



city commission agenda

September 10,
2018
3:30 PM
Commission
Chambers

mayor & commissioners

seat 1
Gregory Seidel

seat 2
Sarah Sprinkel

Mayor
Steve Leary

seat 3
Carolyn Cooper

seat 4
Pete Weldon

welcome

Welcome to the City of Winter Park City Commission meeting. The agenda for regularly scheduled Commission meetings is posted in City Hall the Tuesday before the meeting. Agendas and all backup material supporting each agenda item are available in the City Clerk's office or on the city's website at cityofwinterpark.org.

meeting procedures

Persons desiring to address the Commission MUST fill out and provide the the City Clerk a yellow "Request to Speak" form located by the door. After being recognized by the Mayor, persons are asked to come forward and speak from the podium, state their name and address, and direct all remarks to the Commission as a body and not to individual members of the Commission, staff or audience.

Citizen comments at 5 p.m. and each section of the agenda where public comment is allowed are limited to three (3) minutes. The yellow light indicator will remind you that you have one (1) minute left. Large groups are asked to name a spokesperson. The period of time is for comments and not for questions directed to the Commission or staff for immediate answer. Questions directed to the City Commission will be referred to staff and should be answered by staff within a reasonable period of time following the date of the meeting. Order and decorum will be preserved at all meetings. Personal, impertinent or slanderous remarks are not permitted. Thank you for participating in your city government.

agenda

*times are projected and
subject to change

1. Meeting Called to Order

2. Invocation

**Mike Davis, Winter Park Missionary Fellowship of
Christian Athletes of Central Florida**

Pledge of Allegiance

3. Approval of Agenda

4. Mayor's Report

- a. **Introduction of school principals: Winter Park High School, 9th Grade Center, Brookshire** 10 minutes

Elementary School and Lakemont Elementary School.

5. City Manager's Report

- a. City Manager's Report** 5 minutes
- b. Confirmation of Planning and Community Development Director** 5 Minutes

6. City Attorney's Report

7. Non-Action Items

- a. Historical Association Annual Presentation** 5 minutes

8. Citizen Comments | 5 p.m. or soon thereafter

(if the meeting ends earlier than 5:00 p.m., the citizen comments will be at the end of the meeting)
(Three (3) minutes are allowed for each speaker)

9. Consent Agenda

- a. Approve the minutes of August 27, 2018.** 5 minutes
- b. Approve the following contract items and authorize the Mayor to execute:** 5 minutes
 - 1. Lewis Outdoor Solutions - Amendment to IFB-7-2017 to include landscape maintenance at additional City locations; \$151,263
 - 2. DRMP, Inc. - RFQ-20-2018 - Continuing Contract for Professional Survey Consulting Services; As-needed basis
 - 3. High Performance Sports Management, Inc. - RFP-17-2018 - Tennis Programming & Instructional Services; Structured revenue return program

10. Action Items Requiring Discussion

- a. Discussion of Comprehensive Plan policies including items/actions that are prohibited** 15 minutes

11. Public Hearings

- a. Fee Schedule effective October 1, 2018** 10 minutes

12. City Commission Reports

13. Millage and Budget Public Hearings (Held after 5:00 p.m.)

- a. Ordinance - Millage Rate Adoption (1)** 10 minutes

Ordinance adopting millage rates for the FY 2019 budget.

b. Ordinance- Adoption of FY19 Budget (1)

30 minutes

Ordinance adopting the fiscal year 2019 budget.

Appeals and Assistance

"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105)

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."



city commission **agenda item**

item type	Invocation	meeting date	9/10/2018
prepared by	City Clerk	approved by	
board approval	final vote		
strategic objective			

subject

Mike Davis, Winter Park Missionary Fellowship of Christian Athletes of Central Florida

motion / recommendation

background

alternatives / other considerations

fiscal impact



city commission **agenda item**

item type	Mayor's Report	meeting date	9/10/2018
prepared by	City Clerk	approved by	
board approval	final vote		
strategic objective			

subject

Introduction of school principals: Winter Park High School, 9th Grade Center, Brookshire Elementary School and Lakemont Elementary School.

motion / recommendation

background

alternatives / other considerations

fiscal impact



city commission **agenda item**

item type	City Manager's Report	meeting date	9/10/2018
prepared by	City Clerk	approved by	
board approval	final vote		
strategic objective			

subject

City Manager's Report

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

Description

City Manager's Report

Upload Date

9/4/2018

Type

Cover Memo



city commission city manager's report

item type	meeting date
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Below are issues of interest to the Commission and community that are currently being worked on by staff, but do not currently require action on the Commission agenda. These items are being tracked to provide the Commission and community the most up to date information regarding the status of the various issues. The City Manager will be happy to answer questions or provide additional updates at the meeting.

issue	update
Quiet zones	Material procurement completed by January 2019 and expected construction completed by August 2019.
Seminole County Ditch Drainage Improvement	Dredging is complete. Alternatives analysis for the long term solution piping of the ditch is ongoing and requires cooperation with Seminole County to design and construct.
Electric undergrounding	<u>Miles of Undergrounding Update</u> Project G: 4 miles 55% complete S. Virginia Ave. near Lyman: .41 miles 95% complete TOTAL so far for FY 2018: 5.2 miles
Fairbanks transmission	Ongoing weekly meetings are taking place between Duke, FDOT and the COWP. Tentative start date 10/20/18.
Power contracts	10MW GRU expires in 2019. ITN has been released to secure 10MW block to replace GRU.
Denning Drive	Phase 3 from Morse to Canton is substantially complete and awaiting final striping and landscaping. Phase 4 (Canton to Webster) will start in September. Landscaping, power undergrounding and new decorative light installation continues.
Library Design	Architect team is currently working on design development following recent commission meeting approvals and work session clarifications of add/alternates. Additional team meetings were held the week of August 13 as a part of further refinement so design development can be completed this summer. City wide notice has been sent out for Conditional use on the September 11 th P and Z meeting and City Commission for September 24 th meeting.

Consideration of additional parking at MLK, Jr. Park	Preliminary engineering is underway to determine feasibility and order of magnitude cost for adding 90 degree parking along Comstock Avenue adjacent to MLK, Jr. Park and is expected to be ready in September.
"Prohibit Language"	Completed. The discussion in the comprehensive plan is on the September 10 agenda.
Bollard Pilot Program	Two locations for bollard installation between New England and West Park Avenue have been identified. Bollard type, aesthetics, and safety metrics meet the review of staff. Installation would take place after purchase by the CRA department.
Mixed Use	Staff is waiting on an updated scope of services. The item is expected to be brought forward in September/October.

Once projects have been resolved, they will remain on the list for one additional meeting to share the resolution with the public and then be removed.



city commission **agenda item**

item type	City Manager's Report	meeting date	9/10/2018
prepared by	City Manager	approved by	City Manager
board approval	final vote		
strategic objective	Intelligent Growth and Development		

subject

Confirmation of Planning and Community Development Director

motion / recommendation

Confirm Bronce Stephenson as Planning and Community Development Director.

background

City Charter section 4.05(b) states that, "The city manager shall appoint department heads and the city clerk subject to the confirmation by the city commission." The City Manager hereby submits Bronce Stephenson for confirmation as Planning and Community Development Director effective, Wednesday, October 3, 2018.

Mr. Stephenson has a Masters in Public Administration from the University of Oklahoma. For the last five years he has been the Director of Community Development for the City of Owasso, Oklahoma after two years as their City Planner. He has also served as Planner for the City of Stillwater, Oklahoma and Assistant City Planner for the City of Del Mar, California.

Mr. Stephenson has experience in the creation of comprehensive plan and land use policies to guide growth based on community priorities. In Owasso he created an overlay district to help redevelop a struggling downtown commercial corridor. He also is head of economic development and code enforcement.

Attached is a copy of Mr. Stephenson's resume'.

alternatives / other considerations

fiscal impact

The position is budgeted.

ATTACHMENTS:

Description

Resume

Upload Date

9/4/2018

Type

Cover Memo

Bronce L. Stephenson, MPA

9109 N 130th E Ave Owasso, OK 74055 •

OBJECTIVE

To serve in a position where I can truly make a difference in a community and be an agent of positive change. I want to continue to solve problems and work with the private sector to create quality development that enhances the quality of life in a City. I strive to create a positive and productive work environment that places customer service as the top priority.

EDUCATION

University of Oklahoma
Masters of Public Administration (MPA)

San Diego State University
Bachelors of Arts, Geography

EXPERIENCE

Director of Community Development, City of Owasso, OK
Jan 2013 – Present

I serve as the Director of Community Development for the City of Owasso. Owasso is one of the most progressive cities in Oklahoma. I answer directly to the City Manager. As the Director, I oversee a Department of eight (8) full-time employees. Within the Department, there are three (3) divisions: Code Enforcement, Building Safety and Planning. The Department is responsible for providing prompt, accurate and friendly customer service to individuals involved with building, development and continuing community enhancement.

In my role, I oversee or act as liaison to: Planning Commission, City Council, Sales Tax Watchdog Committee, Board of Adjustment, Capital Improvements Committee, Technical Advisory Committee, Owasso Economic Development Authority and numerous other Ad Hoc Committees. I also sit on regional committees dedicated to public health and planning.

I am charged with overseeing the growth and development of the City of Owasso. The position involves a great deal of developer negotiations, problem-solving and working to remove obstacles in the development process. We are one of the fastest growing cities in Oklahoma, with new projects breaking ground daily. I am directly involved with our economic growth and development and the creation of new policies and land use plans that guide the growth of the City. I have a comprehensive understanding of all aspects of Municipal Government and I work daily to create positive change and enhance quality of life in the community.

I have overseen the renaissance of the Owasso downtown area, created an overlay district, branding the new Redbud District, created a Tax Increment Finance District and created opportunities for over \$30 million in new development. During my time as Director, I have also

Bronce L. Stephenson, MPA

• • •

overseen the creation of a new Comprehensive Land Use Master Plan and a new Zoning Code, with all work done in-house.

City Planner, City of Owasso, OK
May 2011 – January 2013

As the City Planner I was responsible for the safe and orderly development of the City of Owasso. My department oversaw all new development and construction in the City. I was also responsible for the Owasso Planning Commission, Board of Adjustment, Technical Advisory Committee and Annexation Committee. I served as liaison to the City Council and Owasso Economic Development Authority.

Planner, City of Stillwater, OK
March 2009 – June 2011

I coordinated and oversaw all current planning for the City of Stillwater including zoning/subdivision administration and the development review process. I was staff liaison to the Board of Adjustment, Planning Commission, and City Council. I facilitated public participation in planning and development review processes, reviewed and wrote development ordinances and policies, and provided and maintained an appropriate level of quality review for new development. I worked closely with Water Utilities, Building Safety, Transportation, City Attorney's Office, and the City Manager's Office on a daily basis.

Assistant City Planner, City of Del Mar, CA
January 2007 – March 2009

I was the primary public contact for the Planning Department. I coordinated Design Review Permits, Encroachment Permits, Floodplain Development Permits, Conditional Use Permits, Coastal Development Permits and all other land use permits. I also acted as an Environmental Planner, reviewing and preparing documents in accordance with the California Environmental Quality Act (CEQA), prepared staff reports to the Planning Commission, Design Review Board, and City Council.

SKILLS & EXPERTISE

Public Speaking and Presenting, Writing of City Code and Memorandum, Staff Evaluation and Goal-Setting, Departmental Budgeting, Creation of Ordinances, Tax Increment Financing Districts (TIF), Public Outreach, Development of City Parks, Capital Projects, Economic Development, Employee Training, Downtown Redevelopment, Overlay Districts, Public-Private Partnerships, Program Evaluation, Site Plan & Architectural Review, Team-Building, Social Styles Training, Long-Range Planning, Current Planning, Comprehensive Plan Updates, Urban Planning, Zoning, Strategic Planning, Geographic Information Systems (GIS), Mapping, Stormwater Management, Plan Review, Project Management and Plan Development.

LANGUAGES

Spanish

ORGANIZATIONS

Oklahoma Chapter of the American Planning Association (current member and former Executive Board Member), City Management Association of Oklahoma (membership not current), Leadership Stillwater Class XX, Leadership Owasso Class of 2012, Vice- President of the Bailey Education Foundation (non-profit), Honor Society of Sigma Lambda Alpha



city commission **agenda item**

item type	Non-Action Items	meeting date	9/10/2018
prepared by	Budget and Performance Measurement	approved by	
board approval	final vote		
strategic objective	Fiscal Stewardship		

subject

Historical Association Annual Presentation

motion / recommendation

background

Susan Skolfield, the Executive Director of the Winter Park History Museum will provide an update on their activities for the fiscal year.

alternatives / other considerations

fiscal impact

The city provided \$80k in operating fund support to the Association in FY18.



city commission **agenda item**

item type	Consent Agenda	meeting date	9/10/2018
prepared by	City Clerk	approved by	
board approval	final vote		
strategic objective			

subject

Approve the minutes of August 27, 2018.

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

Description

Minutes

Upload Date

8/31/2018

Type

Cover Memo

**REGULAR MEETING OF THE CITY COMMISSION
AUGUST 27, 2018**

Mayor Steve Leary called the meeting of the Winter Park City Commission to order at 3:30 p.m. in the Commission Chambers, 401 Park Avenue South, Winter Park, Florida. The invocation was provided by Father Ernie Bennett, All Saints Episcopal Church, followed by the Pledge of Allegiance.

Members present:

Mayor Steve Leary
Commissioner Greg Seidel
Commissioner Sarah Sprinkel
Commissioner Carolyn Cooper

Also Present:

City Manager Randy Knight
City Attorney Kurt Ardaman
City Clerk Cynthia Bonham

Member absent:

Commissioner Pete Weldon

Approval of agenda

Motion made by Commissioner Sprinkel to approve the agenda; seconded by Commissioner Cooper and carried with a 4-0 vote.

Mayor's Report

Mayor Leary addressed attending the ceremonial first drive/tee off for the Winter Park High School Lady Wildcats where he drove the first golf ball for the opening of their 2018 golf season.

a. Proclamation – Harold Barley Day

Mayor Leary presented Harold (Harry) Barley with a proclamation upon his retirement recognizing him for his contributions to the City, MetroPlan Orlando and other entities.

b. Winter Park Hospital Presentation – Lakemont Beautification

Winter Park Memorial Hospital Administrator Jennifer Wandersleben provided an update regarding the beautification of Lakemont Avenue near their energy plant on the northwest corner of the campus.

c. Presentation – Greater Orlando Aviation Authority concerning Orlando International Airport

City Manager Knight spoke about the request of the Commission for a presentation because of the flight patterns changing and affecting Winter Park residents with noise.

CEO Phil Brown addressed the number of passengers annually, the new terminal construction, the addition of 19 gates to the south, and that there will be no additional runways (no need). He introduced Chairman David Konstan, Airport Noise Abatement Committee and Judith-Ann Jarrett, Assistant Director of Airfield Operations. Ms. Jarrett summarized the aircraft operations and the impact of the south flow arrivals to Winter Park. She addressed the concerns of Winter Park residents that the planes seem to be flying lower, arrivals over Winter Park have increased, and concerns about future NextGen flight tracks. She concluded that we cannot impose curfews at MCO because of the 1990 Airport Noise and Capacity Act (ANCA).

Commissioner Cooper asked if there is an avenue we can pursue that would have an impact with the noise. Mr. Brown commented that with the implementation of NextGen there will be input received from residents for the FAA to consider. He stated FAA has pulled back on the implementation to make sure they get it right. He stated in order to maintain safety and continue to grow, if you use the satellite-based technology there will be areas in the community that are impacted; but will not know which areas until they get into the development of their tracks. Commissioner Cooper addressed the importance to understand the criteria as to how decisions are made so the City can present a better case. Mr. Brown stated Ms. Jarrett will be the point person for this along with other airport staff and operations. He commented that Mr. Konstan is also available to take comments from citizens.

Commissioner Seidel spoke about wanting to see flight data and how many flights came in 2016 compared to 2018 (with average altitude) which is important because the planes appear to be coming in lower and louder. Mayor Leary asked that these specific questions be sent to staff who can provide them to airport staff. Mr. Brown explained that flights are regulated by the Federal Government so we have no authority to regulate airspace or noise because of the ANCA. Ms. Jarrett addressed the FAA doing research to reduce structural noise because of noises generated by the engines but also by flaps and landing gear.

Mayor Leary stated there will be outreach of the community and we will be there to support them in their efforts. He asked Mr. Brown to keep staff updated so we can help as much as we can.

Attorney Ardaman asked Mr. Brown when they expect to begin their rulemaking process where they will have an order adopted by FAA to implement any new flight paths or anything else with respect to this. Mr. Brown commented that they will review the outreach in the latter part of 2018 (October/November timeframe) with a target toward implementing something in the first half of 2019 but he believed that may be delayed because of the amount of input. Attorney Ardaman asked that we be informed of the dates as this progresses.

City Manager's Report

Commissioner Sprinkel asked for an update regarding the buoys on the lakes. Attorney Ardaman responded that over the last two weeks they have worked to see if they can get a plan that is workable both by the Florida Fish and Wildlife Conservation Commission and the City. He stated they have the ability as a City to adopt an ordinance that would place certain regulatory buoys and informational buoys (do not deal with speed, etc.) and designate certain areas that they are currently discussing. He stated they will probably ask the FWC to visit the City and that they are working diligently to come up with the best plan to implement a safe and proper system on the lakes. He stated he hopes to have this resolved in the next three months but could only have it partially resolved by then.

City Attorney's Report

No report except the conversation above regarding buoys.

Non-Action Items

a. Discussion of Potential Parking Code Changes

Planning Manager Jeff Briggs provided potential parking code changes that fits into the work of consultant Kimley Horn. He addressed the parking studies of 2013 and 2017 but that they are operating under a 1970's parking code (with few tweaks over the years). He spoke about the Planning and Zoning Board meetings and presentation to the Commission and the community meeting. He stated there is nothing going forward until we see how the Commission reacts to these ideas but had kept P&Z in the loop all the way along because their recommendation would be essential to any code change. He stated the focus was not citywide for only for the Central Business District (New England Avenue, Hannibal Square, and Orange Avenue). He spoke about the findings of the Kimley Horn study.

Mr. Briggs summarized the proposed code changes recommended by staff and/or Kimley Horn:

1. Retail to Restaurant Conversions: Removes the ability to convert retail stores within the CBD and HSNCD without providing the parking required for the greater parking needs of the restaurant.
2. Updates to the Parking Requirements within the CBD, a portion of the HSNCD and along the Orange Avenue corridor: Change for retail and office floor spaces from one space per 250 square feet to one space for each 350 square feet.
3. Large Office Building Change: Avoid over-parking by using the current one space for 250 square feet on the first 20,000 sq. ft.; then transitioning to one space for each 350 square feet above 20,000 square feet.

4. Shared Parking Reference: Adopts the Urban Land Institute's (ULI) Shared Parking analysis as a reference for determining when shared parking scenarios are applicable.
5. Off-site Parking: Changes the distance permitted for off-site parking from 300 feet to 450 feet.
6. Fee-in-lieu of Programs: Provides for the potential future creation of a fee-in-lieu of parking program. Enables the adoption of a future program but does not create one.

Mayor Leary asked about the next steps. Mr. Briggs asked for comments so the ones the Commission is in agreement with can go to the P&Z Board. Commissioner Seidel asked about #3 and if the 20,000 number should be different. After comments, it was determined that the P&Z Board should further discuss this and that the Chamber of Commerce and Park Avenue Area Association should be included in the process.

Commissioner Sprinkel agreed that further discussion needs to happen on #3 above, agreed with the shared parking (#4), commented that the off-site parking is a larger task and was not sure that would be a big concern with people, and the Fee-in-lieu programs bothered her because this would be a change.

Commissioner Cooper expressed the following:

1. Asked how they determined the peer cities in the study and wanted to address this further with Kimley Horn;
2. Struggled with Orange Avenue being part of this;
3. Supported #1 above regarding restaurant conversions for retail;
4. Did not have a problem with making the change in #2 but was not sure that degree of a change was necessary;
5. Agreed with #3 and asked staff to consider a cap when discussed with the P&Z Board;
6. Was comfortable with the concept of shared parking but was not sure about the ULI parking analysis that has not been provided to them (Mr. Briggs will provide); and
7. Was opposed to Fee-in-Lieu of Programs because in the CBD they have been able to maintain the scale of the Park Avenue area because the only way the buildings could grow in square footage was to provide parking that they had to own.

Mayor Leary offered the following:

1. Agreed with investigating the Fee-in-Lieu Program but was concerned with the downtown area but could make sense in other areas;
2. Agreed with increasing the off-site parking (#5);
3. Wanted to see more on the shared parking (#4);
4. Was unsure of what the number should be on #3 but wanted it to be investigated;
5. Disagreed with Commissioner Cooper that Orange Avenue should not be a part of the study because of the opportunity to make it a brand in Winter Park like Hannibal Square and Park Avenue and wanted this to be looked at.

6. Agreed with #1 Retail to Restaurant conversions.

He stated he is not opposed to any of them but that they need be worked through and receive input from the public and P&Z.

Commissioner Seidel asked if #1 needs to be accelerated. He spoke about the economics and asked where this comes into the discussion. Commissioner Cooper asked to be provided information as to what we already have versus what our code would have given us versus what they are asking to have because what they have is more relevant than what our codes allow. After comments, there was a consensus to take these to the P&Z Board and also to the Economic Development Advisory Board to cover the economics.

Gary Brewer, 1250 S. Denning Avenue, spoke about the implementation of the 300' parking rule for off-site parking years ago because of a retail store that converted into a theater that did not fit into the code. He stated they need to have an enforcement component to this and will not work without one.

Consent Agenda

- a. Approve the August 13, 2018 Commission minutes.
- b. Approve the following contract amendment:
 1. Xylem Water Solutions U.S.A., Inc. – Increase of spending under current sole source to account for repairs to City lift stations; \$100,000.
- c. Approve the following piggyback agreement and authorize the Mayor to execute:
 1. Life Extension Clinics, Inc. dba Life Scan Wellness Centers – RFP 17-601 – Firefighter Annual Physicals; \$180,000 (4 year term)
- d. Approve the following formal solicitation and authorize the Mayor to execute:
 1. Greenberg Traurig, P.A. – RFP-24-2018 – Bond Counsel & Disclosure Counsel Services; as needed basis.

Motion made by Commissioner Sprinkel to approve the Consent Agenda; seconded by Commissioner Seidel and carried with a 4-0 vote. There were no public comments made.

Action Items Requiring Discussion

- a. Lease of the Progress Point Parking Lot

City Manager Knight commented that Rollins College approached them about the ability to use Progress Point as temporary parking for construction and overflow parking during the time of on campus construction and potentially for the Alford and other construction projects they have. He stated that he determined they could use 100 spaces that would not impact the others currently using the lot for overflow parking. He proposed \$15 per space for a period of 1-2 years while the construction is taking place but that a 90 day out clause would be included in the lease if the

Commission decides to sell the property or if they no longer need it. Planning Manager Briggs explained the current construction projects at Rollins that needs the parking.

Rollins Vice President of Finance and Administration Ed Kania asked for the off-site parking for construction employees who will be shuttled to the construction sites. He stated the term of the lease can work any way necessary.

Motion made by Mayor Leary to enter into negotiations with the basic terms provided and authorize staff to sign the lease; seconded by Commissioner Sprinkel and carried with a 4-0 vote. No public comments were made.

Public comments (items not on the agenda) and budget comments:

Michael Perelman, 1010 Greentree Drive, spoke about the parking issue previously discussed and that nothing was said about handicap parking and how that fits into this. He commented we should deal with any parking issues the City has now and was not in favor of the pay-in-lieu of program. He asked how valet parking is being considered in the process. He also asked that citizens be informed sooner as to when meetings are held because it is the end of August and there is nothing on the website for meetings in September.

LaWanda Thompson, 664 W. Lyman Avenue, spoke about the low number of children in the Hannibal Square area because of the lack of diversity. She spoke about school rezonings that have happened. She asked for incentives for City employees to buy homes in the Hannibal Square/CRA community, for incentives for those already there, and for affordable housing or mixed use communities to encourage families in the CRA community.

Stefania McGrath, 655 Palmer Avenue, addressed the traffic and speeding on Palmer Avenue and the need for town hall meetings. He spoke about the improvements made or being made by the City. She asked if cameras could be mounted at certain areas to see the flow of traffic so the Commission can see what is going on along Temple, Alabama and Palmer.

Public Hearings:

- a. RESOLUTION NO. 2209-18: A RESOLUTION OF WINTER PARK, FLORIDA REGARDING SEACOAST NATIONAL BANK CORPORATE AUTHORIZATION

Attorney Ardaman read the resolution by title. City Manager Knight explained the need for the resolution.

Motion made by Commissioner Sprinkel to adopt the resolution; seconded by Commissioner Seidel. There were no public comments made. **Upon a roll call**

vote, Mayor Leary and Commissioners Seidel, Sprinkel, and Cooper voted yes. The motion carried unanimously with a 4-0 vote.

b. Fire Pension and Police Pension ordinances:

Attorney Ardaman read both ordinances by title.

ORDINANCE NO. 3120-18: AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AMENDING CHAPTER 74, PERSONNEL, ARTICLE V, RETIREMENT AND PENSION PLANS, DIVISION 3, FIREFIGHTERS, OF THE CODE OF ORDINANCES OF THE CITY OF WINTER PARK; AMENDING SECTION 74-156, BENEFIT AMOUNTS AND ELIGIBILITY; AMENDING SECTION 74-157, PRE-RETIREMENT DEATH; AMENDING SECTION 74-159, VESTING; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE Second Reading

Motion made by Commissioner Sprinkel to adopt the fire pension ordinance, seconded by Commissioner Cooper. Upon a roll call vote, Mayor Leary and Commissioners Seidel, Sprinkel, and Cooper voted yes. The motion carried with a 4-0 vote.

ORDINANCE NO. 3121-18: AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AMENDING CHAPTER 74, PERSONNEL, ARTICLE V, RETIREMENT AND PENSION PLANS, DIVISION 4, POLICE OFFICERS, OF THE CODE OF ORDINANCES OF THE CITY OF WINTER PARK; AMENDING SECTION 74-205, BENEFIT AMOUNTS AND ELIGIBILITY; AMENDING SECTION 74-208, DISABILITY; AMENDING SECTION 74-209, VESTING; AMENDING SECTION 74-215, MAXIMUM PENSION; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE Second Reading

Motion made by Commissioner Sprinkel to adopt the Police pension ordinance; seconded by Commissioner Cooper. Upon a roll call vote, Mayor Leary and Commissioners Seidel, Sprinkel, and Cooper voted yes. The motion carried with a 4-0 vote.

c. Request of Winter Park Custom Homes: Subdivision or lot split approval to divide the property at 1415 Miller Avenue into two lots

Planning Manager Jeff Briggs addressed the request and showed the two lots. He explained the variance needed and that they want to use each lot individually to build two small homes that are attached at the garage so there is privacy between the two homes and a center drive to lead to the parking for the units. He stated both staff and the P&Z Board recommended approval.

Motion made by Commissioner Sprinkel to approve the request, seconded by Commissioner Seidel and carried with a 4-0 vote. There were no public comments.

- d. Request of The 420 Winter Park, LLC: Conditional use approval to convert the existing Copytronics office building at 420 South Orlando Avenue into a children's daycare facility

Planning Manager Jeff Briggs addressed the request to convert the old Copytronics office building into a children's daycare facility. He provided a map of the location and stated they are going to add playground space inside and outside, bring the parking lot up to code, are eliminating the two driveways on Orlando Avenue and providing stormwater retention. He stated that the P&Z Board provided a positive recommendation and that the parking is sufficient because of the spread of the drop-offs and pickups. Commissioner Seidel stated he spoke with the applicant.

Motion made by Commissioner Sprinkel to approve the request, seconded by Commissioner Seidel.

Attorney Becky Wilson, representing the applicant, was available for questions. She spoke about the parking being sufficient.

LaWanda Thompson, 664 W. Lyman Avenue, expressed concerns with adding another daycare because of the two present ones in the City and that there is a need for an elementary school in the CRA area. Mayor Leary explained that schools are controlled by OCPS and not the City.

Upon a roll call vote, Mayor Leary and Commissioners Seidel, Sprinkel and Cooper voted yes. The motion carried with a 4-0 vote.

- e. Request of Amy Black:

ORDINANCE NO. 3122-18: AN ORDINANCE AMENDING CHAPTER 58 "LAND DEVELOP CODE", ARTICLE I, "COMPREHENSIVE PLAN" SO AS TO MODIFY AND ADD COMPREHENSIVE PLAN POLICIES WITHIN THE TEXT OF THE FUTURE LAND USE ELEMENT REGARDING SUBDIVISIONS OF LAKEFRONT PROPERTIES AND ESTATES ON LAKE KILLARNEY, MORE PARTICULARLY DESCRIBED HEREIN, PROVIDING FOR CONFLICTS, SEVERABILITY AND EFFECTIVE DATE Second Reading

Attorney Ardaman read the ordinance by title.

Motion made by Commissioner Sprinkel to adopt the ordinance, seconded by Commissioner Seidel.

Ted Holdorf, 2109 Killarney Drive, asked where the properties are located that are going to be subdivided. Mr. Briggs explained the property is at 1800 Boitnott Lane and showed a map displaying the lot to be subdivided into three lots.

Upon a roll call vote, Mayor Leary and Commissioners Seidel, Sprinkel and Cooper voted yes. The motion carried with a 4-0 vote.

City Commission Reports:

Commissioner Seidel – Spoke about seeing a lot of value having a charter elementary school in downtown Winter Park.

Commissioner Seidel spoke about transportation budget issues and the problems on Palmer Avenue with vehicles stacking and not easily being able to enter Palmer from the other streets. He suggested an option for resolving this with the implementation of equipment having stoplights that stop vehicles during peak hours that would solve the main problem on Palmer.

Commissioner Sprinkel – Spoke about the opening of another new school at Audubon Park that is helping Winter Park students.

Commissioner Sprinkel addressed her Coffee Talk last week and concerns that a number of people who came were very angry that caused major distress with her granddaughter who she brought with her. Mayor Leary spoke about the Commission always handling things respectfully and civilly even though they may not always agree. He spoke about the importance that citizens act in a manner that is acceptable and respectable.

Commissioner Cooper – Spoke about the need to treat everyone with more respect. She stated that everyone on the Commission does their best and has the best interest of the community and when citizens have a concern, she wants to hear from them. She wanted to know what people were upset about at Commissioner Sprinkel's Coffee Talk and wanted to discuss those issues as a Commission. Commissioner Seidel spoke about the importance of setting a good example.

Mayor Leary – Spoke about the clutter around the library with political signs as many had several of the same signs piled upon each other. He was not sure they should be as lax around election time. There was a consensus to remove the signs and any signs that are placed on City property.

The meeting adjourned at 5:41 p.m.

ATTEST:

Mayor Steve Leary

City Clerk Cynthia S. Bonham, MMC



city commission **agenda item**

item type	Consent Agenda	meeting date	9/10/2018
prepared by	Purchasing	approved by	
board approval	final vote		
strategic objective	Fiscal Stewardship		

subject

Approve the following contract items and authorize the Mayor to execute:

1. Lewis Outdoor Solutions - Amendment to IFB-7-2017 to include landscape maintenance at additional City locations; \$151,263
2. DRMP, Inc. - RFQ-20-2018 - Continuing Contract for Professional Survey Consulting Services; As-needed basis
3. High Performance Sports Management, Inc. - RFP-17-2018 - Tennis Programming & Instructional Services; Structured revenue return program

motion / recommendation

Commission approve items as presented.

background

Formal solicitations were issued and, where appropriate, terms negotiated in order to award the contracts.

alternatives / other considerations

N/A

fiscal impact

Total expenditures included in approved budget.

ATTACHMENTS:

Description	Upload Date	Type
Contracts	8/30/2018	Cover Memo



city commission agenda item

item type	Contracts	meeting date	September 10, 2018	
prepared by department division	Procurement Division	approved by	<input checked="" type="checkbox"/> City Manager	<input type="checkbox"/> City Attorney
			<input type="checkbox"/> N A	
board approval		<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N A
		final vote		

Contracts

	vendor	item background	fiscal impact	motion recommendation
1.	Lewis Outdoor Solutions	Amendment to IFB-7-2017 to include landscape maintenance at additional City locations	Total expenditure included in approved budget. Amount: \$151,263	Commission approve the Amendment.
2.	DRMP, Inc.	RFQ-20-2018 – Continuing Contract for Professional Survey Consulting Services	Total expenditure included in approved budget. Amount: As-needed basis	Commission approve the Agreement.
Staff entered into negotiations with DRMP following Commission approval on 8/13/2018.				
3.	High Performance Sports Management, Inc.	RFP-17-2018 – Tennis Programming & Instructional Services	HPSM has proposed a structured revenue return program to the City. \$0 – 200k = 17% return \$201 – 350k = 20% return \$351 – 500k = 23% return Above \$500k = 15% return	Commission approve the Agreement.
Staff entered into negotiations with HPSM following Commission approval on 7/9/2018.				



city commission agenda item

item type	Action Items Requiring Discussion	meeting date	9/10/2018
prepared by	Planning / CRA	approved by	
board approval	final vote		
strategic objective	Exceptional Quality of Life, Intelligent Growth and Development		

subject

Discussion of Comprehensive Plan policies including items/actions that are prohibited

motion / recommendation

background

The City Commission has previously asked for the list of Comprehensive Plan policies that contain the word "prohibit". That attached list was previously provided to the City Commission and the direction to staff was to agenda a discussion of such policies.

The City uses "prohibit" within 27 policies in the Comprehensive Plan to identify types of businesses that are prohibited (i.e., car lots, drive-ins, etc.) and to identify activities that are prohibited (filling in the floodplain, allow new billboards, etc.) or for certain types of zoning variances or rezonings or subdivisions where or when they are not to be permitted.

As we saw in the case of the 1800 Boitnott Lane lot split on Lake Killarney, the word "prohibit" does not mean that someone cannot apply for such a land use approval. However, it does make it more difficult for an applicant because they need to amend the Comprehensive Plan policy as part of that request.

The staff needs direction if there is a desire to re-word any of these Comp. Plan policies.

alternatives / other considerations

N/A

fiscal impact

N/A

ATTACHMENTS:

Description

Comp Plan Policies

Upload Date

8/29/2018

Type

Backup Material

Comprehensive Plan Analysis

Goals Objectives & Policies

Key Words	Total
Prohibit/prohibiting	27

Key Word: **Prohibit/Prohibiting**

Future Land Use Element - Main

- 1. GOAL 1-1: MAINTAIN THE CITY'S CHARACTER.** Ensure the City of Winter Park maintains its traditional scale and low density residential character while at the same time providing for the most effective provision of services; to promote sustainable community development now and for future generations; to promote conscientious economic development in appropriate locations, to promote quality infill and redevelopment which strengthens the character of the City, to protect sensitive natural areas by directing growth to environmentally appropriate areas, and **prohibit** those uses which are incompatible.
- 2. Policy 1-2.4.6: Preserve the Pedestrian Scale & Orientation of the CBD.** The pedestrian orientation shall be protected by **prohibiting** new drive-in businesses within the C-2 zoning locations.
- 3. Policy 1-2.4.8: Preservation of the Historic Character of Park Avenue & the Open Vista of Central Park.** All properties facing on Park Avenue or adjacent roads within 140 feet of Park Avenue that are located across from Central Park and all properties that abut Central Park, where development would impact the open vista of Central Park shall be limited to two stories in height as depicted on the Maximum Height Map. Variances or approvals of development in violation of this policy are **prohibited**.
- 4. OBJECTIVE 1-5.1: Maintain and Preserve the Character & Quality of Lakefront and Other Waterfront Development through the Use of Land Use Controls.** It is the intent of the City to apply land use controls to maintain and preserve the existing density, character and quality of lakefront land use by **prohibiting** lot splits and maintaining low densities.
- 5. Policy 1-5.1.7: Lakefront Setbacks.** The City shall enforce a minimum 50-foot lakefront setback and require site plan review for all lakefront and canal front construction. The City shall **prohibit** filling in lakefront and stream front wetlands and shall require a conditional use approval for any type of allowable construction in such areas. In addition, no encroachment, fill, or other new development shall be permitted in a floodway. Development of flood prone areas shall be addressed on a site by site basis as part of the site plan review or conditional use process. The City shall coordinate with the State, the St. Johns River Water Management District, the East Central Florida Regional Planning Council, Orange County, state agencies, and other agencies concerned with managing natural resources. Such intergovernmental coordinating activities shall be directed toward protecting the values and functions of respective natural systems.
- 6. Policy 1-5.2.7: Subdivision of Lot Splits of Single Family Estate Properties.** The City shall **prohibit** any subdivisions or lot splits of estate lots (one acre or greater) within areas designated single family residential.
- 7. Policy 1-5.3.2: Protect Single Family & Low-Density Residential Property from Parking Garages.** The City shall **prohibit** above grade parking garages within 100 feet of a single family or low density residential property.

8. **Policy 1-5.4.4: Prohibit Fractional Ownership of Residential Units.** The City shall encourage a stable residential customer base by **prohibiting** the allowance of time-share or other fractional ownership of residential units.
9. **Policy 1-5.4.8: Enhance the Appeal & Improve the Property Values of Certain Gateway Corridor Entrances into the City of Winter Park.** In order to establish, maintain and enhance the character and aesthetic appeal of certain important gateway corridor entrances into the City of Winter Park, and to increase the property values along such gateway corridor entrances to the City, in order to distinguish those gateways as attractive entrances into the City, the City shall, **prohibit** certain business types along the frontage of those roadway corridors to exclude any new or used car sales businesses, auto repair businesses, resale stores or pawn shops, vapor lounges or smoke shops, adult oriented businesses, gas/service stations and convenience stores.
10. **Policy 1-5.4.10: Agreement for New or Relocated Billboards.** As **prohibited** uses, new billboard(s) shall only be permitted when done in exchange for the removal of existing billboard(s) within the City.
11. **Policy 1-6.1.4: Mining Prohibited.** The City shall **prohibit** the excavation of natural resources (mining) within the City limits.

FLU - PLANNING AREA A: Temple/Howell Branch

12. **Policy 1-A-5: Prohibited Uses Along the Gateway Corridor of Howell Branch Road.** The City shall **prohibit** new or used car sales, auto repair businesses, resale stores or pawn shops, tattoo businesses, vapor lounges and smoke shops, service/gas stations, fast food businesses and additional convenience stores in the commercial areas located on Howell Branch Road, as this portion of Howell Branch Road is a gateway into the City of Winter Park.

FLU - PLANNING AREA B: Osceola/Lakeview

13. **Policy 1-B-13: Preserve Mid-Block Demarcation Separating Lakemont & Harris Avenues and Prohibit Encroachment of Offices into Residential Area.** The City shall preserve the mid-block demarcation between Lakemont and Harris Avenues to **prohibit** office encroachment into the residential area and shall deem land use changes from single family residential to low or medium density residential or a non-residential to be in conflict with this Comprehensive Plan policy and shall not be permitted unless otherwise provided for in this planning area section.

FLU - PLANNING AREA C: Winter Park Hospital

14. **Policy 1-C-6: Preserve Residential Demarcation Line West of Lakemont Avenue & Prohibit Office Encroachment Westward into Residential Areas.** The City shall preserve the residential demarcation line west of Lakemont Avenue and **prohibit** further office encroachment into the westward residential areas and shall deem land use changes from single family residential to low or medium density residential or to a nonresidential designation to be in conflict with this Comprehensive Plan policy and shall not be permitted unless otherwise provided for in this Comprehensive Plan.
15. **Policy 1-C-8: Prohibited Land Uses within Aloma Avenue Gateway to Winter Park.** The City shall **prohibit** automobile sales and service or repair businesses, The City shall **prohibit** new or used car sales, auto repair businesses, resale stores or pawn shops, tattoo businesses, vapor lounges and smoke shops, in the commercial areas of the Winter Park Hospital Planning Area, as this portion of Aloma Avenue is a gateway into the City of Winter Park.

- 16. Policy 1-F-3: Prohibit Certain Business Types in Mead Garden Planning Area in Order to Preserve the Character of the Orange Avenue & Fairbanks Avenue Gateways to Winter Park.** The City shall prohibit certain business types within this Mead Garden Planning Area along Orange Avenue and Fairbanks Avenue including new or used car sales, new auto repair businesses, vapor stores and smoke shops, resale stores or pawn shops, tattoo businesses, adult oriented businesses, fast food businesses and convenience stores, as this portion of Orange Avenue and Fairbanks Avenue are gateways is a gateway into the downtown and central business district of the City of Winter Park.
- 17. Policy 1-F-14: Restriction on Development Fronting on Holt Avenue.** Expansions of commercial or office developments or the parking of vehicles on properties fronting on Holt Avenue shall be prohibited. Access driveways from commercial or office development on Fairbanks Avenue onto Holt Avenue shall be prohibited.

- 18. Policy 1-G-3: Preserve Park Avenue as a Retail Shopping District with Complimentary Restaurant Destinations, Maintaining Existing Future Land Use Map Designations and Zoning & Prohibition of Bars/Nightclubs.** The City shall preserve the primary focus of the Park Avenue Corridor as a retail shopping district with complimentary restaurant destinations. This shall require maintaining within the Park Avenue corridor the existing Future Land Use Map policies governing height and existing vertical zoning regulations and the prohibition on bars/nightclubs. The City should also explore modifications to the zoning regulations that would limit the growth of future new restaurant locations to prevent an oversaturation of the CBD with restaurant space thereby diminishing via the loss of existing retail stores, the primary focus of the CBD as a retail shopping destination.
- 19. Policy 1-G-4: Preservation of the Historic Character of Park Avenue & the Open Vista of Central Park.** All properties facing Central Park on Park Avenue or adjacent roads within 140 feet of Park Avenue shall be limited in height to two stories in height. All properties that abut Central Park or are located across from the park where development would impact the open vista of Central Park shall also be limited to two stories in height as depicted on the Maximum Height Map. Variances or approvals of development in violation of this policy are prohibited.
- 20. Policy 1-G-5: Preserve Central Business District Pedestrian Scale & Orientation by Restricting Height.** The City shall preserve the pedestrian scale and orientation of the Central Business District as a whole by limiting development to no more than three stories (including any mezzanine levels) in all zoning districts within the Central Business District. Exceptions to this policy include any property within the Central Business District that are limited to two stories by other Comprehensive Plan policies or the Maximum Height Map as those properties have a two story height limit. Variances for more than three stories are prohibited.
- 21. Policy 1-G-17: Maintain Pedestrian Scale Gateway to Park Avenue.** To insure compatibility of future developments with the predominate one and two story pedestrian scale of the historic Park Avenue Corridor, buildings greater than two stories shall be prohibited on properties abutting Fairbanks between New York Avenue on the west and Interlachen Avenue on the east. These properties are deemed in-appropriate for three stories

due to the potential scale of the developments and their adverse impact on the gateway to historic Park Avenue.

FLU Element - PLANNING AREA H: Hannibal Square Neighborhood

- 22. Policy 1-H-5: Prohibited Uses.** The City shall **prohibit** the establishment or expansion of auto sales/service enterprises, auto repair businesses, resale stores or pawn shops, tattoo businesses, adult-oriented businesses, vapor stores or smoke shops, fast food businesses and convenience stores along Fairbanks Avenue in this planning area.

FLU Element - PLANNING AREA I: North Park Avenue

- 23. Policy 1-I-3: Subdivision of Land to Comply with the Comprehensive Plan & Zoning District Minimum Lot Size Requirement.** The City shall **prohibit** subdivision of lots within the North Park Avenue neighborhood planning area to new lots with less than the required 75 foot width (85 foot width - corner lots).

FLU Element - PLANNING AREA J: U. S. Highway 17-92 Corridor

- 24. Policy 1-J-8: Subdivision of Lots within Orwin Manor Neighborhood to Comply with Zoning District Minimum Lot Width Requirements.** The City shall **prohibit** subdivision of lots within the Orwin Manor neighborhood to lots with less than the required 75 foot width (85 foot width - corner lots).
- 25. Policy 1-J-14: Support a Smooth Land Use Transition along the North Side of Fairbanks Avenue with Business Uses Compatible with the Adjacent Neighborhoods.** The City shall consider future land use changes along the north side of Fairbanks from Shoreview Avenue to Orlando Avenue to commercial to allow business types complimentary to and compatible with the adjacent neighborhoods, such as retail stores and salons provided there are restrictions **prohibiting** late evening hours, and drive-in components. The City shall ensure compatible development by enforcing architectural design standards as part of the site plan review process and require adequate buffers including architecturally designed capped masonry walls landscaped with canopy trees, specimen trees, and shrubs.

FLU Element - PLANNING AREA K: Lee Road

- 26. Policy 1-K-4: Prohibit Certain Business Types Along the Corridor Frontage.** In order to create and preserve the character of this corridor, the City shall **prohibit** certain business types along the frontage of the corridor including new or used car sales, auto repair businesses, resale stores or pawn shops, tattoo businesses, adult oriented businesses, fast food businesses and convenience stores, except at the intersection of Lee and Wymore Roads.

FLU Element - PLANNING AREA L: West Fairbanks Avenue

- 27. Policy 1-L-7: Support a Smooth Land Use Transition along the North Side of Fairbanks Avenue with Business Uses Compatible with the Adjacent Neighborhoods.** The City shall consider future land use changes along the north side of Fairbanks from Lakeview to Shoreview Avenues to commercial to allow business types complimentary to and compatible with the adjacent neighborhoods, such as retail stores and salons provided there are restrictions **prohibiting** late evening hours, and drive-in components. The City shall ensure compatible development by enforcing architectural design standards as part of the site plan review process and require adequate buffers including architecturally designed capped masonry brick walls landscaped with canopy trees, specimen trees, and shrubs.



city commission **agenda item**

item type	Public Hearings	meeting date	9/10/2018
prepared by	Finance	approved by	City Manager
board approval	yes final vote		
strategic objective	Fiscal Stewardship		

subject

Fee Schedule effective October 1, 2018

motion / recommendation

Approve adjustments to the Fee Schedule as outlined in the attached summary.

background

The attached adjustments to fees were prepared to enable the City to recover costs where applicable and were used in the preparation of the FY 2019 budget.

alternatives / other considerations

fiscal impact

The fee schedule adjustments will allow the City to realize the revenue forecasted in the proposed FY 2019 budget.

ATTACHMENTS:

Description	Upload Date	Type
Fee Schedule Effective October 1, 2018	9/4/2018	Cover Memo

**City of Winter Park
Fee Schedule
Changes Proposed to be Effective October 1, 2018**

	<u>Current Fee</u>	<u>Proposed Fee</u>
Building:		
Sidewalk sale during Art Festival per retail business	New fee	20.00
Reinstatement of expired building permit (valuation of less than \$5,000)	100.00	25.00
Solar photovoltaic building permit fee:		
Tier 1	New fee	50.00
Tier 2	New fee	150.00
Garbage:		
Open Top Roll-Off - Per Pull Fee (all sizes)	224.32	231.25
Compactor - Vertical - Lease	239.27	246.66
Compactor - 15 cubic yards - Lease	478.54	493.33
Compactor - 20 cubic yards - Lease	508.45	524.16
Compactor - 30 cubic yards - Lease	538.36	554.99
Compactor - 40 cubic yards - Lease	568.27	585.83
Compactor - Per Pull Fee (all sizes)	224.32	231.25
Delivery	86.44	89.11
Gates	21.33	21.99
Lock Bar	30.49	31.43
Locks	30.49	31.43
Roll Out	42.69	44.01
Wheels	42.69	44.01
These are pass through costs from Waste Pro and were increased by 3.09% based on the CPI indexes in the City's contract with Waste Pro. There is no net impact to the City's budget.		
Utilities:		
Repair 3/4" – 1" backflow preventors (includes parts and labor)	35.00	40.00
Repair 1 1/4" – 2" backflow preventors (includes parts and labor)	65.00	70.00
Water, sewer, irrigation, and fire line rates:		
Inside City:		
Residential & multi-family customers:		
Rate block 1	1.19	1.21
Rate block 2	1.77	1.80
Rate block 3	2.53	2.57
Rate block 4	3.38	3.44
Rate block 5	4.33	4.41
Rate block 6	6.28	6.39
Commercial/public authority customers:		
Rate block 1	1.19	1.21
Rate block 2	1.77	1.80
Rate block 3	2.53	2.57
Rate block 4	3.38	3.44
Rate block 5	4.33	4.41
Irrigation customers:		
Rate block 1	2.53	2.57
Rate block 2	3.38	3.44
Rate block 3	4.33	4.41
Rate block 4	6.28	6.39
Sewer customers:		
Charge per thousand gallons consumption	4.67	4.75
Reclaimed water:	0.95	0.97
Outside City:		
Residential customers:		
Rate block 1	1.49	1.52

**City of Winter Park
Fee Schedule
Changes Proposed to be Effective October 1, 2018**

	Current Fee	Proposed Fee
Rate block 2	2.21	2.25
Rate block 3	3.16	3.22
Rate block 4	4.22	4.29
Rate block 5	5.41	5.51
Rate block 6	7.84	7.98
Commercial/public authority customers:		
Rate block 1	1.49	1.52
Rate block 2	2.21	2.25
Rate block 3	3.16	3.22
Rate block 4	4.22	4.29
Rate block 5	5.41	5.51
Irrigation customers:		
Rate block 1	3.16	3.22
Rate block 2	4.22	4.29
Rate block 3	5.41	5.51
Rate block 4	7.84	7.98
Sewer customers:		
Charge per thousand gallons consumption	5.83	5.93
Reclaimed water:		
	1.19	1.21

The above adjustments reflect an overall increase in water and sewer revenues of 1.76% which equals the Price Index increase as published by the Public Service Commission as provided for in City Ordinance No. 2605-04.

Electric:

Residential:

Customer charge	14.04	15.44
Energy charges:		
1st 1,000 kWh	0.06559	0.06624
Over 1,000 kWh	0.08753	0.08840

Commercial and Public Authority:

Customer charge:		
Secondary delivery voltage (GS1) (Non Demand)	14.50	15.95
Primary delivery voltage (GS1) (Non Demand)	183.36	201.69
Secondary delivery voltage (GS2) (Non Demand)	15.19	16.71
Secondary delivery voltage (GSD-1) (Demand)	15.11	16.62
Primary delivery voltage (GSD-1) (Demand)	191.13	210.24
GS-1 energy charge (Non Demand)	0.07295	0.07368
GS-2 energy charge (Non Demand)	0.03699	0.03736
GSD-1 energy charge (Demand)	0.04175	0.04216
GSD-1 demand charge (Demand)	5.00	5.05

Time of use:

Customer charge - secondary	23.97	26.37
Customer charge - primary	194.15	213.57
Base demand charge	1.25	1.27
On-peak demand charge	3.80	3.84
On-peak energy charge	0.06939	0.07008
Off-peak energy charge	0.02814	0.02843

The above rates are those previously presented to the Utilities Advisory Board and City Commission. Monthly customer charge rates were increased by 10% and usage fees were increased by 1%. The 10% increase in the customer charge generates about \$250,000 on an annual basis and the 1% increase in usage rates also generates about \$250,000 in additional revenue. Together, they allow the undergrounding budget to remain at \$3,925,000 for FY 2019.

**City of Winter Park
Fee Schedule
Changes Proposed to be Effective October 1, 2018**

	Current Fee	Proposed Fee
Parks and Recreation:		
Adult men's basketball league team fee	350.00	375.00
Co-ed Kickball	New fee	300.00
Multipurpose fields A-1, A-2, C and Showalter East Multipurpose Fields 1, 2:		
Before 5:00 p.m., per hour	29.00	32.00
After 5:00 p.m., per hour	52.00	55.00
Saturday and Sunday, per hour	New fee	55.00
All day, weekend	New fee	650.00
Winter Park youth league fee	25.00	30.00
Ward Park Field B:		
Before 5:00 p.m., per hour	40.00	45.00
After 5:00 p.m., per hour	75.00	80.00
Saturday and Sunday, per hour	New fee	55.00
All day (8:00 am to 9:00 pm), weekend	New fee	900.00
Winter Park youth league fee	30.00	35.00
Showalter Stadium:		
Track only (less than 400 people, 2 hour minimum, includes starting blocks):		
Before 5:00 pm, per hour	29.00	30.00
After 5:00 pm, per hour	52.00	55.00
Saturday/Sunday	New fee	55.00
Full day(8:00 am to 5:00 pm)	225.00	250.00
Full evening (5:00 pm to 10:00 pm)	225.00	250.00
Full day weekend (8:00 am to 5:00 pm)	New fee	400.00
Field only (less than 400 people, 2 hour minimum, includes starting blocks):		
Saturday/Sunday	New fee	75.00
Full day weekend (8:00 am to 5:00 pm)	New fee	500.00
Stadium (includes scoreboard, track, equipment package, Ward C and Showalter East Fields):		
Before 5:00 pm, per hour	New fee	175.00
After 5:00 pm, per hour	New fee	275.00
Saturday/Sunday	New fee	275.00
Full evening (5:00 pm to 10:00 pm)	1,500.00	1,350.00
Full day weekend (8:00 am to 5:00 pm)	New fee	2,000.00
Scoreboard advertising signage and video display:		
3x4 panel per year, one year contract	10,000.00	7,000.00
3x4 panel per year, two year contract	8,000.00	5,000.00
4x4 panel per year, one year contract	15,000.00	12,000.00
4x4 panel per year, two year contract	13,000.00	10,000.00
Showalter video scoreboard:		
Hourly per staff member for operations	50.00	75.00
After School Program:		
Resident (monthly)	40.00	50.00
Non-resident (monthly)	65.00	75.00
Fee for students qualifying for reduced lunch, (monthly), (City residents only)	25.00	30.00
Fee for students qualifying for free lunch, (monthly), (City residents only)	15.00	20.00
Middle School After School Program:		
Resident, Registration Fee	Free	25.00
Non-Resident Registration Fee (per school year)	Free	50.00
Teen Summer Camp Program (completed grades 5 – 7, per week):		
Resident	50.00	55.00
Each Additional Resident Child in same family	35.00	40.00
Free/reduced lunch programs, per child	30.00	30.00
Non-resident	70.00	75.00
Additional non resident child	45.00	60.00
Summer Camp Program (completed grades K – 4, per week):		

**City of Winter Park
Fee Schedule
Changes Proposed to be Effective October 1, 2018**

	<u>Current Fee</u>	<u>Proposed Fee</u>
Resident:		
1 st child in family	75.00	85.00
Non-resident	100.00	105.00
Free lunch	15.00	20.00
Reduced lunch,	25.00	30.00
School's Out Program (single day camp during school year holidays:		
Resident, per day	10.00	15.00
Non-resident, per day	15.00	20.00
After School Participant	5.00	10.00
Holiday Camps:		
Half Session – 2-3 Days		
Resident	45.00	50.00
Non-resident	60.00	5.00
Full Session – 4-5 Days		
Resident	60.00	70.00
Non-resident,	85.00	95.00
After School Participant,	30.00	35.00
Kid's Night Out:		
Early bird fee (Tuesday before kid night out)	New fee	5.00
Registration fee	New fee	8.00
Community Center & Cady Way Pool:		
Daily (non-resident)	4.00	5.00
Group rate (non-residents, over 15 guests in a group, per group member)	3.50	4.00
Ten visit punch pass (non-resident)	30.00	35.00
Individual Pool Pass – (non-resident)	80.00	85.00
Family Pool Pass – (non-residents, up to 5 family members per pass)	225.00	230.00
Dive In's & City Sponsored Events (non-residents)	2.00	3.00
Swim lessons:		
Resident group lessons	30.00	35.00
Non-resident group lessons	40.00	50.00
Fitness/weight room:		
Annual pass: prorated fee:		
Resident, military or 1st responder	85.00	95.00
Non-resident	160.00	175.00
CRA area resident	60.00	70.00
Corporate rate:		
Gold (includes 60 vouchers, \$60 each per year for each additional voucher over 60)	750.00	800.00
Silver (includes 10 vouchers, \$65 each per year for each additional voucher over 60)	500.00	550.00
Bronze (includes 5 vouchers, \$70 each per year for each additional voucher over 60)	250.00	300.00
Monthly pass:		
Resident, military or 1st responder	15.00	18.00
Non-resident	25.00	30.00
CRA area resident	10.00	12.00
Senior program - non-resident annually	15.00	25.00
Green Fees November - April (Residents/Non-residents):		
Resident Monday - Thursday	14.00	15.00
Non-resident Monday - Thursday	16.00	18.00
Resident Friday - Sunday, Holidays	17.00	18.00
Non-resident Friday - Sunday, Holidays	19.00	21.00
Youth 12 and under	9.00	10.00
Green Fees May - October (Residents/Non-residents):		
Resident Monday - Thursday	12.00	13.00
Non-resident Monday - Thursday	14.00	16.00

**City of Winter Park
Fee Schedule
Changes Proposed to be Effective October 1, 2018**

	Current Fee	Proposed Fee
Resident Friday - Sunday, Holidays	15.00	16.00
Non-resident Friday - Sunday, Holidays	17.00	19.00
Youth 12 and under	9.00	10.00
Replay rate for all players	7.00	9.00
Community Center:		
Small room, A or B or senior room, hourly	65.00	70.00
Large room, C or D, hourly	95.00	100.00
Ballroom; A,B,C and D combined, hourly	275.00	300.00
Rooms C, D and kitchen combined, hourly	210.00	225.00
Ballroom and kitchen combined, hourly	325.00	350.00
Rooms C and D, hourly	170.00	180.00
Ballroom, kitchen 4:00 pm to midnight with 2 hour amphitheater	1,650.00	1,750.00
Early set up fee	150.00	200.00
Country Club:		
Friday and Saturday- Full Building:		
Hourly	170.00	200.00
4 p.m. to 12 midnight	900.00	1,000.00
Deposit	250.00	200.00
Sunday through Thursday - Full Building:		
Hourly	150.00	175.00
Deposit	250.00	200.00
Farmers' Market (entire building):		
6:00 pm to midnight, Friday and Saturday:	1,700.00	2,000.00
Deposit	300.00	200.00
Lake Island Hall Recreation Center:		
Deposit	200.00	100.00
Central Park:		
Small events (less than 400 people):		
North Park or South Park	750.00	800.00
North and South Park	1,100.00	1,250.00
Large events (400 - 2,000 people)	1,650.00	2,000.00
Significant events (2,000 plus people)	2,750.00	3,250.00
Mead Garden:		
Alice's Pond:		
North Side (Capacity 50/4 hr rental)	New fee	300.00
South Side (Capacity 150/4 hr rental)	New fee	400.00
Deposit	New fee	200.00
Butterfly Garden:		
Small Event only (30 max/4 hr rental)	New fee	250.00
Deposit	New fee	100.00
Camellia Garden:		
Capacity 50/ 4 hr rental)	New fee	300.00
Deposit	New fee	250.00
Deposit	New fee	100.00
Discovery Barn:		
Capacity 100/ 4 hr rental)	New fee	300.00
Deposit	New fee	100.00
The Grove – includes stage, lawn and Pole Barn:		
Less than 400 people	New fee	750.00
400-1000 people	New fee	1,650.00
Deposit	New fee	500.00
Legacy Garden:		
Capacity 150	New fee	400.00

**City of Winter Park
Fee Schedule
Changes Proposed to be Effective October 1, 2018**

	Current Fee	Proposed Fee
Deposit	New fee	200.00
Pole Barn:		
Capacity 30	New fee	250.00
Deposit	New fee	100.00
Winter Park Garden Center/Reception Hall:		
Weekday Rental	New fee	250.00
Weekend Rental	New fee	900.00
Each additional hour	New fee	75.00
Kraft Azalea Garden, exedra wedding area	250.00	300.00
Miscellaneous charges:		
Equipment rental, per event		
Portable public address system	50.00	75.00
Set-up/breakdown	New fee	50.00
Operator (hourly)	New fee	30.00
Tent - 10' * 10'	50.00	75.00
Tent - 10' * 10' fire rated 701	80.00	100.00

The above changes to Parks and Recreation Fees were approved by the Parks and Recreation Board. Fees were adjusted either upward or downward in response to changes in demand, market and costs to provide service.

CITY OF WINTER PARK



FEE SCHEDULE

Effective October 1, 2018

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Pricing Basis Legend	
C	Pricing is based on costs
M	Pricing is based on market comparisons
S	Pricing is stipulated by Florida Statutes

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

GENERAL GOVERNMENT FEES

ADMINISTRATIVE FEES:

Lien recording fees:	
Fee for first page.....	10.00 (C)
Each page thereafter	8.50 (C)
Certification charge.....	2.00 (C)
Lien and foreclosure research	35.00 (C)
 City map and aerial photographs.....	10.00 (C)
Plus postage and handling	1.50 (C)
 City Code and Supplements to City Code	
Can be purchased from:	Municipal Code Corporation
	P. O. Box 2235
	Tallahassee, FL 32316
Or accessed on-line at www.municode.com	
 Copy of CD (City provides the CD)	3.00 (C)
 Copy charge per page015 (C)
Double sided020 (C)

FINANCE FEES:

Printed copy of annual budget document	20.00 (C)
Printed copy of CAFR.....	15.00 (C)
Returned check charge: *	
Check amount \$0.01 to \$50.00.....	25.00 (C)
Check amount \$51.00 to \$300.00.....	30.00 (C)
Check amount greater than \$300.00	40.00 (C)
..... Or 5% of check amount, whichever is greater	

<p>* If payment is not received within 30 days, the city may file a civil action against the check writer for three times the amount of the check, but in no case less than \$50.00, in addition to the payment of the check plus any court costs, reasonable attorney fees, and any bank fees incurred by the City in taking the action.</p>

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

PLANNING FEES:

LAND DEVELOPMENT FEES:

Application Fee Schedule:

Annexations	500.00 (M)
Annexations requiring citywide notice	500.00, plus actual cost of notice (M)
Appeals.....	500.00 (M)
Appeals of decisions made by Historic Preservation Board	35.00 (M)
Comprehensive Plan amendments and rezoning:	
Less than one acre (1,500 ft. notice)	1,000.00 (M)
More than one acre (city-wide notice).....	6,000.00 (M)
Conditional use (including extensions/re-establishments):	
(applications with 500 ft notice)	500.00 (M)
(applications with 1,500 ft notice)	1,000.00 (M)
(applications requiring quarter page ad)	1,000 (M)
(applications with city-wide notice)	6,000.00 (C)
Development Review Committee Application Fees:	
Concept or preliminary plan	300.00 (M)
Final plan submittal	500.00 (M)
Revision to plan previously reviewed.....	200.00 (M)
Interpretations by Code Enforcement.....	200.00 (M)
Lakefront site plan reviews:	
Residential construction.....	150.00 (M)
Commercial or multi-family construction	250.00 (M)
Plan storage fees:	
Plan storage fee for approved building plans not retrieved by applicant:	
Up to six months following approval date	No charge
After six months.....	\$5 per day
After nine months	Return all but one plan to applicant or continue charge (at option of the City)
Street abandonments	250.00 (M)
Subdivision:	
Three lots or less	500.00 (M)
Over three lots	800.00 (M)
Lot consolidations:	
Three lots or less	500.00 (M)
Over three lots	800.00 (M)
Subdivisions with road improvements	1,000.00 (M)
Variances:	
Single family residential	200.00 (M)
Multi-family and commercial	400.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

PLANNING FEES (CONTINUED):

LAND DEVELOPMENT FEES (continued):

Parks impact fee (per new dwelling unit).....2,000.00 (M)

After the Fact Requests - Double the application fee and triple the building permit fee

Applications tabled at the request of the applicant, within 10 days of the Planning and Zoning meeting or Board of Adjustment meeting, will be charged for additional advertising and notification costs, plus \$100.00.
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Costs incurred by the City for additional consultant investigation, traffic analysis, and planning activities prompted by the proposal shall be assessed to the project at the rate of 110%. This charge shall be added at the next logical development review point when a fee to the City is required, e.g.; rezoning request, subdivision request, conditional use request or building permits

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

BUILDING AND PERMITTING FEES

Application and Permit Fees:

Adult entertainment application fee (non-refundable)	200.00 (C)
Adult entertainment application fee - annual fee	750.00 (C)
Facilities permit application	10.00 (C)
Filming fees:	
Motion pictures:	
Application Processing Fee	100.00 (C)
Private property (registration of exemption)	25.00 (C)
Permit Fees:	
Public streets, parks, buildings or city facilities (per day)	500.00 (C)
Less than 10 persons or 2 vehicles involved (per day)	50.00 (C)
plus reimbursement of additional costs to the City, if any	
Still photography:	
Application Processing Fee	50.00 (C)
On private property	0.00 (C)
Permit Fees:	
Public street or public property (per day)	250.00 (C)
Less than 10 persons or 2 vehicles involved (per day)(city facilities) ..	25.00 (C)
plus reimbursement of additional costs to the City, if any	
Use of City Personnel	cost plus 30% (C)
Closing out sale permit	50.00 (C)
Closing out extension fee	30.00 (C)
Garage sale permit	10.00 (C)
Garage sale permit (residents over age 59)	5.00 (C)
Newsrack permit	100.00 (C)
Newsrack permit processing fee	50.00 (C)
Alcoholic beverage license	50.00 (C)
Sidewalk sale permit	200.00 (C)
Sidewalk sale permit during the Art Festival, per restaurant, with inspection	150.00 (C)
Sidewalk sale permit during the Art Festival per retail business	20.00 (C)
Parking lot during the Art Festival	80.00 (C)
Sidewalk café application processing fee (non-refundable)	50.00 (C)
Sidewalk café permit fee	
1 – 4 seats	80.00 (C)
5 – 8 seats	100.00 (C)
9 – 12 seats	120.00 (C)
13 – 16 seats	140.00 (C)
17+ seats	160.00 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

BUILDING AND PERMITTING FEES (CONTINUED)

Solicitation permits application:

Processing fee 100.00 (C)

Permit fee 300.00 (C)

Non-profit solicitation permits application:

Processing fee 10.00 (C)

Permit fee 30.00 (C)

Special event permit processing fee 50.00 (C)

Special event permit 100.00 (C)

Non-profit special event permit processing fee

(Internal Revenue Code 501C(3) organizations) 10.00 (C)

required, e.g.; rezoning request, subdivision request, conditional use request or building permits
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CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

BUILDING AND PERMITTING FEES (CONTINUED)

Application and Permit Fees (continued):

Non-Profit special event permit.....	30.00 (C)
Special events requiring street closure permit processing fee.....	100.00 (C)
Special event permit for events requiring street closure:	
Small events (less than 400 persons)	100.00 (C)
Large events requiring multiple department approval.....	200.00 (C)
 Duplicate permit placard	5.00 (C)
Duplicate occupational license.....	5.00 (C)
Lien and foreclosure research (allow seven business days)	35.00 (C)
Lien and foreclosure research (immediate request, one business day)	50.00 (C)
Business certificate processing.....	15.00 (C)

Building/Land Development Code (LDC) Fees (Based on valuation of construction*):

Building Permit Fee (building code enforcement):	
Minimum to \$1,000 in valuation *	\$30.00 (C)
Over \$1,000 in valuation *	0.9%# of valuation plus \$30.00 **
Plan and Land Development Code Review Fee: for valuations over \$4,000 except those not Requiring plan review (planning and other costs)	½ Building Permit Fee (C)
Plan review fee for revisions.....	25.00 per page (C)
(or if more than 50% of original plan, then full plan review fee is required, reduction allowed for minor revisions on each page)	
Inspector training	0.04% of valuation (C)
Affordable Housing fee	\$0.00 per sq. ft. (C)
of new or remodeled floor area, excludes areas of garages, carports, cabanas, storage sheds, churches, tax exempt non-profit organizations, nursing homes and assisted living facilities.	
Roofing permits	0.5% of valuation plus \$30.00** (C)
Inspection fee for other City Departments	40.00/inspection (C)
State Fee (new or remodeled floor area).....	3% of permit amount or \$4 minimum (S)
Transfer of permit to new contractor or applicant	50.00 (C)
Reinstatement of expired permit (if approved):	
Valuation of \$5,000 or more	100.00 (C)
Valuation of less than \$5,000	25.00(C)
Extension of building permits.....	25.00 (C)
Pool fence violation inspection	100.00 (C)
Stop work order inspection fee	50.00 (C)
Site development permit (stand alone):	
Minimum fee	100.00 (C)
(or .2% of valuation, if higher)**	
Plan Submission Fee (for permitted plans exceeding 11 x 17, per page)***	1.00 (C)

* Building valuations shall be based on the actual contract cost or the building valuation data established by the Building Department, whichever is greater.

** For fee computations, all valuations are rounded up to the <u>next highest</u> thousand dollars.

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

BUILDING AND PERMITTING FEES (CONTINUED)

*** in lieu of paying fee, applicant may provide plans in either PDF or TIFF format within 14 days of issuance of permit. In addition, any approved plan revisions must also be submitted electronically.

After the fact requests - double the variance application fee and triple the building, electrical, plumbing and gas permit fees. For construction begun or completed without permit - fee shall be tripled

The cost of inspection fees for other City Departments is determined during plan review and paid with building permit.

The cost of subpermits (mechanical, electrical, plumbing, gas, roof) are included within the building permit fee for single family residential.

Permits requiring a third permit review due to rejection for code violation shall be assessed an additional plan review fee equal to 1/3 of the initial plan review fee.

Excavation/Landfill Permit Fees:

Placement or removal of 40 cubic yards or less 50.00 (C)
Placement or removal of over 40 cubic yards 100.00 (C)

Exterior Examination Application Fee:

Master/contractors 200.00 (C)
Journeyman 150.00 (C)

Competency Card Fees:

Journeyman (\$80 for two years, when available) 50.00 (C)
Master/contractors (\$200 for two years, when available) 100.00 (C)

Demolition Permits (expires within 30 days):

1 or 2 family dwellings 150.00 (C)
Accessory buildings 50.00 (C)
Other buildings6% of valuation or \$100.00, whichever is greater (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

BUILDING AND PERMITTING FEES (CONTINUED)

Electrical Permit Fees:

Issuing each permit	40.00 (C)
Central air conditioning unit	10.00 (C)
Cooktop	3.00 (C)
Dental unit.....	2.00 (C)
Dishwasher	3.00 (C)
Disposal	3.00 (C)
Dryer	3.00 (C)
Electric elevator	7.50 (C)
Electric range.....	3.00 (C)
Electric welder:	
Transformer type to 50 amps	3.00 (C)
Transformer type over 50 amps	7.50 (C)
Fan - Commercial, ceiling, exhaust or bath	5.00 (C)
Fan - Residential, ceiling, exhaust or bath.....	1.00 (C)
Fixture - each.....	0.25 (C)
Furnace, oil	5.00 (C)
Heating appliance - each	3.00 (C)
Motor or generator - each	5.00 (C)
Outlet - each	0.25 (C)
Oven	3.00 (C)
Pool wiring	10.00 (C)
Pre-power inspection requests - Inspection fee:	
Residential.....	40.00 (C)
Commercial	50.00 (C)
Service up to 200 amps	5.00 (C)
Each additional 100 amps to 1200 amps	1.00 (C)
Sign outlet, per circuit	3.00 (C)
Subfeed panel.....	2.00 (C)
Temporary service	5.00 (C)
Time switch.....	2.00 (C)
Water heater	3.00 (C)
Window air conditioning unit	5.00 (C)
X-Ray	5.00 (C)

Low Voltage Security Alarm System..... 40.00 (S)

Solar Photovoltaic Building Permit Fee

Tier 1	50.00 (C)
Tier 2	150.00 (C)

Tier 2 Interconnection of Customer Owned Renewable Generation Systems . 240.00 (C)

Gas Permit Fees:

Issuing each permit	40.00 (C)
Each gas fixture	5.00 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

BUILDING AND PERMITTING FEES (CONTINUED)

Building Moving Permits:

Into or within the City (for buildings over 1,000 square feet)	400.00 (C)
Into or within the City (for buildings 1,000 or less square feet).....	200.00 (C)
Outside the City	100.00 (C)

Issuance of Temporary Certificate of Occupancy:

Single family residence.....	85.00 (C)
All others	175.00 (C)

Mechanical Permit Fees:

Minimum up to \$1,000 valuation.....	40.00 (C)
Each additional \$1,000 to \$25,000 (round to next higher thousand)	5.00 (C)
Each additional \$1,000 above \$25,000	2.50 (C)

Plumbing Permit Fees:

Issuing each permit	40.00 (C)
For installation, alteration or repair of water treatment equipment	5.00 (C)
For repair or alteration to drainage or vent piping.....	5.00 (C)
Plumbing fixture floor drain or trap - each.....	5.00 (C)
Repiping - per structure	30.00 (C)
Water heater or vent - each	5.00 (C)

Reinspection fee:

For all trades.....	30.00 (C)
Repeat reinspection on same item	100.00 (C)
Continued repeat inspection (3 rd visit or more).....	300.00 (C)
After the third inspection there will be a hearing before the Construction Board of Adjustment and Appeals with possible loss of occupational license and a letter to the CILB	
Missed inspection	100.00 (C)

Vacuum Breakers or Backflow Prevention Devices:

One to five	5.00 (C)
Over five, each	0.50 (C)
Gasoline and fuel oil tanks (residential).....	10.00 (C)
Septic tank or drain field - each	10.00 (C)
Sewer:	
Commercial - each.....	60.00 (C)
Residential - each	50.00 (C)
Replacement of house sewer:	
20' or more in length.....	50.00 (C)
Less than 20' in length.....	20.00 (C)
Sprinkler system	15.00 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

BUILDING AND PERMITTING FEES (CONTINUED)

Vehicle for Hire Fees: (Driver permit fees valid from October 1 to September 30)

Taxi Driver permit (per driver, per year).....	60.00 (C)
Non-Motorized Vehicles:	
Application Fee (one time fee per business)	40.00 (C)
Driver Permit:	
Initial fee, per driver	15.00 (C)
Renewal fee, per driver, per year	5.00 (C)

Well Permit Fees:

Issuing each permit	40.00 (C)
..... plus \$4.00 per inch or diameter up to 6",	
..... and \$2.00 per inch for each inch over 6" in diameter (C)	

Landscaping Fees:

First landscaping inspection (included in permit fee).....	0.00
Re-inspection fee	30.00 (C)

Tree Removal Permits:

Single family residential	35.00 (C)
Non-residential or multi-family property	100.00 (C)
Reinspection of tree (second and third visits).....	25.00 (C)
Reinspection of tree (each required visit after the third)	75.00 (C)
Request for appeals to Tree Preservation Board	35.00 (C)
Compensation for removing a protected tree	110.00 per caliper inch dbh (C)

OTHER CHARGES:

Appeals of Building Code heard by Board of Adjustment & Appeals.....	100.00 (C)
Address change and /or additional requests (commercial and residential):	
Processing Fee for 1 address (all requests – approved or denied).....	15.00 (C)
Processing Fee per address for additional addresses	
(all requests – approved or denied)	5.00 (C)
Letter of Reciprocity for contractors	15.00 (C)
Off-site advertising sign permit	50.00 (C)
Annual outdoor advertising sign permit (per sign)	50.00 (C)
Street name petitions (per application)	300.00 (C)
Advertising space on Park Avenue Street Directory Kiosks (Annual Rates)*:	
20" high by 9" wide panel	804.00 (C)
20" high by 18" wide panel	1,608.00 (C)
40" high by 18" wide panel	3,216.00 (C)
60" high by 18" wide panel	4,824.00 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

BUILDING AND PERMITTING FEES (CONTINUED)

Banners:

North Park Ave. (Morse Blvd. to Webster Ave., 17 poles).....	510.00 (C)
South Park Ave. (Fairbanks Ave. to Morse Blvd., 16 poles).....	480.00 (C)
E. Morse Blvd. (US 17-92 to Pennsylvania Ave., 10 double sided poles)	600.00 (C)
W. Morse Blvd. (Pennsylvania Ave. to Interlachen Ave., 11 double sided poles)	660.00 (C)
New England Ave. (New York Ave. to Hannibal Square West, 16 poles).....	480.00 (C)
Pennsylvania Ave. (Lyman Ave. to Israel Simpson Ct., 26 poles).....	780.00 (C)
N. Orange Ave. (Fairbanks Ave. to Minnesota Ave., 20 poles)	600.00 (C)
S. Orange Ave. (Denning Dr. to US 17-92, 20 poles).....	600.00 (C)

Street Pole Signs:

One time initial posting fee	450.00 (C)
Annual participation fee	100.00 (C)

Administrative charge for having overgrown properties mowed,
cleaned or cleared of debris, hazardous trees or other unsightly articles 150.00 (C)

Administrative charge for repeated mowing or clearing of properties 300.00 (C)

Recording documents with Orange County:

Notice of Commencement	20.00 (C)
Deed Covenant	30.00 (C)

*Requires a twelve-month contract with one half of the annual amount due upon reservation of the advertising space. The remaining balance will be billed in equal monthly installments.

PUBLICATIONS:

Community Redevelopment Agency Plan	15.50 (C)
Community Redevelopment Agency Plan Amendment for Expansion Area.....	13.65 (C)
Comprehensive Plan Goals, Objectives and Policies	60.00 (C)
Comprehensive Plan Data, Inventory and Analysis	85.00 (C)
CD of Comprehensive Plan Goals, Objectives and Policies and Data, Inventory and Analysis	10.00 (C)
Land Development Code	30.00 (C)
Land Development Code (zoning article only)	15.00 (C)
Historic Resources Survey (color copy)	58.00 (C)
Historic Resources Survey (black & white copy)	12.80 (C)
Subdivision regulations	10.00 (C)
Park Avenue "Architectural Design Guidelines"	10.00 (C)
Morse Boulevard "Facade Design Guidelines"	10.00 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

BUILDING AND PERMITTING FEES (CONTINUED)

The 6th Edition (2017) Florida Building Code may be purchased through the Building Officials Association of Florida website: www.boaf.net OR the International Code Council website: www.shop.iccsafe.org/state-and-local-codes.html

The 2014 National Electric Code can be purchased through the Building Officials Association of Florida website www.boaf.net OR the National Fire Protection Association website: www.nfpa.org/catalog/product

Maps:

Zoning and future land use map (digital form) 60.00 (C)
Zoning map 10.00 (C)
Future land use map 10.00 (C)

Retrieval and research of plans and documents in storage

(Research and copying costs not included)..... 15.00 (C)
Additional research..... 20.00 (C)

Listings:

Business Listings:*

Printed (per page)..... 0.50 (C)
Label ready format, sheet of 20 (per page)** 2.00 (C)
On diskette (per disk)*** 6.00 (C)

* The above orders will include a \$50.00 per hour labor/computer charge; 15 minimum (\$12.50). Orders will be taken with a three to four day turn around time.

** Labels will not be provided, but the listing will be printed in a copy ready format to reproduce on a label readily available for purchase by the requestor at any office supply retailer.

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

PUBLIC WORKS FEES

Street Division:

Regular rates (per hour):

Division chief	44.70 (C)
Assistant division chief	36.40 (C)
Field supervisor	33.00 (C)
Foreman/crew leader	31.00 (C)
Traffic Control employee	25.00 (C)
Traffic Signal worker	30.00 (C)
Equipment Operator II and III	29.00 (C)
Street sweeper/Operator I	24.00 (C)
Maintenance Worker	23.00 (C)
Crew (1 Supervisor and 2 Workers)	79.00 (C)

Overtime rates (per hour):

Division chief	67.05 (C)
Assistant division chief	54.60 (C)
Field supervisor	49.50 (C)
Foreman/crew leader	46.50 (C)
Traffic Control employee	37.50 (C)
Traffic Signal worker	45.00 (C)
Equipment Operator II and III	43.50 (C)
Street sweeper/Operator I	36.00 (C)
Maintenance Worker	34.50 (C)
Crew (1 Supervisor and 2 Workers)	118.50 (C)

Holiday rates (per hour):

Division chief	89.40 (C)
Assistant division chief	72.80 (C)
Field supervisor	66.00 (C)
Foreman/crew leader	62.00 (C)
Traffic Control employee	50.00 (C)
Traffic Signal worker	60.00 (C)
Equipment Operator II and III	58.00 (C)
Street sweeper/Operator I	48.00 (C)
Maintenance Worker	42.40 (C)
Crew (1 Supervisor and 2 Workers)	158.00 (C)

Equipment: (per hour)

Excavator	60.00 (C)
Front end loader	60.00 (C)
Vaccon	60.00 (C)
Bucket truck	60.00 (C)
Rubber tire backhoe	30.00 (C)
Street sweeper	30.00 (C)
Semitractor w/trailer	50.00 (C)
Tandem Dump truck	30.00 (C)
Flatbed truck	20.00 (C)
Pickup truck	10.00 (C)
Bobcat/skid steer	22.00 (C)
Miscellaneous drills, saws, 3-4 inch water pumps	10.00 (C)
6" well point/by pass pump	20.00 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

PUBLIC WORKS FEES (CONTINUED)

Street Division (continued):

Barricade daily rental (each)	1.50 (C)
Maintenance of traffic service vehicle	20.00 (C)
Mobilization fee	5% of invoice prior to admin costs (C)

Facilities Maintenance:

Regular rate (per hour):	
Custodial	24.10 (C)
Supervisor	43.50 (C)
Tradesman	30.75 (C)
Overtime rate (per hour):	
Custodial	34.18 (C)
Supervisor	62.34 (C)
Tradesman	44.11 (C)
Holiday rate (per hour):	
Custodial	44.25 (C)
Supervisor	81.17 (C)
Tradesman	57.46 (C)
Vehicle charge (per hour).....	14.00 (C)
Decorative Street Light Installation (per pole)	250.00 (C)
Decorative Street Light Maintenance (per pole/per month).....	2.43 (C)

Engineering:

Driveway fee:	
Basic fee.....	50.00 (C)
Additional fee for reinspection	30.00 (C)
Final plat review - per lot	100.00 (C)
Pressure test reinspection fee	100.00 (C)
Project inspection fee:	
Construction cost:	
\$ 0 - \$ 5,000.....	10% of construction cost (M)
\$ 5,000 - \$ 20,000.....	\$500 plus 4% above \$5,000 (M)
Over \$ 20,000	\$1,000 plus 3% above \$20,000 (M)
Lift stop work order	100.00 (M)
Neglect or failure to schedule required inspection.....	100.00 (M)
Failure to have City approved site grading plan on site for inspection	100.00(M)
Right-of-way Permit Fee	90.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

PUBLIC WORKS FEES (CONTINUED)

Engineering, continued:

Right-of-way permit for construction projects utilizing all or part of street/sidewalk (daily rate equals 1/10 of the monthly rate for each day:

Blocking sidewalk\$1,000.00 per month (M)

Blocking lane of traffic:

Over 5,000 vehicles per day\$5,000 per month (M)

Under 5,000 vehicles per day\$2,000 per month (M)

Blocking parking lane:

Inside Central Business District.....\$3,000 per month (M)

Outside Central Business District\$1,000 per month (M)

Transverse cuts:

Open cut - paved areas (each cut)..... 270.00 (C)

Open cut - right-of- way (each cut)..... 110.00 (C)

Open cut - dirt road (each cut)..... 150.00 (C)

Bore and jack (each operation) 200.00 (C)

Copies of blueprints 5.00 (C)

Keep Winter Park Beautiful:

Personalized park benches, various locations3,500.00 (M)

Dance lessons & sessions80.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

REFUSE SERVICE FEES

Residential Refuse Service Fees	
Residential collection service	\$18.50
Residential recycling cart fee (per recycling cart)	\$2.70
Residential collection service – 2nd solid waste cart	\$9.30
Delivery and maintenance charge for each garbage cart above two	\$77.97
Residential bulk pickup – up to two cubic yards (requires photo and city approval prior to collection)	\$80.55
Residential bulk pickup – each additional cubic yard above two (requires photo and city approval prior to collection)	\$33.57
Bulk yard waste in excess of three yards (per each additional yard)	\$12.00

Multi-Family and Commercial Solid Waste Collection – Uncompacted								
Size/Freq	1	2	3	4	5	6	7	Extra PU (per CY)
2	\$57.05	\$115.24	\$174.57	\$235.04	\$296.67	\$359.41	\$423.32	\$26.34
3	\$86.00	\$173.72	\$263.15	\$354.28	\$447.14	\$541.69	\$637.96	\$39.60
4	\$115.24	\$232.76	\$352.57	\$474.66	\$599.02	\$725.67	\$854.61	\$52.93
6	\$173.72	\$350.86	\$531.42	\$715.41	\$902.83	\$1,093.65	\$1,287.92	\$79.60
8	\$232.76	\$470.09	\$711.98	\$958.45	\$1,209.46	\$1,465.05	\$1,725.19	\$106.40
95G Cart	Commercial collection service per garbage cart							\$28.06
95G Cart	Delivery and maintenance charge for each garbage cart							\$77.97

Multi-Family and Commercial Solid Waste Collection - Compacted								
Size/Freq	1	2	3	4	5	6	7	Extra PU (per CY)
2	\$94.35	\$192.47	\$294.36	\$400.04	\$509.48	\$622.70	\$739.69	\$65.35
3	\$142.24	\$290.13	\$443.68	\$602.88	\$767.76	\$938.30	\$1,114.50	\$98.19
4	\$190.59	\$388.71	\$594.40	\$807.63	\$1,028.40	\$1,256.72	\$1,492.59	\$131.13
6	\$287.29	\$585.90	\$895.84	\$1,217.10	\$1,549.68	\$1,893.58	\$2,248.80	\$197.02
8	\$384.95	\$784.98	\$1,200.12	\$1,630.34	\$2,075.67	\$2,536.08	\$3,011.62	\$263.14

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

REFUSE SERVICE FEES (CONTINUED)

Multi-Family and Commercial Recyclables Collection	
The collection of recyclable materials from multi-family and commercial customers is not governed by the City's franchise agreement with Waste Pro. Please contact Waste Pro at (407) 774-0800 for recycling service options and rates.	

Roll-Off and Compactor Collection Services	Customer Rate
Open Top Roll-Off - Per Pull Fee (all sizes)	\$231.25
Compactor - Vertical - Lease	\$246.66
Compactor - 15 cubic yards - Lease	\$493.33
Compactor - 20 cubic yards - Lease	\$524.16
Compactor - 30 cubic yards - Lease	\$554.99
Compactor - 40 cubic yards - Lease	\$585.83
Compactor - Per Pull Fee (all sizes)	\$231.25
Delivery	\$89.11
Gates	\$21.99
Lock Bar	\$31.43
Locks	\$31.43
Roll Out	\$44.01
Wheels	\$44.01

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

STORMWATER FEES

Monthly Stormwater Utility Fees:

Single family residential property: (based on square feet of impervious area:

Class 1 (1,099 and smaller).....	6.59 (C)
Class 2 (1,100 and 1,699)	8.24 (C)
Class 3 (1,700 and 2,299)	9.89 (C)
Class 4 (2,300 and 2,899)	11.56 (C)
Class 5 (2,900 and 3,499)	13.21 (C)
Class 6 (3,500 and 4,099)	14.85 (C)
Class 7 (4,100 and 4,699)	16.51 (C)
Class 8 (4,700 and 5,299)	18.16 (C)
Class 9 (5,300 and 5,899)	19.80 (C)
Class 10 (5,900 and 6,499)	21.66 (C)
Class 11 (6,500 and 7,099)	23.12 (C)
Class 12 (7,100 and 7,699)	24.77 (C)
Class 13 (7,700 and 8,299)	26.41 (C)
Class 14 (8,300 and 8,899)	28.07 (C)
Class 15 (8,900 and higher)	29.72 (C)

Multi-family residential property:

Apartment unit - per dwelling unit.....	8.24 (C)
Condominium unit - per dwelling unit	8.24 (C)
Duplex - per dwelling unit	8.24 (C)

Non-residential/commercial property (per ERU)

(ERU = Equivalent Residential Unit of 2,324 sq. ft.).....	11.56 (C)
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Stormwater Variance Request 200.00 (C)

Illicit Discharges to Storm Sewers and/or Water Bodies (lakes, ponds, canals, etc.):

Unintentional (due to lack of erosion control or the like)	200.00
Intentional (direct dumping into storm sewer or water body)	500.00

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

SHORELINE ALTERATION FEES

Shoreline Alteration Permit:

Vegetation removal	No fee
Revetment or seawall.....	100.00 (C)
Violation of Shoreline Protection Code	500.00 (C)

Dock site plan review (Lakes and Waterways Advisory Board):

Dock only	75.00 (C)
Dock and Boathouse.....	100.00 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

BOAT USER FEES

Boat Stickers:

Boat sticker costs are computed according to a formula based upon the horsepower (hp) of the motor, plus the length (lg) of the boat, times (*) a set amount.

Annual permit:

City resident	hp + lg * \$0.50 (C)
Non-resident	hp + lg * \$0.75 (C)

Annual commercial permit:

City resident	hp + lg * \$1.00 (C)
Non-resident	hp + lg * \$1.50 (C)

Half-year permit (January 1 to June 30):

City resident	hp + lg * \$0.25 (C)
Non-resident	hp + lg * \$0.375 (C)

Daily user fee(regardless of size of boat and horsepower of motor)..... \$6.00 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

UTILITY SERVICE FEES

Water and Wastewater:

Commercial plan review fee:

First review	125.00 (C)
Each revision	50.00 (C)
Utility inspection (per inspection)	40.00 (C)

Cut on/off fee:

Service Activation Fee	29.00 (C)
Service Activation Fee - after 4:30 p.m.	87.00 (C)
Broken Lock	19.00 (C)
Broken Yoke	16.00 (C)
Emergency cut on/off - 7:00 a.m. to 3:30 p.m.	No charge (C)
Emergency cut on/off - 3:30 p.m. to 4:30 p.m.	29.00 (C)
Emergency cut on/off - after 4:30 p.m.	87.00 (C)
Trip charge	29.00 (C)
Non-payment – up to 4:30 p.m.	44.00 (C)
Non-payment - after 4:30 p.m.	87.00 (C)
Broken/damaged curb stop valve replacement fee	90.00 (C)
Metering tampering fee	77.00 (C)

Meter and Service Installation:

Inside City:

3/4 inch meter	794.00 (C)
1 inch meter	845.00 (C)
1 ½ inch meter	1,850.00 (C)
2 inch meter	2,047.00 (C)
3 inch meter	see below
4 inch meter	see below
6 inch meter	see below
8 inch meter	see below
10 inch meter	see below

All meters 3" and larger will be calculated at current costs for meter assembly, materials, labor and restoration.

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

UTILITY SERVICE FEES (CONTINUED)

Outside City (*):

3/4 inch meter	992.00 (C)
1 inch meter	1,060.00 (C)
1 ½ inch meter	2,313.00 (C)
2 inch meter	2,562.00 (C)
3 inch meter	see below
4 inch meter	see below
6 inch meter	see below
8 inch meter	see below
10 inch meter	see below

All meters 3" and larger will be calculated at current costs for meter assembly, materials, labor and restoration plus 25%.

* above fee plus applicable FDOT or Orange County Right of Way Utilization Fees. Additional costs may be assessed due to extensive restoration costs as required by FDOT or Orange County.

Field Testing Meters (flow test):

3/4 inch meter.....	29.00 (C)
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Bench Testing Meters:

Cost of Test - by meter size - Outside Service Contracted:

3/4 inch meter.....	108.00 (C)
1 inch meter.....	108.00 (C)
1 ½ inch meter.....	270.00 (C)
2 inch meter.....	290.00 (C)

Cost of Test - by meter size - In-House City Staff Utilized

3/4 inch meter x 2.0 hours.....	62.00 (C)
1 inch meter x 2.0 hours.....	62.00 (C)
1 ½ inch meter x 2.5 hours.....	73.00 (C)
2 inch meter x 2.5 hours.....	73.00 (C)

No charges will be assessed to a customer if the meter bench test or field test results are outside acceptable limits.

Bacteriological Samples Test Fee:

Sampling fee (per sample)	25.00 (C)
Sampling after 3:30 pm (in addition to sampling fee)	35.00 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

UTILITY SERVICE FEES (CONTINUED)

Water Impact Fees:

Inside City:	
3/4 inch	1,100.00 (C)
1 inch	2,750.00 (C)
1 ½ inch	5,500.00 (C)
2 inch	8,800.00 (C)
3 inch	17,600.00 (C)
4 inch	27,500.00 (C)
6 inch	55,000.00 (C)
8 inch	88,000.00 (C)
Outside City:	
3/4 inch	1,375.00 (C)
1 inch	3,440.00 (C)
1 ½ inch	6,875.00 (C)
2 inch	11,000.00 (C)
3 inch	22,000.00 (C)
4 inch	34,375.00 (C)
6 inch	68,750.00 (C)
8 inch	110,000.00 (C)

Note 1: Water impact fees will be assessed based on number of dwelling units (e.g. multi-family) or other methods as deemed appropriate by the Water and Wastewater Department in lieu of the meter sizes noted above. Contact the Department for additional information or estimate for water impact fees.

Note 2: Water impact fee for one dwelling unit (single family or multi-family) is based on the 3/4 inch meter size above.

Water Main Extension Fees:

Inside City, per foot	actual cost
Outside City, per foot	1.25 times actual cost

Water main extension fees will be allocated to all affected property owners.
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Other charges to be calculated along with the water main extension fee are connection fees, meter costs and installation, deposits, and backflow service fees.
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Fire Line Installation Fees – includes saddle, tap and tubing to backflow or property line, whichever is closer (inside city):

1 inch fire line	550.00 (C)
2 inch fire line	1,390.00 (C)
Larger than 2 inch fire line	(actual cost at time of installation)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

UTILITY SERVICE FEES (CONTINUED)

Fire Line Installation Fees – includes saddle, tap and tubing to backflow or property line, whichever is closer (outside city):

1 inch fire line	688.00 (C)
2 inch fire line	2,217.00 (C)
Larger than 2 inch fire line	(actual cost at time of installation)

Water Main Tapping Fees (Inside City):

2 inch	158.00 (C)
4 inch	237.00 (C)
6 inch	260.00 (C)
8 inch	300.00 (C)
12 inch	370.00 (C)

Water Main Tapping Fees (Outside City):

2 inch	198.00 (C)
4 inch	298.00 (C)
6 inch	391.00 (C)
8 inch	455.00 (C)
12 inch	555.00 (C)

Meter Relocation Fee:

Inside City:

3/4 inch.....	490.00 (C)
1 inch	544.00 (C)
1 ½ inch – 2 inch	1,302.00 (C)
3 inch - 8 inch	Labor and materials (C)

Outside City (*):

3/4 inch.....	838.00 (C)
1 inch	919.00 (C)
1 ½ inch – 2 inch	2,176.00 (C)
3 inch - 8 inch	Labor and materials plus 25% (C)

Lot split relocation fees shall be assessed upon the Meter and Installation of Service Fee if a new service is required.

* above fee plus applicable FDOT or Orange County Right of Way Utilization Fees. Additional costs may be assessed due to extensive restoration costs as required by FDOT or Orange County.

Sewer Impact Fees:

Inside City:

Impact fee - single family	2,700.00 (C)
Impact fee - multiple dwelling	2,700.00 (C)
Impact fee - ERC	2,700.00 (C)

Outside City:

Impact fee - single family	3,375.00 (C)
Impact fee - multiple dwelling	3,375.00 (C)
Impact fee - ERC	3,375.00 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

UTILITY SERVICE FEES (CONTINUED)

Sewer Laterals:

Installation Fee:

Inside City:

0-6' Deep.....	1,730.00 (C)
6-12' Deep.....	3,850.00 (C)
>12' Deep.....	Actual Cost

Outside City:

0-6' Deep.....	2,625.00 (C)
6-12' Deep.....	5,798.00 (C)
>12' Deep	1.25 x actual Cost

FDOT permit application fee	85. 00 (C)
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plus applicable FDOT or Orange County Right-of-Way Utilization Fees. Additional costs may be assessed due to extensive restoration costs as required by FDOT or Orange County

Note: Installation fees above are for typical lateral installations. As determined by the Water and Wastewater Department, sewer lateral installations that are not typical in length, depth or complexity may require a specific cost estimate for the installation fee.

Hourly charges for city employees and equipment in Utilities Services Division:

Regular rates: (per hour)

Water Distribution and Wastewater Collection Division Chief	58.00 (C)
Field Supervisor	47.00 (C)
Equipment Operator	35.00 (C)
Foreman/Crew Leader	44.00 (C)
Utility Service Worker	25.00 (C)

Overtime rates: (per hour)

Water Distribution and Wastewater Collection Division Chief	73.00 (C)
Field Supervisor	70.00 (C)
Equipment Operator	52.00 (C)
Foreman/Crew Leader	66.00 (C)
Utility Service Worker	37.00 (C)

Holiday rates: (per hour)

Water Distribution and Wastewater Collection Division Chief	116.00 (C)
Field Supervisor	94.00 (C)
Equipment Operator	70.00 (C)
Foreman/Crew Leader	88.00 (C)
Utility Service Worker	50.00 (C)

Vehicle Charges: (per hour)

Flatbed dump truck	15.00 (M)
Small dump truck.....	15.00 (M)
Tandem dump truck	30.00 (M)
Pickup truck.....	15.00 (M)
Crew cab	20.00 (M)
TV Van	75.00 (M)
Locator (call duty) van	15.00 (M)
Vaccon	85.00 (M)
Semitractor	60.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

UTILITY SERVICE FEES (CONTINUED)

Equipment Charges: (per hour)	
Pumps, daily (bypass and well point)	30.00 (M)
Rubber tire backhoe	50.00 (M)
Trackhoe	75.00 (M)
Portable trailer generator	45.00 (M)
Directional boring machine	50.00 (M)
Harbin	20.00 (M)
Light tower	15.00 (M)
Vactron	20.00 (M)
Easement hose reel	15.00 (M)
Air compressor	15.00 (M)
Bobcat	25.00 (M)
Misc pumps, saws, compacting equipment, locator equipment, lateral TV camera, hand tools, etc.	10.00 (M)
Barricade daily rental (each)	1.10 (M)

Associated material costs shall be calculated at a rate not to exceed actual cost to the City.
Ref: OUC/Winter Park Alliance contract for parts, fittings and supplies.

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

WATER AND WASTEWATER USAGE FEES
(COST BASED)

Inside the City Limits				
	Water (Residential)	Water (Commercial/Public Authority)	Water (Irrigation)	Sewer
	Rates per 1,000 gallons of consumption			
Block 1	1.21	1.21	2.57	4.75
Block 2	1.80	1.80	3.44	4.75
Block 3	2.57	2.57	4.41	4.75
Block 4	3.44	3.44	6.39	4.75
Block 5	4.41	4.41	6.39	4.75
Block 6	6.39	4.41	6.39	4.75
Base Charge ERM	8.62	8.62	8.62	10.19
Additional Unit Charge	4.64	4.64	4.64	5.48

Outside the City Limits				
	Water (Residential)	Water (Commercial/Public Authority)	Water (Irrigation)	Sewer
	Rates per 1,000 gallons of consumption			
Block 1	1.52	1.52	3.22	5.93
Block 2	2.25	2.25	4.29	5.93
Block 3	3.22	3.22	5.51	5.93
Block 4	4.29	4.29	7.98	5.93
Block 5	5.51	5.51	7.98	5.93
Block 6	7.98	5.51	7.98	5.93
Base Charge ERM	10.78	10.78	10.78	12.73
Additional Unit Charge	5.80	5.80	5.80	6.85

ERM = Equivalent Residential Meter

Note: sewer charges are capped for residential customers without separate irrigation meters at 14,000 gallons.

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

WATER AND WASTEWATER USAGE FEES (CONTINUED)

The Monthly Base Charge is based on the size of the meter. The applicable Equivalent Meter Ratio in the table below multiplied by the Base ERM Charge above determines the monthly Base Charge.

Bills for water, sewer and irrigation service are determined using the applicable rates in the tables above and the block sizes in the tables below based on customer class and meter size.

Block Structure Price Breaks by Meter Size:

Commercial/Public Authority Water Block Structure						
Meter Size in Inches	Equivalent Meter Ratio	Usage Up To				Usage Over:
		Block 1 (1,000 gallons/month)	Block 2 (1,000 gallons/month)	Block 3 (1,000 gallons/month)	Block 4 (1,000 gallons/month)	Block 5 (1,000 gallons/month)
¾	1	4	8	12	20	20
1	2 ½	10	20	30	50	50
1 ½	5	20	40	60	100	100
2	8	32	64	96	160	160
3	16	64	128	192	320	320
4	25	100	200	300	500	500
6	50	200	400	600	1,000	1,000
8	80	320	640	960	1,600	1,600
10	115	460	920	1,380	2,300	2,300

Residential Water Block Structure					
Usage Up To					Usage Over:
Block 1 (1,000 gallons/month)	Block 2 (1,000 gallons/month)	Block 3 (1,000 gallons/month)	Block 4 (1,000 gallons/month)	Block 5 (1,000 gallons/month)	Block 6 (1,000 gallons/month)
4	8	12	16	20	20

Irrigation Water Block Structure			
Usage Up To			Usage Over:
Block 1 (1,000 gallons/month)	Block 2 (1,000 gallons/month)	Block 3 (1,000 gallons/month)	Block 4 (1,000 gallons/month)
4	8	12	12

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

WATER AND SEWER DEPOSITS

Water or Irrigation Deposits:

Inside City:

3/4 inch meter	60.00 (C)
1 inch meter	85.00 (C)
1 ½ inch meter	105.00 (C)
2 inch meter	145.00 (C)
3 inch meter	225.00 (C)
4 inch meter	330.00 (C)
6 inch meter	600.00 (C)
8 inch meter	Average bill x 3 (C)
10 inch meter	Average bill x 3 (C)

Outside City:

3/4 inch meter	75.00 (C)
1 inch meter	100.00 (C)
1 ½ inch meter	130.00 (C)
2 inch meter	165.00 (C)
3 inch meter	270.00 (C)
4 inch meter	375.00 (C)
6 inch meter	690.00 (C)
8 inch meter	Average bill x 3 (C)
10 inch meter	Average bill x 3 (C)

Water and Sewer Deposits:

Inside City:

3/4 inch meter	105.00 (C)
1 inch meter	120.00 (C)
1 ½ inch meter	150.00 (C)
2 inch meter	420.00 (C)
3 inch meter	510.00 (C)
4 inch meter	600.00 (C)
6 inch meter	885.00 (C)
8 inch meter	Average bill x 3 (C)
10 inch meter	Average bill x 3 (C)

Water and Sewer Deposits (continued):

Outside City:

3/4 inch meter	145.00 (C)
1 inch meter	165.00 (C)
1 ½ inch meter	195.00 (C)
2 inch meter	570.00 (C)
3 inch meter	675.00 (C)
4 inch meter	780.00 (C)
6 inch meter	1,140.00 (C)
8 inch meter	Average bill x 3 (C)
10 inch meter	Average bill x 3 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

WATER AND SEWER DEPOSITS (CONTINUED)

Water, Sewer and Garbage Deposits (Inside City Only):

3/4 inch meter	135.00 (C)
1 inch meter	150.00 (C)
1 ½ inch meter	180.00 (C)
2 inch meter	450.00 (C)
3 inch meter	540.00 (C)
4 inch meter	630.00 (C)
6 inch meter	915.00 (C)
8 inch meter	Average bill x 3 (C)
10 inch meter	Average bill x 3 (C)

Fire Line Deposits:

Inside City:

1 inch meter	11.25 (C)
2 inch meter	32.00 (C)
3 inch meter	64.00 (C)
4 inch meter	106.50 (C)
6 inch meter	200.00 (C)
8 inch meter	315.00 (C)
10 inch meter	453.00 (C)
12 inch service connection	675.00 (C)
16 inch service connection	980.00 (C)

Outside City:

1 inch meter	14.00 (C)
2 inch meter	40.00 (C)
3 inch meter	80.00 (C)
4 inch meter	133.00 (C)
6 inch meter	250.00 (C)
8 inch meter	393.00 (C)
10 inch meter	566.00 (C)
12 inch service connection	843.00 (C)
16 inch service connection	1,225.00 (C)

Fire Hydrant Meter Deposit..... 2,000.00 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

ELECTRIC RATES
(COST)

Residential Rates			
Customer Charge	\$	15.44	per month
Energy Charge:			
1 st 1,000 kWh	\$	0.066624	per kWh
All kWh above 1,000	\$	0.088400	per kWh
Fuel Cost Recovery Factor:			
1 st 1,000 kWh	\$	0.027910	per kWh
All kWh above 1,000	\$	0.037910	per kWh
Franchise Fee		6.0000%	
Gross Receipts Tax		2.5641%	
Electric Utility Tax		10.0000%	
Note: only the first \$0.00699 of the Fuel Cost Recovery Factor is subject to the 10.0% electric utility tax.			

Lighting Service (LS-1)			
Fixture and Maintenance Charge (includes energy charge and fuel cost recovery)			Depends upon fixture type
Customer charge (per line of billing):			
Metered accounts	\$	3.49	per month
Non metered accounts	\$	1.22	per month
Energy & demand charge	\$	0.023490	per kWh
Fuel cost recovery factor	\$	0.035670	per kWh
Franchise Fee	\$	0.060000	
Gross Receipts Tax	\$	0.025641	
Electric Utility Tax	\$	0.100000	
Subsequent Re-establishment of service	\$	10.00	

GENERAL SERVICE ELECTRIC RATES

Non-Demand (GS-1)			
Rates will also apply to Temporary Service (TS-1)			
Customer Charges:			
Non Metered Accounts	\$	7.11	per month
Metered Accounts:			
Secondary Delivery Voltage	\$	15.95	per month
Primary Delivery Voltage	\$	201.69	per month
Energy Charge	\$	0.073680	per kWh
Fuel Cost Recovery Factor	\$	0.031910	per kWh
Franchise Fee		6.0000%	
Gross Receipts Tax		2.5641%	
Electric Utility Tax		10.0000%	
EL State Sales Tax (commercial only, first \$5,000)		7.4500%	
EL State Sales Tax (commercial only, over \$5,000)		6.9500%	
Note: only the first \$0.00699 of the Fuel Cost Recovery Factor is subject to the 10.0% electric utility tax.			

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

ELECTRIC RATES (CONTINUED)

Non-Demand (100% Load Factor Usage (GS-2))			
(For customers with fixed wattage loads operating continuously throughout the billing period)			
Customer Charges:			
Non Metered Accounts	\$	7.45	per month
Metered Accounts	\$	16.71	per month
Energy Charge	\$	0.037360	per kWh
Fuel Cost Recovery Factor	\$	0.031910	per kWh
Franchise Fee		6.0000%	
Gross Receipts Tax		2.5641%	
Electric Utility Tax		10.0000%	
EL State Sales Tax (commercial only, first \$5,000)		7.4500%	
EL State Sales Tax (commercial only, over \$5,000)		6.9500%	
Note: only the first \$0.00699 of the Fuel Cost Recovery Factor is subject to the 10.0% electric utility tax.			

Demand (GSD-1)			
Rates will also apply to Temporary Service (TS)			
Applicable for any customer other than residential with a measurable annual kWh consumption of 24,000 kWh or greater per year			
Customer Charges:			
Secondary Delivery Voltage	\$	16.62	per month
Primary Delivery Voltage	\$	210.24	per month
Demand Charge	\$	5.05	per kWh
Energy Charge	\$	0.042160	per kWh
Fuel Cost Recovery Factor	\$	0.031910	per kWh
Delivery Voltage Credit: when a customer takes delivery at primary voltage, the demand charge will be subject to this credit	\$	0.350000	Per kWh
Metering Voltage Adjustment: When a customer takes delivery at primary voltage, the energy charge, demand charge and delivery voltage credit will be subject to this adjustment		1.0000%	
Franchise Fee		6.0000%	
Gross Receipts Tax		2.5641%	
Electric Utility Tax		10.0000%	
EL State Sales Tax (commercial only, first \$5,000)		7.4500%	
EL State Sales Tax (commercial only, over \$5,000)		6.9500%	
Note: only the first \$0.00699 of the Fuel Cost Recovery Factor is subject to the 10.0% electric utility tax.			

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

GENERAL SERVICE ELECTRIC RATES (CONTINUED)

General Service Demand Optional Time of Use (GSDT-1)			
Closed to new customers as of 06-01-2006			
Customer Charges:			
Secondary Delivery Voltage	\$	26.37	per month
Primary Delivery Voltage	\$	213.57	per month
Demand Charges:			
Base Demand	\$	1.27	per kWh
On Peak Demand	\$	3.84	per kWh
Energy Charges:			
On-peak kWh	\$	0.070080	per kWh
Off-peak kWh	\$	0.028430	per kWh
Fuel Cost Recovery Factors:			
On-peak kWh	\$	0.040430	per kWh
Off-peak kWh	\$	0.029110	per kWh
Delivery Voltage Credit: when a customer takes delivery at primary voltage, the demand charge will be subject to this credit	\$	0.350000	Per kWh
Metering Voltage Adjustment: When a customer takes delivery at primary voltage, the energy charge, demand charge and delivery voltage credit will be		1.0000%	
Franchise Fee		6.0000%	
Gross Receipts Tax		2.5641%	
Electric Utility Tax		10.0000%	
EL State Sales Tax (commercial only, first \$5,000)		7.4500%	
EL State Sales Tax (commercial only, over \$5,000)		6.9500%	
Note: only the first \$0.00699 of the Fuel Cost Recovery Factor is subject to the 10.0% electric utility tax.			

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

GENERAL SERVICE ELECTRIC RATES (CONTINUED)

TEMPORARY SERVICE (TS) (Rate from appropriate General Service schedules are applied)	
Applicable to any customer for temporary service such as displays, construction, fairs, exhibits and similar temporary purposes	
Deposit required at the time of initiating service	

Service Charges			
Opening an account at a new service location (permanent connection)	\$	61.00	
Opening an account at a new service location (temporary connection)	\$	104.00	
Utility service application fee	\$	5.00	
Reconnect service	\$	28.00	
Reconnect service after a disconnection for nonpayment or			
Violation of a rule or regulation (up to 4:30)	\$	42.50	
after normal business hours (after 4:30)	\$	85.00	
Dishonored check (NSF)	\$	25.00	Or 5% of the check amount, whichever is greater
Change of account with leaving service active (applicable to multi-housing only)	\$	10.00	
Electric meter tampering fee	\$	75.00	
Disconnect of electric service at the pole (non-payment)	\$	250.00	
Demolition of building (per metering location)	\$	250.00	
Deposit for electric service	\$	250.00	Or two months estimated charges, whichever is greater
Prepare trees around power lines for safe private trimming or removal if necessary			Actual cost

RESIDENTIAL UNDERGROUND SERVICE FEE (applies to single family residential projects only)	
Remodels	3,000.00
Under 400 amp service	3,000.00
400 amp and greater	Cost to serve

Deposit required for electric service:
..... \$250 or two months estimated charges, whichever is greater

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

FIRE LINE FEES

Inside City: (buildings with separate plumbing facilities for fire protection):

Fire line size (flat rate per month):

1 inch service connection	4.25 (C)
2 inch service connection	11.87 (C)
3 inch service connection	23.84 (C)
4 inch service connection	37.02 (C)
6 inch service connection	74.51 (C)
8 inch service connection	119.19 (C)
10 inch service connection	171.39 (C)
12 inch service connection	234.03 (C)
16 inch service connection	339.34 (C)

Outside City: (buildings with separate plumbing facilities for fire protection):

Fire line size (flat rate per month):

1 inch service connection	5.33 (C)
2 inch service connection	14.86 (C)
3 inch service connection	29.78 (C)
4 inch service connection	46.26 (C)
6 inch service connection	93.12 (C)
8 inch service connection	148.96 (C)
10 inch service connection	214.22 (C)
12 inch service connection	292.53 (C)
16 inch service connection	424.19 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

CROSS CONNECTION CONTROL PROGRAM FEES

Backflow testing charge (per device inside City).....35.00 (M)

Backflow testing charge (per device outside City)40.00 (M)

Replacement charges:

Inside City:

1 inch PVB 160.00 (C)

1 inch Reduced pressure..... 265.00 (C)

1 ½ inch PVB 365.00 (C)

1 ½ inch Reduced pressure..... 420.00 (C)

2 inch PVB 420.00 (C)

2 inch Reduced pressure..... 510.00 (C)

Outside City:

1 inch PVB 200.00 (C)

1 inch Reduced pressure..... 330.00 (C)

1 ½ inch PVB 450.00 (C)

1 ½ inch Reduced pressure..... 525.00 (C)

2 inch PVB 525.00 (C)

2 inch Reduced pressure..... 635.00 (C)

Repair charges:

Repair ¾" – 1" backflow preventors (includes parts and labor) 40.00 (C)

Repair 1 ¼" – 2" backflow preventors (includes parts and labor) 70.00 (C)

All above fees will be added to the customer's next utility bill after the work is completed and satisfactorily tested.

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

UTILITY DEMOLITION DISCONNECT FEES

Utility disconnects for demolition:

Inside City:

Water services (cut and cap behind meter @ property line and installation of hose bib stand):

3/4" - 1"	60.00 (C)
1.5" - 3"	84.00 (C)
4"	132.00 (C)
6"	158.00 (C)
8"	199.00 (C)

Fire lines (cut and cap @ property line):

2"	36.00 (C)
4"	133.00 (C)
6"	158.00 (C)
8"	199.00 (C)

Sanitary sewer laterals (cut and cap & install cleanout @ property line):

Up to 6" (per line), 6' deep or less	285.00 (C)
Up to 6" (per line), greater than 6' deep	575.00 (C)

Electric services 260.00 (C)

Outside City:

Water services (cut and cap behind meter @ property line and installation of hose bib stand):

3/4" - 1"	75.00 (C)
1.5" - 3"	105.00 (C)
4"	166.00 (C)
6"	198.00 (C)
8"	248.00 (C)

Fire lines (cut and cap @ property line):

2"	45.00 (C)
4"	166.00 (C)
6"	198.00 (C)
8"	248.00 (C)

Sanitary sewer laterals (cut and cap & install cleanout @ property line):

Up to 6" (per line), 6' deep or less	370.00 (C)
Up to 6" (per line), greater than 6' deep	719.00 (C)

Electric services 260.00 (C)

Fire hydrant relocation fee:

Inside City	1,902.00 (C)
Outside City	2,377.00+ (C)

applicable Orange County permit fees. Additional costs may be assessed due to extensive restoration costs as required by FDOT or Orange County.

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

LINE STOP FEES

Inside City:

Line stop fees (with contractor or owner support):

4", single.....	1,888.00 (C)
4", double	3,649.00 (C)
6", single.....	2,282.00 (C)
6", double	4,437.00 (C)
8", single.....	2,416.00 (C)
8", double	4,703.00 (C)
10", single.....	2,953.00 (C)
10", double	5,779.00 (C)
12", single.....	3,120.00 (C)
12", double	6,164.00 (C)

Line stop fees (with no support from contractor or owner):

4", single.....	2,845.00 (C)
4", double	5,578.00 (C)
6", single.....	3,239.00 (C)
6", double	6,366.00 (C)
8", single.....	3,372.00 (C)
8", double	6,632.00 (C)
10", single.....	3,910.00 (C)
10", double	7,708.00 (C)
12", single.....	4,077.00 (C)
12", double	8,042.00 (C)

Outside City:

Line stop fees (with contractor or owner support):

4"0, single.....	2,360.00 (C)
4", double	4,561.00 (C)
6", single.....	2,853.00 (C)
6", double	5,546.00 (C)
8", single.....	3,020.00 (C)
8", double	5,879.00 (C)
10", single.....	3,691.00 (C)
10", double	7,224.00 (C)
12", single.....	3,900.00 (C)
12", double	10,053.00 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

LINE STOP FEES (CONTINUED)

Outside City:

Line stop fees (with no support from contractor or owner):

4", single.....	3,556.00 (C)
4", double	6,973.00 (C)
6", single.....	4,049.00 (C)
6", double	7,958.00 (C)
8", single.....	4,215.00 (C)
8", double	8,290.00 (C)
10", single.....	4,888.00 (C)
10", double	9,635.00 (C)
12", single.....	5,096.00 (C)
12", double	10,053.00 (C)

Support from contractor or owner includes assisting the line stop procedure by excavating around pipe, and provide backhoe as needed. Additional costs may be assessed due to extensive restoration costs as required by FDOT or Orange County.

No support from contractor or owner would indicate that the City will perform the line stop procedure entirely with no assistance from the contractor or owner.

Fees include all fittings and materials required to complete line stop.

Plus Orange County right-of-way permit use fees

Perform Electro Fusion Process for HDPE Couplings and Fittings (2" – 12", two couplings or fittings max:

Inside City	258.66 (C)
Outside City	323.00 (C)

Contractor to prepare work area or excavation, HDPE pipe to be exposed and clean in a safe working environment. City crew will prep pipe and supply necessary equipment to perform electro fusion process. Contractor to furnish couplings or fittings. Additional couplings/fittings shall be fused at the same rate as above. If in the County, City is to be named on the Orange County Permit to enable work to be performed under contractors permit.

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

INSTA-VALVE FEES

Inside City:

Insta-valve fees (with contractor or owner support):

4"	3,690.00
6"	3,992.00
8"	4,671.00
10"	6,281.00
12"	7,425.00

Inside City:

Insta-valve fees (with no support from contractor or owner):

4"	4,922.00
6"	4,948.00
8"	5,324.00
10"	7,341.00
12"	8,382.00

Outside City:

Insta-valve fees (with contractor or owner support):

4"	4,614.00
6"	4,990.00
8"	6,631.00
10"	7,851.00
12"	11,275.00

Outside City:

Insta-valve fees (with no support from contractor or owner):

4"	6,153.00
6"	6,185.00
8"	6,655.00
10"	9,176.00
12"	10,478.00

Support from contractor or owner includes assisting the Insta-vale procedure by excavating around pipe, and provide backhoe as needed.

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

INDUSTRIAL WASTE FEES

A formula is used to determine the surcharges. The surcharge is proportionate to the water consumption and exceedance of any or all of BOD, TSS or oil and grease. The more water used, the higher the surcharge will be, likewise, the less water used the lower the surcharge will be.

The charges are based on three factors:

- Biological Oxygen Demand (BOD) 300 mg/L
- Total Suspended Solids (TSS) 300 mg/L
- Oil and Grease 100 mg/L

Biological Oxygen Demand (BOD):

BOD is a measurement of the amount of oxygen being depleted in the wastewater. Oxygen depletion can occur because of a number of reasons. The main reason is the decaying of organics. Anything that had life in it at one time will use oxygen in its decaying process. Oxygen is critical for the proper treatment of wastewater. It is very expensive to oxidize wastewater. This test is performed by an independent laboratory. It takes five days to get the results back. The maximum allowable limit is 300 mg/L.

Total Suspended Solids (TSS):

Total Suspended Solids are any solids that will not settle in moving water. This test is performed by an independent laboratory. The laboratory bakes the water out of the sample. The maximum allowable limit is 300 mg/L.

Oil and Grease:

Any petroleum product, oil based product, or animal or vegetable fat will show up as an oil or grease. An independent laboratory on an as needed basis performs this test. The maximum allowable limit is 100 mg/L.

Formula for calculation- Test results from all 3 parameters express in mg/l will be added for the total surcharge amount plus laboratory fees.

Milligrams per liter TSS-300 times the monthly flow expressed MGD (60,000=0.060)*3.54=

Milligrams per liter BOD-300 times the monthly flow expressed MGD (60,000=0.060)*3.54=

Milligrams per liter Oil & Grease 100 times the monthly flow expressed MGD (60,000=0.060)*3.54=

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

INDUSTRIAL WASTE FEES (CONTINUED)

Re-inspection fees40.00 (M)

The IW inspector shall inspect any repairs, replacements or other deficiencies and shall provide written notice of compliance or noncompliance. In the event of continuing noncompliance, re-inspections will be performed.

Hauler registration fee.....40.00 (M)

Registrations shall be effective for a period of three years. The registration required by the City shall be in addition to any other permits, registrations, or occupational licenses required by federal, state, and local agencies having lawful jurisdiction. The registration is not transferable.

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

PUBLIC SAFETY FEES

POLICE FEES AND FINES:

Administration Fees:

Copies:

Parking or uniform traffic citation	0.15 (S)
Double sided copies	0.20 (S)
Certified copies	1.00 (S)
Reports except traffic or homicide (per page)	0.15 (S)
Traffic or homicide reports	25.00 (S)
Fingerprinting of civilians (except employee applicants) (city residents)	5.00 (C)
Fingerprinting of civilians (except employee applicants) (non-residents)	10.00 (C)
Photographs, recordings and videos on CD	1.00 (S)
Audio tapes (including 911 calls)	1.00 (S)
Video copy of DUI cases	1.00 (S)
Background checks	5.00 (C)
Crash report	2.00 (S)
Good conduct letter	10.00 (C)

Research for public records requests estimated at thirty minutes or more will require a deposit based on the estimated time to complete the request and the hourly rate of the employee completing the request and computer time.

Off-Duty Police Services (three hour minimum):

Regular Off-Duty Rates per Hour:

Police officer	40.00 (C)
Details requiring a police supervisor	45.00 (C)

Holiday Off-Duty Rates per Hour:

Police officer	50.00 (C)
Details requiring a police supervisor	55.00 (C)

Civil Penalty Fines:

Interference with overtime parking enforcement	50.00 (M)
Tampering with immobilization device	100.00 (M)
Removal of immobilization device by enforcement officer	75.00 (M)
Skateboarding within central business district	10.00 (M)

Responding to false alarms:

First response	0.00
Second and third response within 6 months of first response	0.00
Business:	
Fourth response within 6 months of third response	50.00 (M)
All succeeding responses within 6 months of the last response	100.00 (M)
Residential:	
Fourth response within 6 months of third response	25.00 (M)
All succeeding responses within 6 months of the last response	50.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

PUBLIC SAFETY FEES (CONTINUED)

Parking Fines: *

Each fine amount includes a \$5.00 surcharge as authorized by Florida State Statute 316.660(4)(a)&(b) and City Code 98.91 to fund the School Crossing Guard programs within the City of Winter Park

Blocking drive or roadway (travel lane/obstructing traffic).....	25.00 (M)
Bus zone or taxi stand.....	25.00 (M)
Disabled only/permit required.....	255.00 (S)
Double parking	25.00 (M)
Extended over lines	25.00 (M)
Fire lane/hydrant/red curb	110.00 (S)
Loading zone (commercial vehicles only)	25.00 (M)
Other	25.00 (M)
On parkway	25.00 (M)
On sidewalk/crosswalk	25.00 (M)
Over posted time limit.....	25.00 (M)
Parking prohibited (yellow curb/no sign)	25.00 (M)
Rear or left wheels to curb	25.00 (M)
Successive overtime (each offense)	45.00 (M)
Unauthorized (reserved) space	25.00 (M)
Where signs prohibit.....	25.00 (M)
Movement of vehicle in Central Business District to circumvent posted parking restrictions	55.00 (M)

* After five days, an additional \$5.00 will be assessed for any of the parking fines listed above.

* After receiving a mailed <i>Notice of Summons</i> for any or the above parking fines, an additional \$15.00 will be assessed.

Traffic signal violations:

Red light camera infraction	158.00 (S)
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CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

PUBLIC SAFETY FEES (CONTINUED)

FIRE FEES:

EMS Transport Fee:

Transport:	
BLS.....	720.00 (M)
ALS1.....	925.00 (M)
ALS2.....	1,028.00 (M)

Plus distance transported from incident location to medical facility . 12.00 per mile (M)
HIPAA qualified patient information package (per patient event)..... 50.00 (C)

Motor Vehicle Fire Response:

Motor Vehicle Fire Response: 500.00 (M)

False Alarm Response fee:

First response.....	0.00 (M)
Second and third response within 6 months of first response.....	0.00 (M)
Fourth response within 6 months of third response	100.00 (M)
All succeeding within 6 months of the last response.....	250.00 (M)
Known alarm is activated by on scene construction workers or alarm company technicians.....	200.00 (M)

Fire/Rescue Service fees:

Hourly Charges for city employees and equipment:
Command unit/Chief officer, per hour or part thereof..... 125.00 (C)
Engine company, per hour or part thereof..... 225.00 (C)
Ladder company, per hour or part thereof..... 275.00 (C)
Rescue unit, per hour or part thereof 200.00 (C)
Special needs..... Figured on a cost recovery basis (C)
Hazardous materials cost recovery fees and/or response to intentional, malicious or
negligently incidents are based on the cost of manpower, equipment and materials
used.

Fire inspections:
After hour inspections..... 200.00 (C)
Maintenance reinspection fee:
First reinspection No Charge (M)
Second reinspection..... 40.00 (M)
Third reinspection..... 60.00 (M)
Fourth reinspection..... 100.00 (M)
Any subsequent reinspections 100.00 (M)

Inspector Training fee, per project (\$1,000 minimum project value) 25.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

PUBLIC SAFETY FEES (CONTINUED)

Licensing Fees:

Health Department inspections	40.00 (M)
HRS inspections.....	40.00 (M)
Occupational License inspections	40.00 (M)

Permits By Use: (annual registration fee)

Ammunition, explosives and blasting agents	40.00 (M)
Burn permits (bonfires).....	40.00 (M)
Cryogenic fluids.....	40.00 (M)
Dry cleaning plants.....	40.00 (M)
Fire lane permits	40.00 (M)
Fireworks.....	40.00 (M)
Flammable/combustible liquids	40.00 (M)
High piled combustible stock.....	40.00 (M)
Hazardous chemicals.....	40.00 (M)
LP gas	40.00 (M)
Lumber storage	40.00 (M)
Places of assembly	40.00 (M)
Repair garages.....	40.00 (M)
Tents and air supported structures	40.00 (M)

Plans Review Fees:

Construction plans review - new and existing:	
\$1,000 value or less (no inspector training fee).	25.00 (M)
\$1,001 value or over.....	55.00 plus 0.05% of total work (M)
Revised plans.....	25.00 (unless more than 50% of original plan, then full fee applies) (M)
Construction inspections	25.00 or 1/2% of valuation (whichever is greater) (M)
After hour inspections.....	200.00 (M)
Construction reinspection fees:	
First reinspection	40.00 (M)
Second reinspection.....	50.00 (M)
Additional reinspection	100.00 (M)

Special Detail Services:

Personnel requested or required to be detailed for	
Special events (minimum of 3 hours)	35.00 per hour/per employee (C)
Special events (supervisor, if necessary).....	\$45.00 per hour/per supervisor (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

PUBLIC SAFETY FEES (CONTINUED)

Public Education Services:

Fire station birthday party program:

Basic program	175.00 (C)
Plus \$5.00 per person up to a maximum of 20 attendees	
First aid class (per student)	20.00 (C)
CPR classes (per student)	35.00 (C)
Combination first aid and CPR class (per student)	50.00 (C)
Babysitter training class (per student)	55.00 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

PARKS AND RECREATION FEES

Adult Sports Team Fees:

Flag Football and Softball	450.00 (M)
Men's Basketball League Team Fee.....	375.00 (M)
Co-ed Kickball	300.00 (M)

Field Rental Rates: 50% of field rental fees allocated to field maintenance fund.

Cady Way, Martin Luther King, Jr. and Ward Park Baseball, Softball and Multipurpose fields A-1, A-2, C and Showalter East Multipurpose Fields 1, 2:

Non-Profit Organizations and Winter Park Residents will receive 20% off listed rates.

Before 5:00 p.m., per hour	32.00 (C)
After 5:00 p.m., per hour	55.00 (C)
Saturday and Sunday	55.00 (M)
Unscheduled or late reservation rates (less than two full business days), per hour/before 5:00 pm.....	50.00 (M)
Unscheduled or late reservation rates (less than two full business days), per hour/after 5:00 pm.....	75.00 (M)
Field prep (lines), per field each time (standard lining multipurpose field)	50.00 (C)
Field prep (lines), per field each time (multi lining multipurpose field).....	100.00 (C)
Field prep (lines), late reservations per multipurpose field Standard lines... (less than two full business days notice)	100.00 (C)
Field prep (lines), for late reservations per multipurpose field Multi lines..... (less than two full business days notice)	150.00 (C)
Field prep (lines), per field each time (standard lining Baseball/Softball).....	25.00 (C)
Field prep (lines), per field each time (specialty lining Baseball/Softball).....	50.00 (C)
Field prep (lines), for late reservations per Baseball Softball field	50.00 (C)
 All day (8:00 am to 9:00 pm)	 400.00 (C)
All day (8:00 am to 9:00 pm) Weekend.....	650.00 (M)

Winter Park Youth League Fee: (specific guidelines apply)

Martin Luther King, Jr., Showalter East 1,2 and Ward A1, A2, C,.....	35.00 (C)
Baseball, Softball Fields	

Ward Park Field B:

Before 5:00 p.m., per hour	45.00 (C)
After 5:00 p.m., per hour	80.00 (C)
Saturday and Sunday	55.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

PARKS AND RECREATION FEES (continued)

Ward Park Field B (continued):

Unscheduled or late reservation rates (less than two full business days), per hour/before 5:00 pm.....	50.00 (M)
Unscheduled or late reservation rates (less than two full business days), per hour/after 5:00 pm.....	75.00 (M)
Field prep (lines), per field each time (standard lining)	50.00 (C)
Field prep (lines), per field each time (multi lining).....	100.00 (C)
Field prep (lines), for late reservations per field Standard lining	100.00 (C)
(less than two full business days)	
Field prep (lines), for late reservations per field multi lining	150.00 (C)
 All day (8:00 am to 9:00 pm)	500.00 (C)
All day (8:00 am to 9:00 pm) Weekend	900.00 (M)

Winter Park Youth League Fee Field B:

Field B	30.00 (C)
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Showalter Stadium: 25% of Stadium rental fees allocated to field maintenance account.

Track Only (less than 400 people, 2 hour minimum, includes starting blocks)	
Deposit	100.00 (M)
Before 5:00 p.m., per hour	30.00 (M)
After 5:00 p.m., per hour	55.00 (M)
Saturday/Sunday	55.00 (M)
Full Day 8:00 a.m. to 5:00 p.m.	250.00 (M)
Full Evening 5:00 p.m. to 10:00 p.m.....	250.00 (M)
Full Day Weekend 8:00 a.m. to 5:00 p.m.	400.00 (M)
 Field Only (less than 400 people, 2 hour minimum,)	
Deposit	500.00 (M)
Before 5:00 p.m., per hour	50.00 (M)
After 5:00 p.m., per hour	75.00 (M)
Saturday/Sunday.....	75.00 (M)
Full Day 8:00 a.m. to 5:00 p.m.	350.00 (M)
Full Evening 5:00 p.m. to 10:00 p.m.....	350.00 (M)
Full Day Weekend 8:00 a.m. to 5:00 p.m.	500.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

PARKS AND RECREATION FEES (continued)

Stadium (includes scoreboard, track, equipment package, Ward C and Showalter East Fields. Video display scoreboard not included)	
Deposit	1000.00 (M)
Before 5:00 p.m., per hour	175.00 (M)
After 5:00 p.m., per hour	275.00 (M)
Saturday/Sunday	275.00 (M)
Full Day 8:00 a.m. to 5:00 p.m.	1500.00 (M)
Full Evening 5:00 p.m. to 10:00 p.m.	1,350.00 (M)
Full Day Weekend 8:00 a.m. to 5:00 p.m.	2,000.00 (M)

Showalter Field Fees Continued:

Concession Stand (2 hour minimum)	
Deposit	500.00 (M)
Hourly	50.00 (M)
Full Day 8:00 a.m. to 5:00 p.m.	350.00 (M)
Full Evening 5:00 p.m. to 10:00 p.m.	350.00 (M)

Equipment (includes pole vault pads and standards, high jump pads and standards, steeplechase, One discus cage, nine starting blocks, one shotput circle and 130 hurdles)	
Deposit	100.00 (M)
Individual Equipment	50.00 (M)
Package	200.00 (M)
*equipment fees allocated to a replacement account	

Scoreboard Advertising Signage and Video Display	
3x4 panel per year, one year contract	7,000.00 (M)
3x4 panel per year, two year contract	5,000.00 (M)
4x4 panel per year, one year contract	12,000.00 (M)
4x4 panel per year, two year contract	10,000.00 (M)

Showalter Track Membership October 1 through September 30 Prorated	
Monthly Resident	20.00 (M)
Monthly Non Resident	30.00 (M)
Annual Resident	150.00 (M)
Annual Non Resident	250.00 (M)

Trainer/Instructor: Less than 15 students, October 1 through September 30 Prorated	
Monthly	50.00 (M)
Yearly	500.00 (M)

*Open Space Business Permit Required

Video Scoreboard	
Hourly per staff member for operations	75.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

PARKS AND RECREATION FEES (continued)

Program Fees:

Recreation ID Card:

Resident, Military or 1 st Responder	FREE (M)
Non-resident.....	15.00 (M)
Card Replacement Fee.....	5.00 (C)

After School Program:

Resident (monthly).....	50.00 (M)
Non-resident (monthly).....	75.00 (M)
Registration fee	25.00 (M)
Fee for students qualifying for reduced lunch, (monthly), (City residents only) ...	30.00 (M)
Fee for students qualifying for free lunch, (monthly), (City residents only)	20.00 (M)

After School Program (continued):

Middle School After School Program (per school year):	
Resident, Registration Fee.....	25.00 (M)
Non-Resident Registration	50.00 (M)

Teen Summer Camp Program (completed grades 5 – 7, per week):	
Resident	55.00 (M)
Each Additional Resident Child in same family	40.00 (M)
Free/reduced lunch programs, per child	30.00 (M)
Non-resident	75.00 (M)
Additional non resident child	60.00 (M)
Registration fee	25.00 (M)

Summer Camp Program (completed grades K – 4, per week):	
Resident:	
1 st child in family	85.00 (M)
Each additional child in family	60.00 (M)
Non-resident.....	105.00 (M)
Non Resident Additional Child	80.00 (M)
Registration Fee	25.00 (M)
Free lunch	20.00 (M)
Reduced lunch,	30.00 (M)
Registration Fee	25.00 (M)

School's Out Program (single day camp during school year holidays):	
Resident, per day	15.00 (M)
Non-resident, per day.....	20.00 (M)
After School Participant.....	10.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

PARKS AND RECREATION FEES (continued)

Holiday Camps:

Half Session – 2-3 Days

Resident	50.00 (M)
Non-resident.....	75.00 (M)
After School Participant.....	25.00 (M)

Full Session – 4-5 Days

Resident	70.00 (M)
Non-resident.....	95.00 (M)
After School Participant,	35.00 (M)

Kid Night Out:

Early Bird Fee (Tuesday before kid night out).....	5.00(M)
Registration Fee.....	8.00(M)

Late pick up fee:

1 st 30 minutes	5.00 (M)
Each additional 15 minutes	5.00 (M)
Late payment fee	5.00 (M)

General Program Guidelines:

Youth/Teen Program Fees (based on minimum enrollment) Direct Cost

Adult Programs (based on minimum enrollment).....Direct Costs plus 15%

Contracted program fees will not exceed 110% of the regional market rate for a similar program. CRA funded programs will be offered at a zero to nominal fee.

Community Center & Cady Way Pool:

Daily (Resident, Military or 1 st Responder).....	2.00 (M)
Daily (non-resident).....	5.00 (M)
Group rate (residents, over 15 guests in a group, per group member).....	1.50 (M)
Group rate (non-residents, over 15 guests in a group, per group member).....	4.00 (M)
Ten visit punch pass (resident)	15.00 (M)
Ten visit punch pass (non-resident)	35.00 (M)

Pool rental:

Less than thirty guests (hourly, 2 hour minimum)	100.00 (M)
Additional hourly fee per fifteen guests over initial thirty guests.....	15.00 (M)
Deposit	100.00 (M)
Pool Party – 2 hours, maximum of 40 guests, normal operational hours.....	125.00 (M)

(Seasonal Passes Run May-October, November-April)

Individual Pool Pass – (Resident, Military or 1 st Responder)	55.00 (M)
Individual Pool Pass – (non-resident)	85.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

PARKS AND RECREATION FEES (continued)

Community Center & Cady Way Pool (continued):

Family Pool Pass – (residents, up to 5 family members per pass).....	150.00 (M)
Family Pool Pass – (non-residents, up to 5 family members per pass).....	230.00 (M)
Family Pool Pass – (CRA residents, up to 5 family members per pass).....	105.00 (M)
Lap Swim Pass – (Resident, Military or 1 st Responder).....	35.00 (M)
Lap Swim Pass – (non-resident).....	50.00 (M)
Lap Swim Pass – (CRA resident).....	30.00 (M)
Cady Way Reserved Camp Swim.....	5.00 (M)
Dive In's & City Sponsored Events (current pass holders).....	FREE
Dive In's & City Sponsored Events (residents).....	1.00 (M)
Dive In's & City Sponsored Events (non-residents).....	3.00 (M)

Swim Lessons

Resident Group lessons.....	35.00(M)
Non-Resident Group lessons.....	50.00(M)

Private Lessons

1 lesson.....	30.00(M)
5 lessons.....	125.00(M)
10 Lessons.....	200.00(M)

Semi Private Lessons

1 lesson.....	35.00(M)
5 lessons.....	140.00(M)
10 Lessons.....	235.00(M)

Fitness/Weight Room:

Annual Pass: *prorated fee

Resident, Military or 1 st Responder	95.00 (M)
Non-resident.....	175.00 (M)
CRA area resident.....	70.00 (M)

Corporate rate:

Gold (includes 60 vouchers, \$60 each per year for each additional voucher over 60, provides access to lap swim, open gym, and open volleyball).....	800.00 (M)
Silver (includes 10 vouchers, \$65 each per year for each additional voucher over 10, provides access to lap swim, open gym, and open volleyball).....	550.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
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PARKS AND RECREATION FEES (continued)

Fitness/Weight Room (continued):

Bronze (includes 5 vouchers, \$70 each per year for each additional voucher over 10, provides access to lap swim, open gym, and open volleyball).....	300.00 (M)
Youth Annual Pass (ages 14-21, ages 14-16 will be required to attend training)	
Resident	30.00 (M)
Non-resident.....	50.00 (M)
Monthly Pass: *prorated fee	
Resident, Military or 1 st Responder	18.00 (M)
Non-resident.....	30.00 (M)
CRA area resident.....	12.00 (M)
Daily pass, all users	5.00 (M)

Senior Program

Resident, Military or 1 st Responder	Free with Recreation ID
Non Resident Annually (Unlimited Wellness Class Pass, must have Rec ID) ...	\$25.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

CEMETERY FEES

Palm Cemetery:

Single space - resident.....	5,000.00 (M)
Single space – qualified non-resident	5,500.00 (M)
Cremation space - resident	850.00 (M)
Cremation space – qualified non-resident.....	900.00 (M)
Baby space	150.00 (M)
Qualified non-resident baby space.....	170.00 (M)
Interment of cremains:	
Weekdays.....	350.00 (M)
Saturdays	450.00 (M)
Tent for cremains interment:	
Weekdays.....	1,000.00 (M)
Saturdays	1,200.00 (M)
Opening and closing charges:	
Weekdays.....	1,200.00 (M)
Weekdays, for graveside services beginning after 5:00 pm).....	1,300.00 (M)
Saturdays	1,500.00 (M)
Infant burial.....	750.00 (M)
Disinterment of vault (weekdays only, rules apply)	1,200.00 (M)
Mausoleum space (limited number of spaces).....	80,000.00 (M)
Extra Tent for graveside service	100.00 (M)
Extra set of chairs	50.00 (M)

Pineywood Cemetery:

Single space - resident.....	2,500.00 (M)
Single space – qualified non-resident	3,000.00 (M)
Baby space	150.00 (M)
Qualified non-resident baby space.....	170.00 (M)
Cremation space - resident	650.00 (M)
Cremation space – qualified non-resident.....	700.00 (M)
Interment of cremains:	
Weekdays.....	350.00 (M)
Saturdays	450.00 (M)
Tent for cremains interment:	
Weekdays.....	1,000.00 (M)
Saturdays	1,200.00 (M)
Opening and closing charges:	
Weekdays.....	1,200.00 (M)
Weekdays, for graveside services beginning after 5:00 pm).....	1,300.00 (M)
Saturdays	1,500.00 (M)
Infant burial.....	750.00 (M)
Disinterment of vault (weekdays only, rules apply)	1,200.00 (M)
Extra Tent for graveside service	100.00 (M)
Extra set of chairs	50.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

CEMETERY FEES (CONTINUED)

Columbarium:

Single or Double space:

Resident	2,200.00 (M)
Qualified non-resident	2,800.00 (M)
Interment (Saturday)	350.00 (M)
Tent for columbarium interment	1000.00 M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

GOLF COURSE FEES (all include sales tax)

Green Fees November-April (Residents/Non-residents):

Resident Monday-Thursday	15.00 (M)
Non Resident Monday - Thursday	18.00 (M)
Resident Friday – Sunday, Holidays	18.00 (M)
Non Resident Friday – Sunday, Holidays	21.00 (M)
Youth 12 and Under	10.00 (M)

Green Fees May-October (Residents/Non-residents):

Resident Monday-Thursday	13.00 (M)
Non Resident Monday - Thursday	16.00 (M)
Resident Friday – Sunday, Holidays	16.00 (M)
Non Resident Friday – Sunday, Holidays	19.00 (M)
Youth 12 and Under	10.00 (M)

Green Fees:

Replay rate for all players	9.00 (M)
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Annual Play Pass:

Single resident,	900.00 (M)
Single non-resident	1080.00 (M)
Corporate (4 members).....	5,000.00 (M)
Premier Partnership	20,000.00 (M)

Cart Rental:

Electric Cart 9-Hole – Single (includes sales tax)	10.00 (M)
Pull cart (includes sales tax)	3.00 (M)
Club Rental (includes tax).....	10.00 (M)

Tournament Fees (includes tax):

30% discount off tournament fee for verified non-profits	
Weekday Night scramble (36 person minimum)	1000.00 (M)
Each additional golfer above 36	35.00 (M)
Weekend Night scramble (36 person minimum)	1900.00 (M)
Each additional golfer above 36	35.00 (M)
Weekday Private scramble (36 person minimum).....	1,600.00 (M)
Each additional golfer above 36	25.00 (M)
Weekend Private scramble (36 person minimum)	2500.00 (M)
Each additional golfer above 36	25.00 (M)

Groupon and other such marketing discounts as well as seasonal discounts may be offered at the discretion of the City Manager

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

GOLF COURSE FEES (CONTINUED)

Golf lessons:

Individual lessons:

Half hour.....	50.00 (M)
Hour	80.00 (M)
3 hour package	210.00 (M)
5 hour package	300.00 (M)
10 hour package	500.00 (M)

Playing lessons, per person:

9 holes	125.00 (M)
18 holes.....	200.00 (M)

Group lessons, per person:

One hour package:

2 students.....	60.00 (M)
3 students.....	50.00 (M)
4 students.....	40.00 (M)

Three hour package:

2 students.....	150.00 (M)
3 students.....	120.00 (M)
4 students.....	90.00 (M)

Five hour package:

2 students.....	200.00 (M)
3 students.....	150.00 (M)
4 students.....	120.00 (M)

Ten hour package:

2 students.....	300.00 (M)
3 students.....	200.00 (M)
4 students.....	150.00 (M)

Course Rental

Full Course Rental – Daily 7am to Dusk Events - Free to Public	6,000.00 (M)
Full Course Rental – Daily 7am to Dusk – Paid Admission Events.....	12,000.00 (M)
Admission/Income percentage subject to negotiation.	

Putting Course Rental

Full Day – Free to Public or Private	\$1000.00 (M)
Half Day – Free to Public or Private	\$500.00 (M)
Full Day – Paid Admission Events	\$2000.00 (M)
Half Day – Paid Admission Events.....	\$1000.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
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TENNIS FEES

Tennis Court Memberships:

Annual Membership

All Courts

Resident	375.00 (M)
Non Resident	500.00 (M)
Senior Resident.....	325.00 (M)
Senior Non Resident.....	450.00 (M)
Youth Resident (21 and under).....	100.00 (M)

Additional Family Member

Resident	200.00 (M)
Non Resident	275.00 (M)
Senior Resident	150.00 (M)
Senior Non Resident.....	225.00 (M)
Youth Resident (21 and under).....	50.00 (M)

Hard Courts

Resident	200.00 (M)
Non Resident	300.00 (M)
Senior Resident	175.00 (M)
Senior Non Resident.....	275.00 (M)
Youth Resident.....	50.00 (M)

Additional Family Member

Resident	125.00 (M)
Non Resident.....	175.00 (M)
Senior Resident	100.00 (M)
Senior Non Resident.....	150.00 (M)
Youth Resident (21 and under).....	50.00 (M)

Monthly Membership (3-month minimum)

All Courts

Resident	40.00 (M)
Non Resident	55.00 (M)
Senior Resident	30.00 (M)
Senior Non Resident.....	40.00 (M)
Youth Resident (21 and under).....	20.00 (M)

Hard Courts

Resident	20.00 (M)
Non Resident	30.00 (M)
Senior Resident.....	15.00 (M)
Senior Non Resident.....	20.00 (M)
Youth Resident (21 and under).....	10.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

TENNIS FEES (continued)

Non Member Fees:

Singles - 1 ½ hours; Doubles - 2 hours

Residents

Clay court (includes tax)6.00 (M)

Hard court (includes tax)5.00 (M)

Non-Residents

Clay court (includes tax)7.00 (M)

Hard court (includes tax)6.00 (M)

Child, non-prime time, hourly:

Hard court (includes tax):

Resident3.00 (M)

Soft court (includes tax):

Resident4.00 (M)

Punch Pass (10 visits)

Clay Court

Resident55.00(M)

Non Resident.....65.00 (M)

Hard Court

Resident45.00 (M)

Non Resident55.00 (M)

FOR HARD COURTS: With hard court punch card, pay additional \$1.00 to upgrade to clay. With hard court membership, pay additional \$2.00 to upgrade to clay courts up to six upgrades. After six upgrades, member may plan on clay only by upgrading membership to ALL COURT, 10 play punch card or clay court fee.

League Rate:

Less than 25% of team roster members250.00 plus non member hourly rate (M)

25%-50% of team roster members200.00 plus non-member hourly rate (M)

51%-74% of team roster members150.00 plus non-member hourly rate (M)

75% or greater team roster members25.00 plus non-member hourly rates (M)

Member Ball rental machine, hourly10.00 (M)

Non Member Ball rental machine, hourly.....20.00 (M)

Annual ball machine membership, per person

(twenty memberships available).....200.00

Annual ball machine membership, family

(twenty memberships available).....250.00

Special Events

Member.....0 – 20.00 (M)

Non Member.....6.00 – 30.00 (M)

Groupon and other such marketing and seasonal discounts may be offered at the discretion of the City Manager

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

TENNIS FEES (continued)

Before any contract agreement is reached with such discount organizations and subcontractor, the subcontractor must submit the terms for approval to the City Manager through the Parks and Recreation Department Management.

Tennis Instructors must be contracted through City of Winter Park and/or Winter Park Tennis Center contracted tennis instruction provider.

No tournaments may be longer than five days, holidays are time and one half rates. The price includes six folding tables and twenty five chairs and a pop up tent.

Tennis Center Pavilion Rental:

Small Pavilion:

Full day.....	55.00 (M)
Half day	33.00 (M)

Winter Park Tennis Center Program Fees: Fees will be approved upon completion of contract.

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

RECREATION FACILITY RENTAL FEES

AZALEA LANE RECREATION CENTER - Meeting room: (20% discount off regular fee for Resident, Military or 1st Responder or 30% discount off regular fee for verified non-profits

East Room (30' x 30'):

Hourly 50.00 (M)

Deposit 100.00 (M)

West Room (30' x 50'):

Hourly 70.00 (M)

Deposit 100.00 (M)

COMMUNITY CENTER:

(20% discount off regular fee for Resident, Military or 1st Responder or 30% discount off regular fee for verified non-profits, 15% additional discount for continuous groups.

CRA district resident discount off regular fee 25%

Rates:

Small room, A or B or senior room, hourly 70.00 (M)

Large room, C or D, hourly 100.00 (M)

Ballroom; A,B,C and D combined, hourly 300.00 (M)

Rooms C, D and kitchen combined, hourly 225.00 (M)

4:00 pm to midnight, Friday, Saturday, Sunday 1,275.00 (M)

Ballroom and kitchen combined, hourly 350.00 (M)

4:00 pm to midnight, Friday, Saturday, Sunday 1,650.00 (M)

Rooms C and D, hourly 180.00 (M)

Ballroom, kitchen 4:00 pm to midnight with 2 hour amph..... 1,750.00 (M)

Kitchen, hourly..... 50.00 (M)

Early start fee (events requiring building access before 7:00 am) 50.00 (C)

Early set up fee 200.00 (M)

Amphitheater (outdoor stage):

Two hours..... 175.00 (M)

Six hours 500.00 (M)

Gymnasium:

Half of gym, hourly 50.00 (M)

Entire gym, hourly 125.00 (M)

Deposit:

Each meeting room/amphitheater, kitchen 100.00 (M)

Ballroom A,B,C and D combined..... 400.00 (M)

Unscheduled time premium over regular rate, hourly 15.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

RECREATION FACILITY RENTAL FEES (CONTINUED)

COUNTRY CLUB (20% discount off regular fee for Resident, Military or 1st Responder or 30% discount off regular fee for verified non-profits, 15% additional discount for continuous groups.)

(Friday and Saturday- Full Building)

Hourly	200.00 (M)
4 p.m. to 12 midnight.....	1,000.00 (M)
Deposit	200.00 (M)

Hourly: (Sunday through Thursday)

Dining Room (hourly)	100.00 (M)
Club lounge (hourly)	100.00 (M)
Full building (hourly)	175.00 (M)
Deposit	200.00 (M)

FARMER'S MARKET:

Saturday Market:

12' x 10' space Outside without electricity (per week)	26.00 (M)
Additional 6 feet (per week)	14.00 (M)
12' x 10' space outside with electricity (per week)	30.00 (M)
Additional 6 feet with electricity (per week)	17.00 (M)
12' x 10' inside space without electricity (per week)	32.00 (M)
12' x 10' inside space with electricity (per week)	35.00 (M)

Part-Time Vendor Fees:

12' x 10' Outdoor space without electricity (per week)	36.00 (M)
Additional 6 feet without electricity (per week)	24.00 (M)
12' x 10' Outside space with Electricity (per week)	40.00 (M)
Additional 6 feet with electricity (per week)	27.00 (M)
12' x 10' inside space without electricity (per week)	42.00 (M)
12' x 10' inside space with electricity (per week)	45.00 (M)
Vendor's deposit	50.00 (M)

Building Rental: (20% discount off regular fee for Resident, Military or 1st Responder or 30% discount off regular fee for verified non-profits, 15% additional discount for continuous groups.):

Hourly	200.00 (M)
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Entire Building

6:00 p.m. to midnight, Fri.and Sat	2,000.00 (M)
Parking Lot - in addition to building rental	400.00 (M)
Deposit	200.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
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RECREATION FACILITY RENTAL FEES (CONTINUED)

LAKE ISLAND HALL RECREATION CENTER - Meeting room : (20% discount off regular fee for Resident, Military or 1st Responder or 30% discount off regular fee for verified non-profits, 15% additional discount for continuous groups.):

Hourly	80.00 (M)
Deposit	100.00 (M)

Winter Park Welcome Center:

Winter Park Community Foundation Room

(includes catering kitchen, restrooms and outdoor patio):

Weekday for 1 – 4 hours, per hour	70.00 (M)
Weekday for over 4 hours, per hour	60.00 (M)
Series of 4 or more rentals for 1 - 4 hours, per hour	60.00 (M)
Series of 4 or more rentals for over 4 hours, per hour	50.00 (M)
Weekend (all day)	500.00 (M)

Note: rental rates can be reduced by 50% for one half of room

Entire First Floor (includes Galloway Foundation gallery, Welcome gallery and Winter Park Health Foundation Community Room):

Weekday (until 6:00 pm)	not available
Weekday (after 6:00 pm), per hour	90.00 (M)
Weekend (all day)	750.00 (M)
Fire marshal, required to be on site for events hosting over 90 people, per hour	25.00 (M)

Winter Park Welcome Center (continued):

Additional one-time fees:

Cleaning (for events over 4 hours)	30.00 (M)
Staffing (weekdays before 9:00 am and/or after 5:00 pm), per hour	20.00 (M)
Staffing (weekends), per hour	25.00 (M)

Gallery display use deposit	100.00 (M)
Gallery display use cancellation fee (if cancellation is made less than thirty days in advance)	25.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

PARK FEES

DEPOSITS FOR GROUP EVENTS ARE EQUAL TO EVENT FEE

Azalea Lane Playground (20% Resident, Military or 1st Responder discount):

Small Pavilion:

Full day	60.00 (M)
Half day	35.00 (M)

Central Park:

Small events (less than 400 people)	
North Park or South Park	800.00 (M)
North and South Park	1,250.00 (M)
Large events (400 – 2,000 people)	2,000.00 (M)
Significant events 2,001 + people	3,250.00 (M)
Set up days for event preparation	75% of Small Event Fee (M)
Rose Garden wedding	200.00 (M)
20% Resident, Military or 1 st Responder discount	
Deposit	100.00 (M)

Central Park West Meadows:

(fee is doubled for functions charging admission):

Small events (less than 400 people)	750.00 (M)
Large events (400 – 2,000 people)	1,650.00 (M)
Significant events 2,001 + people	2,750.00 (M)
Set up days for event preparation	75% of Small Event Fee (M)

Mead Garden:

Group Events:

Small events (less than 400 people)	750.00 (M)
Large events (400 – 2,000 people)	1,650.00 (M)
Significant events 2,001 + people	2,750.00 (M)
Set up days for event preparation	75% of Small Event Fee (M)
Amphitheater (20% resident Military or 1 st Responder discount)	
Weekdays (two hours)	300.00 (M)
Weekends (two hours)	350.00 (M)
Deposit	100.00 (M)
Large Pavilion (20% resident Military or 1 st Responder discount)	
Full day	125.00 (M)
Half day (open to noon or 2 pm to close)	90.00 (M)
Alice's Pond	
North Side (Capacity 50/4 hr rental)	\$300.00 (M)
South Side (Capacity 150/4 hr rental)	\$400.00 (M)
Deposit	\$200.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

PARK FEES (continued)

Mead Garden (continued):

Butterfly Garden	
Small Event only (30 max/4 hr rental)	\$250.00 (M)
Deposit	\$100.00 (M)
Camellia Garden	\$300.00 (M)
Capacity 50/ 4 hr rental).....	\$250.00 (M)
Deposit	\$100.00 (M)
Discovery Barn	
Capacity 100/ 4 hr rental).....	\$300.00 (M)
Deposit	\$100.00 (M)
The Grove – includes stage, lawn and Pole Barn	
Capacity 1000	
Less than 400 people.....	\$750.00 (M)
400-1000 people	\$1,650.00 (M)
Deposit	\$500.00 (M)
Legacy Garden	
Capacity 150	\$400.00 (M)
Deposit	\$200.00 (M)
Pole Barn	
Capacity 30	\$250.00 (M)
Deposit	\$100.00 (M)
Winter Park Garden Center/Reception Hall	
Weekday Rental.....	\$250.00 + tax
Weekend Rental.....	\$900.00 + tax
Each additional hour	\$75.00 + tax
Tables, chairs, and table setup included. Kitchen, side room, patio included.	

Lake Baldwin Park:

Group Events:

Small events (less than 400 people)	750.00 (M)
Large events (400 – 2,000 people)	1,650.00 (M)
Significant events 2,001 + people	2,750.00 (M)
Set up days for event preparation	75% of Small Event Fee (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

PARK FEES (continued)

Martin Luther King, Jr., Park:

Group Events:

Small events (less than 400 people)	750.00 (M)
Large events (400 – 2,000 people)	1,650.00 (M)
Significant events 2,001 + people	2,750.00 (M)
Set up days for event preparation	75% of Small Event Fee (M)
East Lawn Area (less than 200 people, hourly before dark)	29.00 (M)

Community Playground pavilion (20% Resident, Military or 1st Responder discount):

Full day	90.00 (M)
Half day (open from noon or 2 pm to close)	60.00 (M)

Ward Park:

Large Pavilion (20% Resident, Military or 1st Responder discount):

Full day	125.00 (M)
Half day (open to noon or 2 pm to close)	90.00 (M)

Howell Branch Preserve:

Pavilion (20% Resident, Military or 1st Responder discount):

Full day	90.00 (M)
Half day (open to noon or 2 pm to close)	60.00 (M)

Observation Deck and Tables:

Full day	60.00 (M)
Half Day (open to noon or 2pm to close)	35.00 (M)

Cady Way Park:

Group Events:

Small events (less than 400 people)	750.00 (M)
Large events (400 – 2,000 people)	1,650.00 (M)
Set up days for event preparation	75% of Small Event Fee (M)

Shady Park:

Group Events:

Small events (less than 400 people)	750.00 (M)
Large events (400 – 2,000 people)	1,650.00 (M)
Set up days for event preparation	75% of Small Event Fee (M)

Large Pavilion (20% Resident Military or 1st Responder discount):

Full day	125.00 (M)
Half day (open to noon or 2:00 pm to close)	90.00 (M)

Phelps Park:

Pavilion Rental (20% Resident, Military or 1st Responder discount)

Full day	90.00 (M)
Half day (open to noon or 2:00 pm to close)	60.00 (M)

Small Pavilion (20% Resident, Military or 1st Responder discount)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

PARK FEES (continued)

Phelps Park (continued):

Full day.....	60.00 (M)
Half day (open to noon or 2:00 pm to close)	35.00 (M)

Kraft Azalea Garden:

Exedra area wedding	300.00 (M)
20% Resident, Military or 1 st Responder discount	
Exedra area wedding deposit.....	100.00 (M)

Violation of dog ordinance:

1 st offense.....	50.00 (M)
2 nd offense.....	100.00 (M)

Open Space Business Permit: Programs and Services offered in Central Park are limited to 50 attendees or less. Over 50 attendees will require a small event rental fee and application.

Twenty attendees or less	35.00 (M)
Over twenty attendees	110.00 (M)

Open Space Park Concessionaire Permit:

Category A: Prepackaged food/beverage, no cooking.

Per sales day per sales station.....	25.00 (M)
Per week (three day limit) per sales station.....	60.00 (M)
Per month (12 day limit) per sales station.....	150.00 (M)

Category B: Prepared Food as defined by Florida DBFR.

Per sales day per sales station.....	50.00 (M)
Per week (three sales day limit) per sales station.....	120.00 (M)
Per month (12 sales day limit) per sales station.....	300.00 (M)

Open Space Park Photography Business Permit:

Daily Fee.....	25.00 (M)
Weekly Fee.....	60.00 (M)
Annual Fee.....	500.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2018

SPECIAL EVENT AND MISCELLANEOUS FEES

MISCELLANEOUS CHARGES: Rental equipment fees allocated to equipment replacement account.

Special Use permit fee	25.00 (M)
Building and Pavilion Holiday Rate	Time and ½ Regular (M)
.....	Rental Rates (M)
Facility rental building late payment fee	5% of balance due (M)
Special event application fee	50.00 (M)
Parks Alcohol Usage Request Application Fee (non-refundable)	50.00 (M)
Sat Market Tables, each (round and rectangular, inside use only)	8.00 (M)
LCD projector and screen	50.00 (M)
Wireless microphone	50.00 (M)
Pipe and Drape	50.00 (M)
Portable stage	100.00 (M)
Staffing (per hour)	35.00 (M)
Crowd control fencing (per 200 feet)	150.00 (M)
Special event trailer with tables and chairs	300.00 (M)
Equipment Rental - Per Event:	
Banquet tables (each, off site events only)	5.00 (M)
Folding chairs (each)	2.00 (M)
Podium (each)	20.00 (M)
Portable public address system	75.00 (M)
Set-Up/Breakdown	50.00 (C)
Operator (hourly)	30.00 (C)
Risers 3' x 8' (each)	40.00 (M)
Table skirts (each)	15.00 (M)
Tent 20' x 40'	375.00 (M)
Tent 10' x 10'	75.00 (M)
Tent 10' x 10' Fire Rated 701	100.00 (M)
Portable Scoreboard per day	50.00 (M)

Cancellation Fees:

Pavilions and Fields (no deposit is required):

Cancellation with less than 14 days notice	No refund (M)
Cancellation with 14-30 days notice	Retain 50% of rental fee (M)
Cancellation with 30-90 days notice	Retain 25% of rental fee (M)
Cancellation with over 90 days notice	\$20 processing fee (M)

Buildings*, amphitheater, park rentals (deposit is required):

Cancellation with less than 30 days notice	Retain 100% of rental fee (M)
Cancellation with 30-60 days notice	Retain deposit (M)
Cancellation with 60-90 days notice	Retain 50% of deposit (M)
Cancellation with over 90 days notice	\$20 processing fee (M)

A double deposit is required for all functions charging admission and serving alcohol

A double deposit is required for all functions for minors charging admission



city commission agenda item

item type Millage and Budget Public Hearings (Held after 5:00 p.m.)	meeting date 9/10/2018
prepared by Budget and Performance Measurement	approved by City Manager, City Attorney
board approval	final vote
strategic objective	Fiscal Stewardship

subject

Ordinance - Millage Rate Adoption (1)

Ordinance adopting millage rates for the FY 2019 budget.

motion / recommendation

Approve operating millage rate at 4.0923 mills and debt service millage rate at 0.1478 for the General Obligation Bonds, Series 2011, and 0.3271 for the General Obligation Bonds (Library/Events Center), Series 2017, respectively.

background

The proposed FY 2019 General Fund budget was prepared assuming the operating millage rate would be kept at its current level of 4.0923 mills. Because property valuations increased, the proposed property tax levy represents a 6.42% increase from FY 2018. The city's tax rate has been held constant for the last 10 years and the overall combined millage rate will decrease due to the reduction in the debt service millage.

The operating millage rate of 4.0923 mills was approved by the City Commission as the tentative millage rate on July 23. All property owners received a Notice of Proposed Property Taxes from the Orange County Property Appraiser in August that was based on the proposed millage rates above. This notice also advised property owners of this first public hearing on millage rates and the budget.

The operating millage rate can be reduced below 4.0923 mills but not increased. Any reduction in projected property tax revenues would require a corresponding reduction in General Fund budget appropriations.

alternatives / other considerations

fiscal impact

No fiscal impact unless the Commission chooses to reduce the operating millage rate below 4.0923 mills. Every 0.25 of a mill generates approximately \$1.4 million in annual property tax revenue.

ATTACHMENTS:

Description

Millage Ordinance FY19

Upload Date

8/29/2018

Type

Cover Memo

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA ADOPTING A 4.0923 MILL AD VALOREM TAX LEVY UPON ALL REAL AND PERSONAL PROPERTY FOR APPROPRIATION TO THE GENERAL OPERATING EXPENSES OF THE CITY, A 0.1478 MILL VOTED DEBT SERVICE LEVY UPON ALL REAL AND PERSONAL PROPERTY FOR APPROPRIATION TO THE CITY OF WINTER PARK, FLORIDA GENERAL OBLIGATION BONDS, SERIES 2011, AND A 0.3271 MILL VOTED DEBT SERVICE LEVY UPON ALL REAL AND PERSONAL PROPERTY FOR APPROPRIATION TO THE CITY OF WINTER PARK, FLORIDA GENERAL OBLIGATION BONDS, SERIES 2017.

WHEREAS, the Legislature of the State of Florida mandated a procedure for calculating the taxable value for each taxing authority by the County Property Appraiser and provided for the calculation of rolled back millage rate, and

WHEREAS, the City of Winter Park, Florida has made the necessary rolled back millage calculation as required by law and found it to be 3.8456 mills.

WHEREAS, the citizens of Winter Park approved the issuance of \$11,000,000 General Obligation Bonds, Series 2001 at the May 16, 2000 bond referendum which were subsequently refunded by General Obligation Bonds, Series 2011.

WHEREAS, the citizens of Winter Park approved the issuance of up to \$30,000,000 General Obligation Bonds, Series 2017 at the March 15, 2016 bond referendum.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF WINTER PARK:

SECTION 1. That an ad valorem tax levy upon all real and personal property is hereby levied at a rate of 4.0923 mills, the same to be appropriated for the general operating expenses of the City in accordance with the budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019. In addition, that an ad valorem tax levy upon all real and personal property is hereby levied at a rate of 0.1478 mills, the same to be appropriated for the City of Winter Park, Florida General Obligation Bonds, Series 2011 and that an ad valorem tax levy upon all real and personal property is hereby levied at a rate of 0.3271 mills, the same to be appropriated for the City of Winter Park, Florida General Obligation Bonds, Series 2017.

SECTION 2. The above levy to cover general operating expenses of the City is two thousand four hundred sixty-seven ten-thousandths above the rolled back millage of 3.8456 mills. Pursuant to State Statutes this levy represents a 6.42% increase in property taxes above the rolled back rate.

SECTION 3. The City Commission, after full, complete and comprehensive hearings and expressions of parties wishing to be heard, declares the tax levy to be reasonable and necessary for the immediate preservation and benefit of the public health, safety and welfare.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, held in City Hall, Winter Park, Florida this _____ day of _____, 2018.

Steve Leary, Mayor

Attest:

Cynthia S. Bonham, City Clerk



city commission agenda item

item type Millage and Budget Public Hearings (Held after 5:00 p.m.)	meeting date 9/10/2018
prepared by Budget and Performance Measurement	approved by City Manager, City Attorney
board approval	final vote
strategic objective	Fiscal Stewardship

subject

Ordinance- Adoption of FY19 Budget (1)

Ordinance adopting the fiscal year 2019 budget.

motion / recommendation

Adopt the attached Ordinance setting forth the FY 2019 Budget and Five-year Capital Plan.

background

This is the first of two public hearings on the budget. A summary of the proposed budget is included as Schedule A. This will represent the 11th year that the City Commission has been presented with an annual budget with no change in the property tax rate to pay for city services.

The City Manager presented his proposed budget to the City Commission at the July 9, 2018 City Commission Meeting. The Commission has discussed the budget at subsequent meetings. Based on those discussions the Commission has reached consensus regarding the following changes to the proposed budget:

- a. Allocate \$10k in operating support to Blue Bamboo to provide free musical events. This will be funded through the outside organizational support funding pool which has \$28k in remaining funds.
- b. Provide up to \$33k to replace flooring at Mead Gardens. This funding will added to the Parks Major Maintenance CIP fund and may be contracted or performed in-house. This will reduce General Fund Contingency to 460k.

These changes have been incorporated into the proposed budget and are reflected in Schedule A (attached).

alternatives / other considerations

fiscal impact

The budget is balanced per Statute.

ATTACHMENTS:

Description	Upload Date	Type
Budget Ordinance	8/30/2018	Cover Memo
Schedule A - FY19	9/1/2018	Cover Memo
Capital Improvement Plan FY19	9/1/2018	Cover Memo

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019 AND ACCOMPANYING FIVE YEAR CAPITAL IMPROVEMENT PLAN; APPROPRIATING FUNDS FOR THE GENERAL FUND, DESIGNATIONS TRUST FUND, STORMWATER UTILITY FUND, COMMUNITY REDEVELOPMENT FUND, FEDERAL FORFEITURE FUND, POLICE GRANT FUND, DEBT SERVICE FUND, WATER AND SEWER FUND, ELECTRIC UTILITY FUND, FLEET MAINTENANCE FUND, EQUIPMENT REPLACEMENT FUND, EMPLOYEE INSURANCE FUND, GENERAL INSURANCE FUND, CEMETERY TRUST FUND, GENERAL CAPITAL PROJECTS FUND AND STORMWATER CAPITAL PROJECTS FUND; PROVIDING FOR MODIFICATIONS; PROVIDING FOR AMENDMENTS TO SAID ANNUAL BUDGET TO CARRY FORWARD THE FUNDING OF PURCHASE ORDERS OUTSTANDING AND UNSPENT PROJECT BUDGETS AS OF SEPTEMBER 30, 2018; AND AUTHORIZING TRANSFER OF FUNDS HEREIN APPROPRIATED BETWEEN DEPARTMENTS SO LONG AS THE TOTAL FUND APPROPRIATIONS SHALL NOT BE INCREASED THEREBY.

BE IT ENACTED BY THE PEOPLE OF THE CITY OF WINTER PARK:

SECTION 1. The annual budget of the City of Winter Park for the fiscal year beginning October 1, 2018 and ending September 30, 2019 as set forth on Schedule A attached hereto and by reference made a part hereof, is hereby adopted and approved after full, complete and comprehensive hearings and in consideration of the expressions of all parties concerned. It is hereby declared that said budget represents and presents the judgment and intent of the City Commission as to the needs and fiscal requirements of the various departments of the City government for the next ensuing twelve-month period.

SECTION 2. There are hereby expressly appropriated out of anticipated revenues and funds available for such purposes and not otherwise appropriated, the funds and monies necessary to meet the appropriations set forth in said budget. It is hereby declared that the funds available are those in excess of the amount required by law to be held by the City of Winter Park.

SECTION 3. The budget approved by this ordinance may be reviewed by the City Commission and shall be subject to modification by ordinance if the actual revenues and necessary expenditures are found to differ substantially from the estimates contained in said budget.

SECTION 4. The City Manager is hereby authorized to increase the line item appropriation in the attached budget to cover those purchase orders which shall have been issued on or prior to September 30, 2018, but not filled as of that date, and is authorized to pay for all goods or services received pursuant to such purchase orders from all the funds so appropriated. All such increases shall be appropriated to the corresponding accounts in the same funds against which they were outstanding as of September 30, 2018. The City Manager shall report to the City Commission all such purchase orders.

SECTION 5. The City Manager is hereby authorized to increase the line item appropriation in the attached budget to cover the unspent portion of project length budgets as of September 30, 2018.

The City Manager shall report to the City Commission all such project budgets carried forward from fiscal year 2018 to fiscal year 2019.

SECTION 6. The City Manager shall have the authority to transfer appropriations from one line item to another line item within a fund budget so long as the total fund appropriations shall not be increased. Appropriation transfers between funds shall require the approval of the City Commission.

SECTION 7. The accompanying five year capital improvement plan is hereby adopted as part of this ordinance and is made a part of the Comprehensive Plan, Data, Inventory and Analysis document replacing and substituting therefore any previous five year capital improvement plan. Funding for the first year of the plan is included in the annual budget. Funding for projects in years two through five is subject to the annual budgets adopted for each of those years.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, held in City Hall, Winter Park, Florida this _____ day of _____, 2018.

Steve Leary, Mayor

Attest:

Cynthia S. Bonham, City Clerk

City of Winter Park, Florida
Annual Budget for Fiscal Year 2018
Community Redevelopment (CRA) Fund Summary

	2019 Proposed	2018 Adopted
Revenues:		
Intergovernmental Revenues	\$ 2,462,513	\$ 2,196,932
Charges for Services	0	200,000
Miscellaneous	65,000	65,000
Transfers	2,455,299	2,125,167
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>4,982,812</u>	\$ <u>4,587,099</u>
Expenditures:		
Operating Expenses	\$ 819,859	\$ 757,395
Capital Projects	1,161,000	1,665,000
Debt Service	1,483,491	1,496,648
Organizational Support	224,000	269,900
Reimbursements To Other Funds	67,955	57,550
Transfers To Other Funds	-	-
Contingency Reserve	<u>1,226,507</u>	<u>340,606</u>
Total Expenditures	\$ <u>4,982,812</u>	\$ <u>4,587,099</u>
Excess of Revenues Over (Under) Expenditures	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS**

Description	Funding Source	Estimated 5 Yr. Cost	Schedule of Planned CIP Expenditures					
			FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Other Long- term Needs
General Capital Projects	General Fund	14,514,193	2,830,501	2,929,926	3,117,024	3,161,815	3,266,319	-
	Tower Rental Revenues	375,000	75,000	75,000	75,000	75,000	75,000	-
	Police Forfeiture Funds	35,000	-	-	-	-	-	-
	General Fund Reserves restricted for Building Code Enforcement	65,000	-	-	-	-	-	-
	Cemetery Trust Fund	1,100,000	-	-	1,000,000	-	-	-
	Parks Bond Issue	-	-	-	-	-	-	-
	General Obligation Bonds Subject to Referendum	-	-	-	-	-	-	17,500,000
Stormwater Capital Projects	Stormwater Utility Fees	2,500,000	500,000	475,000	475,000	475,000	475,000	-
Community Redevelopment	Tax Increment Financing	5,473,761	1,161,000	1,875,648	857,113	140,000	140,000	-
Water and Sewer Fund	Water & Sewer Fees	8,774,478	1,851,538	1,753,613	1,770,769	1,830,385	1,845,000	-
	Sewer Impact Fees	5,379,391	2,576,141	2,078,250	475,000	-	-	-
	Water Impact Fees	2,081,400	531,400	625,000	475,000	-	-	-
	Prior Bond Proceeds (W&S)	2,984,253	1,984,253	-	-	-	-	-
	Water & Sewer Reserves	8,177,206	554,021	4,478,494	1,937,791	14,900	14,900	-
Electric Services Fund	Electric Service Fees	24,318,612	4,856,935	4,843,966	4,865,946	4,888,265	4,910,930	-
Totals		75,778,294	16,920,789	19,134,897	15,048,643	10,585,364	10,727,149	17,500,000

**SUMMARY OF CAPITAL PROJECTS
GENERAL CAPITAL PROJECTS**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Other Long-term Needs
Public Works	Pavement Resurfacing and Brick Road Repairs	General Fund	3,968,584	747,501	769,926	793,024	816,815	841,319	on-going
Public Works	Sidewalk, bikepath and curb repairs	General Fund	1,750,000	325,000	350,000	350,000	350,000	375,000	on-going
Public Works	Facility replacement account funding (replacement of flooring, roofing, air conditioning, painting, & other capital needs) (65% General Fund, 25% Water and Sewer Fund, and 10% Electric Fund)	General Fund	1,375,000	225,000	250,000	275,000	300,000	325,000	on-going
ITS	Information Technology Upgrades (50% General Fund, 25% Water and Sewer Fund and 25% Electric Services Fund)	General Fund	750,000	130,000	140,000	150,000	160,000	170,000	on-going
Parks	General Parks Major Maintenance	General Fund	2,033,000	393,000	380,000	400,000	420,000	440,000	on-going
Parks	Central Park Maintenance/Restroom Building	General Fund	250,000		250,000				
Parks	Dinky Dock Renovation	General Fund	200,000	200,000					
Parks	Phelps Park Playground	General Fund	170,000		170,000				
Parks	Azalea Lane Playground	General Fund	150,000	150,000					
Parks	Athletic Field and Tennis Center Lighting	General Fund	625,000	125,000	125,000	125,000	125,000	125,000	
		Tower Rental Revenues	375,000	75,000	75,000	75,000	75,000	75,000	
Parks	Pavilion Replacement (Ward (2) and Phelps)	General Fund	134,000			134,000			
Parks	Golf Course Improvement	General Fund	90,000	90,000					
Parks	Lake Baldwin Park Improvements	General Fund	350,000			350,000			
Parks	MLK Park Improvements	General Fund	900,000				450,000	450,000	
Parks	Columbarium Section Palm Cemetery	Cemetery Trust Fund	1,000,000			1,000,000			
Public Works	Bicycle & Pedestrian Improvements	General Fund	375,000	75,000	75,000	75,000	75,000	75,000	on-going
Public Works	Signalization Upgrades	General Fund	325,000	65,000	65,000	65,000	65,000	65,000	on-going
Public Works	Ravaudage Infrastructure Reimbursement	General Fund	910,000	130,000	180,000	200,000	200,000	200,000	

**SUMMARY OF CAPITAL PROJECTS
GENERAL CAPITAL PROJECTS**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Other Long-term Needs
Fire	Fire Safety & Equipment Fund	General Fund	950,000	175,000	175,000	200,000	200,000	200,000	
General	Construct new City Hall (50,000 square feet)	General Obligation Bonds - Subject to Referendum	-						12,500,000
General	City Hall Parking Garage (250 spaces at \$20,000 per space)	General Obligation Bonds - Subject to Referendum	-						5,000,000
General	Acquisition of the Post Office Property	TBD	-						TBD
Totals			16,680,584	2,905,501	3,004,926	4,192,024	3,236,815	3,341,319	17,500,000

Totals by Funding Source:

	5 Yr. Cost	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Other Long-term Needs
General Fund	15,305,584	2,830,501	2,929,926	3,117,024	3,161,815	3,266,319	-
Tower Rental Revenues	375,000	75,000	75,000	75,000	75,000	75,000	-
Police Forfeiture Funds	-	-	-	-	-	-	-
General Fund Reserves restricted for Building Code Enforcement	-	-	-	-	-	-	-
Cemetery Trust Fund	1,000,000	-	-	1,000,000	-	-	-
Equipment Replacement Fund	-	-	-	-	-	-	-
Parks Bond Issue	-	-	-	-	-	-	-
General Obligation Bonds - Subject to Referendum	-	-	-	-	-	-	17,500,000
	16,680,584	2,905,501	3,004,926	4,192,024	3,236,815	3,341,319	17,500,000

**CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN
Fiscal Year 2018-2019**

Function	Project	Project Description	Primary Funding Source	Amount	Impact on Operating Budgets
Public Works	Pavement Resurfacing	The City's pavement resurfacing program calls for the resurfacing of eight to nine miles of streets in the upcoming fiscal year. A pavement condition assessment identifies those streets in most need of resurfacing to prevent degradation of the road base.	Local option gas tax revenues	\$ 747,501	Investments in routine road repaving reduces the annual costs of road repairs.
Public Works	Sidewalk, Bikepath & Curb Repairs	Replacement of sidewalks, bikepaths and curbing where necessary for public safety	Local option gas tax revenues	\$ 325,000	No additional impact on operating budget
Public Works	Facility Replacement Account	This account will accumulate funds for the replacement of roofs, air conditioning, paint and flooring and other major capital expenditures for City's facilities.	General Fund - \$175,000 and Water and Sewer Fund - \$58,333	\$ 346,153	No additional impact on operating budget
Information Technology	Information Technology Upgrades	Upgrades to computers, networks, servers and phone systems. Also contains funding to continue the City facilities underground fiber network.	General Fund - \$100,000, Water & Sewer Fund - \$50,000 and Electric Services Fund - \$50,000	\$ 260,000	No additional impact on operating budget
Parks	Major Parks Maintenance Items	This funding is set aside for needed Parks Department capital equipment and facility maintenance and repairs.	General Fund	\$ 393,000	No additional impact on operating budget
Parks	Athletic Field & Tennis Court Lighting	Multi-year lighting enhancement project at the city's athletic venues. Includes replacement of worn poles and fixtures.	General Fund - \$125,000; Cell Tower Revenues - \$75,000	\$ 200,000	No additional impact on operating budget. Reduces maintenance on existing aging lighting stock.
Parks	Dinky Dock Renovation	The dock is in need of repair and the site needs some improvements. Funding will reorient parking, install a picnic pavilion, repair the dock, and landscape and re-sign this important historical community asset.	General Fund	\$ 200,000	No additional impact on operating budget

**CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN
Fiscal Year 2018-2019**

Function	Project	Project Description	Primary Funding Source	Amount	Impact on Operating Budgets
Parks	Azalea Lane Playground	The playground equipment at Azalea Lane Tennis Center is overdue for replacement and has been added to the CIP in FY 19 to be completed in close conjunction with the other facility improvements currently happening at the site.	General Fund	\$ 150,000	No additional impact on operating budget
Parks	Golf Course Improvements	Course enhancements including foliage and tree improvements, some expansions of greens, and shaping work.	General Fund	\$ 90,000	No additional impact on operating budget
Public Works	Bicycle/Pedestrian Plan Improvements	Funding for this project will be used to create and promote a viable and safe pedestrian and bicycle-friendly infrastructure and promote these modes of transportation throughout the city.	General Fund	\$ 75,000	No additional impact on operating budget
Public Works	Pedestrian & Traffic Signal Upgrades	This project is part of a multi year plan to upgrade antiquated traffic signals and improve the safety of pedestrians crossing intersections.	General Fund	\$ 65,000	No additional impact on operating budget
Public Works	Ravaudage Infrastructure Reimbursement	Provides funding estimate for the reimbursement of developer built city roads in the Ravaudage redevelopment area.	General Fund (paid from permit and tax revenues received by the development.)	\$ 130,000	The city will ultimately take over the maintenance of these roads however the reimbursement does not effect the city's obligation to do so.
Fire	Fire Safety Equipment Replacement Fund - Lifepak replacement	This fund will allow the Fire Department to create a funding pool for replacement of crucial life-saving equipment. In FY19 and 20, funds will be saved to replace the aging 11 Lifepak units.	General Fund	\$ 175,000	No additional impact on operating budget

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
STORMWATER CAPITAL PROJECTS FUND**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Public Works	Drainage Improvements - Most of the City's stormwater sewer infrastructure is over fifty years old. Some of these older systems do not meet the City's current drainage standards and in many cases are experiencing pipe material failures. Groundwater seepage into the stormwater sewer system is considered an illicit discharge carrying sediments to the City's lakes compromising water quality.	Stormwater Fees	610,000	150,000	125,000	125,000	105,000	105,000
Public Works	Stormwater Education Signage Program	Stormwater Fees	40,000				20,000	20,000
Public Works	Howell Branch Wetland Project						300,000	
Public Works	Stormwater Infrastructure Rehabilitation & Replacement	Stormwater Fees	1,150,000	350,000	350,000	350,000	50,000	50,000
Public Works	Regional Pond Facilities	Stormwater Fees	300,000					300,000
Totals			2,100,000	500,000	475,000	475,000	475,000	475,000

Note: The stormwater capital improvement plan has been approved by the Lakes and Waterways Board.

**CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN - Stormwater Fund
Fiscal Year 2018-2019**

Function	Project	Project Description	Primary Funding Source	Amount	Impact on Operating Budgets
Public Works	Stormwater drainage improvements	Rainfall events within recent years have produced increased intensities which have exceeded the capacity of the storm sewer infrastructure and as result the City has been experiencing localized flooding in areas that have not been prone to flooding in the past.	Stormwater utility fee	\$ 150,000	No additional impact on operating budget
Public Works	Stormwater Infrastructure Rehabilitation & Replacement	Most of the City's stormwater infrastructure is over sixty years old. Groundwater seepage into the stormwater system can compromise the water quality in the City's lakes.	Stormwater utility fee	\$ 350,000	No additional impact on operating budget

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
COMMUNITY REDEVELOPMENT AGENCY FUND**

Current Adopted CIP

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
CRA	Small Scale CIP Improvements	TIF	200,000	40,000	40,000	40,000	40,000	40,000
CRA	CRA Infrastructure Improvements	TIF	500,000	100,000	100,000	100,000	100,000	100,000
CRA	Trees & Decorative Lights	TIF	271,000	271,000				
CRA	17-92 / PD&E Streetscape	TIF	3,202,761	750,000	1,735,648	717,113	-	-
Totals			4,173,761	1,161,000	1,875,648	857,113	140,000	140,000

Totals by Funding Source:

Tax Increment Financing (TIF)	4,173,761	1,161,000	1,875,648	857,113	140,000	140,000
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**CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN
Fiscal Year 2018-2019**

Function	Project	Project Description	Primary Funding Source	Amount	Impact on Operating Budgets
CRA	17-92 PD&E Streetscape Improvements	This project covers improvements all along the 17-92 corridor including the intersections of Fairbanks, Morse, and Webster Ave. Project will include improvements to landscape, lighting, curbing, and other hardscape enhancements.	Tax Increment Financing	\$ 750,000	This project is a one time expenditure and should not impact ongoing operational costs.
CRA	Small Scale CRA Improvements	Purpose of this fund is to include minor project expenditures that may be incurred throughout the year such as SunRail weekend ridership, district enhancements, or other small scale projects.	Tax Increment Financing	\$ 40,000	These projects would be one time expenditures and should not impact ongoing operational costs.
CRA	CRA Infrastructure Improvements	This fund will provide for infrastructure improvement needs that enhance the CRA district and are in accordance with the adopted plan.	Tax Increment Financing	\$ 100,000	These projects would be one time expenditures and should not impact ongoing operational costs.
CRA	Decorative Lighting & Trees	This project provides funding for decorative lighting and to improve the tree canopy as the Electric Utility completes the bulk of its undergrounding efforts in the CRA.	Tax Increment Financing	\$ 271,000	Tree trimming costs will be handled within the Urban Forestry budget.

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
WATER AND WASTEWATER FUND**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Water and Sewer	Rehabilitation of defective sewer mains with heavy ground water infiltration	Water and Sewer Fees	1,475,000	100,000	325,000	350,000	350,000	350,000
Water and Sewer	Rehabilitation of sanitary manholes to restore their structural integrity	Water and Sewer Fees	440,000	-	100,000	100,000	120,000	120,000
Water and Sewer	Short Liner Installation - for rehabilitation of sanitary sewer mains and laterals from the main to the property line	Water and Sewer Fees	1,350,000	100,000	300,000	300,000	325,000	325,000
Water and Sewer	Upgrade water mains - replacement of sub-standard water mains throughout the water distribution system.	Water and Sewer Fees	3,290,000	650,000	650,000	650,000	670,000	670,000
Water and Sewer	Replacement of asbestos cement sanitary force mains deteriorated by hydrogen sulfide gas	Water and Sewer Fees	110,000	-	30,000	40,000	20,000	20,000
Water and Sewer	Lift Station Upgrades	Water and Sewer Fees	750,000	150,000	150,000	150,000	150,000	150,000
Water and Sewer	Expansion of reclaimed water system	Water and Sewer Reserves	1,550,000	-	300,000	1,250,000	-	
		Sewer Impact Fees	1,100,000		625,000	475,000		
		Water Impact Fees	1,100,000	-	625,000	475,000	-	
Water and Sewer	Upgrading/rerating of Iron Bridge Regional Wastewater Treatment Facility (City of Orlando).	Prior Bond Proceeds	1,984,253	1,984,253	-	-	-	
		Water and Sewer Reserves	4,250,106	554,021	2,978,494	687,791	14,900	14,900
Water and Sewer	Purchase Additional Sewer Capacity from Altamonte	Sewer Impact Fees	250,000	250,000	-	-	-	
Water and Sewer	Eastern Service Area Improvements	Sewer Impact Fees	1,306,500	653,250	653,250	-	-	
		Water Impact Fees	81,400	81,400	-	-	-	
Water and Sewer	Richard Crotty Parkway Utility Upgrade	Water and Sewer Fees	432,459	400,000	32,459			
Water and Sewer	SR 434 Road Widening Utility Relocation	Water and Sewer Reserves	1,200,000		1,200,000			
Water and Sewer	Ravaudage Lift Station	Sewer Impact Fees	622,891	622,891				
Water and Sewer	Kennedy Blvd Road Widening Force Main Upgrade	Sewer Impact Fees	1,600,000	800,000	800,000			

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
WATER AND WASTEWATER FUND**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Water and Sewer	Lift Stations Emergency Generator/Bypass Pump Improvements	Water and Sewer Fees	300,000	300,000				
Water and Sewer	I-4 Ultimate Project (Expansion of Interstate)	Sewer Impact Fees	250,000	250,000	-	-	-	
		Water Impact Fees	450,000	450,000	-	-	-	
ITS	Information Technology Infrastructure Upgrades (50% General Fund, 25% Water and Sewer Fund and 25% Electric Services Fund)	Water and Sewer Fees	375,000	65,000	70,000	75,000	80,000	85,000
Public Works	Facility replacement account funding (replacement of flooring, roofing, air conditioning, painting, & other capital needs) (65% General Fund, 25% Water and Sewer Fund, and 10% Electric Fund)	Water and Sewer Fees	528,846	86,538	96,154	105,769	115,385	125,000
Totals			24,796,455	7,497,353	8,935,357	4,658,561	1,845,285	1,859,900

Totals by Funding Source:

Water and Sewer Fees	9,051,305	1,851,538	1,753,613	1,770,769	1,830,385	1,845,000
Water and Sewer Reserves	7,000,106	554,021	4,478,494	1,937,791	14,900	14,900
Sewer Impact Fees	5,129,391	2,576,141	2,078,250	475,000	-	-
Water Impact Fees	1,631,400	531,400	625,000	475,000	-	-
Surplus Project Funds	-	-	-	-	-	-
Prior Bond Proceeds	1,984,253	1,984,253	-	-	-	-
	27,396,728	7,497,353	8,935,357	4,658,561	1,845,285	1,859,900

**CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN - Water & Sewer
Fiscal Year 2018-2019**

Function	Project	Project Description	Primary Funding Source	Amount	Impact on Operating Budgets
Water and Sewer	Upgrade sanitary sewer mains	Defective sanitary sewer mains will be rehabilitated to decrease heavy ground water infiltration, in effect reducing the total flow to waste water facilities.	Water and Sewer Fees	\$ 100,000	This project will reduce wastewater treatment costs by reducing ground water infiltration
Water and Sewer	Rehabilitate sanitary sewer mains - short liner installation	Rehabilitation of defective sanitary sewer mains with heavy ground water infiltration or structural deficiencies by internally inserting a short liner system.	Water and Sewer Fees	\$ 100,000	This project will reduce wastewater treatment costs by reducing ground water infiltration
Water and Sewer	Upgrade water mains	Water main upgrades consist of construction and upgrade of water mains and service lines to replace sub-standard water mains throughout the water distribution system. This work will improve water quality, flows and fire protection in the impacted areas.	Water and Sewer Fees	\$ 650,000	No additional impact on operating budget
Water and Sewer	Lift station upgrades	Replacement of "can" type lift stations close to failure with submersible "rail" type lift stations. Includes completing projects at stations 2 and 35.	Water and Sewer Fees	\$ 150,000	No additional impact on operating budget
Water and Sewer	Iron Bridge Regional Wastewater Treatment Facility	Upgrading/rerating of Iron Bridge Regional Wastewater Treatment Facility (City of Orlando).	Water and Sewer Reserves	\$ 2,538,274	No additional impact on operating budget
Water and Sewer	Purchase Additional Sewer Capacity from Altamonte	The City has an interlocal agreement with Altamonte for sewer capacity. New development changes along 17-92 and Lee Rd. may require additional capacity.	Sewer Impact Fees	\$ 250,000	Could potentially raise annual interlocal payments made to Altamonte.
Water and Sewer	Eastern Service Area Improvements	This combines three projects affecting the eastern service area of the utility: restructuring of territory with Orange County, Cady Way lift station, and a 12-inch force main.	Sewer Impact Fees & Water Impact Fees	\$ 734,650	The city will provide water and wastewater services but will offset costs with charges for services.

**CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN - Water & Sewer
Fiscal Year 2018-2019**

Function	Project	Project Description	Primary Funding Source	Amount	Impact on Operating Budgets
Water and Sewer	I-4 Ultimate	This FDOT project to expand interstate 4 to six lanes will involve the removal and replacement of many sewer and water crossings owned by the utility.	Sewer Impact Fees - \$250,000; Water Impact Fees - \$450,000	\$ 700,000	No additional impact on operating budget
Water and Sewer	Richard Crotty Parkway Utility Upgrade	In partnership with Orange County, this project will realign Hanging Moss road which necessitates a water main upgrade and a force main replacement.	Water and Sewer Fees	\$ 400,000	No additional impact on operating budget
Water and Sewer	Ravaudage Lift Station & Force Main	This additional funding will complete the construction of the Ravaudage lift station and force main. This project is funded out of developer contributions to the Sewer Impact Fund.	Sewer Impact Fees	\$ 622,891	No additional impact on operating budget
Water and Sewer	Kennedy Road Widening & Force Main Upgrade	In conjunction with Orange County, the City will be upgrading the force main along Kennedy Blvd. from I-4 to Forest City Rd.	Sewer Impact Fees	\$ 800,000	No additional impact on operating budget
Water and Sewer	Lift Station Emergency Generators & Bypass Pumps	To increase system resilience to major storms, this funding will add emergency generators and bypass pumps to critical lift stations throughout the City.	Water and Sewer Fees	\$ 300,000	No additional impact on operating budget

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
ELECTRIC SERVICES FUND**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Electric Services	Routine Capital improvements including: undergrounding electric lines, renewals and replacements, and other improvements required to provide service and improve the reliability of the electric system	Electric System Revenues	4,331,427	832,320	848,966	865,946	883,265	900,930
Electric Services	Undergrounding of Electric Lines	Electric System Revenues	19,625,000	3,925,000	3,925,000	3,925,000	3,925,000	3,925,000
Public Works	Facility replacement account funding (replacement of flooring, roofing, air conditioning, painting, & other capital needs) (65% General Fund, 25% Water and Sewer Fund, and 10% Electric Fund)	Electric System Revenues	211,538	34,615	38,462	42,308	46,154	50,000
ITS	Information Technology Infrastructure Upgrades (50% General Fund, 25% Water and Sewer Fund and 25% Electric Services Fund)	Electric System Revenues	375,000	65,000	70,000	75,000	80,000	85,000
Totals			24,542,965	4,856,935	4,882,428	4,908,253	4,934,418	4,960,930

Totals by Funding Source:

Electric System Revenues	24,318,612	4,856,935	4,843,966	4,865,946	4,888,265	4,910,930
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Note: No additional bond issues are anticipated in the period covered by this Capital Improvement Plan

CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN - Electric Services
Fiscal Year 2018-2019

Function	Project	Project Description	Primary Funding Source	Amount	Impact on Operating Budgets
Electric Services	Routine Capital: annual electric system improvements	These improvements include undergrounding electric lines and other improvements to increase the reliability of the electric system.	Electric Service Fees	\$ 832,320	No impact on operating budget
Electric Services	Undergrounding Electric Utilities	This is part of an ongoing plan to underground electric utility lines over the next 8 years.	Electric Service Fees	\$ 3,925,000	As electric utilities are placed underground there will be less costs for trimming trees around power lines.