPTER 58 "LAND DEVELOPMENT CODE" ARTICLE III, "ZONING" AND THE OFFICIAL ZONING MAP SO AS TO CHANGE OFFICE (O-1) DISTRICT ZONING TO COMMERCIAL (C-3) DISTRICT ZONING ON THE PROPERTY AT 1141/1143 ORANGE AVENUE, MORE PARTICULARLY DESCRIBED HEREIN, PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE. Second Reading

City Attorney Brown read both ordinances by title.

**Motion made by Commissioner Sprinkel to adopt the comprehensive plan ordinance; seconded by Commissioner Leary.** No public comments were made. **Upon a roll call vote, Mayor Bradley and Commissioners Leary, Sprinkel, Cooper and McMacken voted yes. The motion carried unanimously with a 5-0 vote.**

**Motion made by Commissioner Leary to adopt the zoning ordinance; seconded by Commissioner Sprinkel.**

**Motion amended by Commissioner Cooper to allow Commercial C-3a as the zoning on this property; seconded by Commissioner McMacken.**

No public comments were made.

**Upon a roll call vote on the zoning amendment, Mayor Bradley and Commissioners Leary and Sprinkel voted no. Commissioners Cooper and McMacken voted yes. The motion failed with a 3-2 vote.**

**Upon a roll call vote on the main zoning ordinance, Mayor Bradley and Commissioners Leary and Sprinkel voted yes. Commissioners Cooper and McMacken voted no. The motion carried with a 3-2 vote.**

- b. RESOLUTION NO. 2144-14: A RESOLUTION OF THE CITY OF WINTER PARK INDICATING ITS SUPPORT FOR THE CONTINUED USE AND MANAGEMENT OF THE LAKE BALDWIN VETERANS ADMINISTRATION (VA) MEDICAL CLINIC BY THE VA

Attorney Brown read the resolution by title. Mayor Bradley explained that Congressman John Mica asked the City to adopt this in support of the VA Clinic.

**Motion made by Mayor Bradley to adopt the resolution; seconded by Commissioner McMacken.** No public comments were made. **Upon a roll call vote, Mayor Bradley and Commissioners Leary, Sprinkel, Cooper and McMacken voted yes. The motion carried unanimously with a 5-0 vote.**

**Action Items Requiring Discussion:**

- b. Budget discussion

City Manager Knight announced that today's budget discussions will focus on the following three items: Enterprise Resource Program Software, Organizational Support, and Urban Forestry Inventory.

Enterprise Resource Program Software

Budget and Performance Manager Peter Moore presented a PowerPoint regarding the proposed new Enterprise Resource Program software. He explained that in 1988 the City purchased the Sungard software system which is the backbone of the City's overall computer operations and has not kept up with changes in technology. Two years ago, the IT Governance Council (ITGC) was established and given the task to research this topic and provide recommendations. Based on their findings, the ITGC voted in favor of proposing a new software program. Mr. Moore explained the next steps to develop a Request for Proposal, short list the top vendors and showcase the product to all departments. They would determine the best fit, bring the recommendation to the Commission for final approval and launch the 2-3 year implementation process in fiscal year 2015. City Manager Knight and Mr. Moore answered questions including the estimated costs involved.

Organizational Support

City Manager Knight explained that in an effort to create a sustainable funding mechanism to provide yearly support to outside non-profit organizations, he proposed establishing a set baseline within the budget of 0.25% of the gross revenues from the general fund, electric fund and water/sewer fund. This would provide \$294,500 of available funds to distribute in fiscal year 2015. He provided a PowerPoint listing the funding requests received to date and presented his recommended funding distributions.

Discussion ensued regarding the establishment of set criteria that the non-profit organizations must adhere to, obtaining a summary report listing of how many children/residents are impacted by the contributions, adding an additional fund or

increase the formula by 1% in an effort to meet this year's funding requests, and to possibly establish a cultural board that would assist with the funding requests.

#### Urban Forestry Inventory

Assistant City Manager Michelle del Valle and Urban Forestry Manager Dru Dennison presented a PowerPoint regarding the Urban Forestry inventory. A brief summary was provided regarding the inventory development through the Urban & Community Forestry Grant, the 2014 inventory summary, estimated cost to complete the right-of-way maintenance cycle, the cost comparison for fiscal years 2013/2014, the current/proposed production schedule, the tree planting specifications and the recommended strategy. Ms. del Valle and Ms. Dennison answered questions.

City Manager Knight advised that today's budget PowerPoint can be accessed via the City's website for public viewing. The Commission was reminded to submit their list of budget recommendations to the City Manager's office no later than August 4.

#### Public Comment (General 5:00 p.m.)

1. Bee Epley, 151 N. Orlando Avenue, encouraged the Commission to consider constructing a pedestrian walkway overpass on Morse Boulevard and 17/92 due to the increase in traffic from the new Trader Joe's store.

2. Chuck Whittall, UniCorp Development, announced that his company will be conducting a public information meeting at the Rachel D. Murrah Civic Center on Thursday, July 31 at 6:00 p.m. to obtain feedback from the residents concerning the redevelopment of the Mt. Vernon Inn property. He spoke about the previous Lakeside Development conditional use approval in which he is required to provide additional parking for the Blue Cross/Blue Shield office. He explained that their original parking plans have changed; his company is under contract to purchase the Mt. Vernon Inn property and their intent is to utilize this area for the additional parking that is required. He is currently working with staff on the revised conditional use application and will be forthcoming.

Upon request, Director of Planning & Community Development Dori Stone explained that since Mr. Woodall's parking arrangement has changed he will have to submit a formal application for a revision to his conditional use permit. Upon receipt, staff will process the paperwork and bring it before the Commission for consideration. Ms. Stone provided clarity regarding the Trader Joe's parking lot code requirements and said according to code the size of the parking lot is in accordance with the building uses.

3. Cynthia Hasenau, Mead Botanical Garden, 1300 Denning Drive, thanked the City for their support and yearly contributions. She noted that 270 children attended

their facility this summer, they had a waiting list of 85 children, and that attendance has greatly increased in the last four years.

**City Commission Reports:**

- a. Commissioner Leary - No items.
- b. Commissioner Sprinkel

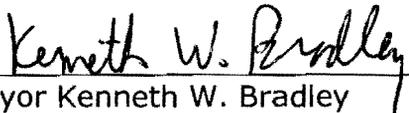
Upon inquiry, City Manager Knight explained that staff is in the process of finalizing the City's quarterly newsletter which will be distributed to the residents and includes topics such as the upcoming budget and the City's new website.

Commissioner Sprinkel requested that staff create a plan of action regarding the different ways that we can reach out to the community in an effort to create a positive awareness of all the great things happening in our City including milestone achievements, tree updates, budgetary items, upcoming events, etc.

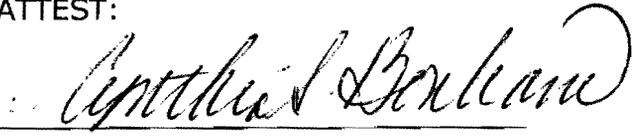
- c. Commissioner Cooper - No items.
- d. Commissioner McMacken - No items.
- e. Mayor Bradley

Mayor Bradley explained that he attended the Orange County Council of Mayor's meeting this past week where they discussed medical marijuana. A copy of the meeting briefing on the Constitutional Amendment was distributed by the Deputy Clerk. Mayor Bradley advised that Orange County is considering the adoption of a county wide ordinance and if they adopt a countywide ordinance we are not obligated to take any specific action; however, we may want to create something more restrictive. He asked for support that Attorney Brown study this topic, work with Orange County's attorney and to see if it can be applicable based. A majority agreed.

The meeting adjourned at 5:31 p.m.

  
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Mayor Kenneth W. Bradley

ATTEST:

  
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City Clerk Cynthia S. Bonham, MMC