



city commission agenda

Regular Meeting

April 13, 2015
3:30 p.m.
Commission Chambers

commissioners				mayor	commissioners			
seat 1	Gregory Seidel	seat 2	Sarah Sprinkel	Steve Leary	seat 3	Carolyn Cooper	seat 4	Tom McMacken

welcome

Welcome to the City of Winter Park City Commission meeting. The agenda for regularly scheduled Commission meetings is posted in City Hall the Tuesday before the meeting. Agendas and all backup material supporting each agenda item are available in the City Clerk's office or on the city's website at cityofwinterpark.org.

meeting procedures

Persons desiring to address the Commission MUST fill out and provide to the City Clerk a yellow "Request to Speak" form located by the door. After being recognized by the Mayor, persons are asked to come forward and speak from the podium, state their name and address, and direct all remarks to the Commission as a body and not to individual members of the Commission, staff or audience.

Citizen comments at 5 p.m. and each section of the agenda where public comment is allowed are limited to three (3) minutes. The yellow light indicator will remind you that you have one (1) minute left. Large groups are asked to name a spokesperson. This period of time is for comments and not for questions directed to the Commission or staff for immediate answer. Questions directed to the City Commission will be referred to staff and should be answered by staff within a reasonable period of time following the date of the meeting. Order and decorum will be preserved at all meetings. Personal, impertinent or slanderous remarks are not permitted. Thank you for participating in your city government.

agenda

1 Meeting Called to Order

2 Invocation Reverend Shawn Garvey, First Congregational Church Pledge of Allegiance

3 Approval of Agenda

4 Mayor's Report

***Projected Time**
***Subject to change**

- Presentation - Winter Park Sidewalk Art Festival "Best of Show"
- Presentation - Biking Works in Winter Park
- Proclamation - Arbor Day
- Proclamation - Winter Park Public Library National Library Week
- Presentation - Core Value Coin Recipients for January-March 2015
- Visioning Steering Committee appointments

40 minutes

5	City Manager's Report	*Projected Time *Subject to change
6	City Attorney's Report	*Projected Time *Subject to change
7	Non-Action Items	*Projected Time *Subject to change
	a. Financial Report – February 2015	10 minutes
8	Citizen Comments 5 p.m. or soon thereafter (if the meeting ends earlier than 5 p.m., the citizen comments will be at the end of the meeting) (Three (3) minutes are allowed for each speaker; not to exceed a total of 30 minutes for this portion of the meeting)	
9	Consent Agenda	*Projected Time *Subject to change
	a. Approve the minutes of March 23, 2015. b. Approve the following purchase, contract and formal solicitations: <ol style="list-style-type: none"> 1. Purchase order to Action Target for renovation of Police range/training facility (paid out of forfeiture funds). 2. Renewal with Brown & Brown of Florida, Inc./United National Insurance Company and approve subsequent purchase order for renewal option for property insurance only; \$318,176.50. 3. Award to Toms Sod Service, Inc. for IFB-10-2015 for the purchase, delivery and installation services for sod; and authorize the Mayor to execute the contract and all subsequent purchase orders. 4. Award to Lake Jem Farms, Inc. for IFB-10-2015 for the purchase, delivery and installation services for sod; and authorize the Mayor to execute the contract and all subsequent purchase orders. 5. Award to Major League Sports Fields Corp. for IFB-10-2015 for the purchase, delivery and installation services for sod; and authorize the Mayor to execute the contract and all subsequent purchase orders. 6. Award to Sod Depot for IFB-10-2015 for the purchase, delivery and installation services for sod; and authorize the Mayor to execute the contract and all subsequent purchase orders. 	5 minutes
10	Action Items Requiring Discussion	*Projected Time *Subject to change
	a. Appointment of Vice Mayor	5 minutes
	b. Proposed naming of the Shady Park Pavilion after Rev. Mitchell Dawkins, Sr.	15 minutes
	c. Award to Logan Simpson for RFP-8-2015, City Visioning	15 minutes

11	Public Hearings	*Projected Time *Subject to change
a.	<u>Request of Mr. and Mrs. King for the annexed property at 1802 Stonehurst Road:</u> - Ordinance – Amending the comprehensive plan future land use map to establish a Single Family Future Land Use designation (2) - Ordinance – Amending the official zoning map to establish Single Family Residential (R-1AA) District zoning (2)	10 minutes
b.	<u>Request of Morney Partnership Ltd.:</u> - Ordinance – Vacating and abandoning an unused Florida Power distribution easement located at 326 Hannibal Square East (2)	5 minutes
12	City Commission Reports	*Projected Time *Subject to change
a.	Commissioner Seidel	10 minutes each
b.	Commissioner Sprinkel	
c.	Commissioner Cooper	
d.	Commissioner McMacken	
e.	Mayor Leary	

appeals & assistance

"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."

Staff recommended appointments to Visioning Steering Committee

Representative from Faith-based community organization	Rev. Shawn Garvey, 1 st Congregational Church
Representative of large employer (over 100 employees)	Sharon Line Clary, WP Hospital
Representative of Health oriented organization	Patty Maddox, WP Health Foundation
Representative of higher education	Jeffrey Eisenbarth – Rollins College
Representative of downtown business interest	Pitt Warner – Winter Park Land Company
Representative of commercial businesses	Rebecca Wilson – Chair, Winter Park Chamber
Two Representatives of culture, art & heritage	Waiting to hear back from candidates



city commission city manager's report

item type

City Manager's Report

meeting date

April 13, 2015

Below are issues of interest to the Commission and community that are currently being worked on by staff, but do not currently require action on the Commission agenda. These items are being tracked to provide the Commission and community the most up to date information regarding the status of the various issues. The City Manager will be happy to answer questions or provide additional updates at the meeting.

issue	update	date
Quiet Zones	Grant funds agreement received and being reviewed.	Agreement to be executed by June 2015.
Fairbanks electric transmission and distribution undergrounding	Engineering cost estimates indicate that the project can be completed within FDOT's available funding. Contracts among Duke, the City, and FDOT in final draft form.	City Commission action expected the 1 st meeting in May 2015.
New Hope Baptist Church Project	Pastor John Phillips continues pursuing licensing for the day care and school through DCF and obtaining required certifications for staff. Exterior construction and landscaping complete.	Approved Conditional Use will expire in September 2015.
Railroad crossing update	Grade crossing repairs included in a CIP managed by FDOT.	Bids to be received in May 2015.
Future tree plantings	50 were resubmitted to vendor for March planting. 75 proposed for April.	Street tree inventory has started.
MLK (Rollins) Restroom	Plans complete. Rollins will be contracting.	Completion will be Summer 2015.
Historic Preservation Ordinance	Draft approved by the Historic Preservation Board. They would like to have several community meetings for public review before Commission review.	TBD – May 2015.

Once projects have been resolved, they will remain on the list for one additional meeting to share the resolution with the public and then be removed.

Financial Report

For the Month of February (42% of fiscal year lapsed) Fiscal Year 2015

General Fund

Five months into the fiscal year General Fund revenues appear to be on track with annual budget projections. A few items of note include:

1. The largest portion of property tax revenues are received in the December – February timeframe.
2. The projected shortfall in utility tax revenue is due to the decline in Communications Services Tax. Projections for this revenue were reduced by \$183,000 from the prior year but based on receipts to date this still was overly optimistic even though the City's projection was \$24,000 less than the estimate provided by the Florida Department of Revenue.
3. Business taxes are renewed each October 1. Some additional revenue will be realized over the remainder of the fiscal year but the largest amount has already been received.
4. Building permit revenues are not quite as strong as they were last year but are not too far off the budget forecast.
5. Fines and forfeiture revenues are low due to lower red light camera receipts
6. Miscellaneous revenue is largely made up of investment earnings which reflect market value swings in the City's investment portfolio. Values increased nicely in the first quarter of the current year. The City follows a buy and hold investment strategy in which the swings neither benefit nor harm the City as the Treasury and Agency securities invested in are paid off at par when the investment matures.

Departmental expenditures for the first quarter are in line with budgetary expectations. Operating transfers out reflect the annual payment of tax increment revenue to the CRA. Tax increment payments must be made no later than December 31 each year. While a large portion of the budget for transfers out has already been expended by this \$1,147,624 payment, it is a one time payment and transfers will match the annual budget at fiscal year end.

Community Redevelopment Agency Fund

The CRA was credited with the annual tax increment revenue from both the City and County in December. The County portion is on the Intergovernmental revenue line item and the City portion is reflected in the Operating Transfers In.

Charges for services revenue is primarily associated with the ice rink.

Water and Sewer Fund

Water sales are comparable to the prior year at this point in time and slightly below our forecast.

The bottom line reflects a positive \$673,275 and debt service coverage is projected to be a strong 1.98 for the fiscal year.

Electric Services Fund

Electric sales in kWh are about 4% behind our forecast. Since a large portion of our expenses in electric are the variable costs of purchasing power, this should not have a significant impact on the financial results of the fund.

Fuel costs were over-recovered by about \$595,000 for the first five months of FY 2015. This leaves our fuel cost stabilization fund balance at \$1,161,901 at February 28, 2015. This is almost exactly at the mid-point between our target range of \$500,000 to \$1,700,000.

Bottom line for the first five months reflects \$166,058 being added to working capital.

Debt service coverage is projected to be a strong 2.84 for the fiscal year.

The City of Winter Park, Florida
Monthly Financial Report - Budget vs. Actual
General Fund
Fiscal YTD February 28, 2015 and 2014
42% of the Fiscal Year Lapsed

Fiscal YTD February 31, 2015							Fiscal YTD February 31, 2014			
Actual			Budget				Actual	Budget		
YTD	YTD %	Original Annual	Adjusted Annual *	Prorated Adj. Annual	Variance from Prorated Adj. Annual		YTD	Adjusted Annual	Prorated Adj. Annual	Variance from Prorated Adj. Annual
Revenues:										
Property Tax	\$ 14,704,796	214%	\$ 16,489,478	\$ 16,489,478	\$ 6,870,616	\$ 7,834,180	\$ 13,971,764	\$ 15,703,126	\$ 6,542,969	\$ 7,428,795
Franchise Fees	445,157	95%	1,122,850	1,122,850	467,854	(22,697)	412,677	1,118,000	465,833	(53,156)
Utility Taxes	2,600,726	93%	6,728,400	6,728,400	2,803,500	(202,774)	2,705,371	6,830,400	2,846,000	(140,629)
Business Taxes	461,728	230%	481,500	481,500	200,625	261,103	456,107	476,500	198,542	257,565
Building Permits	774,248	93%	1,988,000	1,988,000	828,333	(54,085)	997,493	1,417,500	590,625	406,868
Other Licenses & Permits	10,146	101%	24,000	24,000	10,000	146	7,705	26,000	10,833	(3,128)
Intergovernmental	2,812,048	100%	6,738,307	6,758,307	2,815,961	(3,913)	2,643,273	6,298,461	2,624,359	18,914
Charges for Services	2,227,802	99%	5,396,450	5,396,450	2,248,521	(20,719)	2,277,154	5,145,450	2,143,938	133,216
Fines and Forfeitures	368,354	68%	1,300,100	1,300,100	541,708	(173,354)	534,584	1,294,150	539,229	(4,645)
Miscellaneous	345,828	128%	621,700	646,923	269,551	76,277	363,023	553,907	230,795	132,228
Fund Balance	-	-	833,284	2,173,350	905,563	(905,563)	-	389,842	162,434	(162,434)
Total Revenues	24,750,833	138%	41,724,069	43,109,358	17,962,232	6,788,601	24,369,151	39,253,336	16,355,557	8,013,594
Expenditures:										
City Commission	8,868	93%	22,927	22,927	9,553	685	8,883	23,427	9,761	878
Legal Services - City Attorney	93,251	80%	325,000	281,000	117,083	23,832	118,419	245,000	102,083	(16,336)
Legal Services - Other	42,639	171%	40,000	60,000	25,000	(17,639)	16,502	60,000	25,000	8,498
Lobbyists	26,500	54%	94,000	118,000	49,167	22,667	35,685	108,000	45,000	9,315
City Management	204,279	92%	531,030	531,030	221,263	16,984	196,939	503,379	209,741	12,802
Budget and Performance Measurement	61,191	0%	141,514	141,514	58,964	(2,227)	52,665	136,316	56,798	4,133
City Clerk	81,656	80%	245,632	245,632	102,347	20,691	89,480	247,496	103,123	13,643
Communications Dept.	197,867	87%	519,733	548,406	228,503	30,636	167,946	483,105	201,294	33,348
Information Technology Services	520,673	101%	1,234,967	1,234,967	514,570	(6,103)	516,715	1,197,783	499,076	(17,639)
Finance	323,773	90%	865,294	865,294	360,539	36,766	332,900	840,785	350,327	17,427
Human Resources	129,710	91%	341,130	341,130	142,138	12,428	122,994	294,311	122,630	19,636
Purchasing	80,725	72%	269,479	269,479	112,283	31,558	50,414	226,775	94,490	44,076
Planning & Community Development	242,306	69%	682,209	847,209	353,004	110,698	184,044	535,256	223,023	38,979
Building	429,497	92%	1,115,832	1,115,832	464,930	35,433	400,699	1,066,378	444,324	43,625
Economic Development	2,121	-	-	-	-	(2,121)	4,678	157,820	65,758	61,080
Public Works	2,672,936	93%	6,788,658	6,875,529	2,864,804	191,868	2,657,054	6,820,122	2,841,718	184,664
Police	5,002,044	89%	13,418,138	13,421,633	5,592,347	590,303	4,730,622	12,907,382	5,378,076	647,454
Fire	4,464,971	95%	11,288,494	11,310,044	4,712,518	247,547	4,160,207	10,727,098	4,469,624	309,417
Parks & Recreation	2,583,662	89%	6,868,157	6,932,857	2,888,690	305,028	2,692,091	6,836,080	2,848,367	156,276
Organizational Support	697,290	120%	1,394,580	1,394,580	581,075	(116,215)	1,158,420	1,534,560	639,400	(519,020)
Non-Departmental	-	-	175,000	190,000	79,167	79,167	-	(78,475)	(32,698)	(32,698)
Total Expenditures	17,865,959	92%	46,361,774	46,747,063	19,477,945	1,611,986	17,677,357	44,872,598	18,696,915	1,019,558
Revenues Over/(Under) Expenditures	6,884,874	-454%	(4,637,705)	(3,637,705)	(1,515,713)	8,400,587	6,691,794	(5,619,262)	(2,341,358)	9,033,152
Operating transfers in	3,638,638	102%	8,532,487	8,532,487	3,555,203	83,435	3,476,753	8,549,181	3,562,159	(85,406)
Operating transfers out	(2,703,715)	133%	(3,894,782)	(4,894,782)	(2,039,492)	(664,223)	(1,761,788)	(2,929,919)	(1,220,800)	(540,988)
Other Financing Sources/(Uses)	934,923	62%	4,637,705	3,637,705	1,515,711	(580,788)	1,714,965	5,619,262	2,341,359	(626,394)
Total Revenues Over Expenditures	\$ 7,819,797		\$ -	\$ -	\$ (2)	\$ 7,819,799	\$ 8,406,759	\$ -	\$ 1	\$ 8,406,758

* As adjusted through February 28, 2015

The City of Winter Park, Florida
Monthly Financial Report - Budget vs. Actual
Community Redevelopment Fund
Fiscal YTD February 28, 2015 and 2014
42% of the Fiscal Year Lapsed

	Fiscal YTD February 28, 2015						Fiscal YTD February 28, 2014			
	Actual		Budget				Actual	Budget		
	YTD	YTD %	Original Annual	Adjusted Annual *	Prorated Adj. Annual	Variance from Prorated Adj. Annual	YTD	Adjusted Annual	Prorated Adj. Annual	Variance from Prorated Adj. Annual
Revenues:										
Intergovernmental	\$ 1,243,644	237%	\$ 1,257,232	\$ 1,257,232	\$ 523,847	\$ 719,797	\$ 1,106,615	1,107,992	\$ 461,663	\$ 644,952
Charges for services	182,599	195%	225,000	225,000	93,750	88,849	182,661	195,000	81,250	101,411
Miscellaneous	58,807	186%	50,000	76,000	31,667	27,140	23,982	70,000	29,167	(5,185)
Fund Balance	-	0%	-	327,713	136,547	(136,547)	-	531,658	221,524	(221,524)
Total Revenues	1,485,050	189%	1,532,232	1,885,945	785,810	699,240	1,313,258	1,904,650	793,604	519,654
Expenditures:										
Planning and Development	539,536	105%	883,450	1,237,163	515,485	(24,051)	445,431	1,326,258	552,608	107,177
Capital Projects	-	0%	-	-	-	-	-	-	-	-
Debt service	1,285,137	206%	1,498,378	1,498,378	624,324	(660,813)	1,256,288	1,486,425	619,344	(636,944)
Total Expenditures	1,824,673	160%	2,381,828	2,735,541	1,139,809	(684,864)	1,701,719	2,812,683	1,171,952	(529,767)
Revenues Over/(Under) Expenditures	(339,623)	96%	(849,596)	(849,596)	(353,998)	14,375	(388,461)	(908,033)	(378,348)	(10,113)
Operating transfers in	1,147,624	237%	1,160,162	1,160,162	483,401	(664,223)	1,021,174	1,022,445	426,019	(595,155)
Operating transfers out	(20,790)	100%	(49,898)	(49,898)	(20,791)	(1)	(19,973)	(47,934)	(19,973)	-
Other Financing Sources/(Uses)	1,126,834	0%	1,110,264	1,110,264	462,610	664,224	1,001,201	974,511	406,046	595,155
Total Revenues Over/(Under) Expenditures	\$ 787,211		\$ 260,668	\$ 260,668	\$ 108,612	\$ 678,599	\$ 612,740	66,478	\$ 27,698	\$ 585,042

* As adjusted through February 28, 2015

WINTER PARK WATER AND WASTEWATER METRICS
February 28, 2015

	FY 2015				FY 2014	
	FY 2015 YTD	FY 2015 Annualized	FY 2015 Budget	Projected Variance from Budget	FY 2014 YTD	FY 2014 in Total
Operating Performance:						
Water and Irrigation Sales (in thousands of gallons)						
Sewer - inside city limits	393,343	939,640	961,182	(21,542)	402,187	965,315
Sewer - outside city limits	349,416	834,839	856,019	(21,180)	355,024	862,933
Water - inside city limits	579,048	1,386,545	1,425,817	(39,272)	594,521	1,434,771
Irrigation - Inside City	213,654	510,197	552,714	(42,517)	234,820	559,582
Water - outside city limits	494,501	1,161,615	1,231,121	(69,506)	511,279	1,238,144
Irrigation - Outside City	43,522	103,307	112,809	(9,502)	48,511	115,527
Total	2,073,484	4,936,144	5,139,662	(203,518)	2,146,343	5,176,272
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Operating revenues: ¹						
Sewer - inside city limits	\$ 2,460,678	\$ 5,878,214	\$ 5,666,302	\$ 211,912	2,579,458	6,259,030
Sewer - outside city limits	2,620,289	6,260,506	6,242,021	18,485	2,784,789	6,828,389
Water - inside city limits	3,371,191	8,072,401	8,439,061	(366,660)	3,214,383	7,815,209
Water - outside city limits	2,348,055	5,515,730	5,943,517	(427,787)	2,256,019	5,516,225
Other operating revenues	585,782	1,405,877	1,255,837	150,040	532,390	1,228,163
Total operating revenues	11,385,995	27,132,728	27,546,738	(414,010)	11,367,039	27,647,016
Operating expenses:						
General and administration	575,022	1,380,053	2,018,381	638,328	600,509	1,667,091
Operations	4,458,997	10,701,592.80	12,192,357	1,490,764	4,353,200	11,406,886
Wastewater treatment by other agencies	1,535,068	3,684,163.20	3,667,813	(16,350)	1,397,780	3,487,555
Total operating expenses	6,569,087	15,765,809	17,878,551	2,112,742	6,351,489	16,561,532
Operating income (loss)	4,816,908	11,366,920	9,668,187	1,698,733	5,015,550	11,085,484
Other sources (uses):						
Investment earnings	137,200	329,279	178,600	150,679	122,780	243,427
Miscellaneous revenue	2,643	2,643	-	2,643	5,016	685,121
Transfer to Renewal and Replacement Fund	(686,640)	(1,647,936)	(1,647,935)	(1)	(973,608)	(2,336,658)
Transfer to General Fund	(869,542)	(2,086,901)	(2,086,900)	(1)	(842,125)	(2,021,100)
Transfer to Designations Trust Fund	(25,353)	(60,847)	(60,846)	(1)	-	-
Transfer to Capital Projects Fund	(234,564)	(562,954)	(562,953)	(1)	(30,208)	(72,500)
Debt service sinking fund deposits	(2,467,376)	(5,921,446)	(5,869,813)	(51,633)	(2,467,818)	(5,922,530)
Total other sources (uses)	(4,143,633)	(9,948,162)	(10,049,847)	101,685	(4,185,963)	(9,424,240)
Net increase (decrease) in funds	\$ 673,275	\$ 1,418,758	\$ (381,660)	\$ 1,800,418	829,587	1,661,244
Debt service coverage		1.98				2.02
Annual Renewal and Replacement (R&R) Funding		1,647,936				
Net Value of Water and Wastewater Plant as of 09/30/2014		93,095,590				
Annual R&R Funding as a Percentage of Plant		1.77%				

¹The City implemented adjustments to water (increasing) and wastewater (decreasing) effective October 1, 2014

WINTER PARK ELECTRIC UTILITY METRICS

February 28, 2015

	FY'15 YTD	FY'15 Annualized	FY'15 Budget	Variance from Budget	FY'14
<u>Technical Performance</u>					
Net Sales (kWh)	160,430,011	407,803,789	425,008,963	(17,205,174)	425,342,682
Average Revenue/kWh	0.1114	0.1097			0.1135
Wholesale Power Purchased (kWh)	163,996,247	441,324,668	449,826,000	(8,501,332)	445,526,000
Wholesale Power Cost/kWh	0.0506	0.0506			0.0572
Gross margin	0.0607	0.0591			0.0563
SAIDI (rolling 12 month sum)					62.01
MAIFI (rolling 12 month sum)					-
Sold vs. Purchased kWh Ratio	97.83%	92.40%	94.48%		95.47%
<u>Income Statement</u>					
Electric Sales:					
Fuel	6,257,259	15,231,508	16,535,297	(1,303,789)	17,715,492
Non-Fuel	11,608,507	29,508,152	30,219,385	(711,233)	30,554,862
Other Operating Revenues	118,088	283,411	265,422	17,989	248,010
Total Operating Revenues	17,983,854	45,023,071	47,020,104	(1,997,033)	48,518,364
Operating Expenses:					
General and Administrative	457,957	1,099,097	1,112,956	13,859	1,135,782
Operating Expenses	3,185,737	7,645,769	7,934,385	288,616	7,216,805
Purchased Power					
Fuel	5,660,028	15,231,508	16,535,297	1,303,789	17,753,988
Non-Fuel	2,641,815	7,109,297	8,063,634	954,337	7,745,014
Transmission Power Cost	1,152,915	480,381	3,083,397	2,603,016	2,724,792
Total Operating Expenses	13,098,452	31,566,051	36,729,669	5,163,618	36,576,381
Operating Income (Loss)	4,885,402	13,457,020	10,290,435	3,166,585	11,941,983
Nonoperating Revenues (Expenses):					
Investment Earnings (net of interest paid on interfund borrowings)	79,149	189,958	35,000	154,958	58,589
Principal on Debt	(722,917)	(1,735,000)	(1,600,000)	(135,000)	(1,765,000)
Interest on Debt	(1,280,853)	(3,074,047)	(2,945,334)	(128,713)	(2,767,440)
Miscellaneous Revenue	215,543	215,543	-	215,543	684,689
Proceeds from Sale of Assets	3,522	8,453	-	8,453	25,817
Routine Capital	(585,295)	(1,404,708)	(739,400)	(665,308)	(3,057,038)
Undergrounding of Power Lines	(1,576,719)	(3,784,126)	(3,500,000)	(284,126)	(3,656,667)
Contributions in Aid of Construction	190,644	457,546	-	457,546	901,067
Residential Underground Conversions	10,000	24,000	-	24,000	73,050
Capital Contributions for Plug-In Program	48,485	116,364	-	116,364	63,960
Total Nonoperating Revenues (Expenses)	(3,618,440)	(8,986,017)	(8,749,734)	(236,283)	(9,438,973)
Income (Loss) Before Operating Transfers	1,266,962	4,471,002	1,540,701	2,930,301	2,503,010
Operating Transfers In	-	-	-	-	-
Operating Transfers Out	(1,100,904)	(2,798,434)	(2,862,204)	63,770	(2,689,617)
Total Operating Transfers	(1,100,904)	(2,798,434)	(2,862,204)	63,770	(2,689,617)
Net Change in Working Capital	166,058	1,672,568	(1,321,503)	2,994,071	(186,607)
<u>Other Financial Parameters</u>					
Debt Service Coverage	2.48	2.84			2.85
Fixed Rate Bonds Outstanding	69,065,000				64,750,000
Auction Rate Bonds Outstanding	1,220,000				7,445,000
Total Bonds Outstanding	70,285,000				72,195,000
Principal Retired	1,910,000		-		1,765,000
Capital Spending from Bond Proceeds	-	-	-		
Balance Owed on Advance from General Fund	-				-
Cash Balance	1,639,898				3,530,562

Notes

Fiscal Years run from October to September; FY'15 is 10/1/14 to 9/30/15

SAIDI is System Average Interruption Duration Index (12-month rolling sum)

MAIFI is Momentary Average Interruption Frequency Index (12-month rolling sum)

REGULAR MEETING OF THE CITY COMMISSION
March 23, 2015

The meeting of the Winter Park City Commission was called to order by City Manager Randy Knight, at 3:30 p.m. in the Commission Chambers, 401 Park Avenue South, Winter Park, Florida. The invocation was provided by Father Richard Walsh, St. Margaret Mary Catholic Church, followed by the Pledge of Allegiance.

Members present:

Mayor Steve Leary
Commissioner Greg Seidel
Commissioner Sarah Sprinkel
Commissioner Tom McMacken
Commissioner Carolyn Cooper

Also present:

City Manager Randy Knight
City Attorney Larry Brown
City Clerk Cynthia Bonham

Oath of Office

The Oath of Office was administered to newly elected Commissioner Greg Seidel by his wife Valerie; and to newly elected Mayor Steve Leary by his son William.

Approval of the agenda

Motion made by Commissioner McMacken to approve the agenda; seconded by Commissioner Sprinkel and approved by acclamation with a 5-0 vote.

Mayor's Report

a. Presentation of awards - Tree City USA, Tree Growth, and Tree Line USA

Sean Gallagher, Orlando District Manager, Florida Forest Service, presented the 35th Annual Tree City USA Award and the 23rd Annual Growth Award to the City and the Tree Line USA Award to Winter Park Utilities. Urban Forestry Manager Dru Dennison was present to accept the awards.

b. Proclamation – Water Conservation Month – April 2015

Mayor Leary proclaimed April 2015 as “Water Conservation Month” and urged all residents and businesses to practice water saving measures.

City Manager's Report

City Manager Knight reported on the SunRail ridership during the art festival.

Visioning Steering Committee

For clarification purposes, City Manager Knight asked if each Commissioner will be appointing an alternate member, if Commissioner Seidel will be appointing two members and if staff or the Commission will be appointing the remaining eight members. A consensus was reached that no alternates will be needed, for

Commissioner Seidel to appoint two members and for staff to appoint the remaining eight members at the next Commission meeting.

Upon request, City Manager Knight provided a brief timeline for the Fairbanks Avenue electric project and the railroad crossing maintenance project.

City Attorney's Report

Attorney Brown responded to Commissioner Sprinkel's inquiry by providing an update on the red light camera lawsuit. He will keep them abreast of the issue.

Non-Action Item

a. Decorative lighting for City collector streets

Electric Utility Director Jerry Warren provided a PowerPoint presentation regarding the January 26 meeting, the existing lighting policy and City standards, the cost and strategy to install decorative lighting on Palmer Avenue, the collector streetlights tied to underground projects, the schedule for decorative lighting with the underground project schedule and lighting not associated with the underground project. Other considerations mentioned were the estimated cost of \$16 million to install decorative lighting city-wide, the existing neighborhood decorative streetlight projects, observations to date including funding options for collector street decorative lighting (\$2.5 million) or community wide (\$16 million), and the comparison with LED lighting versus incandescent lighting.

Commissioner McMacken asked that staff provide feedback on what we can do for less, where we can do it, and a policy to streamline these efforts.

Commissioner Cooper agreed that we first need to figure out what we want the City to look like, then see if there is a way to make the cost more reasonable, and define where to pay for it out of the budget or if we should budget a certain amount per year. She commented that the undergrounding budget is very important to her and discouraged the use of these funds for other items but that she favors having these types of lights in our community since they speak to what Winter Park is about.

Commissioner Seidel provided a summary of discussions held by the 2013 Utilities Advisory Board when he was a member regarding undergrounding. Once the undergrounding is accomplished they could use this funding for other items. He commented that decorative lighting is great, but that they first need to find out how much money can be used from the general fund, the CRA fund, or other funds. He said he is looking forward to gaining a better understanding of the overall budget in an effort to prioritize the specific wants/needs of the citizens.

Mr. Warren said they can come back with alternatives to the expensive light poles and see if there is a strategy that gives us aesthetically what we are after and also cut the cost.

Mayor Leary asked for direction regarding the three options presented in the staff report related to the lighting on Palmer Avenue. Commissioner McMacken and Sprinkel mentioned that we need to address the safety and welfare issues due to the poor lighting conditions on this road.

A majority agreed to direct staff to bring back more data so they can make a more informed decision, to possibly make Palmer Avenue one of the first areas to address and to look at a new policy with several recommendations related to the procedures.

Mr. Warren acknowledged and that staff will bring back several different pole configurations with the total cost effects and a list of options on how we might narrow down the list of collector streets. Commissioner Seidel suggested that staff look into installing decorative lighting on the main entry roads as a way to narrow down the list and reduce costs. Mayor Leary asked staff to look at the possibility of doing a neighborhood test study for some of the LED lighting solutions. Mr. Warren acknowledged.

b. Financial report for January 2015

Finance Director Wes Hamil provided the January 2015 financial report and answered questions.

Motion made by Commissioner McMacken to accept the financial report as presented; seconded by Commissioner Sprinkel and carried unanimously with a 5-0 vote.

c. Presentation of Comprehensive Annual Financial Report (CAFR) for the year ended September 30, 2014

Finance Director Wes Hamil summarized the financials. Auditor Dan O'Keefe, Moore Stephens Lovelace, addressed the services and deliverables, the auditor and management responsibilities, the risk-based audit approach, the individuals involved, the audit schedule, the differences between government and commercial, the key terms within the CAFR, the City-wide analysis, the general fund, general fund budget, proprietary funds, and the new accounting standards.

Motion made by Mayor Leary to accept the CAFR as presented; seconded by Commissioner Sprinkel and carried unanimously with a 5-0 vote.

Public comments (items not on the agenda)

Kiara Ashanti, 808 Ravens Circle, Altamonte Springs, opposed the red light cameras.

Elizabeth Page, Rescue A Vet, Inc. asked permission to solicit donations during special events and the Farmers' Market. Staff will address this with her.

Jeffrey Blydenburgh, 204 Genius Drive, spoke in favor of decorative lighting.

Recess

A recess was taken from 5:26 p.m. to 5:45 p.m.

Consent Agenda

- a. Approve the minutes of March 9, 2015.
- b. Approve the encroachment agreement with Swetman Building, LLLP to place two canopy support columns on the property which will encroach into the right-of-way along Park Avenue at 358 N. Park Avenue.
- c. Approve the formal solicitations:
 1. PR157359 to Central Florida Environmental, IFB-9-2015, for the Mead Grove Wetland Restoration Project and authorize the Mayor to execute the contract; \$325,000 (100% grant funding).
 2. Award to Intermedix for EMS Fire Billing Services, RFP-2-2015 and authorize the Mayor to execute the contract.
- d. Approve the agreement between the City and Rollins College allowing for the construction of a restroom building in Martin Luther King Park to serve the Rollins College Softball Stadium and park visitors, and authorize the Mayor to execute the agreement. **PULLED FOR DISCUSSION. SEE BELOW.**

Motion made by Commissioner McMacken to approve Consent Agenda items "a-c"; seconded by Commissioner Sprinkel. No public comments were made. **The motion carried unanimously with a 5-0 vote.**

Consent Agenda Item 'd' - Approve the agreement between the City and Rollins College allowing for the construction of a restroom building in Martin Luther King Park to serve the Rollins College Softball Stadium and park visitors, and authorize the Mayor to execute the agreement.

Upon request by Commissioner McMacken, Parks and Recreation Director John Holland displayed the exact location of the proposed restroom on the site plan map and answered questions related to the selected location. Commissioner Cooper said she is happy that Rollins is building a restroom at this park but showed concern with protecting the visibility of our corridors. A majority agreed with the proposed location.

Motion made by Mayor Leary to approve Consent Agenda Item 'd'; seconded by Commissioner Sprinkel. No public comments were made. **The motion carried unanimously with a 5-0 vote.**

Action Items Requiring Discussion – No items.

Public Hearings:

- a. Request of Mr. and Mrs. King for the annexed property at 1802 Stonehurst Road:

Attorney Brown read all three ordinances by title.

ORDINANCE NO. 2989-15: AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, ANNEXING THE PROPERTY AT 1802 STONEHURST ROAD; MORE PARTICULARLY DESCRIBED HEREIN; PROVIDING FOR THE AMENDMENT OF THE CITY OF WINTER PARK'S CHARTER, ARTICLE I, SECTION 1.02, CORPORATE BOUNDARIES TO PROVIDE FOR THE INCORPORATION OF THE REAL PROPERTY DESCRIBED HEREIN; PROVIDING FOR THE FILING OF THE REVISED CHARTER WITH THE DEPARTMENT OF STATE; PROVIDING FOR REPEAL OF PRIOR INCONSISTENT ORDINANCES AND RESOLUTIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. Second Reading

Motion made by Commissioner Cooper to adopt the ordinance; seconded by Commissioner Seidel. No public comments were made. **Upon a roll call vote, Mayor Leary and Commissioners Seidel, Sprinkel, Cooper and McMacken voted yes. The motion carried unanimously with a 5-0 vote.**

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING CHAPTER 58, "LAND DEVELOPMENT CODE", ARTICLE I "COMPREHENSIVE PLAN" FUTURE LAND USE MAP SO AS TO ESTABLISH SINGLE FAMILY RESIDENTIAL FUTURE LAND USE ON THE ANNEXED PROPERTY AT 1802 STONEHURST ROAD AND TO INDICATE THE ANNEXATION ON THE OTHER MAPS WITHIN THE COMPREHENSIVE PLAN, MORE PARTICULARLY DESCRIBED HEREIN. First Reading

Motion made by Commissioner Cooper to accept the ordinance on first reading; seconded by Commissioner Seidel. No public comments were made. **Upon a roll call vote, Mayor Leary and Commissioners Seidel, Sprinkel, Cooper and McMacken voted yes. The motion carried unanimously with a 5-0 vote.**

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING CHAPTER 58, "LAND DEVELOPMENT CODE", ARTICLE III, "ZONING" AND THE OFFICIAL ZONING MAP SO AS TO ESTABLISH SINGLE FAMILY (R-1AA) ZONING ON THE ANNEXED PROPERTY AT 1802 STONEHURST ROAD, MORE PARTICULARLY DESCRIBED HEREIN. First Reading

Motion made by Commissioner Cooper to accept the ordinance on first reading; seconded by Commissioner Seidel. No public comments were made.

Upon a roll call vote, Mayor Leary and Commissioners Seidel, Sprinkel, Cooper and McMacken voted yes. The motion carried unanimously with a 5-0 vote.

- b. ORDINANCE NO. 2990-15: AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, ANNEXING A PORTION OF THE RIGHT-OF-WAY OF HOWELL BRANCH ROAD GENERALLY BETWEEN 1620 HOWELL BRANCH ROAD AND THE CITY LIMITS; MORE PARTICULARLY DESCRIBED HEREIN; PROVIDING FOR THE AMENDMENT OF THE CITY OF WINTER PARK'S CHARTER, ARTICLE I, SECTION 1.02, CORPORATE BOUNDARIES TO PROVIDE FOR THE INCORPORATION OF THE REAL PROPERTY DESCRIBED HEREIN; PROVIDING FOR THE FILING OF THE REVISED CHARTER WITH THE DEPARTMENT OF STATE; PROVIDING FOR REPEAL OF PRIOR INCONSISTENT ORDINANCES AND RESOLUTIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. Second Reading

Attorney Brown read the ordinance by title. **Motion made by Commissioner Sprinkel to adopt the ordinance on second reading; seconded by Commissioner McMacken.** No public comments were made. **Upon a roll call vote, Mayor Leary and Commissioners Seidel, Sprinkel, Cooper and McMacken voted yes. The motion carried unanimously with a 5-0 vote.**

- c. Request of Morney Partnership Ltd.:

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA VACATING AND ABANDONING AN ELECTRIC DISTRIBUTION EASEMENT LOCATED AT 326 HANNIBAL SQUARE, WINTER PARK, FLORIDA, MORE PARTICULARLY DESCRIBED HEREIN, PROVIDING FOR CONFLICTS AND AN EFFECTIVE DATE. First Reading

Attorney Brown read the ordinance by title. **Motion made by Commissioner Sprinkel to accept the ordinance on first reading; seconded by Commissioner Seidel.** No public comments were made. **Upon a roll call vote, Mayor Leary and Commissioners Seidel, Sprinkel, Cooper and McMacken voted yes. The motion carried unanimously with a 5-0 vote.**

- d. Adoption of the fee schedule effective April 1, 2015.

City Manager Knight addressed Commissioner Sprinkel's inquiry regarding the overall process with fee adjustments. Parks and Recreation Director John Holland addressed the park and facility rental fee structure by explaining that the fees are based on either operation cost recovery or market driven. Commissioner Sprinkel said it would be helpful for the Parks Department to provide data showing usage percentages for our park and rental facilities. Mr. Holland answered questions and acknowledged the request.

Commissioner McMacken mentioned that he would like to revisit the affordable housing linkage fee so that workforce housing can be included. Commissioner McMacken and Mayor Leary agreed that they first need to find out if an ordinance

change is required to include workforce housing and if so whether or not we can use the money that is currently set aside in this fund for workforce housing. By consensus, this will be revisited for reconsideration and staff will look into the questions raised in an effort to establish an outline for a workforce housing plan.

Upon request, Wastewater Director David Zusi addressed questions related to the proposed private lift station fees in this year's fee schedule. Discussion ensued related to the sign cost, if the inspection and sign is required by code, and to possibly lower the cost. A suggestion was made to roll the \$50 sign fee in with the first inspection. It was noted that per recently adopted City Ordinance No. 2988-15, the owner of the private sanitary lift station must have a sign posted on or adjacent to the lift station, that the City will conduct annual inspections, and will charge an annual inspection fee that will be included in the fee schedule.

Upon further inquiry, Mr. Zusi explained what a lift station is, what the annual inspection process entails and the proper protocols that are followed if a private system fails. He clarified that if the homeowner cannot either gravity feed or pump their sewage into the City's system their only option is to install a septic tank with a private lift station. Commissioner McMacken asked how often the City inspects a backflow preventer on private property, what the fee is, and if it is required. Mr. Zusi responded that it is required with an annual fee of \$35.

Motion made by Commissioner Cooper to do away with the \$50 charge and charge people \$35 a year for the City to come out and inspect their lift stations; seconded by Commissioner McMacken for discussion purposes. Commissioner Seidel asked if this was discussed by the Utilities Advisory Board. Mr. Zusi said yes and that they recommended unanimously in favor. Mr. Zusi acknowledged Commissioner Sprinkel's request to provide more information on how many lift stations are inside and outside the City limits. **Commissioner Cooper withdrew her motion.**

Motion made by Commissioner Sprinkel to adopt the fee schedule with the exception of the lift station fee and for staff to bring back more information for a future discussion; seconded by Commissioner Cooper. No public comments were made. **Upon a roll call vote, Mayor Leary and Commissioners Seidel, Sprinkel, Cooper and McMacken voted yes. The motion carried unanimously with a 5-0 vote.**

City Commission Reports:

a. Commissioner Seidel

Commissioner Seidel spoke about his first meeting.

b. Commissioner Sprinkel

Commissioner Sprinkel welcomed Commissioner Seidel and Mayor Leary and expressed her delight with the Art Festival turnout.

c. Commissioner Cooper

Commissioner Cooper said last week's trip to Tallahassee with the Florida League of Cities was successful and the good news is they are fighting hard for the things that we all care about.

b. Commissioner McMacken

Commissioner McMacken welcomed the new Mayor and Commissioner; thanked staff, Police and Fire for their hard work in making the Art Festival a success; and said he is looking forward to attending this week's oral presentations from the top ranked consulting firms for the visioning process.

e. Mayor Leary

Mayor Leary thanked staff for their outstanding efforts with the Art Festival and is looking forward to their trip to Tallahassee this week.

The meeting adjourned at 6:29 p.m.

ATTEST:

Mayor Steve Leary

City Clerk Cynthia S. Bonham, MMC



city commission agenda item

item type	Consent Agenda	meeting date	April 13, 2015
prepared by department division	Purchasing Division	approved by	<input checked="" type="checkbox"/> City Manager <input type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> N/A		
		final vote	

Purchases over \$75,000

	vendor	item background	fiscal impact	motion recommendation
1.	Action Target	Renovation of Police Range/Training Facility PO#155369	Total expenditure paid with forfeiture funds	Commission approve purchase order to Action Target for Renovation of Police Range/Training Facility
This purchase will be made utilizing GSA Schedule 84 – Contract # GS07F0482Y.				

Contracts

	vendor	item background	fiscal impact	motion recommendation
2.	Brown & Brown of Florida Inc./United National Insurance Company	Renewal Option for Property Insurance Only	Total expenditure included in approved FY15 budget. Amount: \$318,176.50	Commission approve renewal with Brown & Brown of Florida Inc./United National Insurance Company and subsequent purchase order.
This property insurance renewal is for the coverage year of April 1, 2014 through April 1, 2015 and is issued by United National Insurance Company through our Agent Brown and Brown of Florida.				

Formal Solicitation

	Vendor	item background	fiscal impact	motion recommendation
3.	Toms Sod Service Inc.	IFB-10-2015 – Purchase, Delivery & Installation Services for Sod	Total expenditure included in approved FY15 budget.	Commission approve award to Toms Sod Service Inc. and approve Mayor to execute contract and all subsequent Purchase Orders.
The City utilized a formal solicitation to award this contract.				
4.	Lake Jem Farms Inc.	IFB-10-2015 – Purchase, Delivery & Installation Services for Sod	Total expenditure included in approved FY15 budget.	Commission approve award to Lake Jem Farms Inc. and approve Mayor to execute contract and all subsequent Purchase Orders.
The City utilized a formal solicitation to award this contract.				
5.	Major League Sports Fields Corp.	IFB-10-2015 – Purchase, Delivery & Installation Services for Sod	Total expenditure included in approved FY15 budget.	Commission approve award to Major League Sports Fields Corp. and approve Mayor to execute contract and all subsequent Purchase Orders.
The City utilized a formal solicitation to award this contract.				

6.	Sod Depot	IFB-10-2015 – Purchase, Delivery & Installation Services for Sod	Total expenditure included in approved FY15 budget.	Commission approve award to Sod Depot and approve Mayor to execute contract and all subsequent Purchase Orders.
The City utilized a formal solicitation to award this contract.				



city commission agenda item

Item type	Action Item Requiring Discussion	meeting date	April 13, 2015		
prepared by	Cindy Bonham	approved by	<input checked="" type="checkbox"/>	City Manager	
department	City Clerk		<input type="checkbox"/>	City Attorney	
division			<input type="checkbox"/>	N/A	
board approval		<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A	final vote
strategic objective	<input type="checkbox"/> Exceptional Quality of Life		<input type="checkbox"/>	Fiscal Stewardship	
	<input type="checkbox"/> Intelligent Growth & Development		<input type="checkbox"/>	Public Health & Safety	
	<input type="checkbox"/> Investment in Public Assets & Infrastructure				

subject

Appointment of Vice Mayor

motion | recommendation

Motion to appoint a commissioner as Vice Mayor.

background

Per the City Charter, Section 2.06, 'Functions of Mayor; Vice Mayor', at the first regular commission meeting in April, the commission shall elect one of its members as Vice Mayor.

alternatives | other considerations

N/A

fiscal impact

N/A



city commission agenda item

Item type	Action Item Requiring Discussion	meeting date	April 13, 2015						
prepared by	John R. Holland	approved by	<input checked="" type="checkbox"/>	City Manager					
department	Parks and Recreation Department		<input type="checkbox"/>	City Attorney					
division	Administration		<input type="checkbox"/>	N/A					
board approval	Parks and Recreation Advisory Board	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no	<input type="checkbox"/>	N/A	6-0	final vote
strategic objective	<input checked="" type="checkbox"/> Exceptional Quality of Life		<input type="checkbox"/>	Fiscal Stewardship					
	<input type="checkbox"/> Intelligent Growth & Development		<input type="checkbox"/>	Public Health & Safety					
	<input type="checkbox"/> Investment in Public Assets & Infrastructure								

subject

Proposed Naming of the Shady Park Pavilion after the Reverend Mitchell Dawkins, Sr.

motion | recommendation

Recommend approval of the Parks and Recreation Advisory Board's request to waive the residency requirement of the City's Naming Policy and name the Shady Park pavilion after the Reverend Mitchell Dawkins, Sr.

background

On March 18th, 2015 the Parks and Recreation Advisory Board discussed the renaming of some city parks after several past Mayors as requested by the City Commission. After lengthy Board discussion the motion was made and approved not to rename any existing parks.

There was also a Commission request to consider naming the new Shady Park pavilion after the deceased Reverend Mitchell Dawkins, Sr. After hearing much positive public input regarding the community service and dedication shown by Reverend Dawkins the Board approved a motion to recommend the City Commission waive the residency requirement of the Naming Policy and name the Shady Park pavilion after the Reverend Mitchell Dawkins, Sr.

alternatives | other considerations

None

fiscal impact

None

c) Naming of parks property in honor of notable citizens

Staff explained that Mayor Bradley and the City Commission requested the Parks Board look into naming some park property after former prominent citizens. Ms. Atkins expressed concern with the number of "prominent" people in the city of Winter Park and said that there is not enough property to honor all of them. Chief Railey and citizens addressed the board in reference to naming the new pavilion in Shady Park in honor of Rev. Dawkins. The board expressed concern with renaming existing parks/property.

Motion made by Carl Creasman to propose to the City Commission to make an exception to the residency requirements to name the Shady Park Pavilion in honor of Rev. Dawkins; the motion was seconded by Janet Atkins and carried unanimously with a 6-0 vote. Blair Culpepper and Joel Roberts were absent.

Motion made by Janet Atkins to recommend to the City Commission not to rename existing parks, seconded by Carl Creasman and carried unanimously with a 6-0 vote. Blair Culpepper and Joel Roberts were absent.

Title Sheet

Parks and Recreation
Advisory Board
March 18, 2015

Requested Action

Discuss, and take action if warranted, the City Commission's directive to consider naming a Parks property in honor of notable citizens.

EXCERPT FROM CITY COMMISSION MINUTES OF February 23, 2015

"Mayor Bradley requested support to have our Parks & Recreation Board review and recommend the renaming of a park for former Mayor Allen Trovillion and Mayor Joe Terranova and to rename the West Meadow to the Strong Meadow in honor of both David and Hope Strong. A majority showed support and said they look forward to hearing the recommendations from the board for their approval. Commissioner Cooper requested that we also look at renaming a park after Reverend Dawkins and Gus Henderson. City Manager Knight acknowledged the request to provide information regarding the process by which we name things after people."

Applicable Rules

CURRENT POLICY:

- A. Naming proposal should be in honor of an individual with the following exception:
 - a. Rooms within existing facilities may be considered for (re)naming in recognition of an organization or business on a case by case basis.
 - i. The Organization or business must demonstrate a significant contribution to the building in which the room is located.
 - ii. The organization or business must have made significant contributions to the history, progress, development, and/or culture of Winter Park.
- B. Naming proposals will only be considered for persons who are deceased.
- C. The individual must have been a resident.
- D. The individual must have had a significant tie to Winter Park.
- E. The individual must have made significant contributions to the history, progress, development, and/or culture of Winter Park.
 - a. Consideration will be given to the degree to which the individual and their contributions to Winter Park are recognizable by the public.
- F. The individual must be directly associated with the existing building or site that is proposed for (re)naming.

Staff Recommendation

Parks and Recreation Advisory Board Members may discuss the Commission directive. Item has been placed into the Action Items section of agenda to provide latitude to the board should a motion be made to provide a recommendation to the City Commission. We have been told that the former Mayor David Strong is not in favor of naming a park in his name.

SHORT BIOS:

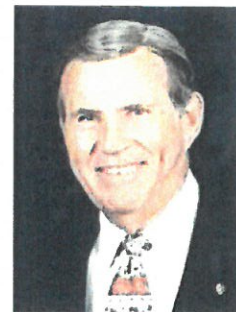
Allen Trovillion:	Mayor 1962-1967, House of Representatives 1994 – two terms. A street named Trovillion Avenue.
Joe Terranova:	Mayor 1997-2000
Hope Strong, Jr.:	Mayor 1981-1987 Died March 1, 1992
David Strong:	Mayor 2006-2009
Reverend Dawkins:	Pastor New Warner Chapel Primitive Baptist Church 1992-2014 Died February 2014
Gus Henderson:	1887 Political Activist and newspaper owner. Died 1915

More Extensive biographies below.....

Allen Trovillion: Born in Winter Park on May 1, 1926

- Lifelong Resident
- Ninth Judicial Circuit Nominating Committee
- Representative, Florida State House, 1994-2002
- Orange County Delegation, Chair, 2001
- Winter Park, Mayor, 1962-1967
- World War II Veteran, Army Air Corps
- Boy Scouts of America Scout Master
- Christian Businessmen's Committee of Winter Park
- Citrus Club Board of Governors
- Economic Development Committee of mid-Florida
- Florida League of Municipalities Board Member
- Orange County School Foundation Board, Founding Member
- Greater Orlando Chamber of Commerce Regional Board
- Junior Achievement Board Member
- Trustee Emeritus, Polasek Museum

- Central Florida Builders Exchange, past President
- Rotary Club of Winter Park, past President
- United Way of Winter Park, past President
- University of Central Florida Foundation, past President
- Winter Park Chamber of Commerce Advisory Committee to Board Chair
- Winter Park Jaycees
- Winter Park Memorial Hospital, past Trustee, 1967-1974
- General Contractor



Joseph Terranova: Born in Washington, DC on February 1925

- United States Foreign Service Officer 28 Years
- Executive Director of the Foreign Service Institute, Retired 1980
- Winter Park Mayor 1997-2000
- State Assignments in Monrovia, Madrid, Belgrade, Karachi, Siagon and Paris
- CRA Advisory Board Member Currently
- Rotary Club of Winter Park,
- Resident since 1981
- Winter Park City Commission 1993-1997
- Metroplan Orlando Board Vice Chair
- NTC Reuse Commission Neighborhood Subcommittee Chair.

- Trustee, Winter Park Chamber of Commerce
- Board of Directors Hannibal Square Community Land Trust
- University Club President 1990-1991



Hope Strong, Jr.: Born in Brunswick, GA on July 26, 1920.

- Mayor of Winter Park 1981-1987
- Resident since 1924
- Died March 1, 1992
- World War II Veteran, Navy Captain, Bronze Star, Legion of Merit
- "Please drive with extraordinary care" signs creator



David Strong:

- Mayor of Winter Park 2006-2009
- Current Winter Park Resident

(no other info found)



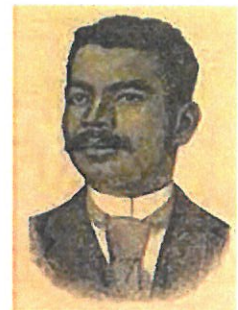
**Reverend Mitchell Dawkins, Sr.: Born in West Palm Beach, FL on August 15, 1955
Died February 28, 2014**

- Raised in Orlando
- Bachelors degree from Florida Theological Seminary and Bible College in Lakeland, FL
- Doctorate from St. Thomas Christian College in Jacksonville
- Pastor of New Warner Chapel Primitive Baptist Church 1992-2014
- Winter Park Police Department Chaplain
- President of the Interdenominational Ministerial Fellowship of Winter Park
- Casselberry Resident



Gus C. Henderson: Born near Lake City, FL on November 16, 1862 Died 1915

- Moved to Winter Park in 1886
- In support of Loring Chase's efforts, he rallied 64 Hannibal Square residents registered to vote (outnumbering the 47 white registered voters) to make Winter Park a city and Hannibal Square part of the district and the support of electing Hannibal Square residents Walter Simpson and Frank Israel to the first city council.
- Founded newspaper Winter Park Advocate, first issued May 31, 1889. Winter Park's only newspaper at the time.







city commission agenda item

Item type	Action Item Requiring Discussion	meeting date	April 13, 2015		
prepared by	Dori Stone/Jennifer Jones	approved by	<input checked="" type="checkbox"/>	City Manager	
department	Planning/Purchasing		<input type="checkbox"/>	City Attorney	
division			<input type="checkbox"/>	N/A	
board approval		<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A	final vote
strategic objective	<input checked="" type="checkbox"/> Exceptional Quality of Life		<input type="checkbox"/>	Fiscal Stewardship	
	<input type="checkbox"/> Intelligent Growth & Development		<input type="checkbox"/>	Public Health & Safety	
	<input type="checkbox"/> Investment in Public Assets & Infrastructure				

subject

Selection of Logan Simpson for consultant services for RFP 08-2015 – City Visioning

motion | recommendation

Commission authorize and approve a contract with Logan Simpson to act as the city's consultant for the city visioning effort and authorize the Mayor to approve the contract in the amount of \$200,000. This amount was increased slightly from the original scope based on the desire by staff to have additional community meetings throughout the process. Staff has met with the consultants and developed a more complete scope which is attached.

background

The City's Purchasing Division requested RFPs for consultant services to manage the city's visioning process based on the scope of work by ULI. On March 3, 2015, the city received 10 proposals. The selection committee met on March 18, 2015 and approved a shortlist of three firms for presentations. The three proposals were Logan Simpson, Planning Next and Wallace Roberts and Todd (WRT). After oral presentations on March 25, 2015, the selection committee ranked Logan Simpson as the top firm to work with the city on the visioning process.

alternatives | other considerations

The Commission can choose to pick another firm or re-advertise the RFP for further consideration.

fiscal impact

The city has budgeted \$120,000 for this contract. The Community Redevelopment Agency has committed to contributing the remainder of the funds to the contract or the portion of the remaining amount can be budgeted in the FY2016 budget.

ATTACHMENT A. WORK PLAN

PHASE I. A COMMUNITY-DEVELOPED PROCESS

The following work plan provides additional detail on project execution based on discussions with staff. The work plan highlights key consultant and staff assignments.

CONDUCT STAFF KICKOFF AND MEETING

Working with Winter Park staff (week of April 27th) we will refine the work plan schedule, discuss data needs, outline communicate tools, and prepare to launch the website and social media. We will outline a project management structure which will include staff and consultant responsibilities and communication protocol. The work plan will include input from Peter Kageyama to ensure consistent messaging. At the kick-off meeting, we will review preliminary draft agendas, desired outcomes and dates for all events and Steering Committee Meetings.

STEERING COMMITTEE KICKOFF MEETING # 1

The Steering Committee will be put into action. These makers and doers have networks and an inherent credibility with the community of Winter Park that we, as outsiders and consultants, often do not have. We will spend time with these groups to create a common understanding and educate each other. The format of each meeting will begin with an educational session followed by an exercise and then outreach assignment. Meetings are expected to happen every 1 to 2 months in order to give adequate time to perform assignments. We will also ask members to attend all public events. Following each meeting, members will be asked to engage at least five other community members with the same activity they just completed. As the word gets out, we know our connections through social media and the project website will increase. The philosophy is to put our steering committee of the plan to work. The City will be responsible for identification and notification of committee members as well as meeting logistics.

ESTABLISH AND REFINE THE PUBLIC OUTREACH PLAN

The team will create a public outreach plan. Three categories of outreach tools will be implemented for the Winter Park community: high-tech, high touch, and committees. Committee meetings will include elected officials presentations and worksessions, Steering Committee meetings (SC), Stakeholder Groups (key homeowners association groups, businesses groups, neighborhoods etc.) and boards and commissions summits (eg. historic preservation, parks and recreation, CRA, EDAB, Planning and Zoning). It is anticipated that this plan will be discussed and refined with the community and Steering Committee. The public outreach plan will outline all meeting series and public events, outline responsibilities for event logistics and notification, and generally identify locations, venues, and format.

At each phase, subsequent to the community events, a virtual meeting with interactive questions will mirror questions asked at these events. Associated Facebook, Twitter, and Instagram pages will be used to continuously drive people to the website to achieve consistent messaging and build a following. An online mapping platform will allow neighbors to comment about their area. The website will include other capabilities, including the ability to comment through photography (Photo Voice). During later phases, flyers will be placed throughout the community and include a QR code specific to each area so that website links are customized by neighborhood. Our public comment tracking system will allow us to identify who has been involved, where they are from and by what method they prefer to be engaged (when information is provided or if we provide an individual ID). We will use this system to identify stakeholder groups that may be underrepresented in the process and to outreach to those groups for additional participation.

The City will be in-charge of meeting logistics, food and beverage, and notifications based on source content provided by Logan Simpson. It is anticipated that the City will be in-charge of mailing utility billings, hardcopy newsletters, weekly newspaper highlights, press releases, modifications to existing kiosk, as well as maintain the social media accounts based on materials provided by the consultant. The City may also choose to provide translation if deemed necessary. Logan Simpson will provide the website and virtual meeting /survey development and reports.

BRANDING AND MESSAGING

Our in-house graphic specialists will work with the city's public relations and information staff to capture the look and feel of the project. The brand will build off the City's current image or other inspiration but having a unique look. Staff will be responsible for the final direction of the brand. In addition to logos, online messaging, printed materials, wearables, banner flags and other materials; key messages will also be defined and reinforced throughout the project. Printing or production of banners, wearables, and other items will be the responsibility of the City.

COMMUNITY EVENT SERIES #1: "COFFEE TALKS + NEIGHBORHOOD WALKS"

These early Winter Park Coffee Talks should include elected officials, boards, commissions, residents, business owners, and members of the ULI panel and Steering Committee. We will ask these key stakeholders in the community to give input on how they would like to be involved and to share their initial feelings about Winter Park. It has become increasingly important to residents and the City to preserve the distinctive character. As part of this effort, our team will strive to protect and celebrate the historic significance and current role each neighborhoods play by having a series of neighborhood walks. Listening to the ideas and concerns of individual voices from the neighborhoods will better inform the process and contribute to a community supported vision. These conversations will be open to everyone who is willing to talk - our team is willing to listen. When the community of Winter Park and its' leadership have ownership in the design of the vision process, they also have ownership in the outcome. As an extension of the neighborhood walks, the City may choose to have a stop in location at the Sip, Shop and Stroll event later in the process.

IDENTIFY OUR CO-CREATORS

It is through this initial process that we develop our leaders, our spokesmen, our friends, and our committees. We are looking for committee members that come from all walks of life - from the young school teacher to the senior volunteers. Through the Winter Park Coffee Talks and Neighborhood Walks, it will be just as important to find motivated people who care about change than those who are already actively engaged in public service. It will be these new community and neighborhood representatives (our co-creators) that will be our community advocates. These folks are often creative and social entrepreneurs whose good work makes Winter Park a special place. We believe that these individuals can play a critical role in the visioning process for your community. We want to tap into this existing strength and see if we can shape and add to what is already in the water. Included in the co-creators will be representatives from underrepresented groups that currently account for a high percentage of the population. They will help craft our public involvement approach by refining the outreach methods that are comfortable to these underrepresented groups. This outreach will include students, seniors, part-time residents, and minority populations. We will also create outreach advocates for each group. Participation increases when the invitation and information comes from someone they are familiar with and trust and in a format they know.

PHASE I MEETINGS:

- Agenda, materials, facilitation and summary for the Staff Kickoff Meeting #1 (included within the 3 day Community Event Series # 1)
- Agenda, materials, facilitation and summary for the Steering Committee Kickoff Meeting #1 (included within the 2 –day Community Event Series # 1)
- Agenda, materials, facilitation and summary for Community Event Series #1 "Coffee Talks + Neighborhood Walks" (2 days of interviews, community walks/tours, including meeting with Commissioners)
- Virtual Meeting #1 materials and upload

PHASE I DELIVERABLES:

- Website (Community and Neighborhood Questionnaire, Photo Upload and Online Mapping Capabilities)
- Social Media Launch
- PR Materials and Graphics (logo, header and footer)
- Comment Tracking Database
- Four Page Public Outreach Plan/Brochure (sharable on the web or hardcopy)
- Project Newsletter, Email Newsletter, Newspaper Article
- Banners on Light Poles
- Downtown Kiosks (modification to existing to highlight the plan)

PHASE II. COMMUNICATED THROUGH COMMUNITY ADVOCATES

COMMUNITY EVENT SERIES #2: “CELEBRATE WINTER PARK”

With the Celebrate Winter Park Event, we will applaud the beginning of the process through the website, continual outreach, branding materials, key speeches and launch of social media activities and the second online questionnaire/survey. The meeting series will be a two day event including the steering committee meeting #2, an elected official meeting, boards and commission meetings, and one or two main community meeting which will be focused on the “Love for Winter Park”. Our leaders, committee members, and team will be the City’s hosts, greeters, and servers. The main event will begin with the introduction of the community’s process, objectives, and will outline the opportunities on how to be engaged. The event will include the importance of civic engagement, how we can all make a difference, the small things we could do, and the values we will build upon. The goal of this activity is get our residents engaged, thinking, and ready to participate on tangible projects based on their love for their community. A series of small civic projects may emerge from the event that the city could sponsor. The City will video this event and edit for use on the website.

PHASE II MEETINGS:

- Agendas, materials, facilitation and summaries for Steering Committee Meeting #2, Small Group Meetings(small meetings held over 2 days), and Boards and Commission Meetings #2
- Event agenda, materials, facilitation and summary for Community Event Series #2 “Celebrate Winter Park”
- Virtual Meeting #2 materials and upload
- Elected Officials Work Session # 1

PHASE II DELIVERABLES:

- Story Board
- Key Engagement Projects Lists
- Meeting Summary
- Values and Key Opportunities
- Video (City)
- Public Meeting Update (1 page)

PHASE III. WHERE ARE WE NOW? WHERE ARE WE GOING?

SNAPSHOTS AND TREND ANALYSIS

We will translate the City's data on health, mobility, economics, housing, demographics, sustainability, and other factors into brochures. Using the best available data, our team will research and synthesize information for each planning topic into a series of "existing conditions snapshots" that will provide not only an overview of baseline conditions, but also define how those conditions influence the development of Winter Park. The data will be contextualized in a way that relates directly to what people need to know when they look far into the future. This analytic data will be translated into "For the Love of Winter Park" Snapshots. These five, 4-page snapshots take the place of the quickly outdated existing conditions sections typically found in visioning processes; serve as stand-alone documents for the public; and can be inserted directly into a graphic vision plan. The snapshots will highlight the steadily growing, changing and diversifying populations as well as the type and age of the housing stock, and ownership (seasonal vs. resident) and what that means for the community. The snapshots will highlight key strengths and weaknesses based on the data. The snapshots will also include key indicators for each topic that will be used in later phases of the project.

COMMUNITY EVENT SERIES #3 "WINTER PARK KEYNOTES"

The meeting series will include a two day event including Steering Committee meeting #3, elected official meeting #2, small groups, boards and commission and the main meeting focused on the "Keynotes in the Park" Event. A series of three speakers will provide a great Friday or Saturday "Keynotes in the Park" Event speaking event. The City will provide stipends if necessary. Held inside park, the purpose of the meeting will be educational and thought provoking. The goal will be to encourage people to think past their daily lives and discuss how our changing demographics will affect our future. Following this keynote talk, residents will help identify the trends, risks and opportunities for Winter Park. These questions, as well as questions from Phase IV, will also be posted on social media and presented as a virtual meeting on the website and include videos of each talk (provided by the City). At this time, the survey from Phases I through IV will be summarized for the City as a whole, by neighborhood and by key demographics. We intend to review whether the summary represents a statistically valid survey at this time and outreach to each neighborhood to ensure an adequate sample size.

NEIGHBORHOOD ASSESSMENTS AND OUTREACH

We will examine what makes a neighborhood, including strengths and weaknesses in each existing neighborhood and what is missing to create a complete neighborhood. In the weeks following the keynote event, we will visit neighborhoods (and corridors) and engage in discussions with residents on what they want to see, both now and for future residents. This will include what factors define their neighborhoods' quality of life and the neighborhood boundaries. A four page assessment will be created for each of the 12 neighborhoods and will provide a supplement to the snapshots. Kiosks with QR codes will also be posted in neighborhood parks to allow residents to link to customized virtual meetings for their individual neighborhoods, as well as the overall virtual discussion. The goal of this outreach is to also identify additional input for the survey as well as outreach to those who have not participated.

PHASE III MEETINGS:

- Agenda, materials, facilitation, and summaries for the Steering Committee Meeting #3 and Small Group Meeting Series (2 days)
- Agenda, materials, facilitation and summary for the Community Event Series #3 "Keynotes in the Park" (part of the 2 day event)
- Neighborhood Visits and Meetings (2-3 days) (City and Steering to Supplement)
- Virtual Meeting #3 (Electronic Survey) materials and upload
- Neighborhood Digital Meeting #1 (Electronic Survey) materials and distribution
- Elected Officials Work Session # 2

FAZE III DELIVERABLES:

- Storyboard
- City-wide Electronic Survey Results

- Neighborhood Electronic Survey Results
- 5 Existing conditions snapshots and indicators (4 pages each)
- Neighborhood Park Kiosks with QR Code Link (City/Parks Board to provide), Logan Simpson to provide content.
- Neighborhood Assessments (4 pages each) x 12
- Video (City)
- Meeting Summary
- Public Meeting Update (1 page)

PHASE IV. WHERE DO WE WANT TO GO?

COMMUNITY EVENT SERIES # 4 “FOR THE LOVE OF WINTER PARK”

The meeting series will include a two day event including Steering Committee Meeting #4, elected official meeting, small groups, boards and commission summits and the main meetings focused on “For the Love of Winter Park”. These indoor seminar-like series will use existing case studies of great cities which showcase the traditions and inspirational attributes. The goal is not to find a place that is better than Winter Park, but instead discuss what is memorable about other places. In previous meetings, the Steering Committee would have selected their favorite memorable cities. We will work with the Steering Committee to create a series of exercises and questions that get to the root of community values and the emotional truth of what would be applicable to the vision of Winter Park. The intent of the “For the Love of Winter Park” Series is to gain constructive feedback from participants on their vision. Multiple workshops will be held in different locations over several days. Through a structured program of activities, participants will be presented memorable places the Steering Committee has identified including areas of Winter Park. Using our in-house electronic polling software, attendees will then be asked to identify what places are memorable and the feeling they get when they are in this place. Attendees will be able to choose not only their own memorable places, but also the elements within these communities that contribute to that place. With this exercise, the outcome is not pre-destined as in visual preference surveys, as groups can choose any place they like and any elements or experiences they feel are appropriate. This interactive session, similar to the old story books where you can “choose your own adventure,” will be integrated into the virtual meeting so residents can participate online. Based on the outcomes, Peter will build off these discussions by asking other questions in different ways at our events to try to get to the “emotional truth” of these experiences and the relationship to Winter Park. For example, most residents will ask other citizens what they would like to see/have in their city.

We will ask things like:

- Describe a perfect date night in Winter Park
- How do we make the City more fun?
- How do we make the City more beautiful?
- Describe a perfect day for a teenager, empty nester, tourist, etc. in Winter Park

Asked in this way, we will learn what makes a good quality of life; touch on what each neighborhood of Winter Park should look like; determine how the city functions as part of the economic region; question which goals should be added or changed; identify the actions necessary to promote healthy community design; and learn what factors would improve Winter Park.

A series of alternative choices will be developed through a base vision illustrative graphic and story, a narrative bulleted list of elements, photos, and 5 hand-draw illustrations. The goal of the story is to describe how a resident would experience the future Winter Park. The vision could include a great green street, arts district, transit connections, gardens, high-tech industries, new types of corridors additional parking, or ideas we have yet to dream of. In other words, we will begin to write the final story about the future by focusing on what we have learned, our memories of places we love and what we love about Winter Park.

PHASE V MEETINGS:

- Agenda, materials, facilitation, and summary for Steering Committee Meeting #4
- Agenda, materials, facilitation and summary for Community Event Series #4 “For the Love of Winter Park” (2-Day Event)
Virtual Meeting #4 materials and upload
- Neighborhood Digital Meeting #3
- Elected Officials Work Session # 3

PHASE IV DELIVERABLES:

- Storyboard
- Meeting Summary
- Draft Vision and Choices
- Video (City)
- Public Meeting Update (1 page)

PHASE V. HOW DO WE GET TO OUR DESTINATION?

COMMUNITY EVENT SERIES #5 “TAKING IT TO WINTER PARK”

The meeting series will include a two day event including Steering Committee Meeting # 5, elected official meeting, small groups, boards and commission summits and the meeting focused on “Taking it to Winter Park”. The main “Taking it to Winter Park” outside event will include a graphic presentation of the vision (in narrative, values, and physical representation), key choices, and potential strategies. At the main event, participants will have the opportunity to express their support of key choices. An online virtual workshop will also be used to evaluate any choices and prioritize strategies. The event will include interactive exercises to that will encourage people to start making the vision happen and physical expressions of what they desire. The team will represent how key choices help achieve the desired future vision. The materials will focus on how to monitor our vision and what changes will be needed if we are not heading where we want to go. Monitoring is crucial; determining some key choices allows us to test our indicators during the vision development and use them to evaluate these choices. We can also use the same indicators to monitor, check-in, and adapt to meet preserve what we love. Key strategies to achieve the vision and key choices will also be outlined.

PHASE V MEETINGS:

- Steering Committee Meeting Series #5 agenda, materials, facilitation, and summary
- Community Event Series #5 “Taking it to Winter Park” (Weeklong Event) agenda, materials, facilitation and summary
- Virtual Meeting #5 materials and upload
- Neighborhood Digital Meeting #3
- Elected Officials Work Session # 3
- Public Meeting Update (1 page)

PHASE IV DELIVERABLES:

- Storyboard
- Meeting Summary
- Final Vision Document and Choices
- Indicators
- Strategies
- Video (City)

PHASE VI. FOR THE LOVE OF WINTER PARK VISION

FINAL VISION DOCUMENT

For the Love of Winter Park will include the process, trends, community and neighborhood values, a narrative and physical vision, strategies and next steps, comprehensive plan integration strategies, and a method to monitor implementation. Once the plan, For the Love of Winter Park Vision (or another name generated by our community), is written, we will assist the Steering Committee on presenting and obtaining acceptance of the plan. At this time the City may also want to engage in a discussion of a living plan website, that would occur as an extension to the contract as well as early action steps that could be implemented.

COMMUNITY EVENT SERIES #6 “WINTER PARK VISION ON TOUR”

The Winter Park Vision on Tour Series (could be done in conjunction with the sidewalk art festival and or urban art festival) will celebrate and highlight the 12-month journey we’ve completed and the choices we made together. In addition to the plan document another form of the plan will be produced. Formatted similarly to a professional art exhibit, the tour materials will include photos, imagery, words, and graphics that represent the final plan. Alternative another form of art could represent the vision. The City will produce the final piece based on provided content. These materials will make their way through the community over a six month period, from art studios to community spaces.

PHASE VI MEETINGS:

- Agenda, materials, facilitation, and summary for Steering Committee meeting Series #6
- City Council Presentation materials and presentation assistance
- Community Event Series #6 “Winter Park Vision on Tour” materials

PHASE VI DELIVERABLES:

- Final Branding + Design
- Final “For the Love of Winter Park” document
- Digital files, GIS files

FEE

\$200,000 (labor and expenses)*

*Adjustment from original fee due to the addition of three council work sessions (see work plan).



city commission public hearing

item type	Public Hearing	meeting date	April 13, 2015
prepared by department division	Jeff Briggs Planning Department	approved by	<input checked="" type="checkbox"/> City Manager <input checked="" type="checkbox"/> City Attorney <input type="checkbox"/> N/A
board approval	Planning and Zoning Board	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> N/A	6-0 final vote

Subject: 1802 Stonehurst Road – Second Reading of the Ordinances to establish Single Family FLU & R-1AA Zoning.

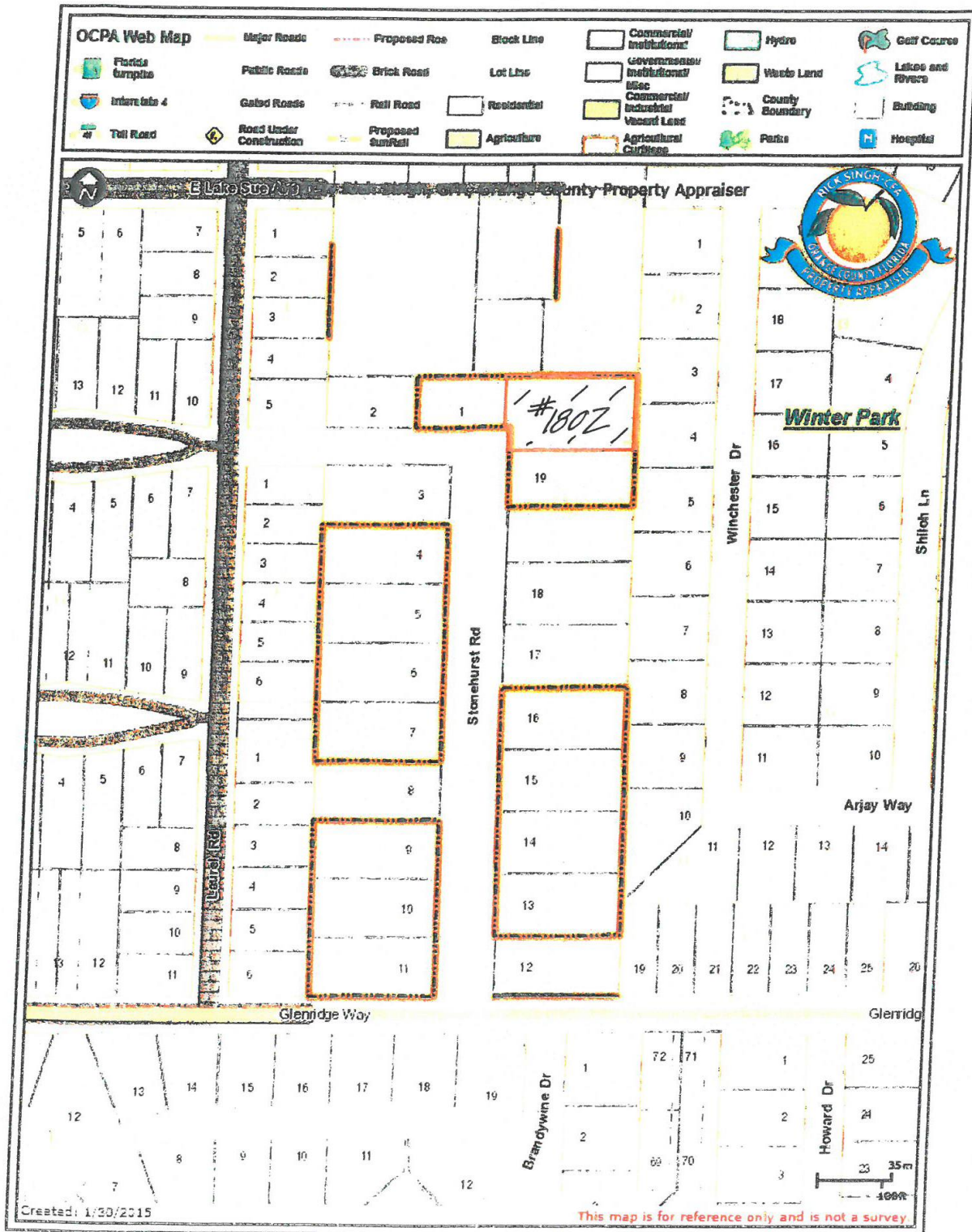
At the City Commission meeting on March 23rd the Ordinance to annex 1802 Stonehurst Road was adopted and the City Commission also passed the first reading of the two Ordinances to establish Single Family future land use on the Comprehensive Plan maps and Single Family (R-1AA) zoning on this property being annexed into the City. The property now has the same single family FLU and zoning in Orange County, so there is no change.

Planning and Zoning Board Recommendation:

Motion made by Mr. Gottfried, seconded by Mr. Sacha to approve the request to amend the “comprehensive Plan” Future Land Use Map to establish single-family land use on 1802 Stonehurst Road. Motion carried unanimously with a 6-0 vote.

Motion made by Mr. Gottfried, seconded by Mr. Slocum to approve the request to amend the official zoning map to establish single-family residential (R-1AA) on 1802 Stonehurst Road. Motion carried unanimously with a 6-0 vote.

Exhibit "A"



ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING CHAPTER 58, "LAND DEVELOPMENT CODE", ARTICLE I "COMPREHENSIVE PLAN" FUTURE LAND USE MAP SO AS TO ESTABLISH SINGLE FAMILY RESIDENTIAL FUTURE LAND USE ON THE ANNEXED PROPERTY AT 1802 STONEHURST ROAD AND TO INDICATE THE ANNEXATION ON THE OTHER MAPS WITHIN THE COMPREHENSIVE PLAN, MORE PARTICULARLY DESCRIBED HEREIN.

WHEREAS, the owner of the property more particularly described herein has voluntarily requested annexation into the City of Winter Park and in compliance with Chapter 171, Florida Statutes, said property has been annexed into the City of Winter Park, and

WHEREAS, the City Commission intends to amend its Comprehensive Plan to establish a municipal Comprehensive Plan future land use map designation as a small scale amendment to the Comprehensive Plan, and

WHEREAS, the amendment of the Comprehensive Plan maps and the establishment of a future land use designation meets the criteria established by Chapter 163, Florida Statutes and Rule 9J-5, F.A.C. and pursuant to and in compliance with law, notice has been given to Orange County and to the public by publication in a newspaper of general circulation to notify the public of this proposed Ordinance and of public hearings to be held.

NOW THEREFORE BE IT ENACTED, AS FOLLOWS:

SECTION 1. That Chapter 58 "Land Development Code", Article I, "Comprehensive Plan" future land use plan map is hereby amended so as to establish a Single Family Residential future land use designation on the annexed property at 1802 Stonehurst Road and that all other maps in the Comprehensive Plan reflect the annexation of this property into the City of Winter Park, said property being more particularly described as follows:

LOT 19, STONEHURST ESTATES (LESS S 180 FT THEREOF) AS RECORDED IN PLAT BOOK "U", PAGE 19 OF THE PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA
PROPERTY TAX ID# 17-22-30-8324-00-191

SECTION 2. This ordinance shall become effective 31 days after adoption but shall not become effective if this Ordinance is challenged pursuant to Florida Statutes Section 163.3187 within 30 days after adoption. In that case it will not become effective until the State Land Planning Agency or the Administration Commission, respectively, issues a Final Order determining the Ordinance is in compliance with Chapter 163, Florida Statutes.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, Florida, held in City Hall, Winter Park, on this 13th day of April, 2015.

Mayor Steve Leary

Attest:

City Clerk Cynthia S. Bonham

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING CHAPTER 58, "LAND DEVELOPMENT CODE", ARTICLE III, "ZONING" AND THE OFFICIAL ZONING MAP SO AS TO ESTABLISH SINGLE FAMILY (R-1AA) ZONING ON THE ANNEXED PROPERTY AT 1802 STONEHURST ROAD, MORE PARTICULARLY DESCRIBED HEREIN.

WHEREAS, the owner of the property more particularly described herein has voluntarily requested annexation into the City of Winter Park and in compliance with Chapter 171, Florida Statutes, said property has been annexed into the City of Winter Park, and

WHEREAS, the City Commission intends to establish a municipal zoning designation on this property in compliance with the establishment of a similar Comprehensive Plan future land use designation for said property, and

WHEREAS, the establishment of municipal zoning meets the criteria established by Chapter 166, Florida Statutes and pursuant to and in compliance with law, notice has been given to Orange County and to the public by publication in a newspaper of general circulation to notify the public of this proposed Ordinance and of public hearings to be held.

NOW THEREFORE BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA, AS FOLLOWS:

SECTION 1. That Chapter 58 "Land Development Code", Article III, "Zoning" and the Official Zoning Map is hereby amended so as to establish Single Family (R-1AA) district zoning on the annexed property at 1802 Stonehurst Road, more particularly described as follows:

LOT 19, STONEHURST ESTATES (LESS S 180 FT THEREOF) AS RECORDED IN PLAT BOOK "U", PAGE 19 OF THE PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA
PROPERTY TAX ID# 17-22-30-8324-00-191

SECTION 2. This ordinance shall become effective 31 days after adoption. If this Ordinance or the related companion Ordinance amending the Comprehensive Plan for this property is challenged pursuant to Florida Statutes Section 163.3187 within 30 days after adoption, it will not become effective until the State Land Planning Agency or the Administration Commission, respectively, issues a Final Order determining the Ordinance is in compliance with Chapter 163, Florida Statutes.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, Florida, held in City Hall, Winter Park, on this 13th day of April, 2015.

Mayor Steve Leary

Attest:

City Clerk Cynthia S. Bonham



city commission **public hearing**

item type	Public Hearing	meeting date	April 13, 2015
prepared by	Terry Hotard	approved by	<input checked="" type="checkbox"/> City Manager
department	Electric Utility		<input type="checkbox"/> City Attorney
division	Administration		<input type="checkbox"/> N/A
board approval	N/A	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> N/A	final vote
strategic objective	<input type="checkbox"/> Exceptional Quality of Life <input type="checkbox"/> Fiscal Stewardship <input type="checkbox"/> Intelligent Growth & Development <input type="checkbox"/> Public Health & Safety <input type="checkbox"/> Investment in Public Assets & Infrastructure		

subject

Request to vacate the utility easement located at 326 Hannibal Square East
SECOND READING

motion | recommendation

Approve the request.

background

Morney Partnership LTD. is requesting the City to vacate a distribution easement granted to Florida Power Corporation dated February 1996. All electric facilities within the defined easement area have been removed.

alternatives | other considerations

N/A

fiscal impact

None

After Recording Return To:
City of Winter Park, City Clerk's Office
401 Park Avenue South
Winter Park, Florida 32789

ORDINANCE NO. _____-15

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA VACATING AND ABANDONING AN ELECTRIC DISTRIBUTION EASEMENT LOCATED AT 326 HANNIBAL SQUARE, WINTER PARK, FLORIDA, MORE PARTICULARLY DESCRIBED HEREIN, PROVIDING FOR CONFLICTS AND AN EFFECTIVE DATE.

WHEREAS, the City of Winter Park by custom will abandon an easement no longer needed for municipal purposes; and

WHEREAS, the City has determined that the Distribution Easement in favor of the City of Winter Park recorded in O.R. Book 5566, Page 2788, Public Records of Orange County, Florida, ("Easement") is no longer needed by the City of Winter Park, and vacation of the Easement is in the public interest.

NOW, THEREFORE, BE IT ENACTED by the People of the City of Winter Park, Florida as follows:

Section 1. The City Commission of the City of Winter Park, Florida, hereby vacates and abandons the Easement described as:

The West 5 feet of the South 10 feet of Lot 11, Block 55, TOWN OF WINTER PARK, according to the plat there of as recorded in Plat Book "A", Pages 67 through 72, and Plat book "B", Pages 86 and 87; of the Public records of Orange County, Florida Lying and being in Section 7, Township 22 South, range 30 East Orange County Florida.

Tax Parcel Number: 05-22-30-9400-55-110

Section 2. All ordinances or portions of ordinances in conflict herewith are hereby repealed.

Section 3. The parties intend that any error in legal description or in depiction of the portion of the easement vacated and abandoned may be corrected by subsequent curative document if the parties agree that there was an error in the survey or description.

Section 4. This ordinance shall take effect immediately upon its passage and adoption.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, Florida, held at City Hall, Winter Park, Florida, on the 13th day of April, 2015.

Mayor Steve Leary

ATTEST:

City Clerk Cynthia S. Bonham