



# city commission agenda

## Regular Meeting

June 26, 2017  
3:30 p.m.  
Commission Chambers

commissioners		mayor		commissioners				
seat 1	Gregory Seidel	seat 2	Sarah Sprinkel	Steve Leary	seat 3	Carolyn Cooper	seat 4	Pete Weldon

## welcome

Welcome to the City of Winter Park City Commission meeting. The agenda for regularly scheduled Commission meetings is posted in City Hall the Tuesday before the meeting. Agendas and all backup material supporting each agenda item are available in the City Clerk's office or on the city's website at [cityofwinterpark.org](http://cityofwinterpark.org).

## meeting procedures

**Persons desiring to address the Commission MUST fill out and provide to the City Clerk a yellow "Request to Speak" form located by the door.** After being recognized by the Mayor, persons are asked to come forward and speak from the podium, state their name and address, and direct all remarks to the Commission as a body and not to individual members of the Commission, staff or audience.

**Citizen comments at 5 p.m. and each section of the agenda where public comment is allowed are limited to three (3) minutes. The yellow light indicator will remind you that you have one (1) minute left.** Large groups are asked to name a spokesperson. This period of time is for comments and not for questions directed to the Commission or staff for immediate answer. Questions directed to the City Commission will be referred to staff and should be answered by staff within a reasonable period of time following the date of the meeting. Order and decorum will be preserved at all meetings. Personal, impertinent or slanderous remarks are not permitted. Thank you for participating in your city government.

## agenda

### 1 Meeting Called to Order

### 2 Invocation Fire Chief Jim White Pledge of Allegiance

### 3 Approval of Agenda

### 4 Mayor's Report

**\*Projected Time**  
**\*Subject to change**

### 5 City Manager's Report

**\*Projected Time**  
**\*Subject to change**  
5 minutes

### 6 City Attorney's Report

**\*Projected Time**  
**\*Subject to change**  
5 minutes

**7 Non-Action Items**

**\*Projected Time**  
**\*Subject to change**

**8 Citizen Comments | 5 p.m. or soon thereafter**  
**(if the meeting ends earlier than 5:00 p.m., the citizen comments will be at the end of the meeting)** (Three (3) minutes are allowed for each speaker; not to exceed a total of 30 minutes for this portion of the meeting)

**9 Consent Agenda**

**\*Projected Time**  
**\*Subject to change**

- a. Approve the minutes of June 12, 2017.
- b. Confirm Daniel D'Alessandro as Electric Utility Director.
- c. Approve the following purchase, contracts and formal solicitations:
  1. PR162185 to T.V. Diversified, Inc. for Upgrades, Repairs & Rehabilitation of Lift Station #55; \$106,734.80.
  2. Final Contract renewal of ITN-6-2013 (Utility Vegetation Management), The Davey Tree Expert Company; and authorize the Mayor to execute the amendment.
  3. Award RFP-13-2017, Continuing Contract for Concrete Services to Allcrete, Inc.; and authorize the Mayor to execute contract.
  4. Award RFP-13-2017, Continuing Contract for Concrete Services to CM Engineering Services Florida, PLLC and authorize the Mayor to execute contract.
  5. Award RFP-13-2017, Continuing Contract for Concrete Services to MCG Services, LLC and authorize the Mayor to execute contract.
  6. Authorize staff to enter into negotiations with Dix.Hite + Partners, Inc., RFQ-14-2017, Continuing Contract for Professional Landscape Architectural Services.
  7. Authorize staff to enter into negotiations with GAI Consultants, RFQ-14-2017, Continuing Contract for Professional Landscape Architectural Services.
  8. Authorize staff to enter into negotiations with S&ME, Inc., RFQ-14-2017, Continuing Contract for Professional Landscape Architectural Services.
  9. Authorize staff to enter into negotiations with Kimley-Horn & Associates, RFQ-15-2017, Continuing Contract for Professional Roadway Design Services.
  10. Authorize staff to enter into negotiations with Hanson Professional Services, RFQ-16-2017, Continuing Contract for Professional Green Planning & Engineering Services.
  11. Authorize staff to enter into negotiations with TLC Engineering for Architecture, RFQ-16-2017, Continuing Contract for Professional Green Planning & Engineering Services.
  12. Authorize staff to enter into negotiations with Vanasse Hangen Brustlin, Inc., RFQ-16-2017, Continuing Contract for Professional Green Planning & Engineering Services.
  13. Award to Irby Utilities, IFB-17-2017, purchase of Switchgears for Electric Utility; and authorize the Mayor to execute contract.

5 minutes

14. Award to Wesco Distribution, IFB-17-2017, purchase of Switchgears for Electric Utility; and authorize the Mayor to execute contract.

**10 Action Items Requiring Discussion**

**\*Projected Time**  
**\*Subject to change**

**11 Public Hearings**

**\*Projected Time**  
**\*Subject to change**

- a. Request of Kim Neitzel:
  - Ordinance - Amending Chapter 58, "Land Development Code", Article III, "Zoning" to revise the permitted uses in Office zoning districts to permit veterinary clinics (2)
- b. Request of the Dorough Brothers Properties LLC:
  - Subdivision or lot split approval to divide the property at 331 S. Lakemont Avenue, zoned R-1A into two single family building lots fronting on Grinnell Terrace.
- c. Ordinance – Authorizing the conveyance of 301 West Comstock Avenue (1)

5 minutes

15 minutes

15 minutes

**12 City Commission Reports**

**\*Projected Time**  
**\*Subject to change**

- a. Commissioner Seidel
- b. Commissioner Sprinkel
- c. Commissioner Cooper
- d. Commissioner Weldon
- e. Mayor Leary

10 minutes total

**appeals & assistance**

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"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."