



city commission agenda

September 9,
2019
5:00 PM
Commission
Chambers

mayor & commissioners

seat 1
Gregory Seidel

seat 2
Sarah Sprinkel

Mayor
Steve Leary

seat 3
Carolyn Cooper

seat 4
Todd Weaver

welcome

Welcome to the City of Winter Park City Commission meeting. The agenda for regularly scheduled Commission meetings is posted in City Hall the Tuesday before the meeting. Agendas and all backup material supporting each agenda item are available in the City Clerk's office or on the city's website at cityofwinterpark.org.

meeting procedures

Persons desiring to address the Commission MUST fill out and provide the the City Clerk a yellow "Request to Speak" form located by the door. After being recognized by the Mayor, persons are asked to come forward and speak from the podium, state their name and address, and direct all remarks to the Commission as a body and not to individual members of the Commission, staff or audience.

Citizen comments at 5 p.m. and each section of the agenda where public comment is allowed are limited to three (3) minutes. The yellow light indicator will remind you that you have one (1) minute left. Large groups are asked to name a spokesperson. The period of time is for comments and not for questions directed to the Commission or staff for immediate answer. Questions directed to the City Commission will be referred to staff and should be answered by staff within a reasonable period of time following the date of the meeting. Order and decorum will be preserved at all meetings. Personal, impertinent or slanderous remarks are not permitted. Thank you for participating in your city government.

*times are projected and
subject to change

agenda

- 1. Meeting Called to Order**
- 2. Invocation**
Finance Director Wes Hamil
Pledge of Allegiance
- 3. Approval of Agenda**
- 4. Mayor's Report**
- 5. City Manager's Report**
 - a. City Manager's Report**

6. City Attorney's Report

7. Non-Action Items

8. Citizen Comments | 5 p.m. or soon thereafter

(if the meeting ends earlier than 5:00 p.m., the citizen comments will be at the end of the meeting)
(Three (3) minutes are allowed for each speaker)

9. Consent Agenda

- a. Approve the minutes of August 26, 2019.** 1 minute
- b. Approve the following contract items:** 1 minute
 - 1. Onix Networking; SeeWriteHear: RFP-17-2019
– ADA PDF Remediation Services; not to exceed \$150,000.

10. Action Items Requiring Discussion

11. Public Hearings

12. City Commission Reports

13. Millage and Budget Public hearings (Held after 5:00 p.m.)

- a. Ordinance - Adopting FY20 Millage Rate** 5 minutes
Ordinance adopting millage rates for the FY 2020 budget.
- b. Ordinance - Adopting FY20 Budget** 20 minutes
Ordinance adopting the fiscal year 2020 budget.

Appeals and Assistance

"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105)

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."



city commission **agenda item**

item type	Invocation	meeting date	9/9/2019
prepared by	City Clerk	approved by	
board approval	final vote		
strategic objective			

subject

Finance Director Wes Hamil

motion / recommendation

background

alternatives / other considerations

fiscal impact



city commission **agenda item**

item type	City Manager's Report	meeting date	9/9/2019
prepared by	City Manager	approved by	
board approval	final vote		
strategic objective			

subject

City Manager's Report

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

Description

City Manager's Report

Upload Date

9/3/2019

Type

Cover Memo



city commission city manager's report

item type	meeting date
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Below are issues of interest to the Commission and community that are currently being worked on by staff, but do not currently require action on the Commission agenda. These items are being tracked to provide the Commission and community the most up to date information regarding the status of the various issues. The City Manager will be happy to answer questions or provide additional updates at the meeting.

9/9/19 meeting

issue	update
Quiet Zones	Railroad street crossing safety improvements construction started February 11 and is expected to be complete by September 2019. Quiet Zones implementation is expected by end of 2019.
Seminole County Ditch Drainage Improvement	The hydraulic model has been updated. Seminole County is reviewing the improvement alternatives and will provide the City feedback regarding participation and phasing over a 5 year capital improvement plan.
Electric Undergrounding	<u>Miles of Undergrounding performed</u> Project G: 4.03 miles 82% complete. Project H: 2.5 miles 20% complete. Denning south: 0.5 miles 20% complete Orwin Manor reliability undergrounding 1.13 miles (complete) TOTAL so far for FY 2019: 4.2 miles
Fairbanks Transmission	Duct bank installation is proceeding toward I-4. March 2020 is the estimated completion date for the Fairbanks project.
Canopy Project	Project currently in Construction Drawings (CD's) phase. CD's scheduled to be complete in October.
Orange Avenue Overlay Steering Committee	The Orange Avenue Overlay Steering Committee held its seventh meeting on Wednesday, August 21st. The Committee held a panel discussion with representatives from Rollins College, Gateway Plaza (Commerce National Bank) and Jewett Orthopedic, then held another panel discussion with representatives from Demetree Global, Holler Properties and the City of Winter Park. This meeting had the largest attendance of the Steering Committee process. Additionally, the Planning Department held a Community Walkshop that also served as a Steering Committee work session on August 20th. Approximately 50 people attended and the group walked throughout the Overlay area and stopped at 10 locations for public discussion. The next Steering Committee will be held on September 4th at 5:30 PM in the Commission Chambers.

Greenway/Connectivity Plan	Planning staff is going to post the Senior Transportation Planner position, with an anticipated start date in early October. To date, staff has created maps that show the locations of trails, easements and potential greenways. Once the new Transportation Planner is on-board, more work will begin.
Old Library Site Task Force	The Task Force is wrapping up its collection of public comment and will begin working on the final report. The goal is to complete the report by the end of September and provide a presentation to the Commission in October. At the meeting on the 28th of August, the Task Force heard about a community gathering place concept from John Rivers, John Rife, and Wade Miller.
Charter Review Advisory Committee	The next meeting is scheduled for September 10th at 6:00 p.m. Meetings are subject to change or cancellation if there is not a quorum. Agendas will be posted on the website. Presentation of recommendations to Commission is tentatively scheduled for October 7 th at 6:00 p.m.
MLK Park Plan	Previously performed project scope of MLK Park is being reexamined by staff and will return with recommendations regarding different levels of potential improvements. CRA has ability to address some improvements at this site with potential funding as part of CRA CIP.
Drainage Plan for City	At the CRA Agency meeting in July, \$350k was approved to masterplan stormwater concerns in the CRA area. Preliminary concepts are being developed and vetted. This process will progress to the entire city as the CRA portion is completed.
Parks and Recreation Bike Path and Green Spaces Plan	Will be part of the overall Transportation Master Plan being performed by the Planning and Public Works Departments.
Corridor Traffic Model beyond the CRA FY 20	CRA has \$200k in contractual services for FY 20 which could be used for this project.
17/92 PDE Intersection improvements beyond the CRA FY20	CIP contributions from General Fund for the 17/92 project can be added to the CIP, either allocating now or closer to the start date when the project is announced after I-4 Ultimate Project completion.
New Vehicle Purchase	Upgrade future purchase of vehicles to electric vehicles pending feasibility of options available and on type of vehicle or equipment, including small equipment.
Circulator Shuttle	Staff is looking at grant opportunities and possible use of County-led one cent sales tax increase.
Lakemont Avenue Study	Work to be tentatively performed by new transportation planner position in conjunction with the Public Works and Planning Departments.
17/92 Corridor Modeling	Staff is currently working with FDOT Arterial Team to assess needs and scope for model development and funding needs. CRA has reserved funds for this project.
Lakes Health Analysis	Public Works to review and return with recommendations. Public works will provide data detailing historic and existing lake water quality.

Once projects have been resolved, they will remain on the list for one additional meeting to share the resolution with the public and then be removed.



city commission **agenda item**

item type	Consent Agenda	meeting date	9/9/2019
prepared by	City Clerk	approved by	
board approval	final vote		
strategic objective			

subject

Approve the minutes of August 26, 2019.

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

Description

Minutes

Upload Date

9/3/2019

Type

Cover Memo

**REGULAR MEETING OF THE CITY COMMISSION
AUGUST 26, 2019**

Vice-Mayor Greg Seidel called the meeting of the Winter Park City Commission to order at 3:30 p.m. in the Commission Chambers, 401 Park Avenue South, Winter Park, Florida. Ms. Tee Rogers, Humanist Chaplain of UCF, provided the invocation, followed by the Pledge of Allegiance.

Members present:

Vice-Mayor Greg Seidel
Commissioner Carolyn Cooper
Commissioner Todd Weaver
Commissioner Sarah Sprinkel

Also Present:

City Manager Randy Knight
City Attorney Kurt Ardaman
City Clerk Rene Cranis

Members absent:

Mayor Steve Leary

Approval of agenda

Motion made by Commissioner Sprinkel to approve the agenda; seconded by Commissioner Cooper and carried unanimously with a 4-0 vote. (Mayor Leary was absent.)

Mayor's Report

a. Proclamation - Cindy Bonham Day

Vice-Mayor Seidel read the proclamation declaring September 6, 2019 as Cindy Bonham Day in the City in recognition of 19 years as City Clerk. City Clerk Bonham expressed her appreciation and thanked everyone for their support.

b. Presentation - Resolution presented by the Florida Association of City Clerk's for retiring City Clerk Cindy Bonham

Patricia Burke, Florida Association of City Clerks Central East District Director, read Florida Association of City Clerk (FACC's) resolution recognizing Ms. Bonham's dedication and service to her profession and the FACC.

Citizen Budget Comments

Debbie Komanski, CEO/Executive Director, Albin Polasek Museum, gave a brief history of the Albin Polasek Museum. She presented a request of \$23,000 for support to offset the loss of funding from the State.

Sabrina Bernat, Winter Park Public Library, thanked the City for its ongoing support of the Library. She requested \$56,000 to fund an integrated management system which is a one-time cost. The Library will cover annual ongoing costs.

LaShanda Lovette, Executive Director, Winter Park Housing Authority, explained the purpose and mission of the Authority, its properties, expenses and capital improvements. She requested \$25,000 to support capital repairs as necessary at one of their properties, The Plymouth apartments, and for ongoing utilities expenses.

City Manager's Report

City Manager Randy Knight gave an update on the storm that will affect Central Florida over the upcoming weekend. He reminded everyone of the hurricane preparedness information and updates on the City of Winter Park Emergency Info Facebook page.

He thanked City Clerk Bonham for her years of service as City Clerk.

a. Parks and Recreation Summer Program Update

Jason Seeley, Parks and Recreation Director, provided information on the summer camp and aquatics program including participation, revenue, programming and community events. He added that heating of the pool is on target for the end of September; however, there is no hot water for the showers. Commissioner Sprinkel asked that this be part of the budget discussion.

Vice-Mayor Seidel asked for the status of the Orange Avenue project as it relates to traffic calming. Mr. Knight advised that staff is reviewing the final report received from FDOT and will be working with FDOT on the next steps.

Commissioner Sprinkel asked for an update on the Metroplan report for Corrine Drive. Mr. Knight advised that the City was notified as a courtesy since it is outside the City limits although staff has provided input. Commissioner Sprinkel asked that staff obtain the report and make it available to the public.

Commissioner Cooper asked that staff seek information on restrictions of the Post Office in regards to disposal of their property. She said that the State will receive \$166 million from the Volkswagen settlement which can be invested in transit. She suggested that the City may potentially qualify for funding for shuttle bus service. She asked for air quality reports for the past five years.

City Attorney's Report

Attorney Ardaman summarized the discussion from the work session held prior to this meeting on the recently adopted statute regarding tree removal permitting. He explained the City of Pensacola's legal challenge and potential outcome. Staff will

draft modifications to our current arbor provisions after soliciting input from City boards and upon review by the City Attorney to ensure compliance with State Statutes, will bring recommendations to the Commission. Discussion followed on the background of the city's decision to suspend issuance of tree permits and definition and designation of danger trees.

Attorney Ardaman recommended that the City reinstate the issuance of tree removal permits while applying the definition and rules regarding designation of danger trees. He provided additional information the intent and application of the statute.

Commissioner Cooper summarized the application of the statute as it relates to dangerous trees. She supported re-implementing tree removal permitting and drafting language to provide an exemption for permitting requirements for danger trees.

Commissioner Sprinkel said she would prefer to wait until the decision is made on the legal challenge to avoid having to again reverse a decision regarding issuance and suspension of permitting.

Vice-Mayor Seidel summarized that staff will draft code revisions, obtain input from the appropriate City advisory boards and present recommended code changes to the Commission. At this time, the City will return to issuing tree removal permits and seek to monitor tree removal to maintain an accurate urban forestry inventory. Consensus was to move forward as summarized.

Non-Action Items

a. Financial report for June 30, 2019.

Finance Director Wes Hamil provided highlights of the financial report for June 30, 2019 including the decline in anticipated revenue from communication services tax due to "service bundling" by providers, and increase in building permit revenues, investment earnings and golf course revenues and expenditures. He explained the State reduced the allowed carry-over amount from fees and as a result, the City is proposing a reduction in permit fees for FY 2020. Mr. Knight stated that permit revenue can only be used for enforcement of building codes. Commissioner Cooper suggested the addition of an inspector rather than a reduction in permit fees.

Mr. Hamil stated the anticipated reserves for FY 2020 is approximately 26.5%. He reviewed projected revenues and the fund balance in the Water and Sewer and Electric revenue accounts and expenditures relating to service at Ravaudage. Upon questioning by Commissioner Cooper, staff advised that there is a waiting list for decorative lighting.

Consent Agenda

- a. Approve the minutes of August 12, 2019.
- b. Approve the following piggyback agreements:
 - 1. T.V. Diversified: Increase allowable spend under existing piggyback of City of West Palm Beach contract #ITB-13-14-129 – Lift Station Repairs & Rehabilitation; Not to exceed \$150,000.
 - 2. Cain Enterprises dba Engineering Solutions International: School District of Volusia County contract #RFP S-802BC – Water & Wastewater Facilities – Operations & Maintenance; Not to exceed \$75,000 per year; Initial term valid through 6/30/2021.
 - 3. Audio Visual Innovations: Extension of existing piggyback of State of Florida contract #52161500-ACS-16-1 – Audio Visual Equipment & Accessories; Not to exceed \$75,000 per year; Term valid through 4/14/2021.
- c. Approve the following contract items:
 - 1. Brown & Brown of Florida: Amendment to renew RFP-22-2018 – Insurance Agent/Broker of Record Services; \$80,000.
 - 2. School Board of Orange County, Florida: 2019- 2021 School Resource Officer Program; City shall be reimbursed by SBOC in accordance with the attached schedule; \$787,600. **(Pulled by Commissioner Cooper. See discussion below.)**
- d. Approve the following formal solicitations:
 - 1. Mechanical Services of Central Florida: RFP-22-2019 – Community Center Chiller; \$117,538.
 - 2. Moore Stephens Lovelace: RFP-23-2019 – External Audit Services; Not to exceed \$62,000 per fiscal year.
- e. Approve extension of Old Library Site Task Force through the end of September.

Motion made by Commissioner Sprinkel to approve Consent Agenda items a-e, except Item c(2); seconded by Commissioner Weaver carried unanimously with a 4-0 vote. (Mayor Leary was absent.) There were no public comments made.

Consent Agenda Item c(2), School Board of Orange County, Florida: 2019- 2021 School Resource Officer Program; City shall be reimbursed by SBOC in accordance with the attached schedule; \$787,600.

Upon questioning by Commissioner Cooper, City Manager Knight confirmed that resource officers are in place at middle schools. Commissioner Cooper thanked staff for placement of resource officers before it was mandatory to do so.

Motion made by Commissioner Cooper to approve Consent Agenda item c(2); seconded by Commissioner Sprinkel and carried unanimously with a 4-0 vote. (Mayor Leary was absent.) There were no public comments made.

Action Items Requiring Discussion

a. Discussion of Potential FY 20 Budget.

City Manager Knight distributed a spreadsheet with suggested budget amendments from Commission and staff. Budget and Performance Manager Peter Moore explained the potential increase in projected sales tax revenue and a decrease in the Communication Services Tax. He explained revenue and projected fund balances and contingency fund balances. A utility rate increase was recommended for FY 2020.

Mr. Moore reviewed staff's recommendations listed below: He stated that the Affordable Housing Trust Fund can be used to fund the Housing Authority's request for operational support.

- Police School Resource Officers, \$50,000, adjustment due to increased reimbursement from Orange County (General Fund)
- Cybersecurity IT position, \$85,000, to address increase in cybersecurity attacks. (General Fund)
- Water and Wastewater Interlocal Agreements, \$189,815, to cover increases under the interlocal agreement with Seminole and the North Orange County Wastewater Transmission Authority. (Water and Wastewater Fund)
- Polasek Museum, \$23,000, to offset reduced State funding for arts and cultural organizations. (Designations Trust Fund)
- Housing Authority, \$25,000, for capital repairs and replacement (Affordable Housing Trust Fund)

Commissioner Cooper asked staff to provide opportunities to use the Affordable Housing Trust Fund.

Commissioner Sprinkel asked for clarification on the \$85,000 cost for cyber security. Mr. Moore stated it will fund salary and benefits for a full-time position. Commissioner Cooper supported the additional position. Commissioner Sprinkel asked whether this could be outsourced. Mr. Knight explained that current staff is overwhelmed with monitoring potential threats.

Mr. Moore continued with Commissioner recommendations as follows:

Commissioner Sprinkel:

- Mead Garden Weeds, \$10,000, add to budget for improved maintenance (add to Parks and Recreation budget)
- Library ERP System, \$56,000, one-time increase to operational support to the Library for new operating system (General Fund). Library to pay ongoing costs.

- MLK Park Plan, undetermined amount, for rehabilitation of MLK Park. Project scope completed with recommended improvement plan to be presented to Commission (General and CRA Fund) (To be discussed as part of strategic plan in January)
- City-wide Drainage Plan, (\$350,000 from CRA, undetermined amount from Stormwater Fund)
- Parks and Recreation Bike Path and Green Spaces Plan. Will be included in overall Transportation Master Plan. (Funds appropriated in Planning Department budget with work to be performed by new position of Transportation Planner)

Commissioner Cooper:

- Polasek Museum, \$23,000 (addressed under Staff recommendations)
- Corridor Traffic Model Beyond the CRA, undetermined amount (General Fund Organizational Support Contingency, possible use of CRA Fund)
- 17/92 PD&E Intersection Improvements Beyond the CRA, \$113,750, landscaping and intersection improvements at Orlando/Orange and Orlando/Minnesota (General Fund Contingency)
- Transportation Impact Fee for Commercial Development, undetermined amount, could be considered as part of the work on the Mobility Fee with possible funding through proposed 1 cent sales tax increase. (Impact Fee Revenue to General Fund)
- Establish Commercial Parks Usage (Impact) Fee, currently only assessed on residential properties on multi-residential units. (Impact Fee Revenue to General Fund)
- New Vehicle Purchases, undetermined amount, upgrade new vehicles to electric vehicles. Staff researching the feasibility and purchase of vehicles for Building and Permitting Department. (General Fund Operating Budgets)
- Circulator Shuttle, \$150,000, for movement of visitors between Sunrail, shopping and other areas of interest. Staff can look at grant opportunities and proposed sales tax increase by Orange County.

Commissioner Cooper stated that the purpose of her recommendation for commercial impact fees is that parks are not used exclusively by single-family residents. She asked that staff provide options for calculating these impact fees. Commissioner Sprinkel expressed her opposition to this proposal without a transportation plan.

Commissioner Cooper asked how many passenger vehicles are proposed to be purchased in FY 2020. Mr. Moore stated that staff has been looking at electric vehicles, particularly for the Building Department; however it will not be feasible for the purchase of heavier equipment and vehicles. He added the majority of the replacement vehicles are police SUVs. Commissioner Cooper asked that staff research the cost of electric vehicles for future purchases.

Commissioner Weaver expressed his concern for environmental impact of gas or diesel vehicles. He commented that the City should take advantage of the changing technology in an attempt for at least 50% of its vehicles. Commissioner Sprinkel concurred. Discussion continued on electric vehicles. Vice-Mayor Seidel suggested staff also look at the conversion of small equipment.

Commissioner Cooper commented on her recommendation for a circular shuttle. Mr. Moore stated that the CRA Advisory Board supported this concept provided that staff study the current demand for this service and research grant opportunities before allocating funds for FY 2020.

Commissioner Seidel:

- Lakemont Avenue Study, undetermined amount, from the hospital to Pine Avenue (General Fund Contingency, possible completion in-house with new Transportation Planner)
- 17/92 Corridor Modeling, undetermined amount.
- Reduce Millage Rate, undetermined amount, due to failed homestead exemption bill. Will impact General Fund as primary revenue source from property taxes.
- Lake Health Analysis, undetermined amount (General Fund Contingency)

Mr. Moore explained the potential impact to the budget if the millage rate was reduced as a result of the failed homestead exemption bill. Vice-Mayor Seidel explained that this would have impacted the budget by approximately \$700,000 if it passed. He questioned whether it would be prudent to decrease the millage rate since the bill did not pass and also because of the added millage rate for the library bonds.

Commissioner Cooper asked for a future work session on air quality.

Commissioner Sprinkel asked for the percentage of employees that receive a merit increase. She expressed her support for equitable pay for employees. She asked for an update on the employee health clinic. Mr. Knight stated that the clinic will continue operations; however the model may be changed as of October 1.

Motion made by Commissioner Sprinkel; seconded by Vice-Mayor Seidel to accept the budget adjustments as follows:

- Police School Resource Officers, \$50,000 (General Fund)
- Cybersecurity IT position, \$85,000 (General Fund)
- Water and Wastewater Interlocal Agreements, \$189,815 (Water and Wastewater Fund)
- Polasek Museum, \$23,000 (Designations Trust Fund)
- Housing Authority, \$25,000 (Affordable Housing Trust Fund)

- Mead Garden Weeds, \$10,000 (add to Parks and Recreation budget)
- Library ERP System, \$56,000 (General Fund)

Motion made by Commissioner Cooper to amend the motion to add the requirement that at least 2 of the 14 proposed new vehicles are electric; seconded by Commissioner Weaver. Commissioner Sprinkel accepted the addition to the original motion.

Mr. Moore explained the status and plan for the remaining items on the list. Commissioner Sprinkel clarified that the cybersecurity item should be simply for cybersecurity IT and not an additional position. Vice-Mayor Seidel concurred.

The matter of hot water for the showers at Cady Way pool was discussed. Vice-Mayor Seidel pointed out that this would require installation of hot water lines, which would be a significant cost and suggested staff research options.

No public comments were made.

Upon a roll call vote, the amendment carried unanimously with a 4-0 vote.

Public Comments (Items Not on the Agenda):

Marcia Bryant, 450 S. Virginia Avenue, representing the Valencia Community College Peace and Justice Institute, spoke on Global Peace Day. She distributed information on Peace Day in the Park and invited members of the Commission to attend and participate by reading the Guiding Principles at the event. She asked for support for a series of music that begins on September 13.

Torek Thompkins, 430 N. Alafaya Trail, owner of Green Phantom Eco Wash, addressed current City C-1 zoning regulations. He asked for guidance and assistance to allow him the ability to expand into Winter Park because his operation does not fit into a specific zoning category. He explained that his business is not a typical car wash in that they typically set up in a shopping center with little water and focus on being eco-friendly and sustainable. Mr. Knight stated he will discuss this with staff and will respond to Mr. Thompkins.

A brief recess was called from 5:58 to 6:11 p.m.

Public Hearings:

a. Request to terminate Development Agreement for 1345 Clay Street.

Planning Manager Jeff Briggs provided background information of this house which was annexed and rezoned in 2005 with the condition that the house be added to the City's Register of Historic Places in order to preserve the home which was built in 1925. The accompanying development agreement gave the City the authority to approve or deny changes to the office use. He explained that conditions have changed in the immediate area of this house and the owners are requesting termination of the Development Agree to allow City office zoning to dictate future tenants.

He commented that staff supports this request as any changes to the property must be approved by the Historic Preservation Board at a public hearing, the tenant base is limited due to the interior of the house, and the minimal risk that a tenant would generate a higher traffic volume.

Dr. Jerry Horton, applicant, explained his practice is a small medical spa and will generate less traffic than its current use.

Mr. Briggs explained that permission must be given by the Historic Preservation Board if, in the future, the owner can demonstrate that the house is damaged and not repairable it can be demolished; however it must be replaced with a house in an architectural style of the era of the original house.

Commissioner Cooper addressed the low density residential zoning surrounding this property and asked the applicant if he was willing to agree to limit future residential use of the property to low density residential zoning. Dr. Horton stated that he has no intent to modify the existing building.

Motion made by Commissioner Sprinkel approve the request to terminate the Development Agreement; seconded by Vice-Mayor Seidel.

Mr. Briggs clarified that the building cannot be used for residential purposes.

Betsy Gardner Eckbert, 541 Fairfax Avenue, spoke in support of this request.

Upon a roll call vote, the motion carried unanimously with a 4-0 vote.

- b. Request of Rex-Tibbs Construction for: Subdivision or lot split approval to divide the property at 2700 Wright Avenue, zoned R-1A, into two lots with 65 and 69.41 feet of frontage on the street and lot sizes of 10,129 and 10,816 square feet of land area for each lot. Variances are requested for the proposed lot widths. The applicant is proposing to preserve and dedicate to the city, a

permanent easement for the preservation of the three live oak trees located in the rear yards of the new lots.

Planning Manager Jeff Briggs reviewed this request to divide the property into two single-family lots that is currently occupied by one house that will be demolished. The two new lots will have frontage on Wright Avenue meeting the lot size requirements, but variances are requested to the 75 foot lot width. Approval of the variance and subdivision will preserve three large healthy oak trees through an easement granted by the applicant. He added that these lot split requests provide the City the opportunity to provide input on the architectural style of the houses to encourage variety and character in neighborhoods. The Planning and Zoning Board recommended approval with two conditions:

1. That the applicant enter into a tree preservation agreement with the City to preserve the three live oak trees in the rear of the split lots.
2. That the final front elevations of the homes be of varied architectural styles to each other to provide diversity to the neighborhood.

The agreement is currently being revised to ensure commitment from the owners of the easement and maintenance of the trees.

Mr. Briggs responded to questions from the Commission. Mr. Briggs addressed a similar request was approved for property on East End and approximately 1/3 of the lots in this area are this width or smaller.

Commissioner Sprinkel expressed her concern about how these requests are processed. She said that it should be clear that these decisions are made on a case-by-case basis and that requests are made in the best interests of the affected parties and/or residents.

Motion made by Commissioner Sprinkel to approve the request to approve the lot split; seconded by Commissioner Weaver.

In response to questions by Commissioner Cooper, Attorney Ardaman explained the purpose of the easement in this case is to preserve the trees and maintain trees if not maintained by the owner. He stated that language could be added to ensure proper care and maintenance of the tree. Urban Forestry Manager Dru Dennison stressed the importance of tree protection during construction and stated that signs will be posted to that end.

There were no public comments.

Upon a roll call vote, motion carried unanimously with a 4-0 vote.

City Commission Reports:

Commissioner Sprinkel – Commissioner Sprinkel asked that planning and project items be added to the City Manager’s Report.

Commissioner Sprinkel asked for an update on Peter Gottfried’s request. Mr. Knight stated that the documentation has been submitted to the state and approval is pending.

Commissioner Sprinkel asked who is responsible for removing mildew on sidewalks. Mr. Knight stated that it is the property owner’s responsibility to ensure the sidewalk in front of their home is clear.

Commissioner Sprinkel spoke on Governor DeSantis’ visit to Central Florida.

Commissioner Sprinkel asked for information regarding the numerous e-mails from Winter Park Hills residents regarding Spectrum. Mr. Knight stated that he responded explaining the City’s fiber installation and copied the government relations person at Spectrum.

Commissioner Cooper – Commissioner Cooper spoke on the Volkswagen settlement where funds are available through the state for replacing diesel vehicles with alternate fuel or electric vehicles for agencies in areas designated as having poor air quality. She stated that a plan must be in place and encouraged the City to pursue grant funding.

Commissioner Cooper addressed the issue of calculating lakefront setbacks using accessory versus non-conforming structures. She encouraged staff to expedite revising these regulations and to evaluate and make recommendations.

Commissioner Cooper suggested that a letter be sent to the new Postmaster.

Commissioner Cooper asked that staff provide information on the current regulations/restrictions on the use of Affordable Housing funds and to provide alternatives for use of these funds. This was agreed to by consensus.

Commissioner Weaver – Commissioner Weaver advised that the watershed cleanup around Lake Bell is September 7th.

Commissioner Weaver stated that he will be speaking on the topic of plastic recycling at the League of Women Voters regular meeting on September 26th at 6:30 p.m. at Valencia College.

Vice-Mayor Seidel – Vice-Mayor Seidel stated that his daughter conducted a test on whether oceans or lakes had more plastics and encouraged people to think about disposing of plastics.

The meeting adjourned at 6:55 p.m.

ATTEST:

Mayor Steve Leary

City Clerk Rene Cranis CMC



city commission **agenda item**

item type	Consent Agenda	meeting date	9/9/2019
prepared by	Purchasing	approved by	
board approval	final vote		
strategic objective	Fiscal Stewardship		

subject

Approve the following contract items:

1. Onix Networking; SeeWriteHear: RFP-17-2019 – ADA PDF Remediation Services; not to exceed \$150,000.

motion / recommendation

Commission approve item as presented.

background

A formal solicitation was issued to award this contract.

alternatives / other considerations

N/A

fiscal impact

Total expenditures included in approved budget.

ATTACHMENTS:

Description

Contracts

Upload Date

9/2/2019

Type

Cover Memo



city commission agenda item

item type	Contracts	meeting date	September 9, 2019
prepared by department division	Procurement Division	approved by	<input checked="" type="checkbox"/> City Manager <input type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> N/A		final vote

Contracts

	vendor(s)	item background	fiscal impact	motion recommendation
1.	Onix Networking; SeeWriteHear	RFP-17-2019 – ADA PDF Remediation Services	Total expenditure included in approved budget. Amount: \$150,000	Commission approve the award and authorize the Mayor to execute the agreements.



city commission agenda item

item type Millage and Budget Public hearings (Held after 5:00 p.m.)	meeting date 9/9/2019
prepared by Budget and Performance Measurement	approved by City Manager, City Attorney
board approval N/A final vote	
strategic objective Fiscal Stewardship	

subject

Ordinance - Adopting FY20 Millage Rate

Ordinance adopting millage rates for the FY 2020 budget.

motion / recommendation

Approve operating millage rate at 4.0923 mills and debt service millage rate at 0.1361 for the General Obligation Bonds, Series 2011, and 0.3021 for the General Obligation Bonds (Library/Events Center), Series 2017, respectively.

background

The proposed FY 2020 General Fund budget was prepared assuming the operating millage rate would be kept at its current level of 4.0923 mills. Because property valuations increased, the proposed property tax levy represents a 4.91% increase from FY 2019. The city's tax rate has been held constant for the last 11 years and the overall combined millage rate will decrease due to the reduction in the debt service millage.

The operating millage rate of 4.0923 mills was approved by the City Commission as the tentative millage rate on July 22. All property owners received a Notice of Proposed Property Taxes from the Orange County Property Appraiser in August that was based on the proposed millage rates above. This notice also advised property owners of this first public hearing on millage rates and the budget.

The operating millage rate can be reduced below 4.0923 mills but not increased. Any reduction in projected property tax revenues would require a corresponding reduction in General Fund budget appropriations.

alternatives / other considerations

fiscal impact

No fiscal impact unless the Commission chooses to reduce the operating millage rate below 4.0923 mills. Every 0.25 of a mill generates approximately \$1.5 million in annual property tax revenue.

ATTACHMENTS:

Description	Upload Date	Type
Millage Ordinance FY20	8/30/2019	Cover Memo

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA ADOPTING A 4.0923 MILL AD VALOREM TAX LEVY UPON ALL REAL AND PERSONAL PROPERTY FOR APPROPRIATION TO THE GENERAL OPERATING EXPENSES OF THE CITY, A 0.1361 MILL VOTED DEBT SERVICE LEVY UPON ALL REAL AND PERSONAL PROPERTY FOR APPROPRIATION TO THE CITY OF WINTER PARK, FLORIDA GENERAL OBLIGATION BONDS, SERIES 2011, AND A 0.3021 MILL VOTED DEBT SERVICE LEVY UPON ALL REAL AND PERSONAL PROPERTY FOR APPROPRIATION TO THE CITY OF WINTER PARK, FLORIDA GENERAL OBLIGATION BONDS, SERIES 2017.

WHEREAS, the Legislature of the State of Florida mandated a procedure for calculating the taxable value for each taxing authority by the County Property Appraiser and provided for the calculation of rolled back millage rate, and

WHEREAS, the City of Winter Park, Florida has made the necessary rolled back millage calculation as required by law and found it to be 3.9009 mills.

WHEREAS, the citizens of Winter Park approved the issuance of \$11,000,000 General Obligation Bonds, Series 2001 at the May 16, 2000 bond referendum which were subsequently refunded by General Obligation Bonds, Series 2011.

WHEREAS, the citizens of Winter Park approved the issuance of up to \$30,000,000 General Obligation Bonds, Series 2017 at the March 15, 2016 bond referendum.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF WINTER PARK:

SECTION 1. That an ad valorem tax levy upon all real and personal property is hereby levied at a rate of 4.0923 mills, the same to be appropriated for the general operating expenses of the City in accordance with the budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020. In addition, that an ad valorem tax levy upon all real and personal property is hereby levied at a rate of 0.1361 mills, the same to be appropriated for the City of Winter Park, Florida General Obligation Bonds, Series 2011 and that an ad valorem tax levy upon all real and personal property is hereby levied at a rate of 0.3021 mills, the same to be appropriated for the City of Winter Park, Florida General Obligation Bonds, Series 2017.

SECTION 2. The above levy to cover general operating expenses of the City is one thousand nine hundred fourteen ten-thousandths above the rolled back millage of 3.9009 mills. Pursuant to State Statutes this levy represents a 4.91% increase in property taxes above the rolled back rate.

SECTION 3. The City Commission, after full, complete and comprehensive hearings and expressions of parties wishing to be heard, declares the tax levy to be reasonable and necessary for the immediate preservation and benefit of the public health, safety and welfare.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, held in City Hall, Winter Park, Florida this _____ day of _____, 2019.

Steve Leary, Mayor

Attest:

Cynthia S. Bonham, City Clerk



city commission agenda item

item type Millage and Budget Public hearings (Held after 5:00 p.m.)	meeting date 9/9/2019
prepared by Budget and Performance Measurement	approved by City Manager, City Attorney
board approval N/A final vote	
strategic objective Fiscal Stewardship	

subject

Ordinance - Adopting FY20 Budget

Ordinance adopting the fiscal year 2020 budget.

motion / recommendation

Adopt the attached Ordinance setting forth the FY 2020 Budget and Five-year Capital Plan.

background

This is the first of two public hearings on the budget. A summary of the proposed budget is included as Schedule A. This will represent the 12th year that the City Commission has been presented with an annual budget with no change in the property tax rate to pay for city services.

The City Manager presented his proposed budget to the City Commission at the July 8, 2019 City Commission Meeting. The Commission has discussed the budget at subsequent meetings. Based on those discussions the Commission has reached consensus regarding the following changes to the proposed budget:

CRA Budget:

- Added \$382,775 to complete the Harper Streetscape Improvements adding 24 parking spaces along this road.
- Added \$350,000 for MLK Stormwater Improvements.
- Added \$350,000 to master plan stormwater improvements for the CRA area.
- Increased funding to the W. Comstock Parking improvement by \$25,000 for a total of \$175k, to provide 65 parking spaces south of MLK Park and to make the improvements using pervious pavers.
- Increased funding in Contractual Services to \$200k to address needs related to pursuit of the Post Office Property, corridor studies, and other consulting services as necessary.

- f. Reduced Downtown Enhancement Program funding by \$700k. Funding to make irrigation, trash receptacles, and light improvements was maintained at \$250k.
- g. Added \$150k to further implement the Kimley-Horn Parking Study.

All cash and project surplus in the CRA is now allocated to pending projects, no additional contingency remains.

General Fund Budget:

- a. Revised State Revenue estimates to match most recent figures. Increased General Fund Revenues by \$107k
- b. Revised School Resource Officer Budget by \$50k to reflect newly signed agreement with Orange County.
- c. Added \$85k to support Cybersecurity efforts in the Information Technology Department.
- d. Added \$10k to the Parks Maintenance budget to include weeding services in the contractual work performed at Mead Gardens.
- e. Added \$56k to assist the Winter Park Library with the purchase of a new card reader software program.

Overall contingency in the General Fund is now estimated at \$945k. This includes \$316k for the Commuter Rail carve out, \$319k as required savings per budget policy, and \$310k as additional contingency balance.

Other Funds:

- a. Reallocate \$190k in contingency in the Water Fund to cover new cost estimates for the treatment of wastewater with the South Seminole & North Orange County Wastewater Transmission Authority.
- b. Provide for the purchase of at least two electric vehicles in the city's fleet. This will vary depending upon the vehicle type chosen and will be accommodated by the Equipment Replacement Fund. Estimated cost of \$20k.
- c. Provide \$23,000 to the Polasek Museum for operational support out of the funding remaining in the organizational support pool.
- d. Provide \$25,000 to the Winter Park Housing Authority for the Plymouth Apartments.

These changes have been incorporated into the proposed budget and are reflected in Schedule A (attached).

alternatives / other considerations

fiscal impact

The budget is balanced per Statute.

ATTACHMENTS:

Description	Upload Date	Type
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Budget Ordinance
Schedule A
5 Year Capital Plan

8/30/2019
8/30/2019
8/30/2019

Cover Memo
Cover Memo
Cover Memo

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020 AND ACCOMPANYING FIVE YEAR CAPITAL IMPROVEMENT PLAN; APPROPRIATING FUNDS FOR THE GENERAL FUND, DESIGNATIONS TRUST FUND, STORMWATER UTILITY FUND, COMMUNITY REDEVELOPMENT FUND, AFFORDABLE HOUSING TRUST FUND, FEDERAL FORFEITURE FUND, POLICE GRANT FUND, DEBT SERVICE FUND, WATER AND SEWER FUND, ELECTRIC UTILITY FUND, FLEET MAINTENANCE FUND, EQUIPMENT REPLACEMENT FUND, EMPLOYEE INSURANCE FUND, GENERAL INSURANCE FUND, CEMETERY TRUST FUND, GENERAL CAPITAL PROJECTS FUND AND STORMWATER CAPITAL PROJECTS FUND; PROVIDING FOR MODIFICATIONS; PROVIDING FOR AMENDMENTS TO SAID ANNUAL BUDGET TO CARRY FORWARD THE FUNDING OF PURCHASE ORDERS OUTSTANDING AND UNSPENT PROJECT BUDGETS AS OF SEPTEMBER 30, 2019; AND AUTHORIZING TRANSFER OF FUNDS HEREIN APPROPRIATED BETWEEN DEPARTMENTS SO LONG AS THE TOTAL FUND APPROPRIATIONS SHALL NOT BE INCREASED THEREBY.

BE IT ENACTED BY THE PEOPLE OF THE CITY OF WINTER PARK:

SECTION 1. The annual budget of the City of Winter Park for the fiscal year beginning October 1, 2019 and ending September 30, 2020 as set forth on Schedule A attached hereto and by reference made a part hereof, is hereby adopted and approved after full, complete and comprehensive hearings and in consideration of the expressions of all parties concerned. It is hereby declared that said budget represents and presents the judgment and intent of the City Commission as to the needs and fiscal requirements of the various departments of the City government for the next ensuing twelve-month period.

SECTION 2. There are hereby expressly appropriated out of anticipated revenues and funds available for such purposes and not otherwise appropriated, the funds and monies necessary to meet the appropriations set forth in said budget. It is hereby declared that the funds available are those in excess of the amount required by law to be held by the City of Winter Park.

SECTION 3. The budget approved by this ordinance may be reviewed by the City Commission and shall be subject to modification by ordinance if the actual revenues and necessary expenditures are found to differ substantially from the estimates contained in said budget.

SECTION 4. The City Manager is hereby authorized to increase the line item appropriation in the attached budget to cover those purchase orders which shall have been issued on or prior to September 30, 2019, but not filled as of that date, and is authorized to pay for all goods or services received pursuant to such purchase orders from all the funds so appropriated. All such increases shall be appropriated to the corresponding accounts in the same funds against which they were outstanding as of September 30, 2019. The City Manager shall report to the City Commission all such purchase orders.

SECTION 5. The City Manager is hereby authorized to increase the line item appropriation in the attached budget to cover the unspent portion of project length budgets as of September 30, 2019.

The City Manager shall report to the City Commission all such project budgets carried forward from fiscal year 2019 to fiscal year 2020.

SECTION 6. The City Manager shall have the authority to transfer appropriations from one line item to another line item within a fund budget so long as the total fund appropriations shall not be increased. Appropriation transfers between funds shall require the approval of the City Commission.

SECTION 7. The accompanying five year capital improvement plan is hereby adopted as part of this ordinance and is made a part of the Comprehensive Plan, Data, Inventory and Analysis document replacing and substituting therefore any previous five year capital improvement plan. Funding for the first year of the plan is included in the annual budget. Funding for projects in years two through five is subject to the annual budgets adopted for each of those years.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, held in City Hall, Winter Park, Florida this _____ day of _____, 2019.

Steve Leary, Mayor

Attest:

Cynthia S. Bonham, City Clerk

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2020
General Fund Summary**

Schedule A

	2020 Proposed	2019 Adopted
Revenues:		
Property Taxes	\$ 24,461,639	\$ 22,624,661
Franchise Fees & Utility Taxes	7,295,644	7,688,707
Licenses & Permits	3,328,650	3,132,241
Intergovernmental	8,530,856	7,787,166
Charges for Services	9,343,810	8,910,710
Fines and Forfeitures	1,414,449	1,208,659
Miscellaneous	665,700	536,839
Transfers from Other Funds	5,388,550	5,371,908
Fund Balance	<u>342,500</u>	<u>326,136</u>
Total Revenues	\$ <u>60,771,798</u>	\$ <u>57,587,027</u>
Expenditures:		
General Administration	\$ 6,458,871	\$ 5,787,845
Planning & Development	2,934,296	3,082,054
Public Works	10,103,297	9,873,667
Police	15,541,958	14,746,894
Fire	13,428,666	12,926,443
Parks and Recreation	8,634,443	8,550,428
Organizational Support	1,657,004	1,554,373
Transfers To Other Funds	5,407,556	4,814,385
Non-Departmental	(260,000)	(248,000)
Reimbursements from Other Funds	(4,079,443)	(4,209,512)
Contingency Reserve	<u>945,150</u>	<u>708,450</u>
Total Expenditures	\$ <u>60,771,798</u>	\$ <u>57,587,027</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2020
Designations Trust Fund Summary**

	<u>2020 Proposed</u>	<u>2019 Adopted</u>
Revenues:		
Miscellaneous	\$ 75,000	\$ 108,000
Transfers from other funds	400,842	370,948
Fund Balance	\$ <u>0</u>	\$ <u>0</u>
Total Revenues	\$ 475,842	\$ 478,948
Expenditures:		
Transfers to other funds	75,000	75,000
Organizational Support	350,842	345,948
Parks & Recreation/Planning	\$ <u>50,000</u>	\$ <u>58,000</u>
Total Expenditures	\$ <u>475,842</u>	\$ <u>478,948</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2020
Stormwater Utility Fund Summary**

	2020 Proposed	2019 Adopted
Revenues:		
Licenses	\$ 30,000	\$ 40,000
Charges for Services	2,718,073	2,583,362
Intergovernmental	20,000	20,000
Miscellaneous	0	2,000
Transfers From Other Funds	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>2,768,073</u>	\$ <u>2,645,362</u>
Expenditures:		
Operations	\$ 2,748,273	\$ 2,645,362
Reimbursements to Other Funds	0	0
Contingency	<u>19,800</u>	<u>0</u>
Total Expenditures	\$ <u>2,768,073</u>	\$ <u>2,645,362</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2020
Community Redevelopment (CRA) Fund Summary**

	2020 Proposed	2019 Adopted
Revenues:		
Intergovernmental Revenues	\$ 2,753,423	\$ 2,462,513
Charges for Services	0	0
Miscellaneous	100,000	65,000
Transfers	2,838,798	2,455,299
Fund Balance	<u>3,888,324</u>	<u>0</u>
Total Revenues	\$ <u>9,580,545</u>	\$ <u>4,982,812</u>
Expenditures:		
Operating Expenses	\$ 997,635	\$ 819,859
Capital Projects	5,733,453	1,161,000
Debt Service	1,499,412	1,483,491
Organizational Support	256,000	224,000
Reimbursements To Other Funds	94,045	67,955
Transfers To Other Funds	1,000,000	-
Contingency Reserve	<u>0</u>	<u>1,226,507</u>
Total Expenditures	\$ <u>9,580,545</u>	\$ <u>4,982,812</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2020
Police Grant Fund Summary**

	<u>2020 Proposed</u>	<u>2019 Adopted</u>
Revenues:		
Intergovernmental	\$ <u>1,012,022</u>	\$ <u>984,921</u>
Total Revenues	\$ 1,012,022	\$ 984,921
Expenditures:		
Police	\$ <u>1,012,022</u>	\$ <u>984,921</u>
Total Expenditures	\$ <u>1,012,022</u>	\$ <u>984,921</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2020
Federal Forfeiture Fund Summary**

	<u>2020 Proposed</u>	<u>2019 Adopted</u>
Revenues:		
Fund Balance	\$ <u> 0</u>	\$ <u> 0</u>
Total Revenues	\$ 0	\$ 0
Expenditures:		
Transfers to other funds	\$ <u> 0</u>	\$ <u> 0</u>
Total Expenditures	\$ <u> 0</u>	\$ <u> 0</u>
Excess of Revenues Over (Under) Expenditures	\$ <u> 0</u>	\$ <u> 0</u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2020
Debt Service Fund Summary**

	<u>2020 Proposed</u>	<u>2019 Adopted</u>
Revenues:		
Property Taxes	\$ 2,615,700	\$ 2,620,550
Special Assessments	154,000	154,000
Transfers From Other Funds	386,764	383,750
Fund Balance	<u>48,704</u>	<u>46,125</u>
Total Revenues	\$ <u>3,205,168</u>	\$ <u>3,204,425</u>
Expenditures:		
Debt Service	\$ <u>3,205,168</u>	\$ <u>3,204,425</u>
Total Expenditures	\$ <u>3,205,168</u>	\$ <u>3,204,425</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2020
Water and Sewer Fund Summary**

	<u>2020 Proposed</u>	<u>2019 Adopted</u>
Revenues:		
Utility Fee	\$ 33,825,006	\$ 33,497,173
Miscellaneous	70,154	27,000
Fund Balance	<u>2,978,494</u>	<u>3,504,415</u>
Total Revenues	\$ <u>36,873,654</u>	\$ <u>37,028,588</u>
Expenditures:		
Operations	\$ 19,719,592	\$ 18,557,399
Debt Service	4,849,490	5,418,995
Capital Projects	5,689,203	7,345,815
Reimbursements to Other Funds	2,256,986	2,568,908
Transfers to Other Funds	3,014,086	2,863,871
Contingency Reserve	<u>1,344,297</u>	<u>273,600</u>
Total Expenditures	\$ <u>36,873,654</u>	\$ <u>37,028,588</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2020
Electric Utility Fund Summary**

	2020 Proposed	2019 Adopted
Revenues:		
Utility Fee	\$ 46,756,074	\$ 48,666,163
Intergovernmental Revenues	0	0
Miscellaneous	0	(7,000)
Transfers from Other Funds	181,995	188,431
Fund Balance	0	0
	<hr/>	<hr/>
Total Revenues	\$ 46,938,069	\$ 48,847,594
	<hr/>	<hr/>
Expenditures:		
Operations	\$ 4,618,885	\$ 4,386,153
Bulk Power Costs	25,452,309	29,863,880
Debt Service	4,791,526	5,128,230
Capital Projects	6,605,000	4,757,320
Transfers to Other Funds	2,800,999	2,860,645
Reimbursements to Other Funds	1,728,412	1,572,649
Contingency Reserve	940,938	278,717
	<hr/>	<hr/>
Total Expenditures	\$ 46,938,069	\$ 48,847,594
	<hr/>	<hr/>
Excess of Revenues Over (Under) Expenditures	\$ 0	\$ 0
	<hr/>	<hr/>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2020
Fleet Maintenance Fund Summary**

	<u>2020 Proposed</u>	<u>2019 Adopted</u>
Revenues:		
Charges for Services	\$ 1,653,251	\$ 1,584,924
Miscellaneous	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>1,653,251</u>	\$ <u>1,584,924</u>
Expenditures:		
Operations	\$ 1,653,251	\$ 1,538,953
Reimbursements to Other Funds	0	0
Contingency Reserve	<u>0</u>	<u>45,971</u>
Total Expenditures	\$ <u>1,653,251</u>	\$ <u>1,584,924</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

City of Winter Park, Florida
Annual Budget for Fiscal Year 2020
Equipment Replacement Fund Summary

	<u>2020 Proposed</u>	<u>2019 Adopted</u>
Revenues:		
Vehicle/Equipment Rentals	\$ 1,888,946	\$ 1,856,879
Debt Proceeds	0	0
Miscellaneous	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>1,888,946</u>	\$ <u>1,856,879</u>
Expenditures:		
Operations	\$ 0	\$ 0
Vehicle and Equipment Acquisitions	1,888,946	1,856,879
Debt Service	0	0
Reimbursements to Other Funds	0	0
Transfers to Other Funds	0	0
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>1,888,946</u>	\$ <u>1,856,879</u>
Excess of Revenues Over (Under) Expenditures	<u><u>0</u></u>	<u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2020
Employee Insurance Fund Summary**

	<u>2020 Proposed</u>	<u>2019 Adopted</u>
Revenues:		
Charges To Departments	\$ 6,058,519	\$ 5,999,686
Charges To Employees	1,893,714	1,775,809
Miscellaneous	125,000	75,000
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>8,077,233</u>	\$ <u>7,850,495</u>
Expenditures:		
Insurance Costs	\$ 8,077,233	\$ 7,850,495
Reimbursements to Other Funds	0	0
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>8,077,233</u>	\$ <u>7,850,495</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2020
General Insurance Fund Summary**

	<u>2020 Proposed</u>	<u>2019 Adopted</u>
Revenues:		
Charges To Departments	\$ 2,657,919	\$ 2,517,355
Miscellaneous	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>2,657,919</u>	\$ <u>2,517,355</u>
Expenditures:		
Insurance Costs	\$ 2,657,919	\$ 2,517,355
Reimbursements to Other Funds	0	0
Transfers to Other Funds	0	0
Contingency	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>2,657,919</u>	\$ <u>2,517,355</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2020
Cemetery Fund Summary**

	<u>2020 Proposed</u>	<u>2019 Adopted</u>
Revenues:		
Lot Sales	\$ 345,000	\$ 350,000
Miscellaneous	0	0
Fund Balance	<u>101,308</u>	<u>0</u>
Total Revenues	\$ <u>446,308</u>	\$ <u>350,000</u>
Expenditures:		
Transfers To Other Funds	\$ 446,308	\$ 290,588
Reimbursements to Other Funds	0	0
Contingency Reserve	<u>0</u>	<u>59,412</u>
Total Expenditures	<u>446,308</u>	<u>350,000</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2020
General Capital Projects Fund Summary**

	<u>2020 Proposed</u>	<u>2019 Adopted</u>
Revenues:		
Transfers From Other Funds	\$ 3,547,000	\$ 2,134,153
Intergovernmental Revenues	0	0
Debt Proceeds	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>3,547,000</u>	\$ <u>2,134,153</u>
Expenditures:		
Capital Projects	\$ 3,497,000	\$ 2,084,153
Contingency Reserve	<u>50,000</u>	<u>50,000</u>
Total Expenditures	\$ <u>3,547,000</u>	\$ <u>2,134,153</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2020
Stormwater Capital Projects Fund Summary**

	<u>2020 Proposed</u>	<u>2019 Adopted</u>
Revenues:		
Stormwater Utility Fees	\$ 630,000	\$ 500,000
Intergovernmental	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>630,000</u>	\$ <u>500,000</u>
Expenditures:		
Capital Projects	\$ 630,000	\$ 500,000
Transfers to other funds	0	0
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>630,000</u>	\$ <u>500,000</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2020
Affordable Housing Fund Summary**

	<u>2020 Proposed</u>	<u>2019 Adopted</u>
Revenues:		
Affordable Housing Fee	\$ 0	\$ 0
Other Revenue	0	0
Fund Balance	<u>25,000</u>	<u>0</u>
Total Revenues	\$ 25,000	\$ 0
Expenditures:		
Affordable Housing Operations	\$ 25,000	\$ 0
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>25,000</u>	\$ <u>0</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS**

Description	Funding Source	Estimated 5 Yr. Cost	Schedule of Planned CIP Expenditures					Other Long- term Needs
			FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	
General Capital Projects	General Fund	15,441,756	2,964,465	2,985,439	3,127,072	3,305,384	3,059,396	-
	Tower Rental Revenues	375,000	75,000	75,000	75,000	75,000	75,000	-
	Cemetery Trust Fund	650,000	150,000	500,000	-	-	-	-
	General Obligation Bonds - Subject to Referendum	-	-	-	-	-	-	12,500,000
Stormwater Capital Projects	Stormwater Utility Fees	3,630,000	630,000	750,000	750,000	750,000	750,000	-
Community Redevelopment	Tax Increment	8,693,453	6,733,453	1,540,000	140,000	140,000	140,000	-
Water and Sewer Fund	Water & Sewer Fees	8,599,959	1,464,959	1,562,500	1,852,500	1,857,500	1,862,500	-
	Sewer Impact Fees	2,553,250	1,453,250	625,000	475,000	-	-	-
	Water Impact Fees	1,100,000	-	625,000	475,000	-	-	-
	Water & Sewer Reserves	5,246,085	2,978,494	987,791	1,264,900	14,900	-	-
Electric Services Fund	Electric Service Fees	29,928,267	6,737,500	5,766,100	5,795,172	5,824,725	5,804,770	-
Totals		76,537,771	23,187,121	15,416,830	13,954,644	12,287,510	11,691,666	12,500,000

**SUMMARY OF CAPITAL PROJECTS
GENERAL CAPITAL PROJECTS**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Other Long-term Needs
Public Works	Pavement Resurfacing and Brick Road Repairs	General Fund	3,811,861	732,465	754,439	777,072	800,384	824,396	on-going
Public Works	Sidewalk, bike path and curb repairs	General Fund	1,625,000	300,000	325,000	325,000	350,000	350,000	on-going
Public Works	Facility replacement account funding (replacement of flooring, roofing, air conditioning, painting, & other capital needs) (65% General Fund, 25% Water and Sewer Fund, and 10% Electric Fund).	General Fund	1,525,000	325,000	325,000	325,000	325,000	325,000	on-going
ITS	Information Technology Upgrades (50% General Fund, 25% Water and Sewer Fund and 25% Electric Services Fund).	General Fund	850,000	165,000	175,000	185,000	195,000	205,000	on-going
Parks	General Parks Major Maintenance	General Fund	1,178,000	155,000	335,000	145,000	150,000	200,000	on-going
Parks	Mead Garden Master Plan Renovation	General Fund	365,000	25,000	50,000	200,000	90,000	260,000	
		Grants/Fund Raising					320,000		
Parks	Showalter Field Improvements	General Fund	390,000	100,000	15,000	125,000	150,000		
Parks	Tennis Center	General Fund	150,000			150,000			
Parks	Phelps Park Playground	General Fund	170,000	170,000					
Parks	Athletic Field and Tennis Center Lighting	General Fund	624,000	147,000	102,000	125,000	125,000	125,000	
		Tower Rental Revenues	375,000	75,000	75,000	75,000	75,000	75,000	
Parks	Pavilion Replacement (Ward (2) and Phelps)	General Fund	134,000		134,000				
Parks	Golf Course Improvement	General Fund	190,000	100,000					
Parks	Lake Baldwin Park Improvements	General Fund	350,000				350,000		
Parks	Cemetery Improvements	Cemetery Trust Fund	650,000	150,000	500,000				
Public Works	Bicycle & Pedestrian Improvements	General Fund	475,000	100,000	100,000	100,000	100,000	100,000	on-going
Public Works	Signalization Upgrades	General Fund	465,000	100,000	100,000	100,000	100,000	100,000	on-going
Public Works	Ravadauge Infrastructure Reimbursement	General Fund	930,000	200,000	200,000	200,000	200,000	200,000	

**SUMMARY OF CAPITAL PROJECTS
GENERAL CAPITAL PROJECTS**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Other Long-term Needs
Fire	Fire Safety & Equipment Fund	General Fund	950,000	175,000	200,000	200,000	200,000	200,000	
Police	Police Safety & Equipment Fund	General Fund	680,000	170,000	170,000	170,000	170,000	170,000	
General	Construct new City Hall (50,000 square feet)	General Obligation Bonds - Subject to Referendum	-						12,500,000
General	Acquisition of the Post Office Property	TBD	-						TBD
Totals			16,237,861	3,189,465	3,560,439	3,202,072	3,700,384	3,134,396	17,500,000

Totals by Funding Source:

	5 Yr. Cost	FY 2020	FY 2021	FY 2022	FY 2023		Other Long-term Needs
General Fund	15,212,861	2,964,465	2,985,439	3,127,072	3,305,384	3,059,396	-
Tower Rental Revenues	375,000	75,000	75,000	75,000	75,000	75,000	-
Cemetery Trust Fund	650,000	150,000	500,000	-	-	-	-
Grants/Fund Raising	-	-	-	-	320,000	-	-
General Obligation Bonds - Subject to Referendum	-	-	-	-	-	-	12,500,000
	16,237,861	3,189,465	3,560,439	3,202,072	3,700,384	3,134,396	12,500,000

**CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN
Fiscal Year 2019-2020**

Function	Project	Project Description	Primary Funding Source	Amount	Impact on Operating Budgets
Public Works	Pavement Resurfacing	The City's pavement resurfacing program calls for the resurfacing of eight to nine miles of streets in the upcoming fiscal year. A pavement condition assessment identifies those streets in most need of resurfacing to prevent degradation of the road base.	Local option gas tax revenues	\$ 732,465	Investments in routine road repaving reduces the annual costs of road repairs.
Public Works	Sidewalk, Bike path & Curb Repairs	Replacement of sidewalks, bike paths and curbing where necessary for public safety.	Local option gas tax revenues	\$ 300,000	No additional impact on operating budget
Public Works	Facility Replacement Account	This account will accumulate funds for the replacement of roofs, air conditioning, paint and flooring and other major capital expenditures for City's facilities.	General Fund - \$325,000, Water & Sewer Fund - \$125,000 and Electric Services Fund - \$50,000	\$ 500,000	No additional impact on operating budget
Information Technology	Information Technology Upgrades	Upgrades to computers, networks, servers and phone systems. Also contains funding to continue the City facilities underground fiber network.	General Fund - \$165,000, Water & Sewer Fund - \$82,500 and Electric Services Fund - \$82,500	\$ 330,000	No additional impact on operating budget
Parks	Major Parks Maintenance Items	This funding is set aside for needed Parks Department capital equipment and facility maintenance and repairs.	General Fund	\$ 155,000	No additional impact on operating budget
Parks	Mead Garden Master Plan Renovation	This years funding is for enlarging the stage and renovating the hardscape and landscape.	General Fund - \$25,000	\$ 25,000	No additional impact on operating budget
Parks	Showalter Field Improvements	Upgrades to the audio system and simplifv control svstem.	General Fund	\$ 100,000	No additional impact on operating budaet
Parks	Phelps Park	Replace playground	General Fund	\$ 170,000	No additional impact on operating budaet.
Parks	Athletic Field & Tennis Court Lighting	Multi-year lighting enhancement project at the city's athletic venues. Includes replacement of worn poles and fixtures.	General Fund - \$125,000; Cell Tower Revenues - \$75,000	\$ 222,000	No additional impact on operating budget. Reduces maintenance on existing aging lighting stock.

**CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN
Fiscal Year 2019-2020**

Function	Project	Project Description	Primary Funding Source	Amount	Impact on Operating Budgets
Parks	Golf Course Improvements	Entry and patio renovations	General Fund	\$ 100,000	No additional impact on operating budget
Parks	Cemetery Improvements	Funding for this project will be used to create columbarium's for a cremation garden to expand capacity at the cemetery.	Cemetery Trust Fund	\$ 150,000	Improvements in 2020 and 2021 will allow for additional sales.
Public Works	Bicycle/Pedestrian Plan Improvements	Funding for this project will be used to create and promote a viable and safe pedestrian and bicycle-friendly infrastructure and promote these modes of transportation throughout the city.	General Fund	\$ 100,000	No additional impact on operating budget
Public Works	Pedestrian & Traffic Signal Upgrades	This project is part of a multi year plan to upgrade antiquated traffic signals and improve the safety of pedestrians crossing intersections.	General Fund	\$ 100,000	No additional impact on operating budget
Public Works	Ravadauge Infrastructure Reimbursement	Provides funding estimate for the reimbursement of developer built city roads in the Ravadauge redevelopment area.	General Fund (paid from permit and tax revenues received by the development.)	\$ 200,000	The city will ultimately take over the maintenance of these roads however the reimbursement does not effect the city's obligation to do so.
Fire	Fire Safety Equipment Replacement Fund - Lifepak replacement	This fund will allow the Fire Department to create a funding pool for replacement of crucial life-saving equipment. In FY19 and 20, funds will be saved to replace the aging 11 Lifepak units.	General Fund	\$ 175,000	No additional impact on operating budget
Police	Police Safety & Equipment Fund	This fund will allow the Police Department to create a funding pool for replacement of crucial life-saving equipment. In FY20-24, funds will be saved to replace the aging 124 Motorola Radios.	General Fund	\$ 170,000	No additional impact on operating budget

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
STORMWATER CAPITAL PROJECTS FUND**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Public Works	Drainage Improvements - Most of the City's stormwater sewer infrastructure is over fifty years old. Some of these older systems do not meet the City's current drainage standards and in many cases are experiencing pipe material failures. Groundwater seepage into the stormwater sewer system is considered an illicit discharge carrying sediments to the City's lakes compromising water quality.	Stormwater Fees	650,000	150,000	150,000	150,000	75,000	125,000
Public Works	Kings Way Outfall Improvements	Stormwater Fees	700,000		200,000	200,000	150,000	150,000
Public Works	N Lakemont Seminole Ditch Piping	Stormwater Fees	500,000				250,000	250,000
Public Works	Sharon Place Stormwater Infrastructure Rehabilitation	Stormwater Fees	150,000	150,000				
Public Works	Arbor Park Drainage Improvements	Stormwater Fees	880,000	330,000	200,000	200,000	100,000	50,000
Public Works	Temple Dr Stormwater Replacement	Stormwater Fees	750,000		200,000	200,000	175,000	175,000
Totals			3,630,000	630,000	750,000	750,000	750,000	750,000

Note: The stormwater capital improvement plan has been approved by the Lakes and Waterways Board.

**CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN - Stormwater Fund
Fiscal Year 2019-2020**

Function	Project	Project Description	Primary Funding Source	Amount	Impact on Operating Budgets
Public Works	Drainage improvements	Rainfall events within recent years have produced increased intensities which have exceeded the capacity of the storm sewer infrastructure and as result the City has been experiencing localized flooding in areas that have not been prone to flooding in the past.	Stormwater utility fee	\$ 150,000	No additional impact on operating budget
Public Works	Sharon Place Stormwater Infrastructure Rehabilitation	Renovate existing inlets to improve system optimization.	Stormwater utility fee	\$ 150,000	No additional impact on operating budget
Public Works	Arbor Park Drainage Improvements	Replace drainage system, inlets, and piping.	Stormwater utility fee	\$ 330,000	No additional impact on operating budget

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
COMMUNITY REDEVELOPMENT AGENCY FUND**

Current Adopted CIP

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
CRA	Small Scale CIP Improvements	TIF	200,000	40,000	40,000	40,000	40,000	40,000
CRA	CRA Infrastructure Improvements	TIF	500,000	100,000	100,000	100,000	100,000	100,000
CRA	17-92 / PD&E Streetscape	TIF	4,335,678	2,935,678	1,400,000	-	-	
CRA	Denning & West Fairbanks Stormwater and Traffic Flow Improvements	TIF	1,000,000	1,000,000				
CRA	MLK Landscaping & Parking Improvements	TIF	1,000,000	1,000,000				
CRA	Harper Streetscape Improvements	TIF	382,775	382,775				
CRA	MLK Stormwater Improvements	TIF	350,000	350,000				
CRA	CRA Stormwater Master Plan	TIF	350,000	350,000				
CRA	Downtown Enhancement Project (CBD refresh)	TIF	250,000	250,000				
CRA	Implement Parking Strategies	TIF	150,000	150,000				
CRA	West Comstock Parking Improvements	TIF	175,000	175,000				
Totals			8,693,453	6,733,453	1,540,000	140,000	140,000	140,000

Totals by Funding Source:

Tax Increment Financing (TIF)	8,693,453	6,733,453	1,540,000	140,000	140,000	140,000
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**CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN
Fiscal Year 2019-2020**

Function	Project	Project Description	Primary Funding Source	Amount	Impact on Operating Budgets
CRA	17-92 PD&E Streetscape Improvements	This project covers improvements all along the 17-92 corridor including the intersections of Fairbanks, Morse, and Webster Ave. Project will include improvements to landscape, lighting, curbing, and other hardscape enhancements.	Tax Increment Financing	\$ 2,935,678	This project is a one time expenditure and should not impact ongoing operational costs.
CRA	Small Scale CRA Improvements	Purpose of this fund is to include minor project expenditures that may be incurred throughout the year such as SunRail weekend ridership, district enhancements, or other small scale projects.	Tax Increment Financing	\$ 40,000	These projects would be one time expenditures and should not impact ongoing operational costs.
CRA	CRA Infrastructure Improvements	This fund will provide for infrastructure improvement needs that enhance the CRA district and are in accordance with the adopted plan.	Tax Increment Financing	\$ 100,000	These projects would be one time expenditures and should not impact ongoing operational costs.
CRA	Denning & West Fairbanks Stormwater and Traffic Flow Improvements	Funding allocated by the CRA Agency to make acquisitions or improvements to the intersection to improve traffic flow and stormwater.	Tax Increment Financing	\$ 1,000,000	This project is in the early stages but any capital changes or acquisitions could impact operating costs but until a scope is finalized, there is no estimate
CRA	MLK Landscaping & Parking Improvements	Funding allocated by the CRA Agency to make landscaping and parking enhancements in conjunction with the Canopy Project at MLK Park.	Tax Increment Financing	\$ 1,000,000	Additional landscaping improvements will impact the Parks Department budget operations costs in future years, but the impact would be less than \$15k
CRA	Harper Streetscape Improvements	Streetscape improvement along Harper to include grading improvements and the addition of 24 parallel parking spaces.	Tax Increment Financing	\$ 382,775	These projects would be one time expenditures and should not impact ongoing operational costs.

**CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN
Fiscal Year 2019-2020**

Function	Project	Project Description	Primary Funding Source	Amount	Impact on Operating Budgets
CRA	MLK Stormwater Improvements	Includes funding to purchase the remaining parcels of Lake Rose and to connect the water basin with the MLK Lake.	Tax Increment Financing	\$ 350,000	These projects would be one time expenditures and should not impact ongoing operational costs.
CRA	CRA Stormwater Master Plan	Provides capital funding to begin master planning the stormwater system of the CRA area.	Tax Increment Financing	\$ 350,000	This effort could lead to capital projects that would effect the ongoing operating costs of the Stormwater Utility.
CRA	Downtown Enhancement Project (CBD refresh)	Purpose of this fund is to Enhance our Downtown aesthetics. Project will include restrooms in the downtown, screening of dumpsters, improvements to street fixtures, and central park stage renovation.	Tax Increment Financing	\$ 250,000	These projects would be one time expenditures and should not impact ongoing operational costs.
CRA	Implement Parking Strategies	Funding allocated by the CRA Agency to explore the continued implementation of the Kimley-Horn Parking study, including considering looking at a circulator transport system.	Tax Increment Financing	\$ 150,000	The study outlines multiple parking enhancements, including adding enforcement personnel, technological improvements, and a transportation circulator. Early estimates would assume ongoing operating costs would be \$150k to operate a circulator.
CRA	West Comstock Parking Improvements	This project will provide additional parking to MLK park on West Comstock by re-curbng and making sight improvements	Tax Increment Financing	\$ 175,000	These projects would be one time expenditures and should not impact ongoing operational costs.

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
WATER AND WASTEWATER FUND**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Water and Sewer	Rehabilitation of defective sewer mains with heavy ground water infiltration.	Water and Sewer Fees	1,725,000	325,000	350,000	350,000	350,000	350,000
Water and Sewer	Rehabilitation of sanitary manholes to restore their structural integrity	Water and Sewer Fees	560,000	100,000	100,000	120,000	120,000	120,000
Water and Sewer	Short Liner Installation - for rehabilitation of sanitary sewer mains and laterals from the main to the property line.	Water and Sewer Fees	1,075,000	-	100,000	325,000	325,000	325,000
Water and Sewer	Upgrade water mains - replacement of sub-standard water mains throughout the water distribution system.	Water and Sewer Fees	3,310,000	650,000	650,000	670,000	670,000	670,000
Water and Sewer	Replacement of asbestos cement sanitary force mains deteriorated by hydrogen sulfide gas.	Water and Sewer Fees	60,000	-	-	20,000	20,000	20,000
Water and Sewer	Lift Station Upgrades	Water and Sewer Fees	750,000	150,000	150,000	150,000	150,000	150,000
Water and Sewer	Expansion of reclaimed water system	Water and Sewer Reserves	1,550,000		300,000	1,250,000		
		Sewer Impact Fees	1,100,000		625,000	475,000		
		Water Impact Fees	1,100,000		625,000	475,000		
Water and Sewer	Upgrading/rerating of Iron Bridge Regional Wastewater Treatment Facility (City of Orlando).	Water and Sewer Reserves	3,696,085	2,978,494	687,791	14,900	14,900	
Water and Sewer	Eastern Service Area Improvements	Sewer Impact Fees	653,250	653,250	-	-		
Water and Sewer	Richard Crotty Parkway Utility Upgrade	Water and Sewer Fees	32,459	32,459				
Water and Sewer	Kennedy Blvd Road Widening Force Main Upgrade	Sewer Impact Fees	800,000	800,000				

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
WATER AND WASTEWATER FUND**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
ITS	Information Technology Infrastructure Upgrades (50% General Fund, 25% Water and Sewer Fund and 25% Electric Services Fund).	Water and Sewer Fees	462,500	82,500	87,500	92,500	97,500	102,500
Public Works	Facility replacement account funding (replacement of flooring, roofing, air conditioning, painting, & other capital needs) (65% General Fund, 25% Water and Sewer Fund, and 10% Electric Fund).	Water and Sewer Fees	625,000	125,000	125,000	125,000	125,000	125,000
Totals			17,499,294	5,896,703	3,800,291	4,067,400	1,872,400	1,862,500

Totals by Funding Source:

Water and Sewer Fees	8,588,997	1,464,959	1,562,500	1,852,500	1,857,500	1,862,500
Water and Sewer Reserves	5,800,106	2,978,494	987,791	1,264,900	14,900	-
Sewer Impact Fees	5,129,391	1,453,250	625,000	475,000	-	-
Water Impact Fees	1,631,400	-	625,000	475,000	-	-
Prior Bond Proceeds	1,984,253	-	-	-	-	-
	25,721,921	5,896,703	3,800,291	4,067,400	1,872,400	1,862,500

**CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN - Water & Sewer
Fiscal Year 2019-2020**

Function	Project	Project Description	Primary Funding Source	Amount	Impact on Operating Budgets
Water and Sewer	Upgrade sanitary sewer mains	Defective sanitary sewer mains will be rehabilitated to decrease heavy ground water infiltration, in effect reducing the total flow to waste water facilities.	Water and Sewer Fees	\$ 325,000	This project will reduce wastewater treatment costs by reducing ground water infiltration
Water and Sewer	Rehabilitate sanitary sewer mains - short liner installation	Rehabilitation of defective sanitary sewer mains with heavy ground water infiltration or structural deficiencies by internally inserting a short liner system.	Water and Sewer Fees	\$ 100,000	This project will reduce wastewater treatment costs by reducing ground water infiltration
Water and Sewer	Upgrade water mains	Water main upgrades consist of construction and upgrade of water mains and service lines to replace sub-standard water mains throughout the water distribution system. This work will improve water quality, flows and fire protection in the impacted areas.	Water and Sewer Fees	\$ 650,000	No additional impact on operating budget
Water and Sewer	Lift station upgrades	Replacement of "can" type lift stations close to failure with submersible "rail" type lift stations. Includes completing projects at stations 2 and 35.	Water and Sewer Fees	\$ 150,000	No additional impact on operating budget
Water and Sewer	Iron Bridge Regional Wastewater Treatment Facility	Upgrading/rerating of Iron Bridge Regional Wastewater Treatment Facility (City of Orlando).	Water and Sewer Reserves	\$ 2,978,494	No additional impact on operating budget
Water and Sewer	Eastern Service Area Improvements	This combines three projects affecting the eastern service area of the utility: restructuring of territory with Orange County, Cady Way lift station, and a 12-inch force main.	Sewer Impact Fees & Water Impact Fees	\$ 653,250	The city will provide water and wastewater services but will offset costs with charges for services.
Water and Sewer	Richard Crotty Parkway Utility Upgrade	In partnership with Orange County, this project will realign Hanging Moss road which necessitates a water main upgrade and a force main replacement.	Water and Sewer Fees	\$ 32,459	No additional impact on operating budget
Water and Sewer	Kennedy Road Widening & Force Main Upgrade	In conjunction with Orange County, the City will be upgrading the force main along Kennedy Blvd. from I-4 to Forest City Rd.	Sewer Impact Fees	\$ 800,000	No additional impact on operating budget

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
ELECTRIC SERVICES FUND**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Electric Services	Routine Capital improvements including: undergrounding electric lines, renewals and replacements, and other improvements required to provide service and improve the reliability of the electric system	Electric System Revenues	6,140,767	1,180,000	1,203,600	1,227,672	1,252,225	1,277,270
Electric Services	Undergrounding of Electric Lines	Electric System Revenues	22,125,000	4,425,000	4,425,000	4,425,000	4,425,000	4,425,000
Electric Services	Substation Transformer Replacement	Electric System Revenues	1,000,000	1,000,000				
Public Works	Facility replacement account funding (replacement of flooring, roofing, air conditioning, painting, & other capital needs) (65% General Fund, 25% Water and Sewer Fund, and 10% Electric Fund)	Electric System Revenues	250,000	50,000	50,000	50,000	50,000	50,000
ITS	Information Technology Infrastructure Upgrades (50% General Fund, 25% Water and Sewer Fund and 25% Electric Services Fund)	Electric System Revenues	462,500	82,500	87,500	92,500	97,500	102,500
Totals			29,978,267	6,737,500	5,766,100	5,795,172	5,824,725	5,854,770

Totals by Funding Source:

Electric System Revenues 28,019,207 6,737,500 5,766,100 5,795,172 5,824,725 5,804,770

Note: No additional bond issues are anticipated in the period covered by this Capital Improvement Plan

**CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN - Electric Services
Fiscal Year 2019-2020**

Function	Project	Project Description	Primary Funding Source	Amount	Impact on Operating Budgets
Electric Services	Routine Capital: annual electric system improvements	These improvements include undergrounding electric lines and other improvements to increase the reliability of the electric system.	Electric Service Fees	\$ 1,180,000	No impact on operating budget
Electric Services	Undergrounding Electric Utilities	This is part of an ongoing plan to underground electric utility lines over the next 8 years.	Electric Service Fees	\$ 4,425,000	As electric utilities are placed underground there will be less costs for trimming trees around power lines.
Electric Services	Substation Transformer Replacement	This is a replacement purchase for a back up transformer at the substation. Lead time on a replacement is 12-18 months.	Electric Service Fees	\$ 1,000,000	No impact on operating budget