



city commission agenda

Regular Meeting
February 26, 2018
3:30 PM
Commission Chambers

mayor & commissioners

seat 1
Gregory Seidel

seat 2
Sarah Sprinkel

Mayor
Steve Leary

seat 3
Carolyn Cooper

seat 4
Pete Weldon

welcome

Welcome to the City of Winter Park City Commission meeting. The agenda for regularly scheduled Commission meetings is posted in City Hall the Tuesday before the meeting. Agendas and all backup material supporting each agenda item are available in the City Clerk's office or on the city's website at cityofwinterpark.org.

meeting procedures

Persons desiring to address the Commission MUST fill out and provide the the City Clerk a yellow "Request to Speak" form located by the door. After being recognized by the Mayor, persons are asked to come forward and speak from the podium, state their name and address, and direct all remarks to the Commission as a body and not to individual members of the Commission, staff or audience.

Citizen comments at 5 p.m. and each section of the agenda where public comment is allowed are limited to three (3) minutes. The yellow light indicator will remind you that you have one (1) minute left. Large groups are asked to name a spokesperson. The period of time is for comments and not for questions directed to the Commission or staff for immediate answer. Questions directed to the City Commission will be referred to staff and should be answered by staff within a reasonable period of time following the date of the meeting. Order and decorum will be preserved at all meetings. Personal, impertinent or slanderous remarks are not permitted. Thank you for participating in your city government.

agenda

*times are projected and
subject to change

- 1. Meeting Called to Order**
- 2. Invocation**
 - a. George Wiggins, Building Director**
- Pledge of Allegiance**
- 3. Approval of Agenda**
- 4. Mayor's Report**
 - a. Winter Park High School Foundation Check Presentation**

5. City Manager's Report

- a. **City Manager's Report** 5 minutes

6. City Attorney's Report

7. Non-Action Items

- a. **Update - Community Paramedicine Program - Fire Rescue** 15 Minutes
- b. **GIS Connectivity Map** 20 minutes

8. Citizen Comments and budget comments | 5 p.m. or soon thereafter

9. Consent Agenda

- a. **Approve the minutes of February 12, 2018.** 5 minutes
- b. **Approve the following solicitation award and authorize the execution of a purchase order:** 5 minutes
 - 1. Anixter, Inc. - IFB-6-2018 - Cooper Outdoor LED Lighting; To be installed on the Denning Drive Streetscape; \$85,179

10. Action Items Requiring Discussion

- a. **Request of Bebe's/Liz, 311 S. Park Avenue to host a fashion runway show with street closure** 15 minutes

11. Public Hearings

- a. **Resolution - Adopting Special Assessment for Pansy Avenue, installation of street bricks and proposed non-ad valorem assessment** 10 minutes
- b. **Resolution - Between the Town of Eatonville, City of Maitland and City of Winter Park supporting the expansion of Wymore Road** 10 minutes
- c. **Request of the 717 North Capen Avenue LLC for subdivision or lot split approval to divide the property at 717 North Capen Avenue, zoned R-1A, into two single-family building lots.** 10 minutes
- d. **Ordinance - Vacating and abandoning a portion of the right-of-way of Loren Avenue from Elvin Avenue to the City limit line, Home Acres, in Ravaudage (1)** 10 minutes

e. Resolution - Opposing the Racetrac gas station at 2300 South Semoran Blvd.

10 minutes

12. City Commission Reports

Appeals and Assistance

"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105)

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."



city commission **agenda item**

item type	Mayor's Report	meeting date	2/26/2018
prepared by	City Clerk	approved by	
board approval	final vote		
strategic objective			

subject

Winter Park High School Foundation Check Presentation

motion / recommendation

background

alternatives / other considerations

fiscal impact



city commission **agenda item**

item type	City Manager's Report	meeting date	2/26/2018
prepared by	City Clerk	approved by	
board approval	N/A final vote		
strategic objective			

subject

City Manager's Report

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

Description

City Manager's Report

Upload Date

2/20/2018

Type

Cover Memo



item type	meeting date
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Below are issues of interest to the Commission and community that are currently being worked on by staff, but do not currently require action on the Commission agenda. These items are being tracked to provide the Commission and community the most up to date information regarding the status of the various issues. The City Manager will be happy to answer questions or provide additional updates at the meeting.

issue	update
Quiet zones	FDOT Schedule Update 2-5-18 – Construction will begin April 2018 at the Pennsylvania and Webster Avenues crossing. This involves the installation of additional crossing gates, signal houses and some concrete curb and sidewalk.
Seminole County Ditch Drainage Improvement	Dredging the drainage ditch behind the homes along the east side of Arbor Park Drive continues in February. Preliminary design for additional ditch outfall to be completed by Summer 2018.
Electric undergrounding	<p><u>Miles of Undergrounding performed</u></p> <p>Grove Terrace: 85% complete. Project G: 4.03 miles Boring has begun.</p> <p>TOTAL so far for FY 2018: 1.2 miles</p>
Fairbanks transmission	No Change. A bid review took place on 11/30 at Duke Energy. Estimates for transmission came in \$4.65M higher than the original estimated cost to underground the transmission of \$8.45M. Currently working with FDOT to request additional funding.
Denning Drive	Phase 2 (from Fairbanks to Webster) began February 5 with construction of bus bays on west side of road which are complete. Work to construct the new path on east side of the road began February 19 and is anticipated to be substantially complete by June 1.
Scenic Boat Tour ADA ramp	Construction of the new concrete ramp is complete and open.
Library Design	Schematic design is still in progress following review of the designer's first submission and staff/user review. Working with design team on the next submission schedule.

Sign Code Revisions	Staff will be meeting with business reps at the Chamber on March 23 to review revised code changes.
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Once projects have been resolved, they will remain on the list for one additional meeting to share the resolution with the public and then be removed.



city commission **agenda item**

item type	Non-Action Items	meeting date	2/26/2018
prepared by	Fire	approved by	
board approval	yes final vote		
strategic objective	Exceptional Quality of Life, Public Health and Safety		

subject

Update - Community Paramedicine Program - Fire Rescue

motion / recommendation

No motion is required. Staff is recommending the continued application of the Community Paramedicine program providing annual, ~~and as necessary,~~ reports and updates as necessary, or as the City Manager or City Commission desires.

background

In April 2017, the Commission was presented with a proposed program to improve the options of care offered by the city through the current Emergency Medical Service program. Since initiating the city's current EMS program in the early 70's, citizens have come to enjoy the medical services offered by our city firefighters. As the program, and the industry, has evolved, the fire-rescue department has become the primary provider of emergency medical care in the city. With growth in city's population the need for additional services has driven fire-rescue to look for best-options for meeting the real needs of the residents. The approved community paramedicine program has three-goals: to manage the health care of those identified persons in the program to help reduce the need emergent services, to liaison with local healthcare providers in the management of these patients, and to perform training on the aspects of the program to the community. The fire-rescue department has established a well-defined program directed at assisting those residents who fit the needs of the program, which has resulted in the desired reduction in the use of emergency resources. The program paramedic has established liaison with the Winter Park Health Foundation and the Florida Hospital system professionals to help with building the foundations for a successful program moving forward. Community training on the program is in the design process and is awaiting further definition of the abilities of the program. The department's presentation will define more specific data points which will support the successes of the program to date.

alternatives / other considerations

Staff is extremely pleased with the successes of the community paramedicine

program to date. Staff sees the program as meeting, or in some cases, exceeding, the expectations stated in April of 2016. As a result of this initial success, staff is, at this point, not requesting any additional assets or human resources. Staff will continue to explore additional opportunities for shared funding of the costs related to sustaining the program.

fiscal impact

Staff sees no changes in the annual fiscal impacts of this program into the foreseeable future. With more time, staff sees other opportunities for fiscal support from outside the city's general fund.

ATTACHMENTS:

Description	Upload Date	Type
Community Paramedicine Update Slides	2/9/2018	Cover Memo

Community Paramedicine Program



Winter Park Fire Rescue




1

Strategic Plan 2016-2021

Goal 6 – Objective 6B

Set up Community Paramedic Program that's tailored to the needs of the residents of Winter Park.



City Commission Direction

- 25-30 people
- All city residents
- Multiple 911 calls throughout year



Program Enrollment



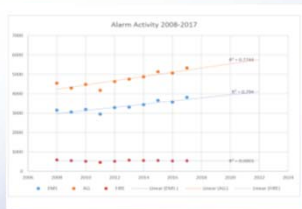
- Senior (55+)
- If called 911 multiple times in a year
- Referrals from FF/PM on a scene
- Referral from family, friends or neighbors

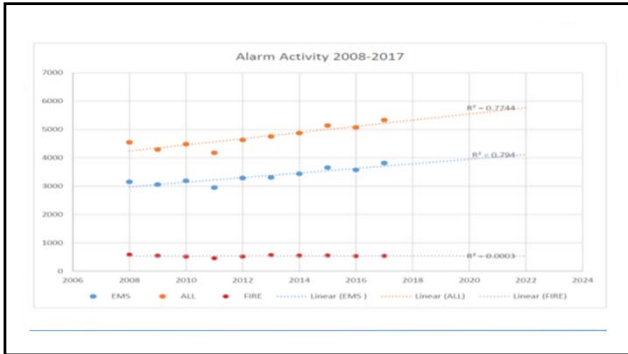
SERVICES



- Medication Management
- Fall Prevention
- Nutrition
- Emotional Support

EMS vs Fires





Call Volume



- The six highest callers in the program from Jan 2017–June 2017, called 911 total of 62 times.
- Volume of calls for those 6 residents from start of program until end of 2017 call volume dropped nearly 63%.

Call Volume



Vision

- Partner with Winter Park Health Foundation
- Implement Med-ID
- Telehealth
- Hospital Re-admits







city commission **agenda item**

item type	Non-Action Items	meeting date	2/26/2018
prepared by	City Clerk	approved by	
board approval	final vote		
strategic objective	Exceptional Quality of Life		

subject

GIS Connectivity Map

motion / recommendation

Review status of connectivity mapping, planning and policy.

background

City Commission requested a GIS map of pedestrian and bicycle connectivity features. Staff has developed the map and is bringing it before the commission for review and discussion.

alternatives / other considerations

May lead to further discussions related to ped/bike policy.

fiscal impact

None



city commission **agenda item**

item type	Consent Agenda	meeting date	2/26/2018
prepared by	City Clerk	approved by	
board approval	final vote		
strategic objective			

subject

Approve the minutes of February 12, 2018.

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

Description

Minutes

Upload Date

2/15/2018

Type

Cover Memo

REGULAR MEETING OF THE CITY COMMISSION FEBRUARY 12, 2018

The meeting of the Winter Park City Commission was called to order by Mayor Steve Leary, at 3:30 p.m. in the Commission Chambers, 401 Park Avenue South, Winter Park, Florida. The invocation was provided by Rev. Alison Harritty, St. Richard's Episcopal Church, followed by the Pledge of Allegiance.

Members present:

Mayor Steve Leary
Commissioner Pete Weldon
Commissioner Greg Seidel
Commissioner Sarah Sprinkel
Commissioner Carolyn Cooper

Also Present:

City Manager Randy Knight
City Clerk Cynthia Bonham
City Attorney Kurt Ardaman

Approval of agenda

Mayor Leary added under his report for the Commission to adopt a possible resolution against the RaceTrac gas station proposal going before the Orange County Commission (Semoran Boulevard). **Motion made by Commissioner Cooper to approve the agenda; seconded by Commissioner Sprinkel and carried unanimously with a 5-0 vote.**

Mayor's Report

a. Presentation – Dr. Phillips Performing Arts Center

President & CEO Katherine Ramsberger provided a video and PowerPoint presentation consisting of their 2016-2017 achievements, their programming, their finances, capital/project funding, sources and uses, their profitable year, earned versus contributed revenue, operating costs, their mission and community support, community contributions, and their future plans for expansion to include the Steinmetz Hall and the Green Room grand opening in Spring 2020. She thanked the Commission for their support.

b. Short Term Rentals/AirBnB

Mayor Leary recognized Maitland Mayor Dale McDonald and Eatonville Mayor Eddie Cole. Fire Chief Jim White briefed the Commission on the ordinance in place used to enforce this. Discussion ensued that this is a preemption before the Legislature and the need to alert the public as to how this affects Winter Park as well as other preemptions (CRA's, tree ordinance, impact fees, election dates). The Commission spoke about the importance that residents contact the specific individuals supporting these at the state level to oppose these preemptions and others affecting home rule and the ability of municipalities to make their own decisions as to what is best for their particular cities.

Maitland Mayor Dale McDonald addressed traveling to Tallahassee last weekend and expressed concerns the state representatives believe they know better what our community standards are and should be than we do. He encouraged everyone to contact those individuals in Tallahassee to oppose what they are pushing.

After further comments, there was a consensus to send an email to our residents with contact information (emails and phone numbers) for state representatives in Tallahassee as well as in the senate. Mayor Leary stated we are willing to share the email with the other cities to send to their residents with contact information. Commissioner Sprinkel suggested focusing on one or two issues for the public to address with the state. There was a consensus to focus on vacation rentals and the tree statute (after the City Manager reviews the current status and informs the Commission as to its status).

c. Mayor Leary addressed a possible construction project for a RaceTrac gas station on Semoran Boulevard that would impact Winter Park residents in that area. He reported that our staff is working with Orange County staff where it appears there is a recommendation for denial of the project from Orange County that our staff supports. He proposed the Commission adopt a resolution that is in support of our residents and the staff request for denial. There was a consensus of the Commission to bring back a resolution for the next meeting. Planning Director Dori Stone commented they contacted Orange County and that the property is currently zoned Office and have let them know we believe that is the appropriate land use and zoning for that as a transitional area near the Winter Park Golf Course and Winter Park Pines.

City Manager's Report

City Manager Knight showed a video "Weekend of the Arts" that presented performances, exhibits and events for the weekend of February 16-19.

City Manager Knight commented about the inquiry about how the City's historic preservation resolutions should be flagged as a historic designation for the County records so if a property is sold the indication is there that it is designated historic. Upon discussion, there was a consensus that all resolutions will be pulled and recorded with Orange County which is the believed to be the best way of handling this.

City Manager Knight provided an updated on quiet zones.

City Attorney's Report

Attorney Ardaman spoke about vacation rentals and the importance for elected officials and residents to pressure the state representatives not to move forward. He spoke about being at risk with the tree canopy and impact fee issues at the state level. He spoke about the legislators wanting to change election dates for

municipalities and that the Constitutional Revision Commission issue of home rule that failed can again be brought forward before the CRC.

Non-Action Items

There were no non-action items on the agenda.

Consent Agenda

- a. Approve the minutes of January 22, 2018.
- b. Approve the following contracts and authorize the Mayor to execute:
 1. GAI Consultants, Inc. - RFP-3-2018 - Continuing Contract for General Planning Services; As-needed basis **(PULLED AND VOTED SEPARATELY DUE TO A CONFLICT OF INTEREST – COMMISSIONER SEIDEL)**.
 2. Logan Simpson - RFP-3-2018 - Continuing Contract for General Planning Services; As-needed basis
 3. Redevelopment Management Associates, LLC - RFP-3-2018 - Continuing Contract for General Planning Services; As-needed basis
- c. Approve the following piggyback agreements and authorize the Mayor to execute:
 1. Motorola Solutions, Inc. - Increase existing piggyback contract amount to account for the replacement, sustainment & maintenance of the City's multi-agency radio communication (MARC) equipment; \$105,305.
 2. Cintas Corp. - Renew existing piggyback contract for employee uniforms and facilities solutions; \$85,000.
 3. Central Florida Environmental Corp. - Piggyback of Seminole County contract #CC-0559-15/RTB for Public Works Minor Construction Projects; \$225,000.

Commissioner Seidel announced a conflict of interest for item b-1 and did not vote. Form 8B is attached.

Motion made by Commissioner Cooper to approve Consent Agenda items a., b. 2-3 and c.; seconded by Commissioner Sprinkel. There were no public comments. **The motion carried unanimously with a 5-0 vote.**

Motion made by Commissioner Cooper to approve Consent Agenda item b.1; seconded by Commissioner Sprinkel. The motion carried with a 4-0 vote. **Commissioner Seidel did not vote due to a conflict of interest.**

Action Items Requiring Discussion

- a. 2018 General Election Canvassing Board

Upon discussion, the Canvassing Board will consist of Commissioners Sprinkel and Seidel and City Clerk Bonham. There were no public comments made.

Motion made by Commissioner Sprinkel to accept the canvassing criteria as set by the state; seconded by Commissioner Cooper and carried unanimously with a 5-0 vote.

Motion made by Commissioner Weldon to allow the Orange County Supervisor of Elections office to open and run all vote by mail ballots through the tabulator that are not questionable without obtaining the results until 7:00 p.m.; seconded by Commissioner Sprinkel and carried unanimously with a 5-0 vote.

b. Creation of Library and Events Center Task Force Naming Sub-Committee

Assistant City Manager Neuner addressed the Library and Events Center Task Force recommending the creation of a sub-committee for the naming of the campus and buildings where recommendation would come before the Commission for approval. Mayor Leary stated he has spoken with the task force members about the sub-committee being subject to the Sunshine Law.

Tom McMacken, Library Board, spoke about the importance of the naming process and the challenges with the process. He clarified that they are only talking about what the entire new facility will be called; not naming opportunities within the facility. Mayor Leary suggested someone with a branding expertise provide a workshop with the suggested sub-committee and task force members who would moderate that discussion and provide the Commission with a recommendation.

Motion made by Mayor Leary to have the task force come up with naming opportunities, have a branding expert lead them through that and bring back some recommendations for the City Commission to vote on for the naming of the entire facility; seconded by Commissioner Weldon. There were no public comments. Upon a roll call vote, the motion carried unanimously with a 5-0 vote.

Public Hearings:

a. Approval of a temporary barge at 1220 N. Park Avenue.

Assistant City Manager Neuner commented that Mr. and Mrs. Hagle are hosting a party at their home and have requested to locate a temporary barge in the lake. She addressed the City ordinance that requires if it is there more than 48 hours, a public hearing must be held for approval. She stated the request was evaluated by staff who supports the request.

Motion made by Commissioner Sprinkel to approve the request; seconded by Commissioner Cooper. There were no public comments. Upon a roll call vote, the motion carried unanimously with a 5-0 vote.

- b. RESOLUTION NO. 2201-18: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA, DESIGNATING THE HUGH G. PARTIN ESTATE FAMILY CEMETERY AT 2500 MODAC TRAIL, WINTER PARK, FLORIDA AS A HISTORIC RESOURCE ON THE WINTER PARK REGISTER OF HISTORIC PLACES.

Attorney Ardaman read the resolution by title. City Architect Brooks Weiss summarized the request and introduced the family members present.

Motion made by Commissioner Sprinkel to adopt the resolution; seconded by Commissioner Cooper. There were no public comments. **Upon a roll call vote, the motion carried unanimously with a 5-0 vote.**

- c. RESOLUTION NO. 2202-18: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA, DESIGNATING 654 WEST LYMAN AVENUE, WINTER PARK, FLORIDA AS A HISTORIC RESOURCE ON THE WINTER PARK REGISTER OF HISTORIC PLACES.

Attorney Ardaman read the resolution by title. City Architect Brooks Weiss summarized the request and thanked John Skolfield for preserving the house from the 1920's.

Motion made by Commissioner Sprinkel to adopt the resolution; seconded by Commissioner Cooper. There were no public comments. **Upon a roll call vote, the motion carried unanimously with a 5-0 vote.**

PUBLIC COMMENTS (ITEMS NOT ON THE AGENDA)

Liz Sheppard, Bebe's and Liz's Fashion Experience, 311 Park Avenue S., spoke about her request through staff for a permit to shut the south end of Park Avenue down for a Spring/Summer fashion show on April 29. Staff has denied her request. She asked for approval. Upon discussion, this item will be added to the next agenda for discussion.

Shawn Shaffer, 151 N. Orlando Avenue, thanked the Commission for the successful library fundraiser golf tournament held on Saturday.

Martha Bryant Hall, 331 W. Lyman Avenue, addressed her historical home and the change orders associated with her improvements that she believed was at a standstill. After discussion, the City Manager will look into this with Mr. Weiss and Ms. Hall and will update the Commission after their review.

- d. ORDINANCE NO. 3102-18: AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING CHAPTER 58, "LAND DEVELOPMENT CODE", ARTICLE I "COMPREHENSIVE PLAN" FUTURE LAND USE MAP SO AS TO CHANGE THE SINGLE FAMILY FUTURE LAND USE DESIGNATION ON PORTIONS OF THE PROPERTY AT 2141 OAKHURST AVENUE TO A LOW DENSITY AND MEDIUM DENSITY RESIDENTIAL

FUTURE LAND USE DESIGNATION, MORE PARTICULARLY DESCRIBED HEREIN PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE Second Reading

ORDINANCE NO. 3103-18: AN ORDINANCE AMENDING CHAPTER 58 "LAND DEVELOPMENT CODE" ARTICLE III, "ZONING" AND THE OFFICIAL ZONING MAP SO AS TO CHANGE FROM SINGLE FAMILY (R-1A) DISTRICT ZONING TO LOW DENSITY (R-2) AND MEDIUM DENSITY MULTIPLE-FAMILY RESIDENTIAL (R-3) DISTRICT ZONING ON A PORTION OF THE PROPERTY AT 2141 OAKHURST AVENUE, MORE PARTICULARLY DESCRIBED HEREIN, PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE Second Reading

Attorney Ardaman read both ordinances by title.

Motion made by Mayor Leary to adopt the Future Land Use map ordinance (comprehensive plan); seconded by Commissioner Weldon.

Motion made by Commissioner Weldon to adopt the zoning ordinance; seconded by Mayor Leary.

Commissioner Seidel spoke about the discussion at the last meeting regarding the trail and having the opportunity to obtain some land. He asked for consideration to make some connectivity plans happen and to be more proactive when developments come in and when this project comes back for the conditional use. Mayor Leary addressed they are expecting the Mayflower to review this and see if they agree but that they had security and safety concerns with a path going through or near their residences.

Commissioner Cooper stated she wanted to address the bike path and their discussion because of the City vision statement. She addressed the recently adopted comprehensive plan (Policy 2-1.1.3) regarding the City continuing to plan, fund and construct a network of bicycle facilities as depicted in the Winter Park Pedestrian and Bicycle Circulation Plan as amended, to increase the non-motorized transportation system. She commented they should consider a real commitment to the vision statement, comprehensive plan and connectivity. Mayor Leary clarified that the circulation plan was accepted but never approved.

Bob Maraio, 1565 Mayflower Court, spoke in opposition to a bike path going through the Mayflower property.

Upon a roll call vote on the future land use ordinance, Mayor Leary and Commissioners Seidel, Sprinkel, Cooper and Weldon voted yes. The motion carried unanimously with a 5-0 vote.

Upon a roll call vote on the zoning ordinance, Mayor Leary and Commissioners Seidel, Sprinkel, Cooper and Weldon voted yes. The motion carried unanimously with a 5-0 vote.

- e. ORDINANCE NO. 3104-18: AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, ADOPTING A NAMING POLICY FOR THE CITY'S LIBRARY AND EVENTS CENTER; PROVIDING FOR AUTHORIZATION TO THE MAYOR AND CITY MANAGER WITH RESPECT TO SUCH NAMING POLICY; MAKING FINDINGS; PROVIDING FOR SEVERABILITY, NON-CODIFICATION, CONFLICTS, AND AN EFFECTIVE DATE Second Reading

Attorney Ardaman read the ordinance by title.

Motion made by Mayor Leary to adopt the ordinance; seconded by Commissioner Seidel. There were no public comments. **Upon a roll call vote, Mayor Leary and Commissioners Seidel, Sprinkel, Cooper and Weldon voted yes. The motion carried unanimously with a 5-0 vote.**

City Commission Reports:

Commissioner Seidel – See below under Commissioner Weldon's report regarding undergrounding. He also addressed forwarding the DOT scope for 17-92 to the City Manager. The City Manager will forward to the remainder of the Commission.

Commissioner Sprinkel – Asked what is behind all the preemptions at the state level as to why they are pushing these.

Commissioner Cooper – Addressed the Constitutional Review Commission public meetings being held in Melbourne on February 19 from 1:00-7:00 p.m.

Commissioner Weldon – Spoke about the Commission acting as one with regard to notifying residents and encouraging them to contact their representatives in Tallahassee. City Attorney Ardaman will review this to see if it is legal for the city to send out a citywide notice to everyone as to what is going on in Tallahassee and how it will affect Winter Park and other municipalities.

Commissioner Weldon followed up on his notes regarding the analysis of the electric rate structures (from the last meeting) and that he was not immediately wanting to increase or decrease rates. He asked that his concept be provided to the Utilities Advisory Board for any input they may have.

Commissioner Seidel spoke about expediting undergrounding and working on the design elements of all the systems. He stated he wanted to meet with the Electric Director on the timeframe for the advanced design work and to determine what can be done to expedite undergrounding. Electric Director Dan D'Alessandro addressed a future meeting with the designers and will provide an update.

Mayor Leary – Spoke about what is going on with the state and the preemptions they are trying to pass that will negatively impact Winter Park.

The meeting adjourned at 5:45 p.m.

Mayor Steve Leary

ATTEST:

City Clerk Cynthia S. Bonham, MMC



city commission agenda item

item type	Consent Agenda	meeting date	2/26/2018
prepared by	Purchasing	approved by	
board approval	final vote		
strategic objective	Fiscal Stewardship		

subject

Approve the following solicitation award and authorize the execution of a purchase order:

1. Anixter, Inc. - IFB-6-2018 - Cooper Outdoor LED Lighting; To be installed on the Denning Drive Streetscape; \$85,179

motion / recommendation

Commission approve item as presented.

background

A formal solicitation was issued to award this bid.

alternatives / other considerations

N/A

fiscal impact

Total expenditure included in approved FY18 CRA budget.

ATTACHMENTS:

Description

Formal Solicitations

Upload Date

2/19/2018

Type

Cover Memo



city commission agenda item

item type	Formal Solicitations	meeting date	February 26, 2018
prepared by department division	Procurement Division	approved by	<input checked="" type="checkbox"/> City Manager <input type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> N/A final vote		

Formal Solicitations

	vendor	item background	fiscal impact	motion recommendation
1.	Anixter, Inc.	IFB-6-2018 – Cooper Outdoor LED Lighting	Total expenditure included in approved FY18 CRA budget. Amount: \$85,179	Commission approve the purchase and authorize execution of the purchase order.
Lighting fixtures to be installed on the Denning Drive Streetscape.				



city commission **agenda item**

item type	Action Items Requiring Discussion	meeting date	2/26/2018
prepared by	Building	approved by	City Manager
board approval	final vote		
strategic objective	Investment in Public Assets and Infrastructure		

subject

Request of Bebe's/Liz, 311 S. Park Avenue to host a fashion runway show with street closure

motion / recommendation

The applicant is requesting an appeal from the City Commission as the application was disapproved by City Staff for the street closure.

background

Request by Bebe's/Liz at 311 S. Park Avenue to host a fashion runway show on Sunday, April 29th from 10am to 5pm. The event would require a street closure on S. Park Avenue between New England Avenue and Lyman Avenue. The event is expected to bring in 350 attendees.

Applicants have held similar events during the Fall.

Staff denied the event because of the complaints from other merchants each time the city approves a new closure of Park Avenue. While some merchants benefit others complain of lost revenue. This request is for a seven hour closure during the prime shopping hours on a Sunday.

alternatives / other considerations

Relocate event to side street.

fiscal impact

ATTACHMENTS:

Description

bebe's special event application

Upload Date

2/20/2018

Type

Cover Memo



SPECIAL EVENT PERMIT APPLICATION

City of Winter Park
401 S. Park Ave.
Winter Park, FL 32789
407-599-3237

PERMIT # 18-283

DATE OF SUBMITTAL: 1/19/18

FEES:	FOR PROFIT:	NON-PROFIT:
PROCESSING	\$100.00	\$10.00
PERMIT	\$50.00	\$30.00
STREET CLOSURES (UP TO 400 PEOPLE)	\$100.00	\$100.00
STREET CLOSURES (401 + PEOPLE)	\$200.00	\$200.00

ALL FEES ARE NON-REFUNDABLE

CHECK ONE: For Profit ☒ Non-Profit ☐ (Must provide proof of IRS Code 501c(3))

NAME OF EVENT: SPRING TIME ON PARK Avenue

ADDRESS OF EVENT: 311 PARK AVE., S

DATE OF EVENT: From April 29 To

TIME OF EVENT: From 10:00 a.m./p.m. To 5:00 a.m./p.m.

ANY EVENTS THAT INVOLVE USE OF PUBLIC PROPERTY, CREATE TRAFFIC, NOISE OR
SIMILAR CONCERNS MAY REQUIRE APPROVAL BY CITY COMMISSION

ARE YOU REQUESTING ANY STREET CLOSURES? YES ☒ NO ☐

If yes, where? the 300 BLOCK

ARE YOU REQUESTING ELECTRICAL ACCESS? NO

DETAILED EVENT DESCRIPTION EXPLAINING BRIEFLY HOW EVENT WILL BENEFIT THE RESIDENTS
AND BUSINESSES OF WINTER PARK: (Please see attached information sheet)

We Successfully drew between 350 to 400 people to Ave. for the Kick off of Winter Park. It was hugely accepted by all south end.

City staff requested: YES ☒ NO ☐ Estimated attendance: 350 a lot of Ave.

Will there be any type of sound equipment: YES ☒ NO ☐ If yes, please describe below:

music for run way show

Are there any active construction sites within the area of this event? YES ☐ NO ☒ only

Are alcoholic beverages being: Served? YES ☐ NO ☒ Sold? YES ☐ NO ☒ participating

(State Alcoholic Beverage License REQUIRED for sale of alcoholic beverages. 1-800-375-6975) restaurants

APPLICANT/CONTACT PERSON NAME: Les Shppard

ADDRESS: 311 Park Ave, S Winter Park 32789

PHONE: 407- FAX: EMAIL: debesbaby@windpark.com

407-628-1680



Special Event Permit Requirements Checklist

When required:

Special event permits are required for any occasion or event including but not limited to exhibitions, celebrations, festivals, shows and any event that is not a normal function of any location or zoning district.

Processing a Special Event Permit application:

After the application has been submitted with all required information, allow 14 days prior to the event for processing and approval. If City Commission approval is required, processing may take thirty (30) to forty-five (45) days for approval and issuance of the permit.

PLEASE COMPLETE THE FOLLOWING CHECKLIST

- ☐ Applicant's full name, address, telephone number, proof of identity and person to contact during the event.
- ☒ A full and complete description of the event or activity to take place.
- ☒ A plan detailing the general layout of the event. */you have from FASHION WK / same*
- ☒ The duration of the event, with the date and time.
- ☒ Specific address and location at which the event will be conducted.
- ☒ An estimate of the anticipated attendance of the event.
- ☒ Proposed arrangements to provide for all off-street parking on the site of the event or on adjacent property. *PK6 LOT BACK PK6 GARAGE*
- ☐ Description of proposed use of temporary structures, arrangement and duration of the structures. *ROAD ROW WAY 10:00 to 5:00*
- ☐ Proposed plan for sanitation, including disposal of waste and refuse and placement of portable toilet facilities. *NOT APPLICABLE*
- ☒ Proposed plan for street or sidewalk closures. *YOU HAVE*
- ☐ Proposed utilization of City employees, equipment, and facilities, if applicable. *NOT APPLIC*
- ☐ Signed consent forms from neighboring properties and Property Owner Authorization letter. *you have from F.W*
- ☐ A hold harmless agreement in favor of the City executed by the applicant.
- ☐ General liability insurance certificate in the amount of \$1,000,000 and naming the City as additional insured.

Other Requirements or limitations:

1. Signage shall be limited to one temporary sign no larger than 32 square feet in area and one banner sign measuring two feet by 18 feet or less.
2. Signage shall not be placed on the public street right-of-way or public property.
3. Signage may not be displayed more than four days prior to the start of the event and must be removed at the end of the event.
4. No more than one special event per year.
5. Hiring of off-duty police officers or security personnel may be required.
6. Payment of fees for additional services that may be required by the event.

Saver



*SUNDAY most all open
at noon - one
of the slowest
days of week

SPECIAL EVENT- HOLD HARMLESS AGREEMENT

Date of Coverage:

April 29 - a bunch -

CITY OF WINTER PARK
401 S. PARK AVE.
WINTER PARK, FL 32789

*BROOKH IS FASHION SHOW
IN THE RESTS*

BUSINESS NAME:

LaBisa's Fashion Shop

BUSINESS ADDRESS:

311 Park Ave S W.P. 32789

I, *Elizabeth F. Shepard*, agree to protect, indemnify, defend, save and hold harmless the City of Winter Park, its officers, and employees from any and all claims, liability, lawsuits, damages, and causes of action which may arise out of the permit or the permittee's activity on the permitted premises in accordance with Chapter 90, Section 90-161 (a) of the City of Winter Park Code of Ordinance.

Signed this

19 day of *January*, 20*18*

Signature

ELIZABETH F. SHEPARD

Printed name and title

owner / President

Everything went smoothly 2 years in a row

*FASHION SHOW OUT FRONT
OF MY STORE LIKE FASHION WEEK
WE AS A GROUP ALL NEED THE
BUSINESS !! YOU ALREADY
have layout / SAME*

*RUN
WAY
We
now
Grand
Hatch
M!!*

City of Winter Park
Building & Permitting

1/19/18

Gentlemen:

It is with the upmost respect that I request this permit. As a long term tenant on Park Ave., of 35 years - I have seen it all. Tenants come & go some of late more & more.

The Avenue has changed immensely. We are in dire need of customers. The old customers of years gone by!

We need a ^{major} burst of energy on the Ave., it has to be the place to go again.

The merchant association & Chamber along w some of the Merchants are pursuing a New Mktg Plan. But along with this we need more events that draw people to the Avenue.

Respectfully
J13.

1st CLASS
EVENTS



city commission agenda item

item type	Public Hearings	meeting date	2/26/2018
prepared by	Public Works	approved by	City Manager, N/A
board approval	N/A final vote		
strategic objective	Intelligent Growth and Development, Investment in Public Assets and Infrastructure		

subject

Resolution - Adopting Special Assessment for Pansy Avenue, installation of street bricks and proposed non-ad valorem assessment

motion / recommendation

Recommend approval of the Special Assessment Resolution

background

Property owner(s) on Pansy Avenue requested and approved by vote (per the CWP Street Bricking Policy) the installation of street brick on Pansy Avenue from Pennsylvania Ave., westerly 670', to match the existing brick surface on Pansy Avenue. The enhancement project will be funded thru a Non-Ad Valorem assessment attached to all properties adjacent to and within the project limits of Pansy Avenue.

The CWP requires that a project of this nature be approved by a minimum of 66% of the property owners. Utilizing the 1 vote per property method of approval, the proposed project was approved by 72.2% of the property owners within the project limits.

Within the project limits there are 18 properties that will be assessed for the proposed project. 13 of the properties measure between 47.2 L.F. and 75 L.F. The remaining 5 properties measure as follows; 1 @ 96.9 L.F., 2 @ 100 L.F., 2 @ 125 L.F. Of those 5 properties, 2 voted not in favor of the project (1 @ 100 L.F. and 1 @ 125 L.F.).

(See Exhibit A for assessment details).

Being that there is a relationship between the size of a property and the value of the property, a property of greater size tends to receive a greater benefit from an enhancement project such as this.

Pansy Avenue has lots that vary from 47' wide to 125' wide. The 100' to 125' wide lots are valued considerably more than lots half that size, cover double the front

footage and could expect to see additional benefits (as a percentage) of being on a brick street, therefore, it was proposed to use the front footage as the most fair method of assessment.

It should be noted that had the vote been based on the length of front footage equals the amount of votes a property owner possesses, the project would have passed with 67.3% (66% min. required) in favor of the project.

alternatives / other considerations

The Commission may choose to approve or deny the Resolution / Project.

fiscal impact

The enhancement project (construction) will be initially funded by the CWP. Estimated project cost; \$105,177.20. Property owners have the opportunity to satisfy their share of the costs and reimburse the CWP with the option of one (1) lump sum payment or by having a special Non-Ad Valorem (10 year) assessment placed on their OCPA property tax bill.

ATTACHMENTS:

Description	Upload Date	Type
RESOLUTION ADOPTING SPECIAL ASSESSMENT	2/8/2018	Cover Memo
EXHIBIT A	2/8/2018	Cover Memo
PANSY AVE TITLE SHEET	2/8/2018	Cover Memo

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA, ADOPTING A NON-AD VALOREM SPECIAL ASSESSMENT TO FUND THE INSTALLATION OF STREET BRICK AND RELATED ACTIVITIES UPON A PORTION OF PANSY AVENUE GENERALLY DESCRIBED AS BEGINNING AT PENNSYLVANIA AVENUE AND EXTENDING WESTERLY ABOUT 670 FEET; ESTABLISHING THE LIEN ASSOCIATED THEREWITH; ADOPTING AN ASSESSMENT ROLL; DIRECTING THAT THE ASSESSMENT ROLL BE CERTIFIED TO THE ORANGE COUNTY TAX COLLECTOR; PROVIDING FOR COLLECTION AND ENFORCEMENT OF THE SPECIAL ASSESSMENT; PROVIDING FOR OTHER MATTERS RELATED TO THE SPECIAL ASSESSMENT; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Winter Park (the “City”) finds that the portion of Pansy Avenue, generally described as beginning at Pennsylvania Avenue and extending westerly about 670 feet to existing brick (the “Improvement Area”), currently lacks street bricking; and

WHEREAS, the City finds that the installation of street bricking within the Improvement Area (the “Improvements”) will improve the quality of Pansy Avenue, enhance the aesthetic character of the City, and advance the public health, safety, and welfare; and

WHEREAS, the City finds that the Improvements will provide a special benefit to certain parcels of property within the vicinity of the Improvement Area, which parcels of property are more particularly described in the attached Exhibit “A” (the “Benefited Parcels”), and that it is necessary and appropriate that the Improvements be funded by imposition of a non ad valorem special assessment upon the Benefited Parcels; and

WHEREAS, all affected property owners have been notified of the need for the special assessment, its cost, payment schedule, the effect of non-payment, the identities of the Benefitted Parcels, the right to appear at and participate in the public hearing at which this Resolution is adopted, the right to file written objections, and all other relevant information concerning the special assessment

NOW, THEREFORE, be it resolved by the City Commission of City of Winter Park, Florida as follows:

Section 1. Adoption of Representations. The foregoing recitals are hereby ratified and confirmed as true and correct, and are adopted as legislative findings and incorporated as material provisions of this Resolution.

Section 2. Authority. This Resolution is adopted in accordance with Section 197.3632(4), Florida Statutes and under the general authority of Section 2(b), Article VIII of the Constitution of the State of Florida; Parts I and III of Chapter 166, Florida Statutes; and other law.

Section 3. Levy of Special Assessment. There is hereby levied an annual non-ad valorem special assessment (the “Special Assessment”) for the purpose of funding the Improvements and all costs and expenses related to carrying out the Improvements, and all costs and expenses related to adopting and administering the Special Assessment, in the total estimated amount of \$126,466.50 (including interest), to be apportioned among the Benefited Parcels and collected annually over a period of up to ten (10) years, commencing in the year 2018 or as soon thereafter as is practicable. The Special Assessment shall be enforceable as a lien against all Benefited Parcels, including homestead property, as permitted pursuant to section 4, Art. X of the Florida Constitution.

Section 4. Levy Against Each Parcel. The unit of apportionment of the Special Assessment between the Benefited Parcels shall be \$81.27 per foot of frontage upon the road(s) subject to the Improvements for each Benefited Parcel. The estimated annual apportionment of the Special Assessment as to each of the Benefited Parcels and the estimated maximum obligation for which each of the Benefited Parcels is subject to lien are described in the attached Exhibit “A.”

Section 5. Adoption of Assessment Roll. In accordance with Section 197.3632(4), Florida Statutes, and other applicable law, the City hereby adopts the Assessment Roll attached hereto as Exhibit “A.”

Section 6. Necessity of Assessment. The City finds that the levy of the Special Assessment is necessary to fund the Improvements, in order to improve the quality of Pansy Avenue, enhance the aesthetic character of the City, and advance the public health, safety, and welfare.

Section 7. Collection and Enforcement. Annual assessments shall be subject to all applicable collection provisions provided for in Chapter 197, Florida Statutes and other applicable laws, including those provisions related to discounts for early payment, prepayment by installment method, deferred payments, penalties for delinquent payments, and the issuance of and sale of tax certificates and tax deeds for nonpayment. In the absence of applicable laws, collection and enforcement shall be governed by City policies in existence at the time this Resolution is adopted or hereafter adopted by the City.

Section 8. Special Benefit. The City Commission finds that (a) a reasonable methodology has been applied in determining which parcels of property are specially benefitted by the Improvements; (b) there is a logical relationship between the Improvements and the benefit received by the Benefited Parcels; (c) each parcel specially benefitting from the Improvements is included in the Special Assessment; and (d) the unit of measurement referenced herein fairly and reasonably apportions the cost of the Improvements among all of the Benefited Parcels proportionate to the special benefit received by each such Benefited Parcel from the Improvements.

Section 9. Certification to Tax Collector. Upon adoption, and by September 15 of each year that the Special Assessment is in effect, the City Manager or his/her designee is hereby authorized and directed to certify the Assessment Roll on compatible electronic medium to the Orange County Tax Collector, having posted the non-ad valorem assessment for each of the Benefited Parcels thereon and

having ensured that the Assessment Roll accurately reflects any adjustments as may be imposed herein or by applicable law or rule, all in accordance with Section 197.3632(5), Florida Statutes.

Section 10. Payment of Assessment. Each annual assessment authorized herein shall be placed on the Orange County Real Estate Ad-Valorem Tax Bill and shall be due and payable annually with any discounts or penalties associated therewith.

Section 11. Release of Lien. If any Benefited Parcel's apportionment of the Special Assessment becomes delinquent or a tax certificate has been issued and remains outstanding against such Benefited Parcel, such property's full apportionment of the Special Assessment shall become mandatorily and immediately due and payable to the City. The mandatory payment in full of a Benefited Parcel's apportionment of the Assessment shall release the lien created hereby against such property.

Section 12. Future Subdivision or Combination. If any Benefited Parcel is subdivided into separate tax parcels, the assessment imposed against such parent parcel shall be equitably reallocated among the new tax parcels upon assignment of a distinct tax identification number to each new separate tax parcel or any combination of tax parcels by the Orange County Property Appraiser. If two or more Benefited Parcels are combined into a single parcel, the resulting parcel shall be subject to a combination of the assessments existing on the parent parcels before combination.

Section 13. Other Authorizations. The proper officials and employees of the City are authorized to (a) do all things necessary to carry out the terms and conditions of this Resolution consistent with the intent of the City Commission, including contracting with the Orange County Property Appraiser and the Orange County Tax Collector to administer the levy and collection of the Special Assessment, provided that any such proposed agreements or contracts shall be presented to the City Commission for its consideration; and (b) record a copy of this Resolution or any other necessary papers in the Public Records of Orange County, Florida to provide additional constructive notice and preserve the status of the lien created hereby on all Benefited Parcels, including any subsequent purchasers of the Benefited Parcels.

Section 14. Severability. If any section, subsection, sentence, clause, phrase, or portion of this resolution is, for any reason, determined invalid, void, voidable, unenforceable, or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portion hereto.

Section 15. Effective Date. This Resolution shall become effective immediately upon its passage and adoption.

ADOPTED at a meeting of the City Commission of the City of Winter Park, Florida, held at City Hall, Winter Park, Florida, on this ____ day of _____.

CITY COMMISSION
WINTER PARK, FLORIDA

Steve Leary, Mayor

Attest: _____
Cynthia S. Bonham, City Clerk

S:\AKA\CLIENTS\Winter Park\Pansy Brick Street Special Assessment W600-26068\Special Assessment Docs\Resolution Adopting Special Assessment.docx

PANSY AVENUE - EXHIBIT A												
From Pennsylvania Ave, Westerly Approx. 670' (to existing brick)												
February 2018												
#	Address No.	Street	Name (1)	Name (2)	Tax ID #	Legal Description of Property	Mailing Address	Front Footage	Cost Per Foot	Lump Sum Cost Per Property	Annual Pymt. For 10 Yrs. @ 3.5% Interest	Total 10 Yr Payment
1)	616	Pansy Avenue	Patel Daniel	Kamdar Tanvi	06-22-30-8892-00-740	VILLA VIEW PARK J/31 LOTS 71 72 & 73	616 Pansy Avenue Winter Park Florida 32789	125	\$81.27	\$10,159.30	(\$1,221.57)	(\$12,215.68)
2)	621	Pansy Avenue	Salimone Lonnie J	Salimone Shannon H	06-22-30-8892-00-310	VILLA VIEW PARK J/31 LOTS 31 & 32	621 Pansy Avenue Winter Park Florida 32789	50	\$81.27	\$4,063.72	(\$488.63)	(\$4,886.27)
3)	630	Pansy Avenue	Gallegos Javier	Gallegos Laura	06-22-30-8892-00-710	VILLA VIEW PARK J/31 LOTS 71 72 & 73	630 Pansy Avenue Winter Park Florida 32789	75	\$81.27	\$6,095.58	(\$732.94)	(\$7,329.41)
4)	637	Pansy Avenue	North Park Investments LLC	Bill & Elizabeth Roll (signature) 407-448-5814	06-22-30-8892-00-330	VILLA VIEW PARK J/31 LOTS 33 & 34	1194 N Park Ave Winter Park, FL 32789-2575	50	\$81.27	\$4,063.72	(\$488.63)	(\$4,886.27)
5)	639	Pansy Avenue	Campbell John Alden III	Campbell Jennifer Holler	06-22-30-8892-00-350	VILLA VIEW PARK J/31 LOTS 35 & 36	639 Pansy Avenue Winter Park Florida 32789	50	\$81.27	\$4,063.72	(\$488.63)	(\$4,886.27)
6)	640	Pansy Avenue	Berger Jacquelyn R	x	06-22-30-8892-00-690	VILLA VIEW PARK J/31 LOTS 68 THROUGH 70	2180 N Park Ave Ste 300 Winter Park Fl 32789-2358	75	\$81.27	\$6,095.58	(\$732.94)	(\$7,329.41)
7)	643	Pansy Avenue	Fidius LLC	x	06-22-30-8892-00-370	VILLA VIEW PARK J/31 LOTS 37 & 38 AND THE E 15 FT OF LOT 39	215 N Eola Dr Orlando, FL 32801-2095	65	\$81.27	\$5,282.84	(\$635.22)	(\$6,352.15)
8)	645	Pansy Avenue	Feely Ryan	x	06-22-30-8892-00-390	VILLA VIEW PARK J/31 LOT 39 (LESS THE E 15 FT THEREOF) & ALL LOTS 40 & 41 & E 5 FT OF LOT 42	645 Pansy Avenue Winter Park Florida 32789	65	\$81.27	\$5,282.84	(\$635.22)	(\$6,352.15)
9)	660	Pansy Avenue	Hartman Jeffrey P	Hartman Jill	06-22-30-8892-00-640	VILLA VIEW PARK J/31 LOTS 64 THROUGH 67	660 Pansy Avenue Winter Park, Fl 32789	100	\$81.27	\$8,127.44	(\$977.25)	(\$9,772.54)
10)	680	Pansy Avenue	Fadool Margot C	Fadool John G	06-22-30-8892-00-590	VILLA VIEW PARK J/31 LOTS 59 THROUGH 63	680 Pansy Avenue Winter Park Florida 32789	125	\$81.27	\$10,159.30	(\$1,221.57)	(\$12,215.68)
11)	701	Pansy Avenue	Colasanti Christopher J	Colasanti Linnea A	06-22-30-8892-00-430	VILLA VIEW PARK J/31 LOTS 43 & 44 & W 20 FT OF LOT 42 & (LESS THE WEST 10 FT LOT 44)	701 Pansy Avenue Winter Park Florida 32789	60	\$81.27	\$4,876.46	(\$586.35)	(\$5,863.53)
12)	711	Pansy Avenue	North Park Investments LLC	Bill & Elizabeth Roll (signature) 407-448-5814	06-22-30-8892-00-450	VILLA VIEW PARK J/31 LOTS 45 & 46 & THE WEST 10 FT LOT 44	1194 N Park Ave Winter Park, FL 32789-2575	60	\$81.27	\$4,876.46	(\$586.35)	(\$5,863.53)
13)	720	Pansy Avenue	Posada Jeanne Christensen Tr	Posada Carlos Eduardo Tr	06-22-30-8892-00-570	VILLA VIEW PARK J/31 LOTS 57 & 58	720 Pansy Ave 32789 240-N-Pennsylvania Ave Ste 201 Winter Park, FL 32789-3766	50	\$81.27	\$4,063.72	(\$488.63)	(\$4,886.27)
14)	721	Pansy Avenue	Lutjens Nina V	Lutjens Richard N	06-22-30-8892-00-470	VILLA VIEW PARK J/31 LOTS 47 & 48	350 Carolina Ave Apt 401 Winter Park, FL 32789-3156	50	\$81.27	\$4,063.72	(\$488.63)	(\$4,886.27)
15)	731	Pansy Avenue	Kitograd Ira	x	06-22-30-8892-00-490	VILLA VIEW PARK J/31 LOTS 49 & 50	731 Pansy Ave 32789 PO Box 878 Winter Park, FL 32790-0878	50	\$81.27	\$4,063.72	(\$488.63)	(\$4,886.27)
16)	735	Pansy Avenue	Silver Shay Davenport Life Estate	Silver Sheldon Life Estate : Rem: Michelle S Bangle	06-22-30-8892-00-510	VILLA VIEW PARK J/31 LOTS 51 & 52	735 Pansy Avenue Winter Park Florida 32789	47.2	\$81.27	\$3,836.15	(\$461.26)	(\$4,612.64)
17)	736	Pansy Avenue	Kirk W L Jr	Kirk Nancy C	06-22-30-8892-00-530	VILLA VIEW PARK J/31 LOTS 53 THROUGH 56	736 Pansy Avenue Winter Park Florida 32789	96.9	\$81.27	\$7,875.49	(\$946.96)	(\$9,469.60)
18)	1201	Pennsylvania Avenue	Slosser Derek A	Foley Kristin M	06-22-30-8892-00-270	VILLA VIEW PARK J/31 LOTS 27 THROUGH 30	1201 N. Pennsylvania Avenue Winter Park Florida 32789	100	\$81.27	\$8,127.44	(\$977.25)	(\$9,772.54)
										\$105,177.20		(\$126,466.50)



city commission public hearing

Item type	Public Hearing	meeting date	February 26, 2018		
prepared by	Keith Moore	approved by	<input type="checkbox"/> City Manager		
department	Public Works		<input type="checkbox"/> City Attorney		
division	Engineering		<input type="checkbox"/> N/A		
board approval		<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> N/A	final vote		
vision themes	<input checked="" type="checkbox"/> Cherish and sustain city's extraordinary quality of life.				
	<input checked="" type="checkbox"/> Plan growth through a collaborative process that protects city's scale and character.				
	<input type="checkbox"/> Enhance city's brand through flourishing arts and culture.				
	<input type="checkbox"/> Build and embrace local institutions for lifelong learning and future generations.				

Subject

Adopting Special Assessment Resolution for Pansy Avenue, Installation of Street Bricks and Proposed Non-Ad Valorem Assessment (NAV)

motion | recommendation

Recommend approval of the Special Assessment Resolution

background

Property owner(s) on Pansy Avenue requested and approved by vote (per the CWP Street Bricking Policy) the installation of street brick on Pansy Avenue from Pennsylvania Ave., westerly 670', to match the existing brick surface on Pansy Avenue. The enhancement project will be funded thru a Non-Ad Valorem assessment attached to all properties adjacent to and within the project limits of Pansy Avenue. Each Property along the facility is assessed based upon the length of that property that fronts Pansy Avenue.

alternatives | other considerations

The Commission may choose to approve or deny the Resolution / Project

fiscal impact

The enhancement project (construction) will be initially funded by the CWP. Estimated project cost; \$105,177.20. Property owners have the opportunity to satisfy their share of the costs and reimburse the CWP with the option of one (1) lump sum payment or by having a special Non-Ad Valorem (10 year) assessment placed on their OCPA property tax bill.

(Page 1 of 1)



city commission agenda item

item type	Public Hearings	meeting date	2/26/2018
prepared by	City Manager	approved by	City Manager
board approval	no final vote		
strategic objective			

subject

Resolution - Between the Town of Eatonville, City of Maitland and City of Winter Park supporting the expansion of Wymore Road

motion / recommendation

background

Eatonville Mayor Eddie Cole has asked the Commission to adopt this resolution supporting the widening of Wymore Road north of Lee Road.

While there has been no traffic study conducted yet, staff initial review conclude this would have no negative impact on Winter Park traffic and might provide some minor relief to Monroe and Bennett.

alternatives / other considerations

fiscal impact

None.

ATTACHMENTS:

Description

Resolution

Upload Date

2/16/2018

Type

Cover Memo

RESOLUTION NO: _____(Town of Eatonville)

RESOLUTION NO: _____(City of Maitland)

RESOLUTION NO: _____(City of Winter Park)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA, THE CITY COUNCIL OF THE CITY OF MAITLAND, FLORIDA AND THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA SUPPORTING THE EXPANSION OF THE ORANGE COUNTY OWNED WYMORE ROAD; AND PROVIDE FOR AN EFFECTIVE DATE.

WHEREAS, the Council of the Town of Eatonville, the Council of the City of Maitland; and, the Commission of the City of Winter are in full support of the expansion of the county-owned Wymore Road in north Orange County from the current two lane alignment to a to-be-designed four lane configuration; and

WHEREAS, said expansion would run north from Lee Road to Kennedy Boulevard; and

WHEREAS, the expanded Wymore Road would serve as an efficient ingress/egress for the significant new development on the Hungerford property in the Town of Eatonville; and

WHEREAS, coupled with the current approval of Kennedy Boulevard expansion westerly from Wymore Road to State Road 434, Orange County’s Transportation/Traffic network is greatly enhanced;

NOW THEREFORE BE IT RESOLVED, by this historic joint resolution, of the Town of Eatonville, City of Maitland and the City of Winter Park, Florida that:

SECTION 1. Declared our intention to support the future expansion of Wymore Road as detailed above.

SECTION 2. Direct their respective City and Town Managers to provide a copy of this resolution to the Mayor of Orange County, for the purpose of requesting the resolution be placed on an agenda of the Orange County Board of County Commissioners.

SECTION 2. This Resolution shall become effective upon signatures by the Mayor of Eatonville, Mayor of Maitland, and Mayor of Winter Park.

PASSED AND ADOPTED by the Town Council of the Town of Eatonville, Florida on ____,
day of _____, 2018.

TOWN OF EATONVILLE

ATTEST:

EDDIE COLE, MAYOR

TOWN CLERK

PASSED AND ADOPTED by the City Council of the City of Maitland, Florida on ____, day of
_____, 2018.

CITY OF MAITLAND

ATTEST:

A. DALE MCDONALD, MAYOR

CITY CLERK

PASSED AND ADOPTED by the City Commissioner of the City of Winter Park, Florida on
____, day of _____, 2018.

CITY OF WINTER PARK

ATTEST:

STEVEN LEARY, MAYOR

CITY CLERK



city commission agenda item

item type	Public Hearings	meeting date	2/26/2018
prepared by	Planning / CRA Manager	approved by	City Manager, City Attorney
board approval	yes final vote		
strategic objective	Exceptional Quality of Life, Intelligent Growth and Development		

subject

Request of the 717 North Capen Avenue LLC for subdivision or lot split approval to divide the property at 717 North Capen Avenue, zoned R-1A, into two single-family building lots.

motion / recommendation

Planning staff recommendation is for denial of the lot split request due to the variances requested from the R-1A lot size/dimension requirements, and the failure of the application to meet the Comprehensive Plan test.

The Planning & Zoning Board recommended approval of the lot split request due to the fact that they felt the lot sizes/dimensions of this request were comparable to the surrounding neighborhood. They also recommended that the proposed homes be of varying architecture.

background

The owners of 717 North Capen Avenue are requesting subdivision or lot split approval to divide their property into two single-family lots. The zoning of this property is R-1A. Each lot is proposed to be 50 feet wide and 5,000 square feet in size. Variances are requested for these lot sizes because they will not meet the minimum lot size requirements of R-1A zoning. The property is currently vacant.

During the City's review process of subdivisions or lot split requests, there are two criteria that are reviewed. First is the 'Zoning Test' as to conformance with the zoning criteria. The next is the 'Comprehensive Plan Test' which is conformance to the neighborhood character.

Zoning Test: This existing property is 100 feet wide on North Capen Avenue and measures approximately 10,000 square feet in size. The subdivided lots are proposed to be 50 feet wide and 5,000 square feet in size. The R-1A zoning requires a minimum of 75 feet of lot width, and a minimum of 8,500-square feet of land area. Thus, this request does not meet the R-1A lot dimension standards, and variances are requested.

Comprehensive Plan Test: There are many neighborhoods in the City that are zoned R-1AA or R-1A, but the existing character may be significantly different than the zoning code minimums. In some cases the typical lots are smaller or larger. The Comprehensive Plan test, or comparison, is a door that swings both ways. In some cases, it can substantiate a relaxation of the minimum lot dimensions, and in other cases it can require larger lot sizes than the minimums.

As a result, the practice outlined in the Comprehensive Plan and the Subdivision Code (attached) is to look at the surrounding neighborhood to compare the standard lot sizes. The Code dictates that the review area is within a 500-foot radius of the subject property, and limited to those in the same zoning.

There are 78 homes within this neighborhood with the same R-1A zoning (see attached map). The average lot width is 60.2 feet, and the median lot width is 60 feet. The average lot area from this 78 home survey is 6,441 square feet, and the median lot area is 6,142 square feet. Thus, the proposed lot widths are approximately 10 feet shorter, and lot areas are approximately 1,000 square feet less than the existing neighborhood.

Of the 78 homes compared, only 13 home or 17% of them have lots less than 60 feet and 83% of the neighborhood have lots equal to or greater than 60 feet. Thus, the proposed lot widths of 50 feet compare favorably only to 17% of the neighborhood.

Similarly, of the 78 homes compared, only 6 homes or 8% of them have lot areas of approximately 5,000 square feet or less. The vast majority of the neighborhood at 72 homes or 92% of the lots have areas greater than 5,000 square feet. Thus, the proposed lot areas of 5,000 square feet compare favorably only to 8% of the neighborhood. This then becomes direction from the Comprehensive Plan policy to not approve the variances requested.

Applicable Codes: The applicable Comprehensive Plan policy and Subdivision Code section governing lot splits are below.

Development Plans: The applicant has provided a generalized front elevation for the type of homes that they plan to build, and general site plans for the layout of the proposed new homes. The applicants will comply with the normal single-family development standards, setbacks, etc.

Development Opportunities: Lot split requests like these give the City an opportunity to provide input to the developers to encourage variety and character in their design to enhance our single-family neighborhoods. As mentioned, the applicant provided generalized front elevations of the types of homes they plan to build, which depict two different architectural styles for the homes. Staff suggests that, if the lot split is approved, the final front elevations of the homes be of varied architectural styles to each other to provide diversity to the neighborhood.

Planning & Zoning Board Summary: The custom of the planning staff is not to recommend "approval" of lot splits with variances. However, in this case, the policies of the Comprehensive Plan also supported a recommendation for denial. This is a

situation where the proposed lot widths and sizes only compare to a small percentage, approximately 8% of the neighborhood. While staff recognized that this neighborhood does have smaller lot widths and areas than the code requires, the application failed to meet the Zoning and Comprehensive Plan tests. However, the P&Z Board felt that splitting the lot would result in two smaller homes versus one larger home that would be out of character of the neighborhood. They felt that the Comprehensive Plan test was unfair for this analysis due to the fact that it did not comprise the true neighborhood boundaries. They felt that this request was consistent with the existing neighborhood.

RELEVANT COMPREHENSIVE PLAN POLICY:

Policy 1-3.6.8: Subdivision of Land and Lot Splits for Non-Lakefront Single Family and Low Density Multi-Family Property. The City shall consider approving subdivision and lot split applications, which are not lakefront properties and which are not estate lots in areas designated single family, low density or multi-family residential, when the proposed new lots are designed at size and density consistent with the existing conditions in the surrounding neighborhood within a radius of five hundred (500) feet.

ARTICLE VI. - SUBDIVISION AND LOT CONSOLIDATION REGULATIONS

Sec. 58-377. - Conformance to the comprehensive plan.

(a) In the City of Winter Park, as a substantially developed community, the review of lot splits, lot consolidations, plats, replats or subdivisions within developed areas of the city shall insure conformance with the adopted policies of the comprehensive plan as a precedent to the conformance with other technical standards or code requirements.

(b) In existing developed areas and neighborhoods, all proposed lots shall conform to the existing area of neighborhood density and layout. The proposed lot sizes, widths, depths, shape, access arrangement, buildable areas and orientation shall conform to the neighborhood standards and existing conditions. This provision is specifically intended to allow the denial or revision by the city of proposed lot splits, lot consolidations, plats, replats or subdivisions when those are not in conformance with the existing neighborhood density or standards, even if the proposed lots meet the minimum technical requirements of the zoning regulations.

(c) In determining the existing area or neighborhood density and standards, for the consideration of lot splits, plats, replats or subdivision of other than estate lots or lakefront lots, the planning and zoning commission and city commission shall consider the frontage and square foot area of home sites and vacant properties with comparable zoning within an area of 500-foot radius from the proposed subdivision.

(d) In order to implement the policies of the comprehensive plan, the city commission may also impose restrictions on the size, scale, and style of proposed building, structures, or other improvements. This provision shall enable the city commission to impose restrictions on the size, height, setback, lot coverage, impervious area or right-of-way access such that proposed building and other

improvements match the dimension and character of the surrounding area or neighborhood.

Planning and Zoning Board Minutes – November 7, 2018:

REQUEST OF THE 717 N. CAPEN AVENUE LLC FOR: SUBDIVISION OR LOT SPLIT APPROVAL TO DIVIDE THE PROPERTY AT 717 NORTH CAPEN AVENUE, ZONED R-1A, INTO TWO SINGLE FAMILY BUILDING LOTS. EACH LOT IS PROPOSED TO BE 50 FEET IN WIDTH AND 5,000 SQUARE FEET IN SIZE. VARIANCES ARE REQUESTED FOR THESE LOT SIZES THAT DO NOT MEET THE MINIMUM LOT SIZE REQUIREMENTS OF THE R-1A ZONING OF 75 FEET OF LOT WIDTH AND 8,500 SQUARE FEET OF LOT AREA.

Senior Planner, Allison McGillis, presented the staff report. She explained that the owners of 717 North Capen Avenue are requesting subdivision or lot split approval to divide their property into two single-family lots. The zoning of this property is R-1A. Each lot is proposed to be 50 feet wide and 5,000 square feet in size. Variances are requested for these lot sizes because they will not meet the minimum lot size requirements of R-1A zoning.

Mrs. McGillis also remarked that similarly, of the 78 homes compared, only 6 homes or 8% of them have lot areas of approximately 5,000 square feet or less. The vast majority of the neighborhood at 72 homes or 92% of the lots have areas greater than 5,000 square feet. Thus, the proposed lot areas of 5,000 square feet compare favorably only to 8% of the neighborhood. This then becomes direction from the Comprehensive Plan policy to not approve the variances requested.

Mrs. McGillis reviewed the zoning test, comprehensive plan test, applicable codes and development plans provided by the applicant. She summarized by stating the custom of the planning staff is not to recommend "approval" of lot splits with variances. However, in this case, the policies of the Comprehensive Plan also support a recommendation for denial.

This is a situation where the proposed lot widths and sizes only compare to a small percentage, approximately 8% of the neighborhood. While staff recognizes that this neighborhood does have smaller lot widths and areas than the code requires. The application fails to meet the Zoning and Comprehensive Plan tests.

In recognition that lot width variances are requested, and that the Comprehensive Plan comparison of lot widths does not support the request, the Staff Recommendation is for denial.

Mrs. McGillis answered questions from the Board.

Attorney, Frank Hamner of the Law Offices of Frank A. Hamner, P.A., 1011 N. Wymore Road, Winter Park, FL, represented the Applicant. He explained that he and the Applicant had canvassed the neighborhood via letter and in person to reach out for feedback and/or objection to the Applicant's request to split the lot. Mr. Hamner presented a grid highlighting all of the homes in the neighborhood, closest to 717 North Capen Avenue, where he and the Applicant were able to speak directly with

homeowners and receive no objection to the lot split. He reviewed the measurements for the lots that are in the neighborhood and indicated that there were lots of a similar size as the Applicant's request. Mr. Hamner reiterated that the lot as it stands presently, is the only 100 foot lot left in the neighborhood and the lot split would keep the properties in line with the other homes in the community.

The Board heard public comments from Lurline Fletcher, 811 English Court and resident at 731 Swoope Avenue regarding concerns of size of homes potentially being built on the lots.

No one else wished to speak, the Public Hearing was closed.

The Board felt that splitting the lot would result in two smaller home versus one larger home that would be out of character of the neighborhood. They felt that the Comprehensive Plan test was unfair for this analysis due to the fact that it did not comprise the true neighborhood boundaries. They agreed with the lot split with the condition from Staff that the homes built be a varying architectural styles.

Motion made by Ray Waugh, seconded by Laura Walda, for subdivision or lot split approval to divide the property at 717 North Capen Avenue, zoned (R-1A), into two single-family building lots of 50 feet in width and 5,000 square feet in size, with the following condition:

- 1. That the proposed homes be of varying architectural styles.**

Motion carried unanimously with a vote 6-0

alternatives / other considerations

N/A

fiscal impact

N/A

ATTACHMENTS:

Description

Backup Materials

Upload Date

2/13/2018

Type

Backup Material



COMPREHENSIVE PLAN TEST

717 N Capen Ave

City of Winter Park
Florida

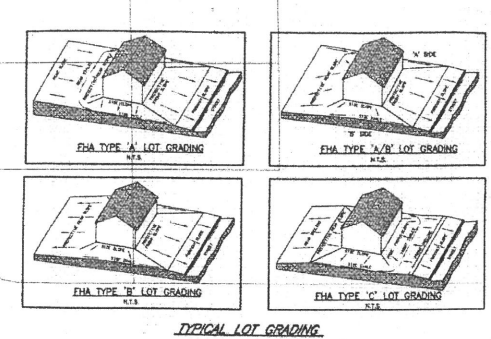
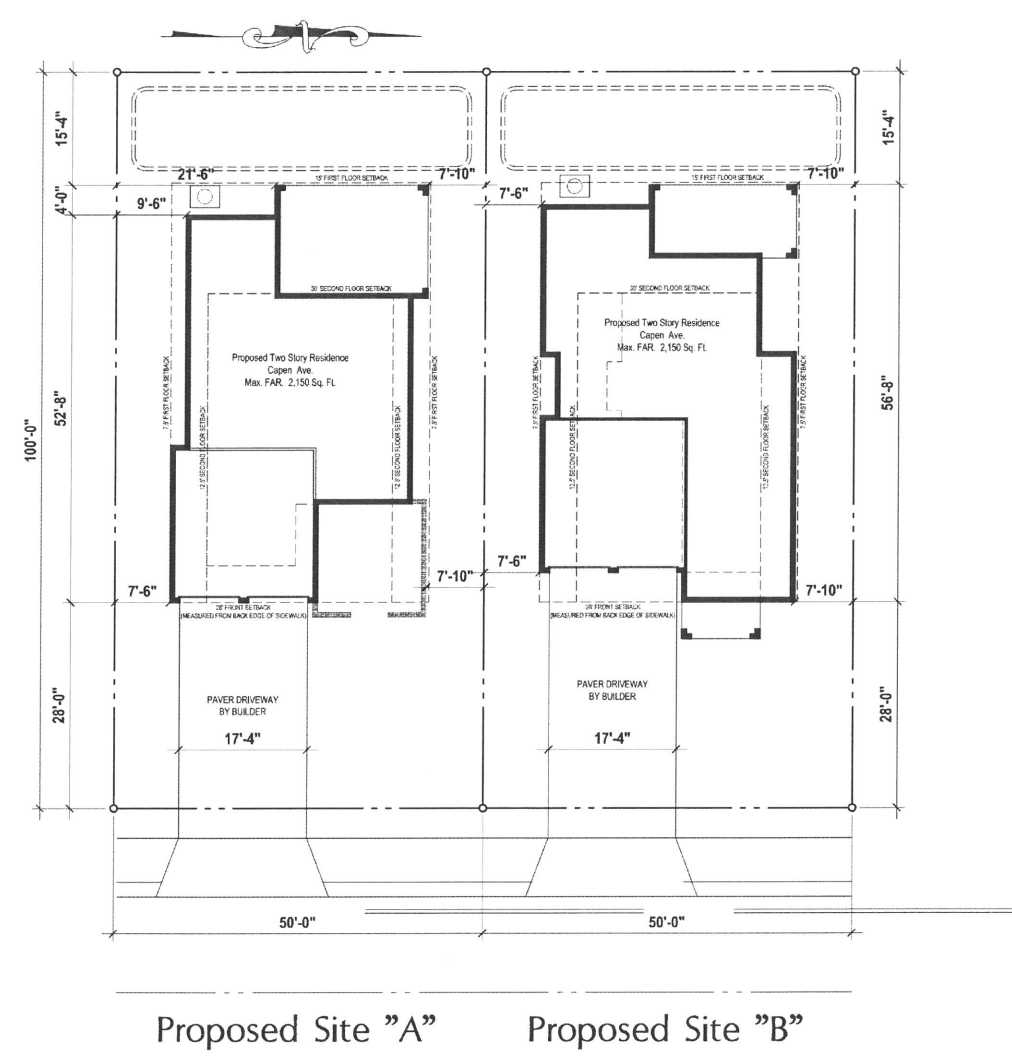
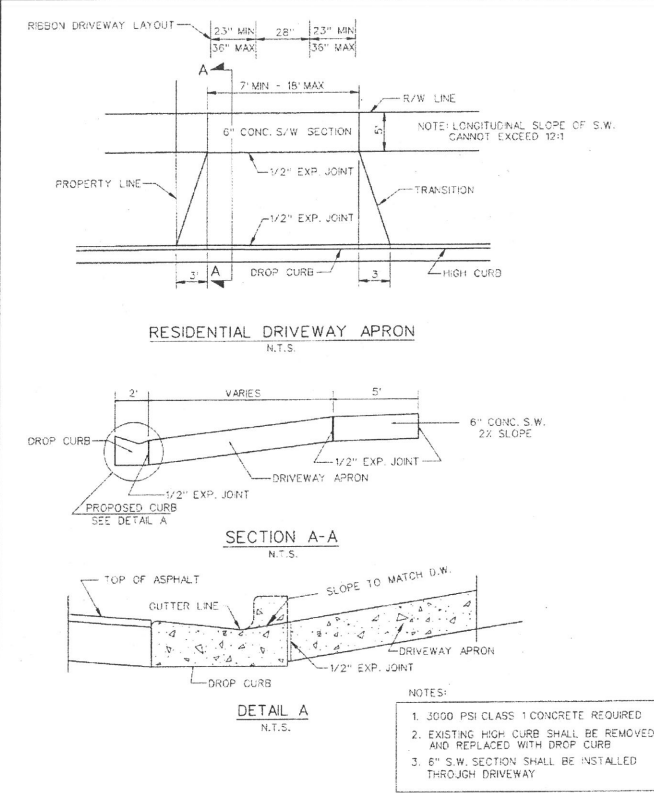
LEGEND

- Subject Site
- R-1A Lots Within
500' of Site (78 total)

NOTES

Average Lot Width = 60.2 feet
Median Lot Width = 60 feet
Average Lot Size = 6,441 square feet
Median Lot Size = 6,142 square feet





GENERAL NOTES KEY:

THIS IS NOT A SURVEY. MJS, INC. ASSUMES NO RESPONSIBILITY FOR ITS ACCURACY. THE OWNER AND CONTRACTOR ARE TOTALLY RESPONSIBLE FOR PLACING THE BUILDING ON THE PROPERTY.

POOL DESIGN AND LOCATION SHOWN ARE ONLY SUGGESTED. THE OWNER AND CONTRACTOR ARE RESPONSIBLE FOR FINAL POOL DESIGN AND LOCATION.

LANDSCAPING DESIGN BY OTHERS.

MJS, INC. ASSUMES NO RESPONSIBILITY FOR SEPTIC DESIGN OR LOCATION. SEPTIC IF SHOWN ON PLANS IS PER BUILDER OR OWNER REQUIREMENTS. SEPTIC SYSTEMS ARE TO BE DESIGNED AND LOCATED PER DEPT. OF HEALTH REQUIREMENTS OR AS PER GOVERNING CODES.

NOTE:
THE DRAINAGE MUST BE DIRECTED TOWARDS A DRAINAGE EASEMENT WITH A POSITIVE OUTFALL OR TO THE ROADWAY R/W. INCREASE OR CREATION OF "WATER PONDING" TO ADJACENT PROPERTIES IS PROHIBITED.

NOTE:
PROPOSED IMPROVEMENTS WILL HAVE MINIMAL IMPACT TO EXISTING RUNOFF DRAINAGE PATTERNS. NO FILL WILL BE IMPORTED TO SITE EXCEPT FOR RESIDENCE FOUNDATION.

SITE COVERAGE DATA:

TOTAL SITE (A):	5,000 SQ. FT.
IMPERVIOUS MAX. ALLOWED:	50%-2,500 SQ. FT.

IMPERVIOUS AREA
50% MAX. PERMITTED

FIRST FLOOR:	887 SQ. FT.
ENTRY:	168 SQ. FT.
PATIO:	301 SQ. FT.
GARAGE:	410 SQ. FT.
AC PADS / STOOPS:	15 SQ. FT.
DRIVE / WALKWAY:	448 SQ. FT.
TOTAL:	2,229 SQ. FT.

F.A.R. - 43% = 2,150 SQ. FT.
(MAX. PERMITTED)

FIRST FLOOR:	887 SQ. FT.
SECOND FLOOR:	817 SQ. FT.
PORCH & BALCONY:	0 SQ. FT.
(ABOVE 900 SQ. FT. MAX.)	
GARAGE:	410 SQ. FT.
TOTAL:	2,114 SQ. FT.

SITE COVERAGE DATA:

TOTAL SITE (B):	5,000 SQ. FT.
IMPERVIOUS MAX. ALLOWED:	50%-2,500 SQ. FT.

IMPERVIOUS AREA
50% MAX. PERMITTED

FIRST FLOOR:	1,180 SQ. FT.
ENTRY:	33 SQ. FT.
PATIO:	185 SQ. FT.
GARAGE:	406 SQ. FT.
AC PADS / STOOPS:	15 SQ. FT.
DRIVE / WALKWAY:	448 SQ. FT.
TOTAL:	2,287 SQ. FT.

F.A.R. - 43% = 2,150 SQ. FT.
(MAX. PERMITTED)

FIRST FLOOR:	1,180 SQ. FT.
SECOND FLOOR:	963 SQ. FT.
PORCH & BALCONY:	0 SQ. FT.
(ABOVE 900 SQ. FT. MAX.)	
GARAGE:	406 SQ. FT.
TOTAL:	2,149 SQ. FT.

Site Layout
SCALE 1" = 10'-0"

DON BOLDEN ENG., INC.
Don Bolden, P.E.
Florida Registration #47524
Certificate of Authorization #26030
Boca Raton, FL 33433
DoBary, FL 32753

MJS
250 N. Wymore Rd. Suite B
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Fax: (407) 629-6776
www.mjsinc.com
DESIGNER-PLANNERS

Capem Ave. Spec.
717 Capem Ave.
Winter Park, FL 32789

Walters Construction
Brent Walters
C: (407) 234-5187
www.waltersconstruction.com

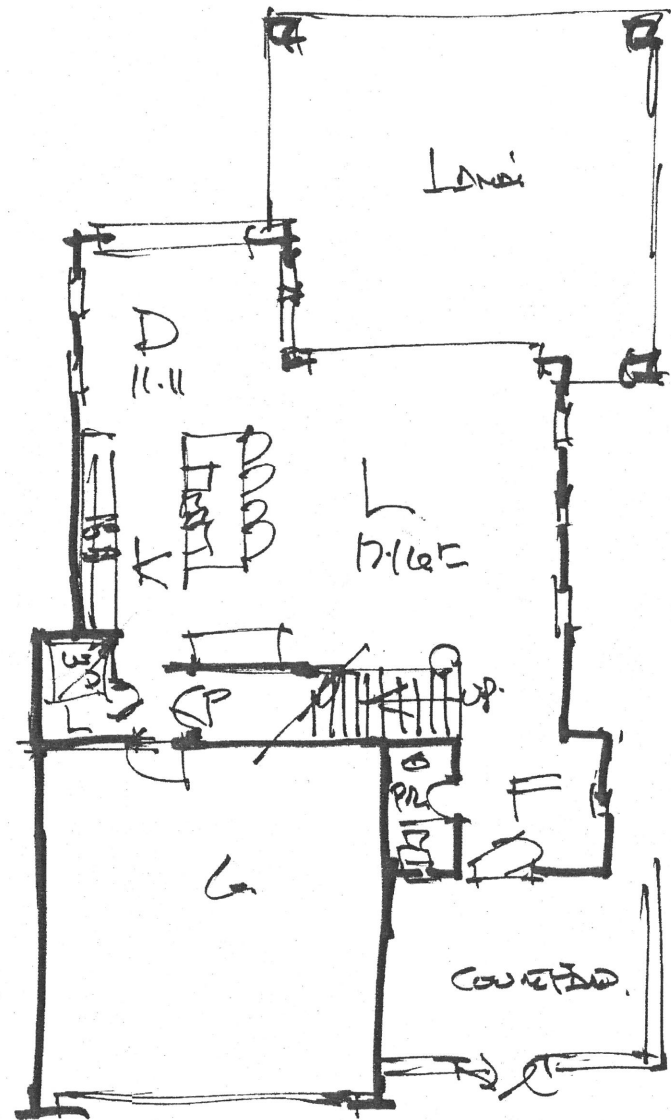
ISSUE DATE: 11/29/2017

REVISIONS

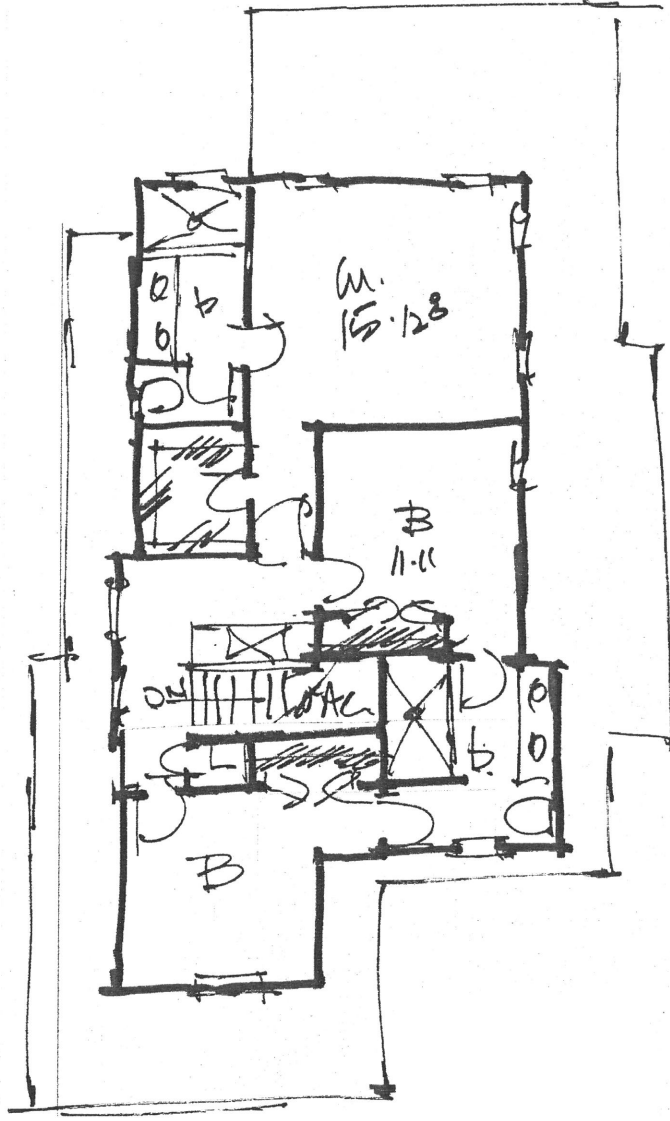
PROJECT: 17-0323
SCALE: AS NOTED
DRAWN BY: JML / JFT
DESIGNED BY: MJS

SITE PLAN
S-01

Nov 29, 2017 9:43am



Proposed First Floor



Proposed Second Floor

PROPOSED FLOORPLAN A
FAR: 2,114 SQ. FT. = 42.28%

Area Tabulations		
Living:		
1st floor:	887	sf
2nd floor:	817	sf
Total Living:	1,704	sf
entry:	168	sf
covered patio:	301	sf
garage:	410	sf
Total Area:	2,583	sf

Floor Plan A
SCALE: 1/4" = 1'-0"

Walters Construction
Brent Walters
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www.waltersconstructioncorporation.com

MJS
250 N. Wymore Rd. Suite# B
Winter Park, FL 32789
Ph: (407) 629-6711
Fax: (407) 629-6776
www.mjshomedesigns.com
DESIGNERS - PLANNERS

DON BOLDEN ENG., Inc.
Don Bolden, P.E.
Florida Registration #47524
Certificate of Authorization #26030
P.O. Box 530783
DeBary, FL 32753

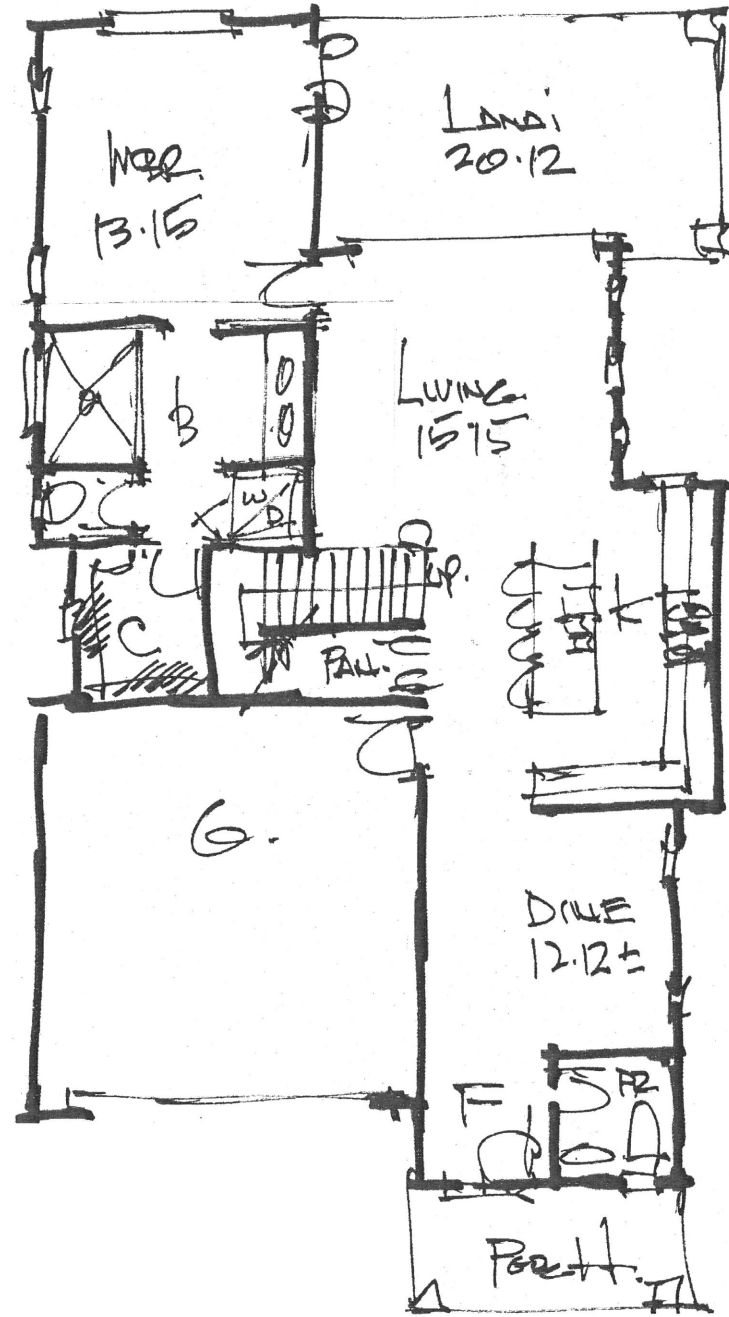
Nov 28, 2017 9:43am

PROJECT: 17-0323
SCALE: AS NOTED
DRAWN BY: JML / JFT
DESIGNED BY: MJS

ISSUE DATE: 11/29/2017
REVISIONS:
PROJECT: 17-0323
SCALE: AS NOTED
DRAWN BY: JML / JFT
DESIGNED BY: MJS

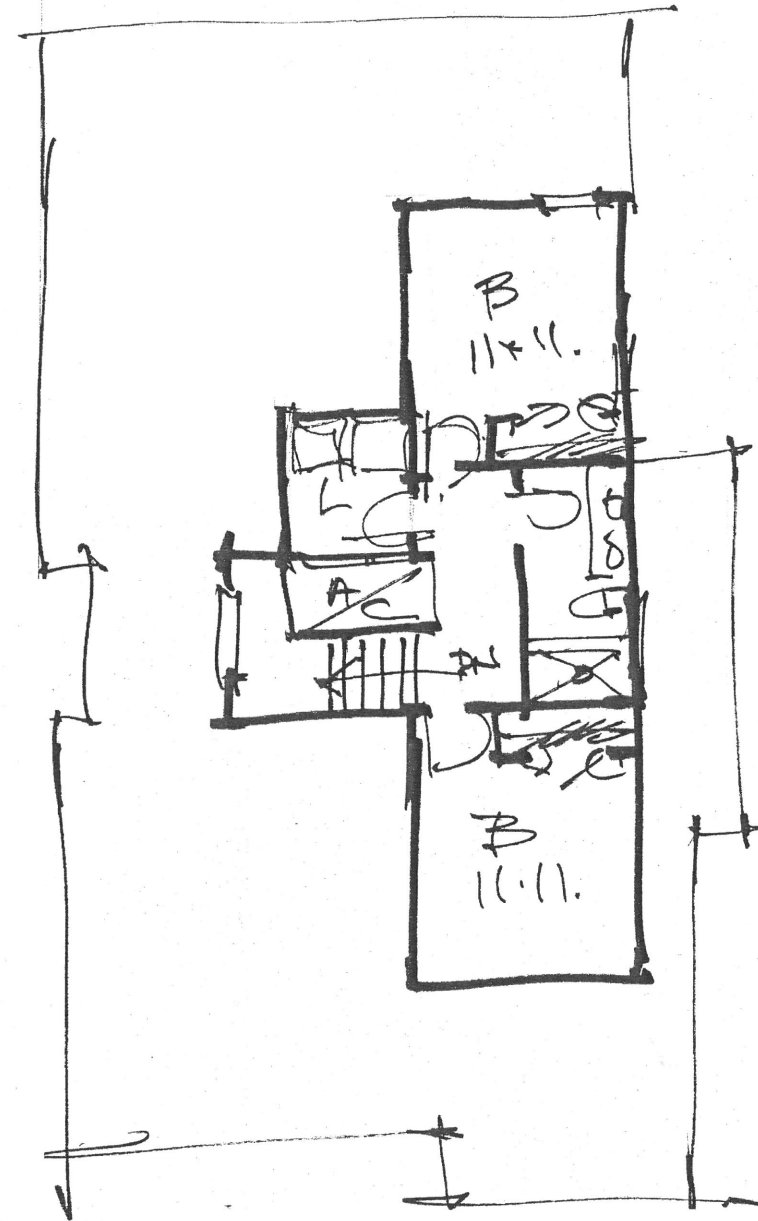
MODEL A
A-01

Walters Construction shall have precedence over SCALE DIMENSIONS. Contractors shall verify and be responsible for dimensions and conditions of the job and MJS, Inc. must be notified in writing of any changes in the dimensions, conditions and specifications appearing on these plans.
When plans have been electronically signed & sealed by Don Bolden, P.E., they are digital signatures and are not subject to the same rules and regulations as a physical signature. This document is not a contract. It is a design document and should be used as such. It is not a contract and should be used as such.



Proposed First Floor B

PROPOSED FLOORPLAN A
FAR: 2,149 SQ. FT. = 42.98%



Proposed Second Floor B

Area Tabulations	
Living:	
1st floor:	1,180 sf
2nd floor:	563 sf
Total Living:	1,743 sf
entry:	53 sf
covered patio:	185 sf
garage:	406 sf
Total Area:	2,387 sf

Floor Plan B
SCALE: 1/4" = 1'-0"

Walters Construction

Brent Walters

C: (407) 234-5187

www.waltersconstructioncorporation.com

Capem Ave. Spec.

717 Capem Ave.

Winter Park, FL 32789

DON BOLDEN ENG., Inc.

Don Bolden, P.E.

Florida Registration #47524

Certificate of Authorization #26030

P.O. Box 530783

DeBary, FL 32753

Nov 29, 2017 9:42am

JASON Z:\Walters Construction\717 N. Capem Ave\A-02 Prelim Layout B.dwg

PROJECT: 17-0323

SCALE: AS NOTED

DRAWN BY: JML / JFT

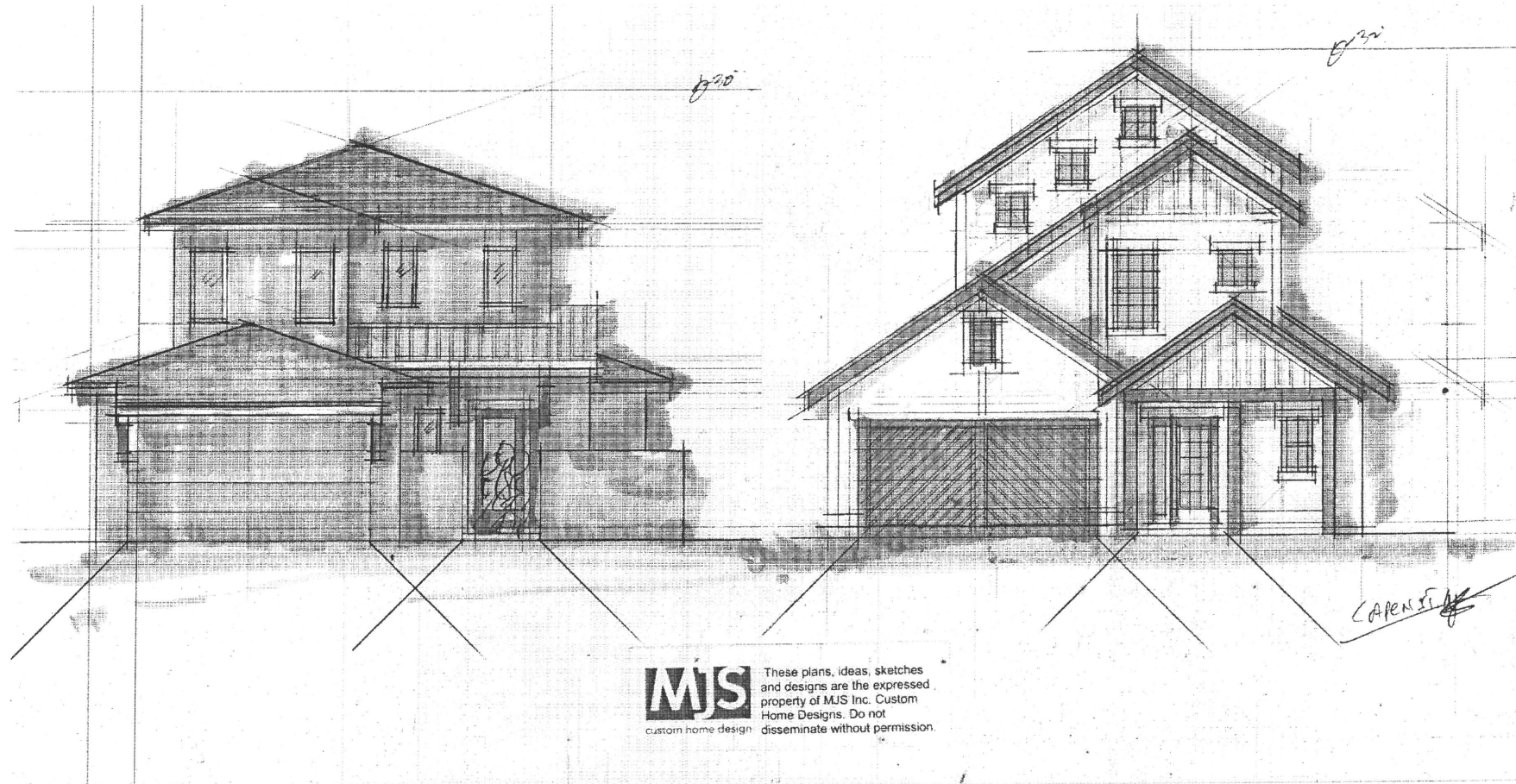
DESIGNED BY: MJS

ISSUE DATE: 11/29/2017

REVISIONS

FIRST FLOOR

A-02



Proposed Elevation A
SCALE: 1/4" = 1'-0"

Proposed Elevation B
SCALE: 1/4" = 1'-0"

MJS
custom home design
These plans, ideas, sketches and designs are the expressed property of MJS Inc. Custom Home Designs. Do not disseminate without permission.

Nov 29, 2017 9:43am
JASON Z:\Walters Construction\717 N. Capem Ave\A-03 Prelim Elevations.dwg

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CUSTOM HOME DESIGN
DESIGNERS-PLANNERS

DON BOLDEN ENG., Inc.
Don Bolden, P.E.
Florida Registration #47524
Certificate of Authorization #26030
P.O. Box 630763
DeBary, FL 32753

Nov 29, 2017 9:43am
JASON Z:\Walters Construction\717 N. Capem Ave\A-03 Prelim Elevations.dwg

ISSUE DATE	11/29/2017
REVISIONS	
PROJECT	17-0323
SCALE	AS NOTED
DRAWN BY	JML / JFT
DESIGNED BY	MJS

WRITTEN DIMENSIONS SHALL HAVE PRECEDENCE OVER SCALE DIMENSIONS. Contractors shall verify and be responsible for dimensions and conditions of the job and MJS, Inc. must be notified in writing of any changes in the dimensions, conditions and specifications appearing on these plans.

ELEVATIONS
A-03



city commission **public hearing**

item type	Public Hearing	meeting date	February 26, 2018	
prepared by	Troy Attaway	approved by	<input checked="" type="checkbox"/> City Manager	
department	Public Works		<input type="checkbox"/> City Attorney	
division	Administration		<input type="checkbox"/> N A	
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> N A		final vote	
strategic objective	<input type="checkbox"/> Exceptional Quality of Life		<input type="checkbox"/> Fiscal Stewardship	
	<input type="checkbox"/> Intelligent Growth & Development		<input type="checkbox"/> Public Health & Safety	
	<input checked="" type="checkbox"/> Investment in Public Assets & Infrastructure			

subject

Ordinance to vacate the northern portion of Loren Avenue from Elvin Avenue to the City limit line in Ravaudage.

motion | recommendation

Approve motion to vacate northern portion of right of way. Staff agrees this right-of-way section is appropriate to vacate. All pertinent utility signoff's have been reviewed.

background

The city received a request from the master developer of Ravaudage to vacate the northern portion of Loren Avenue from Elvin to the City limit line. As the portion of Loren south of Elvin has already been vacated and Elvin has been partially vacated with the remaining to be considered in the future when the developer controls all parcels, the city is supportive of this request.

Concurrently, the City of Maitland is considering the vacation of the portion of Loren from our adjoining boundary north to Monroe Avenue and Winter Park Staff has communicated this positive support to the Maitland staff for consideration.

alternatives | other considerations

Not approve Request to Vacate

fiscal impact

No direct financial impact as a part of this action

After Recording Return To:
City of Winter Park, City Clerk's Office
401 Park Avenue South
Winter Park, Florida 32789

ORDINANCE NO. _____-18

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA VACATING AND ABANDONING A PORTION OF THE LOREN AVENUE RIGHT-OF-WAY FROM ELVIN AVENUE TO THE CITY LIMIT LINE, DEDICATED BY HOME ACRES, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK "M", PAGE 97, OF THE PUBLIC RECORDS OF ORANGE COUNTY, MORE PARTICULARLY DESCRIBED IN EXHIBIT A; PROVIDING FOR CONFLICTS, RECORDING AND AN EFFECTIVE DATE.

WHEREAS, the City of Winter Park has authority to adopt this Ordinance by virtue of its home rule powers and Charter with respect to abandoning and vacating rights of way no longer needed for public purposes, and the City Commission has made such a determination; and

WHEREAS, the adjacent property owner has requested the right-of-way vacation and abandonment set forth herein and the City has determined that portion of Loren Avenue right-of-way being vacated and abandoned by this Ordinance is no longer needed by the City of Winter Park.

BE IT ENACTED by the People of the City of Winter Park, Florida as follows:

Section 1. The City Commission of the City of Winter Park, Florida hereby vacates and abandons that certain portion of the Loren Avenue right-of-way legally described in that certain legal description and sketch of description attached hereto as **Exhibit "A"**.

Section 2. In the event of any conflict between this Ordinance and any other ordinance or portions of ordinances, this Ordinance controls.

Section 3. After adoption, this Ordinance shall be recorded in the public records of Orange County, Florida.

Section 4. This ordinance shall take effect immediately upon its passage and adoption.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, Florida, held at City Hall, Winter Park, Florida, on the _____ day of _____, 2018.

Mayor Steven Leary

ATTEST:

City Clerk Cynthia S. Bonham

SKETCH OF DESCRIPTION (THIS IS NOT A SURVEY)

DESCRIPTION: (PARCEL A)

A PORTION OF LOREN AVENUE AND ELVIN AVENUE, HOME ACRES, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK "M", PAGE 97, PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE NW CORNER OF THE NW 1/4 OF THE NE 1/4 OF SECTION 1, TOWNSHIP 22 SOUTH, RANGE 29 EAST; THENCE N89°59'35"E ALONG THE NORTH LINE OF THE NW 1/4 OF THE NE 1/4 OF SAID SECTION 1, A DISTANCE OF 255.49 FEET; THENCE S00°03'34"W, A DISTANCE OF 123.83 FEET TO THE POINT OF BEGINNING; THENCE S89°56'26"E, A DISTANCE OF 50.00 FEET TO A POINT ON THE EAST RIGHT-OF-WAY LINE OF LOREN AVENUE ALSO BEING THE WEST LINE OF BLOCK P, HOME ACRES; THENCE ALONG SAID EAST RIGHT-OF-WAY LINE S00°03'34"W, A DISTANCE OF 285.28 FEET TO A POINT OF CURVATURE OF A CURVE BEING CONCAVE NORTHEASTERLY, HAVING A RADIUS OF 15.00 FEET, A CENTRAL ANGLE OF 89°58'13", AND A CHORD BEARING AND DISTANCE OF S44°55'33"E 21.21 FEET; THENCE ALONG THE ARC OF SAID CURVE AN ARC DISTANCE OF 23.55 FEET TO A POINT ON THE NORTH RIGHT-OF-WAY LINE OF ELVIN AVENUE, THENCE DEPARTING SAID NORTH RIGHT-OF-WAY S00°02'30"W A DISTANCE OF 50.00 FEET TO A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF ELVIN AVENUE; THENCE ALONG SAID SOUTH RIGHT-OF-WAY LINE N89°54'39"W, A DISTANCE OF 65.01 FEET; THENCE N00°03'34"E, ALONG THE WEST RIGHT-OF-WAY LINE OF LOREN AVENUE A DISTANCE OF 350.24 FEET TO THE POINT OF BEGINNING.

SAID LANDS CONTAINING APPROXIMATELY 0.42 ACRES (18,311 SQUARE FEET) MORE OR LESS.

SURVEYOR'S NOTES:

1. The lands as shown hereon lie within Section 01, Township 22 S., Range 29 E., Orange County, Florida.
2. This is not a survey.
3. Bearings shown hereon are assumed relative to the North line of the NW 1/4 of the NE 1/4 of Section 1, Township 22 South, Range 29 East; said bearing being N88°59'35"E (assumed).

SHEET 1 OF 2

HLSM, LLC

Henrich-Luke-Swaggerty-Menard
Professional Surveyors & Mappers

Licensed Business No. 7276

794 Big Tree Drive, Suite 108
Longwood, Florida 32750

P: (407) 647-7346
F: (407) 982-7166

Survey@HLSM.US

Job No: I-004

Date: 1/19/18

Drawn By: JJR

NOT VALID WITHOUT THE SIGNATURE AND THE ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER.

William F. Menard
Professional Surveyor & Mapper
Florida Registration #5625

POINT OF COMMENCEMENT

NW CORNER OF NW 1/4 OF
NE 1/4 OF SEC-01-22-29

N 88°59'35" E

255.49'

MONROE AVENUE
(RIGHT-OF-WAY VARIES)

NORTH LINE OF
NW 1/4 OF NE 1/4 OF SECTION-01-22-29

LOT 1
BLOCK O

LOT 16
BLOCK O

LOT 15
BLOCK O

LOT 7
BLOCK P

SKETCH OF DESCRIPTION

(THIS IS NOT A SURVEY)

C1
L=23.55'
R=15.00'
DEL=89°58'13"
CB=S44°55'33"E
CD=21.21'

LINE TABLE

LINE	BEARING	LENGTH
L1	S00°03'34"W	123.83'
L2	S89°56'26"E	50.00'
L3	S00°02'30"W	50.00'
L4	N89°54'39"W	65.01'

LEGEND:

P.O.B. POINT OF BEGINNING
P.O.C. POINT OF COMMENCEMENT
PC POINT OF CURVATURE
PT POINT OF TANGENCY
R/W RIGHT-OF-WAY
L LENGTH
R RADIUS
DEL DELTA
CB CHORD BEARING
CD CHORD DISTANCE

BLOCK O

LOT 12
BLOCK O

LOT 11
BLOCK O

LOT 10
BLOCK O

LOT 9
BLOCK O

ELVIN AVENUE
(50' PUBLIC RIGHT-OF-WAY
PER HOME ACRES,
PLAT BOOK M, PAGE 97)

NORTH R/W LINE

SOUTH R/W LINE

LOT 20 BLOCK M

350.24'

N 00°03'34" E

LOREN AVENUE
(50' RIGHT-OF-WAY)

PARCEL A
0.42 ± ACRES
18,311 ± SQUARE FEET

PC

C1

PT

L3

L2

L1

L4

L5

L6

L7

L8

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SKETCH OF DESCRIPTION (THIS IS NOT A SURVEY)

DESCRIPTION: (PARCEL A)

A PORTION OF LOREN AVENUE AND ELVIN AVENUE, HOME ACRES, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK "M", PAGE 97, PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE NW CORNER OF THE NW 1/4 OF THE NE 1/4 OF SECTION 1, TOWNSHIP 22 SOUTH, RANGE 29 EAST; THENCE N89°59'35"E ALONG THE NORTH LINE OF THE NW 1/4 OF THE NE 1/4 OF SAID SECTION 1, A DISTANCE OF 255.49 FEET; THENCE S00°03'34"W, A DISTANCE OF 123.83 FEET TO THE POINT OF BEGINNING; THENCE S89°56'26"E, A DISTANCE OF 50.00 FEET TO A POINT ON THE EAST RIGHT-OF-WAY LINE OF LOREN AVENUE ALSO BEING THE WEST LINE OF BLOCK P, HOME ACRES; THENCE ALONG SAID EAST RIGHT-OF-WAY LINE S00°03'34"W, A DISTANCE OF 285.28 FEET TO A POINT OF CURVATURE OF A CURVE BEING CONCAVE NORTHEASTERLY, HAVING A RADIUS OF 15.00 FEET, A CENTRAL ANGLE OF 89°58'13", AND A CHORD BEARING AND DISTANCE OF S44°55'33"E 21.21 FEET; THENCE ALONG THE ARC OF SAID CURVE AN ARC DISTANCE OF 23.55 FEET TO A POINT ON THE NORTH RIGHT-OF-WAY LINE OF ELVIN AVENUE, THENCE DEPARTING SAID NORTH RIGHT-OF-WAY S00°02'30"W A DISTANCE OF 50.00 FEET TO A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF ELVIN AVENUE; THENCE ALONG SAID SOUTH RIGHT-OF-WAY LINE N89°54'39"W, A DISTANCE OF 65.01 FEET; THENCE N00°03'34"E, ALONG THE WEST RIGHT-OF-WAY LINE OF LOREN AVENUE A DISTANCE OF 350.24 FEET TO THE POINT OF BEGINNING.

SAID LANDS CONTAINING APPROXIMATELY 0.42 ACRES (18,311 SQUARE FEET) MORE OR LESS.

SURVEYOR'S NOTES:

1. The lands as shown hereon lie within Section 01, Township 22 S., Range 29 E., Orange County, Florida.
2. This is not a survey.
3. Bearings shown hereon are assumed relative to the North line of the NW 1/4 of the NE 1/4 of Section 1, Township 22 South, Range 29 East; said bearing being N88°59'35"E (assumed).

SHEET 1 OF 2

HLSM, LLC

Henrich-Luke-Swaggerty-Menard

Professional Surveyors & Mappers

Licensed Business No. 7276

794 Big Tree Drive, Suite 108
Longwood, Florida 32750

P. (407) 647-7346
F. (407) 982-7166

Survey@HLSM.US

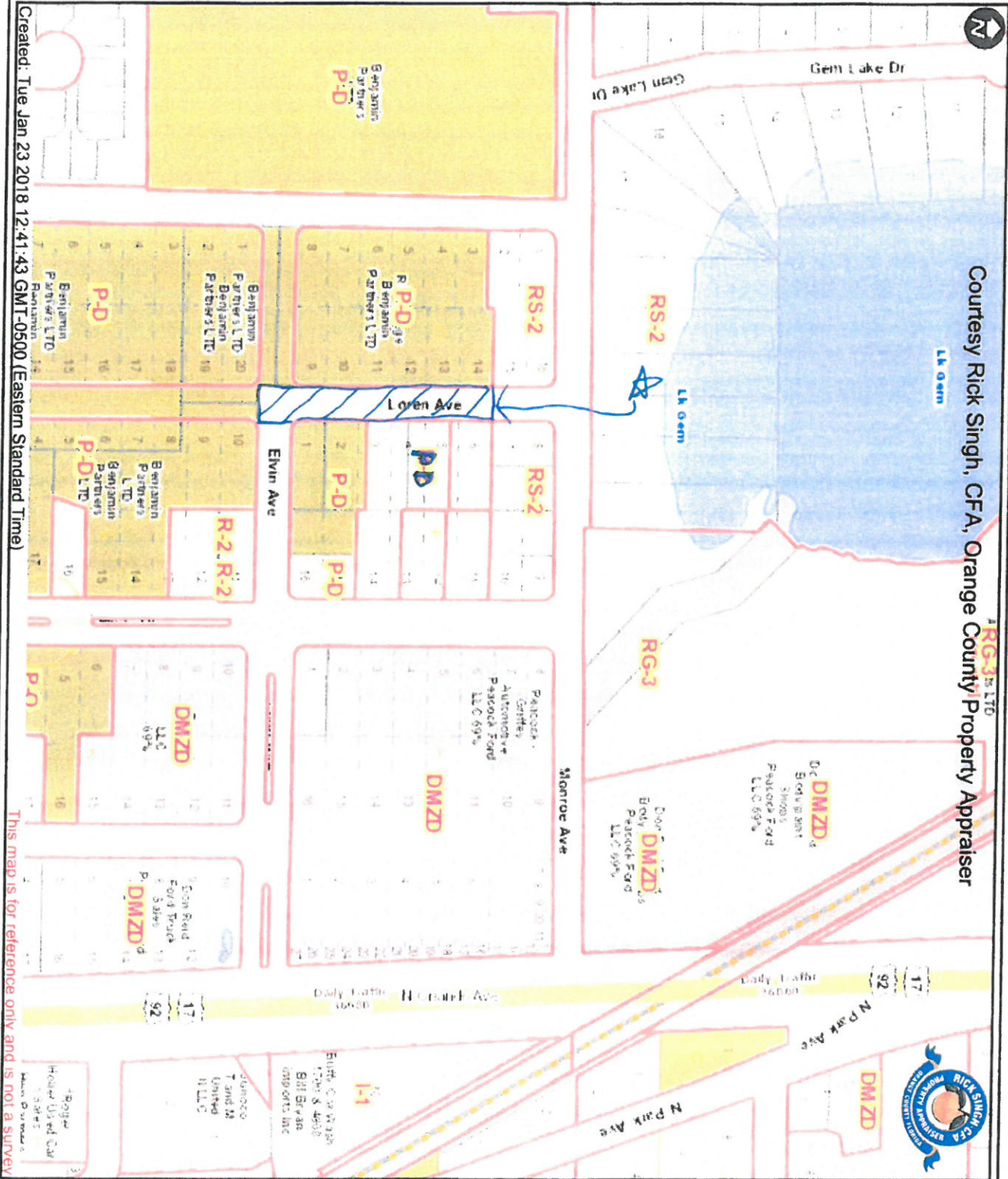
Job No: I-004

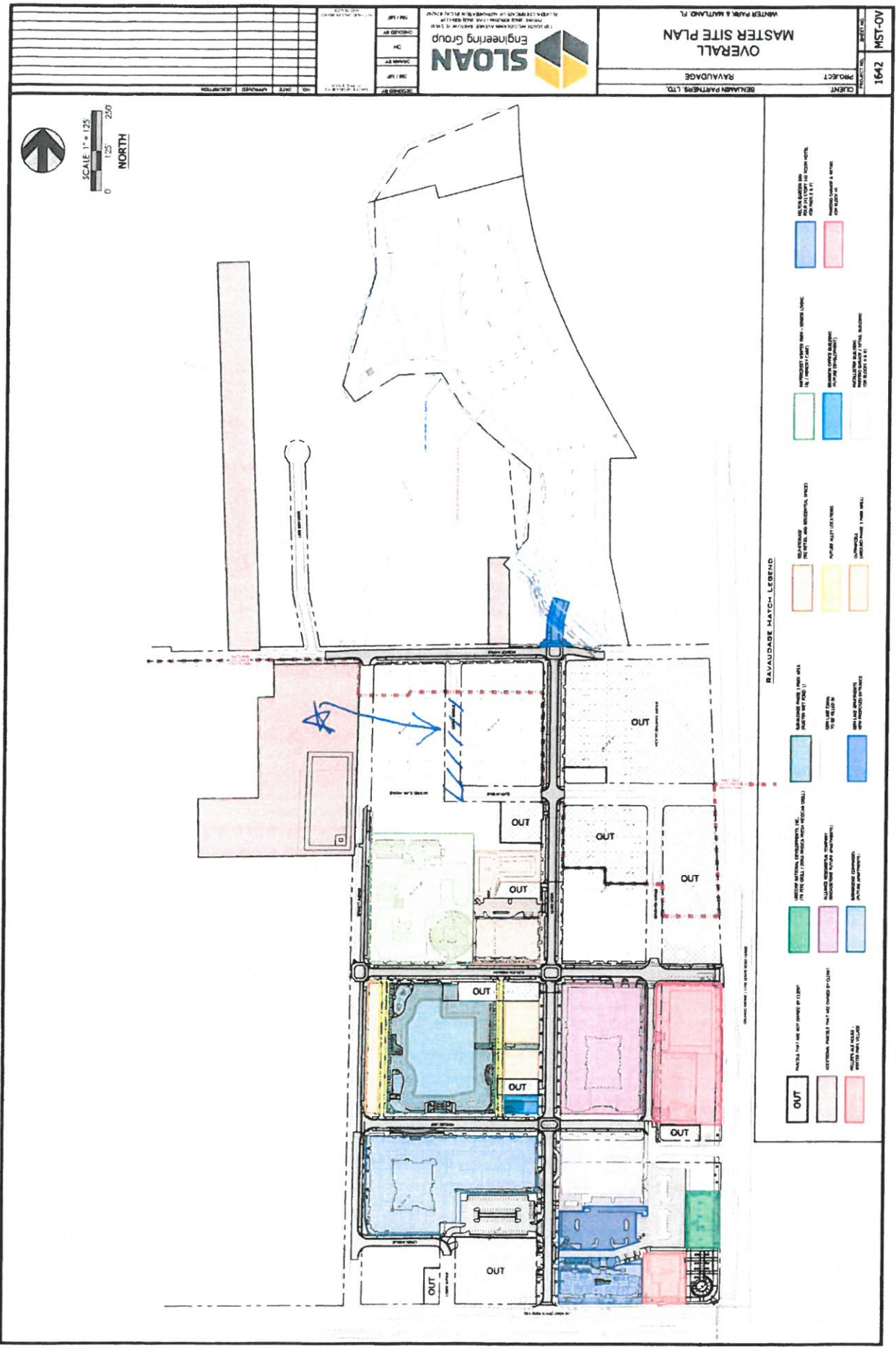
Date: 1/19/18

Drawn By: JJR

NOT VALID WITHOUT THE SIGNATURE AND THE ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER.

William F. Menard
Professional Surveyor & Mapper
Florida Registration #5625





January 23, 2018



LETTER OF NO OBJECTION

Daniel B. Bellows
Sydgan Corporation
P.O. Box 350
Winter Park Florida 32790

Via Email: w1454@aol.com
Copied to: Dave.C.Kennedy@centurylink.com

SUBJECT: PROPOSED VACATE OF A PORTION OF LOREN AVENUE, BETWEEN ELVIN AVENUE AND MONROE AVENUE, ACCORDING TO *HOME ACRES SUBDIVISION* AS RECORDED IN PLAT BOOK M, PAGE 97, ORANGE COUNTY FLORIDA PUBLIC RECORDS; ORANGE COUNTY PARCEL ID'S 01-22-29-3712-16-072, -051, -020; 01-22-29-3712-15-010, -030; 01-22-29-3712-12-051; 01-22-29-3712-13-010.
PRN 796390

Dear Mr. Bellows,

Please be advised that Embarq Florida, Inc., D/B/A Centurylink has no objection to the proposed vacate and abandonment of a portion of Loren Avenue, between Elvin Avenue and Monroe Avenue, according to *Home Acres Subdivision* as recorded in Plat Book M, Page 97, Orange County Florida Public Records, as requested by Daniel B. Bellows.

The location of said vacate is more particularly shown on the attached diagram. The adjacent Property Addresses are 1180 Bennett Avenue, Loren Avenue, 1303 Loren Avenue, 1304 Loren Avenue, 1308 Loren Avenue, and 1315 Loren Avenue, Winter Park Florida 32789 and 322 Monroe Avenue, Maitland Florida 32751. Orange County Parcel ID's are 01-22-29-3712-16-072, -051, 020; 01-22-29-3712-15-010, -030; 01-22-29-3712-12-051; 01-22-29-3712-13-010.

Should there be any questions or concerns, please contact me at 352-425-8763 or by email at stephanie.canary@centurylink.com.

Sincerely,

EMBARQ FLORIDA, INC., D/B/A CENTURYLINK


Stephanie Canary
CenturyLink
319 SE Broadway Street
Mailstop: D7303L0401-4058
Ocala FL 34471
stephanie.canary@centurylink.com
Phone: Cell: (352) 425-8763

PRN 796390

Construction Department
3767 All American Blvd
Orlando FL 32810



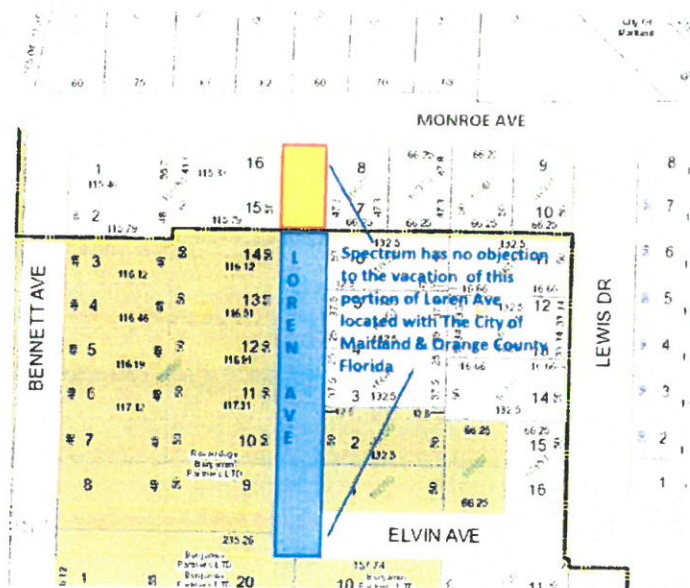
January 19, 2018

Dan Bellows
Sydgan Corporation
P.O. Box 350
Winter Park, FL 32790

Re: Request for a Vacate of Right of Way
Loren Ave- located in City of Maitland & Orange County FL.

Dear Mr. Bellows:

Charter Spectrum has reviewed your request to vacate of right of way and have no objection to the vacation as shown in this highlight drawing below.



If you need and additional information, please contact me at my office 407-532-8511.

Sincerely,
Tracey Domostoy
Tracey Domostoy
Construction Supervisor
Charter- Spectrum

Cc: emailed Dan Bellows <w1454@aol.com>

Winter Park Electric Department
City of Winter Park
401 Park Avenue South
Winter Park, FL 32789
407-599-3400
Mr. Dan Dalessandro, Director

January 02, 2018

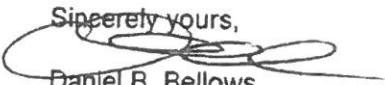
Dear Mr. Hotard,

I am in the process of requesting that the City of Winter Park and the city of Maitland vacate a portion of a Road Rights of Way, as shown on the copy of the enclosed tax map.

The site address is a portion of Loren Ave., between Elvin Avenue and Monroe Avenue. and lies within the Home Acres subdivision found in Plat Book M, Page 97. In order to have this action heard, I must provide letters of no objection from utility companies who may have utilities within the rights of way.

Please review your records, complete the form below, and return this letter to me. If you have any questions, please contact Dan Bellows at (407) 644-3151.

Sincerely yours,


Daniel B. Bellows
Sydgan Corporation
PO Box 350
Winter Park, FL 32790-0350

☐ The subject parcel is not within our jurisdiction.

☒ The subject parcel is within our jurisdiction. We ~~do~~ do not (circle one) have any facilities within the easement/right of way. We have no objection to the vacation.

Additional Comments: _____

Signature: Michael A. Passarella
Digitally signed by Michael A. Passarella
DN: cn=Michael A. Passarella, o=City of Winter Park, ou=Electric Utility
Operations, email=mpassarella@cityofwinterpark.org, c=US
Date: 2018.01.05 10:35:09 -05'00'

Print Name: Michael A. Passarella

Title: Engineering Manager

Date: 01/05/2018

Phone Number: (407) 691-7801

TECO/PEOPLES GAS SYSTEM, INC.
600 W. Robinson Street
Orlando, FL 32801
407-420-6608
Ms. Debbi Frazier

January 02, 2018

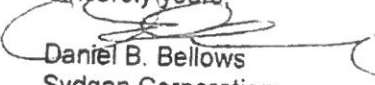
Dear Ms. Frazier,

I am in the process of requesting that the City of Winter Park and the city of Maitland vacate that portion of a Road Rights of Way, as shown on the copy of the enclosed tax map.

The site address is a portion of Loren Ave., between Elvin Avenue and Monroe Avenue, and lies within the Home Acres subdivision found in Plat Book M, Page 97. In order to have this action heard, I must provide letters of no objection from utility companies who may have utilities within the Rights of Way.

Please review your records, complete the form below, and return this letter to me. If you have any questions, please contact Dan Bellows at (407) 644-3151.

Sincerely yours,


Daniel B. Bellows
Sydgan Corporation
PO Box 350
Winter Park, FL 32790-0350

☐ The subject parcel is not within our jurisdiction.

☒ The subject parcel is within our jurisdiction. We do/~~do not~~ (circle one) have any facilities within the easement/right of way. We have no objection to the vacation.

Additional Comments: _____

Signature: 

Print Name: Shawn Winsor

Title: Gas Design / Project Manager

Date: 1-5-2018

Phone Number: 407-420-6663



City of Winter Park
401 Park Ave South
Winter Park, FL 32789
407-599-3355
Mr. David Zusi, Water and Sewer Department

January 03, 2018

Dear Mr. Zusi,

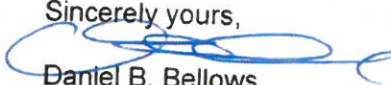
I am in the process of requesting that the City of Winter Park and the City of Maitland vacate a portion of LOREN AVENUE between Elvin Avenue and Monroe Avenue, as shown on the copy of the enclosed tax map.

The site address is LOREN AVENUE * and lies within a subdivision found in Plat Book M, Page 97 in the Home Acres Subdivision. In order to have this action heard, I must provide letters of no objection from utility companies who may have utilities within this Rights of way.

Please review your records, complete the form below, and return this letter to me. If you have any questions, please contact DAN BELLOWES at (407) 644-3151.

* BETWEEN Elvin avenue and Monroe Avenue

Sincerely yours,


Daniel B. Bellows
Sydgan Corporation
P.O. Box 350
Winter Park, FL 32790

_____ The subject parcel is not within our jurisdiction.

☒ The subject parcel is within our jurisdiction. We do do not (circle one) have any facilities within the easement/right of way. We have no objection to the vacation.

Additional Comments: _____

Signature: 

Print Name: David L. Zusi

Title: Water & Wastewater Utility Director

Date: 1-8-18

Phone Number: 407-599-3219



city commission agenda item

item type	Public Hearings	meeting date	2/26/2018
prepared by	Planning / CRA Manager	approved by	City Manager, City Attorney
board approval	final vote		
strategic objective	Exceptional Quality of Life, Intelligent Growth and Development		

subject

Resolution - Opposing the Racetrac gas station at 2300 South Semoran Blvd.

motion / recommendation

Approve the Resolution in opposition to the Racetrac gas station.

background

Resolution in Opposition to the Racetrac Gas Station:

Orange County has received an application for a Future Land Use Amendment and Concurrent Rezoning on the property at 2300 S. Semoran Boulevard (15-22-30-0000-00-011) to allow commercial development including a Racetrac gas station and convenience store (#2018-1-S-5-1) on that vacant property.

Orange County staff held a community meeting on January 17, 2018 at which 52 Winter Park residents from the nearby Golfside neighborhood as well as the owner of the adjacent Winter Park Pines neighborhood attended to voice their opposition.

The nearby residents in the Golfside neighborhood are very concerned about the noise that will be heard late at night from the 24 hour 7 day a week Racetrac gas station and convenience store. They also are concerned about the light pollution from the 30 foot light poles proposed for the project. The owner of the Winter Park Pines golf course is very concerned about negative impact on the golfing experience as you play the two holes while looking at the adjacent Racetrac gas station. The residents all agree that the existing Office Future Land Use and Zoning should remain in place as it would produce an office or multi-family development which causes no problems for the adjacent properties.

The attached Resolution would express that the Winter Park City Commission opposes the Future Land Use and Concurrent Rezoning proposed at 2300 S. Semoran Boulevard and respectfully requests that the Orange County Planning and Zoning Commission and Orange County Board of County Commissioners DENY these requests.

alternatives / other considerations

N/A

fiscal impact

N/A

ATTACHMENTS:

Description

Resolution

Maps

Upload Date

2/16/2018

2/16/2018

Type

Resolution Letter

Backup Material

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA, IN OPPOSITION TO THE PROPOSED FUTURE LAND USE AMENDMENT AND REZONING FOR A RACETRAC GAS STATION DEVELOPMENT AT 2300 S. SEMORAN BOULEVARD IN ORANGE COUNTY.

WHEREAS, Orange County has received an application for a Future Land Use Amendment and Concurrent Rezoning on the property at 2300 S. Semoran Boulevard (15-22-30-0000-00-011) to allow commercial development including a RaceTrac gas station and convenience store (#2018-1-S-5-1); and

WHEREAS, this proposed Future Land Use Change and Rezoning from Office to Commercial is incompatible with the adjacent land use of the Winter Park Pines golf course and Golfside single family neighborhood within the City of Winter Park; and

WHEREAS, such a commercial gas station and convenience store development would create nuisances and negatively impact the property values of the adjacent and nearby properties due to the late night/all night noise of 7 day-24 hour operations, 30 foot tall night lighting, etc. and;

WHEREAS, the existing Office Future Land Use and Zoning should remain in place as it would produce an office or multi-family development which causes no problems for the adjacent properties,

NOW, THEREFORE, be it resolved by the City Commission of the City of Winter Park, Florida that:

Section 1. The City Commission of the City of Winter Park hereby opposes the Future Land Use and Concurrent Rezoning proposed at 2300 S. Semoran Boulevard and respectfully requests that the Orange County Planning and Zoning Commission and Orange County Board of County Commissioners DENY these requests.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park held in City Hall, Winter Park on this _____ day of _____ 2018.

Mayor Steve Leary

ATTEST:

City Clerk

